

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 November 26, 2012 11:00 A.M.

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-322	Department of Public Works	<p>a) Submitting an amendment (Subsidiary No. 4) to Contract No. CE1000179-01, 02 with DiGioia/Suburban Excavating, L.L.C. for the grading, draining and paving of Bainbridge Road from S.O.M. Center Road to the Solon East Corporation Line in the City of Solon for additional funds in the amount of \$422,824.67.</p> <p>b) Recommending to accept said project as complete and in accordance with plans and specifications.</p> <p>c) Requesting authority for the County to release the escrow account, in accordance with Ohio Revised Code Section 153.63.</p> <p>Funding Source: American Recovery and Reinvestment Act of 2009(ARRA) - 100% of eligible construction costs up to a maximum of \$14,000,000.00. The remaining cost of construction is split 15% City of Solon and 15% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-323	Department of Public Works	<p>Submitting an amendment to Contract No. CE1100423-02, 03 with Lakefront Automotive Parts, Co. for automotive replacement parts for the County garage for the period 5/1/2011 - 4/30/2013 for additional funds in the amount of \$75,000.00</p> <p>Funding Source: Road & Bridge \$ 40,000 Sanitary Sewer \$ 35,000</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-324	Department of Information Technology	<p>Recommending an award on RQ25199 and enter into a contract with Serena Software, Inc., sole source, in the amount not-to-exceed \$200,203.17 for maintenance on ChangeMan ZMF with DB2/IMS Options software for the period 3/15/2012 - 3/14/2015.</p> <p>Funding Source: 100% by the General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

BC2012-325	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Medical Examiner</u></p> <p>a) on RQ25234 to Thermo Electron North America, LLC (7-5) in the amount of \$175,000.00 for 1-Triple Quadrupole Liquid Chromatograph/Mass Spectrometer.</p> <p>Funding Source: 100% Gruttadauria Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-326	Office of Procurement & Diversity	<p>Recommending an award:</p> <p>Department of Public Works</p> <p>a) on RQ24216 to Fowler Electric Co. (4-2) in the amount not-to-exceed \$160,000.00 for maintenance on decorative lighting for Veterans Memorial Bridge No. 84 for the period 1/1/2013 - 12/31/2014.</p> <p>Funding Source: 100% by the General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-327	County Sheriff	<p>Recommending awards to various providers on RQ23735 for agency nursing services for the period 1/1/2013 - 12/31/2015: (Deputy Chief Approval No. DC2012-75 - authority to seek proposals:)</p> <p>a) Annashae in the amount of \$105,000.00.</p> <p>b) First Choice Medical Staffing of Ohio in the amount of \$75,000.00.</p> <p>c) Maxim Staffing Solutions in the amount of \$120,000.00.</p> <p>Funding Source: 100% General Fund.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-328	Department of Public Safety and Justice Services	<p>Witness/Victim, submitting an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$105,000.00 for Defending Childhood training for the period 11/26/2012 - 9/30/2013.</p> <p>Funding Source: 100% by the US Department of Justice through Defending Childhood</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-329	Department of Health and Human Services	<p>Division of Children and Family Services, submitting amendments to contracts with various providers for child and family-focused services for the period 12/1/2010 - 11/30/2012:</p> <p>1) to extend the time period 12/31/2012; no additional funds required:</p> <p>a) Contract No. CE1000868-01 with Applewood Centers, Inc.</p>	

		<p>b) Contract No. CE1000873-01 with Bellefaire Jewish Children's Bureau</p> <p>2) to extend the time period to 12/31/2013:</p> <p>c) Contract No. CE1000871-01 with MHS, Inc.; no additional funds required</p> <p>d) Contract No. CE1000874-01 with Beech Brook and for a decrease in the amount of (\$20,000.00).</p> <p>e) No. CE1000875-01 with Catholic Charities Services Corporation dba Parmadale and for a decrease in the amount of (\$50,000.00).</p> <p>f) No. CE1000872-01 with Center for Families and Children and for additional funds in the amount not-to-exceed \$70,000.00.</p> <p>g) Contract No. CE1000876-01 with The Cleveland Christian Home Incorporated and for a decrease in the amount of (\$25,000.00).</p> <p>h) Contract No. CE1000870-01 with Guidestone and for additional funds in the amount not-to-exceed \$25,000.00.</p> <p>Funding Source: 100% Health and Human Services Levy funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-330	Department of Health and Human Services	<p>Division of Children and Family Services, recommending an award on RQ24693 and enter into a contract with Adoption Network Cleveland in the amount not-to-exceed \$315,000.00 for permanency supportive services for the period 12/1/2012 - 11/30/2013.</p> <p>Funding : 100%Health and Human Services Levy funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

6. Other Business

Item	Requestor	Description	Board Action
BC2012-331	Department of Development	<p>Submitting an exemption from aggregation of contracts with the City of Cleveland Heights in the amount not-to-exceed \$199,701.00 for implementation of eligible HOME activities including homeowner rehabilitation, home buyer assistance, new construction and program administration for the period 12/01/2012 - 12/31/2013. Cuyahoga County Board of Control, Contracting and Purchasing Ordinance, Section 3.5.a</p>	

		<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) The City of Cleveland Heights will use their 2011 HOME funding allocation for the implementation of eligible HOME activities including homeowner rehabilitation, home buyer assistance, new construction, program administration and/or any other eligible HOME activity.</p> <p>Term of agreement will be December 1, 2012- December 31,2013.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The City of Cleveland Heights' HOME allocation associated with this agreement is not to exceed \$199,701.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) City of Cleveland Heights is a political subdivision of the State of Ohio and is a member of the Cuyahoga HOME Consortium as approved by the U.S. Department of Housing and Urban Development. As such the City of Cleveland Heights is entitled to an allocation of HOME funds received and administered by the Cuyahoga County Department of Development. No other entity has the right or privilege to the City of Cleveland Heights' allocation of HOME funds.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. There are no other available options and/or vendors as the structure of the Cuyahoga HOME Consortium is agreed upon by the participating communities and approved by the U. S. Department of Housing and Urban Development. Each participating community is entitled to an allocation of the annual award of federal HOME funding as outlined in the consortium agreement.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The City of Cleveland Heights is a political subdivision of</p>	
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	<p>the State of Ohio and is a member of the Cuyahoga HOME Consortium as approved by the U.S. Department of Housing and Urban Development. As such the City of Cleveland Heights is entitled to an allocation of HOME funds received and administered by the Cuyahoga County Department of Development. No other entity has the right or privilege to the City of Cleveland Heights' allocation of HOME funds.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The award cannot be made through competitive bid as the U.S. Department of Housing and Urban Development ("HUD"), allow units of general local government to enter into mutual cooperation agreements to form consortiums for the purpose of obtaining funding from the HOME Program.</p> <p>The HOME program contemplates and encourages the joining together by agreement of contiguous communities into a consortium for the purpose of carrying out the objectives of the program. The County, and the Communities of Cleveland Heights, Euclid, Lakewood, and Parma, formed the Cuyahoga Housing Consortium (the "Consortium") pursuant to the federal guidelines.</p> <p>Each participating community is entitled to an allocation of the annual award of federal HOME funding as outlined in the consortium agreement. No other entity is eligible for the funding.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>There are no alternate options available.</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
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- 7. Public Comment
- 8. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
November 19, 2012 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:04 A.M.

Attendees: Fiscal Officer Wade Steen
Councilman Michael J. Gallagher
Councilman Dale Miller
Councilman Pernel Jones, Jr.
Director Bonnie Teeuwen
Director Lenora Lockett
Clerk of the Board of Control David Merriman

County Executive Edward FitzGerald was unavailable. Wade Steen Chaired the meeting .

2. Review and Approve Minutes: Wade Steen made a motion to approve, Dale Miller seconded, Bonnie Teeuwen abstained, the minutes were approved as written.
3. Public Comment was made for consideration of the following item:

BC2012-320

Division of Cuyahoga Job and Family Services, recommending an award on RQ23352 and enter into a contract with various providers for employment and refugee resettlement services for the period 10/1/2012 - 9/30/2013:

- a) Catholic Charities Health & Human Services in the amount not-to-exceed \$267,230.00.
- b) El Barrio, Incorporated. in the amount not-to-exceed \$157,873.00.
Funding Source: 100% by the Federal Refugee Social Services Funds

Ms. Karen Wishner, Director of the International Services Center, addressed the Board regarding her agency, which provides refugee settlement support services. The agency was denied funding for this award recommendation. Ms. Wishner stated that she was informed there was not enough funding for all 3 proposals submitted.

Ms. Susan Kenney- Folser, Attorney and concerned citizen, addressed the Board regarding bias and possible impropriety of a Cuyahoga County employee who was part of the selection process, as well as his affiliations with the agencies that were chosen to receive funding.

Ms. Gretchen Beker, Employment Development Specialist for International Services Center, addressed the Board regarding the 48% placement rate, integrated services provided and delivered as well as the agency's standing within the community.

Ms. Linda Mayer, English Teacher for the agency, addressed the Board regarding services she provides on a volunteer basis.

Wade Steen asked that item BC2012-320 be formally introduced. After reading the item into the record, David Merriman, Clerk of the Board of Control acknowledged a potential conflict of interest and recused himself from further participation regarding this item, as his wife is an employee of the International Services Center. Joseph Gaunter, Administrator for Cuyahoga Job and Family Services acknowledged that Mr. Merriman had no involvement in connection with this award recommendation. Mr. Gaunter spoke of the timeline of the allocation of funding received by the County.

Mr. Gauntner presented the recommendations and explained the selection process for the Request for Proposals received for this service. He stated that the International Services Center was the lowest rated of the 3 submitted proposals. There was an internal staff committee of 5 who read and rated each proposal. Mr. Gauntner stated that the RFP provides a procedure for the vendor to make a formal protest. Mr. Gauntner acknowledged that Cuyahoga Job and Family Services and the Office of Procurement and Diversity did not receive a formal protest request. Two Board members from the International Services Center contacted Mr. Gaunter regarding perceived inpropriety, at which time Mr. Gaunter directed the members to contact the Office of the Inspector General to make a formal complaint.

Councilman Pernel Jones, requested that this item be held for 1 week due to the allegations brought before the Board.

Councilman Dale Miller requested this item be held until the end of the Board of Control meeting so that the Inspector General's office could be contacted to confirm if a request had been received regarding this award recommendation. Wade Steen directed Mr. Gauntner to contact the Inspector General's office to inquire if the vendor had made a formal complaint.

Director Bonnie Teeuwen stated that in addition to reaching out to the Inspector General's Office, an appeal should be made to The Office of Procurement & Diversity as to whether proper steps were followed.

Later in the meeting, Matthew Hawes, Deputy Inspector General, stated that he received an e-mail from Matt Carroll, Chief of Staff, which was forwarded from a Board member of the International Services Center. Mr. Carroll asked Matt if his office received a formal allegation of fraud. Mr. Hawes stated that he followed up with Mr. Carroll and Mr. Gauntner informing them that no complaint was made by anyone. Mr. Hawes determined that based on the nature of the e-mail he received, it appeared that no specific allegations of fraud warranted the Inspector General's office to investigate, but he did advise that if the Vendor felt there was a bias the appropriate action would be to follow the protest procedure in the RFP proposal to lodge a formal complaint with the Inspector General.

At the request of Anka Davis, Legal Council for Cuyahoga County, Wade Steen made a motion to hold this item. A motion was made by Councilman Jones to hold this item, Councilman Miller seconded.

A formal vote was taken (5 to 1) and read into the record by Andria Richardson to table this item for 1 week.

Councilman Miller requested more information regarding whether the selection committee's scores were consistent for the International Service Center.

4. Tabled Items Returned for Review

BC2012-312

Department of Information Technology,

- a) Submitting an RFP exemption for a lower than state term contract on RQ25228, which will result in an award recommendation to SHI International Corp. in the amount not-to-exceed \$167,413.37 for Countywide maintenance on Novell software products for the period 7/1/2012 - 6/30/2013.
- b) Recommending an award on RQ25228 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$167,413.37 for Countywide maintenance on Novell software products for the period 7/1/2012 - 6/30/2013.

Funding Source: 100% General Fund.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Software support and maintenance of Novell products countywide.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)
\$167,413.37

3. Rationale Supporting the Use of the Selected Procurement Method
Posted Novell bid (which was a State Vendor) SHI placed lowest bid.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.
Novell bid posted and picked lowest bid.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?
Software has been used countywide for years. This vendor was selected for pricing.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.
Software is being used countywide and not having support could lead to costly delays.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.
None at this time.

Wade Steen made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

5. New Items for Review

BC2012-316

Department of Public Works, submitting an amendment to Contract No. CE1000225-02 with KONE, Inc. for Group A only for elevator maintenance and repair for various County buildings for the period 9/1/2009 - 11/30/2012 to extend the time period to 5/31/2013 and for additional funds in the amount of \$158,939.17.

Funding Source: 100% Internal Service Funds

Wade Steen made a motion to approve, Pernel Jones Jr. seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-317

Office of Human Resources, submitting an amendment to Contract No. CE1200077-01 with Wellness IQ, Inc. for Vitality Wellness services for tracking County employees participating in the County's health benefits plans for the period 1/1/2012 - 12/31/2014 for additional funds in the amount of \$61,550.00.

Funding Source: 100% ~~General Funds~~

Note: This item was amended to reflect the funding source as Hospitalization Self Insurance fund.

Wade Steen made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-318

Office of Procurement & Diversity, recommending an award:

Department of Public Works

a) on RQ24315 to CCI North Coast (7-1) in the amount of \$193,020.26 for ~~1~~-International 7500 Tandem ~~Dump~~ Cab/Chassis.

Funding Source: 100% Sanitary Engineering Funds

Note: This item was amended to reflect the description of the purchase as 2-International 7500 Tandem Cab/Chassis.

Wade Steen made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-319

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a contract with Stella Maris, Inc. in the amount not-to-exceed \$130,000.00 for shelter, alcohol and drug treatment services for homeless men for the period 11/1/2012 - 6/30/2013. (Deputy Chief Approval No. DC2012-__ authority to seek proposals.)

Funding Source: 100% by the Health & Human Services Levy - County General Fund.

Wade Steen made a motion to approve, Pernel Jones, Jr. seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-320

Department of Health and Human Services/Division of Cuyahoga Job and Family Services, recommending an award on RQ23352 and enter into a contract with various providers for employment and refugee resettlement services for the period 10/1/2012 - 9/30/2013:

- a) Catholic Charities Health & Human Services in the amount not-to-exceed \$267,230.00.
- b) El Barrio, Incorporated. in the amount not-to-exceed \$157,873.00.

Funding Source: 100% by the Federal Refugee Social Services Funds

Note: This item was held by a vote of (5 to 1). Dale Miller, Pernel Jones Jr., Bonnie Teeuwen, Lenora Lockett and Wade Steen voted to hold this item. Michael Gallagher voted against holding this item. See Public Comments item above.

Approve
 Disapprove
 Hold

7. Other Business

BC2012-321

Department of Development, Pursuant to the Cuyahoga County Contracting and Purchasing Procedures Ordinance, Section 4.4.b.17., Cuyahoga County Department of Development is requesting approval of the Community Development Block Grant and/or General Fund supported Storefront Renovation program, which provides PARTIAL FUNDING FOR EXTERIOR REPAIRS TO REMEDY BLIGHTING CONDITIONS, AS AUTHORIZED BY the U.S. Department of Housing and Urban Development. Contracts will be awarded through an application process and DEVELOPMENT is requesting an exemption from aggregation. This request will amend Board of Control Approval No. BC2011-114 dated 11/14/2011, which amended Board of Control Approval No. BC2011-43 dated 8/1/2011, which established the Storefront Renovation Rebate Program in the amount not-to-exceed \$300,000.00 for the period 8/1/2011 - 12/31/2012 to extend the time period to 12/31/2015.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Storefront Renovation Rebate Program assists property and/or business owners within the Urban County to make facade improvements, property upgrades or correct code violations. The improvements create revitalized commercial areas through eliminating blighted conditions. The program offers rebates up to 50% of the project cost for qualified exterior improvements. The program is open to businesses in the 51 Urban County Communities.

Requesting to change the program term from August 1, 2011 – December 31, 2012 to August 1, 2011 – December 31, 2015, effective immediately and; requesting the alternate method allow approved applications to be placed on the Consent Agenda with no additional action required.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)
Original Contract amount is \$300,000 with no change requested.

3. Rationale Supporting the Use of the Selected Procurement Method

All 51 Urban County communities are eligible to have their storefront owners apply to the program. Bidding the funds would eliminate the availability of the funding to the small business community in all of the 51 eligible communities.

Urban County Communities receive the Storefront applications from the Department of Development. These communities then market the program to their business owners. Interested businesses owners complete the required application and submit all applicable documents to the Department through the city where the property is located. These applications are then evaluated, analyzed and reviewed. The department determines whether the application will be denied or recommended for approval consideration.

Placing the recommended applications on the consent agenda would allow the application approval to be expedited, permitting items, some of which remedy safety violations, all eliminating some blighting influence in the neighborhood, to be resolved in a timely manner.

The program, which is funded annually with Community Development Block Grant and/or General Funds, operates on an ongoing basis.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.
The program is organized to allow any business located in one of the 51 eligible communities the opportunity to obtain funding as the need is determined

5. What ultimately led you to this product or service? Why was the recommended vendor selected?
This service is prescribed by the U.S. Department of Housing and Urban Development as an eligible activity when using Community Development Block Grant funding .

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.
The work performed on individual storefronts is currently bid by the owner to obtain bids particular to the work required for that individual structure.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.
The Department of Development will continue to provide funding opportunities to the small businesses in the 51 urban county communities.

Wade Steen made a motion to approve the item, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

David Merriman announced that he will not be in attendance at the November 26 Board Meeting. The meeting will be Clerked by the Office of Procurement staff. To accommodate Board members who may have holiday travel plans, Mr. Merriman stated that in two weeks the Board will have a discussion to determine the date of the last meeting of the year.

8. Public Comment – Susan Kenney-Falser, Attorney, addressed the Board as it relates to Item No. BC2012-320 stating that the International Services Center did not understand that the RFP protest process was the only form of appeal afforded to them. Ms. Kenney Falser acknowledged that she advised the Agency to come before the Board to make their appeal. It was not meant to delay the award recommendation.
9. Adjournment – Wade Steen made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 12:08 P.M.

New Business

BC2012-322

Department of Public Works (DOPW):

A. Summary of Scope

a) is requesting authority to prepare and is submitting the final amendment (Subsidiary No. 4) to Contract CE1000179,01,02-01 with DiGioia/Suburban Excavating, L.L.C. for the grading, draining and paving of Bainbridge Road from S.O.M. Center Road to the Solon East Corporation Line in the City of Solon for an addition amount not-to-exceed \$422,824.67.

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

The project is staffed with the following DOPW employees:

Michael Tworzydlo, P.E., Area Construction Engineer
Patrick Lynch, Project Supervisor
Thomas McTaggart, Project Inspector
Dave Toth, Construction Technician

Original Contract Amount: \$11,983,998.67

Amendment No. 1-3: \$894,297.90

Amendment No. 4 (Final): \$422,824.67

Rev. Contract Amount: \$13,301,121.24 (10.99% over original contract amount)

- 2) The primary goal is to finalize this project and release all remaining funds to the contractor.

B. Procurement

1. Competitive Bid Process (Original Contract).

C. Contractor and Project Information

1. Contractor: DiGioia/Suburban Excavation, L.L.C., 11293 Royalton Road, North Royalton, Ohio 441334 (Council District 5). Project Location: City of Solon (Council District 6).

D. Project Status and Planning

2. Construction is complete as per plans and specifications

E. Funding

1. This project was funded through the American Recovery and Reinvestment Act of 2009 (ARRA) - 100% of eligible construction costs up to a maximum of \$14,000,000.00. The remaining cost of construction is split 15% City of Solon and 15% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund.

DiGioia/Suburban has completed the required ethics training.

BC2012-323

A. SUMMARY OF REQUESTED ACTION:

Submitting an amendment to Contract CE 1100423-01 with Lakefront Auto Parts, Co. for Automotive Replacement Parts for the period May 1, 2011 through April 30, 2013 for additional funds in the amount of \$75,000.00.

B. PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Continue to provide Department of Public Works with Automotive Replacement Parts contracted by Executive Approval EA2011-1077. Due to the restructuring of the Department of Public Works to include Road & Bridge and Sanitary groups, the initial contract for Facilities would exhaust funding prior to the end of the contract period. This Amendment is strictly chargeable to the Road & Bridge and Sanitary groups and will provide for continuous operations at the County Fleet Garage.

C. Contract/Agreement Information:

Lakefront Auto Parts, Co.
3141 Superior Avenue
Cleveland, Ohio 44114
Dary Mettler, President
District 7

D. Procurement Method:

Competitive Bid

E. Financial Information:

Road & Bridge \$ 40,000 Sanitary Sewer \$ 35,000

BC2012-324

Department of Information Technology submitting a contract with Serena Software, Inc. in the amount not-to-exceed \$200,203.17 for software maintenance of ChangeMan ZMF with DB2 and IMS Options for the period three years (3/15/12 - 3/14/15).

A. Department of Information Technology submitting a contract with Serena Software, Inc. in the amount not-to-exceed \$200,203.17 for software maintenance of ChangeMan ZMF with DB2 and IMS Options for the period three years (3/15/12 - 3/14/15).

B. The proposed contract is an approved OPD Sole Source item with materials attached.

C. Serena Software, Inc.
1900 Seaport Blvd. 2nd Floor
Redwood City, CA 94063
Ed Malysz

D. 1. The project reoccurs annually.

4. The project's term has already begun. The reason there was a delay in this request is analyzing the future need of the product, analyzing the number of licenses needed and negotiating a three contract instead of a yearly contract.

E. The project is funded 100% by the General Fund.

BC2012-325

Title: OPD 2012 Award Recommendation to Thermo Electron North America for a Triple Quadruple LC/Mass Spectrometer for the Office of the Medical Examiner on RQ 25234:

A. Scope of Work:

1. OPD requesting approval of a recommendation of award with Thermo Electron North America for the anticipated cost of \$175,000.00.
2. The primary goal of the project is to award Thermo Electron North America for the purchase order in the said amount for a Triple Quadruple LC/Mass Spectrometer for the Office of the Medical Examiner.
3. This purchase will furnish a triple quadruple liquid chromatography / mass spectrometer to include workstation PC and printer, MassHunter software with 2 data analysis licenses, installation, familiarization training and PC image and recovery service. The equipment shall include 1 year SW update and phone assistance with 1 year PC repair/recovery service.

B. Procurement:

1. The procurement method for this project was by formal competitive bid. The bids were opened on 10/19/2012.
2. There was 0% SBE goal.
3. There were 7 bids distributed from OPD, 5 bids submitted for review; one bid recommended as the lowest and best bid.

C. Contractor and Project Information:

1. The address of the vendor is:
Thermo Electron North America

1400 Northpoint Parkway, Suite 10
West Palm Beach, FL 33407

2. Mr. Mark Casper, is the President CEO.

3. The equipment location shall be the Office of the Medical Examiner, 11001 Cedar Avenue, Cleveland, OH 44106

D. Project Status and Planning:

1. This is a one-time purchase, inclusive of one-year SW update and support service.

E. Funding

1. The project is funded 100% by the Gruttadauria Fund.

2. Payment will be done by invoice and purchase order.

BC2012-326

A. Scope of Work Summary

1. The Office of Procurement and Diversity requesting approval of an award recommendation with Fowler Electric Co. for the anticipated cost of not-to-exceed \$160,000.00. The anticipated start-completion dates are January 1, 2013 to December 31, 2014.

2. The primary goals of the project are to have a vendor furnish all labor, materials, services and equipment required to complete the replacement of lamps, replacement of lenses, replacement of ballasts, cleaning of lenses and cleaning of reflectors on the Veteran's Memorial Bridge No. 84.

B. Procurement

1. The procurement method for this project was an RFB. The total value of the RFB is not-to-exceed \$160,000.00.

2. The RFP was closed on September 11, 2012. There is an SBE goal of 20%.

3. There were 4 bids pulled from OPD, 2 bids submitted for review and 1 bid approved.

C. Contractor and Project Information

1. Fowler Electric Co.
7777 First Place
Oakwood Village, Ohio 44146
Council District 6

2a. The Principal for the vendor is Richard Trela.

2b. The vendor completed the required Vendor Registration process on December 29, 2011.

D. Project Status and Planning

1. This project is put out for bid every two years.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is by invoice.

BC2012-327

A) Scope of Work Summary:

The Cuyahoga County Sheriff's Office is requesting approval of an award recommendation with Annashae, Maxim Staffing Solutions, First Choice Medical Staffing of Ohio for the anticipated cost of \$300,000.00 - Annashae \$105,000.00; Maxim \$120,000.00; First Choice \$75,000.00. The anticipated start and completion dates are 01/01/2013 – 12/31/2015. The primary goal of the project is to provide temporary nursing services for the Cuyahoga County Corrections Center, these services will be needed when staffing levels are low.

B) Procurement:

1. The procurement method for this project was RFP. The total value of the RFP is \$300,000.00.
2. The above procurement method was closed on 06/13/2012.
3. There were 3 proposals pulled from OPD, 3 proposals were submitted for review, and 3 proposals were approved.

C) Contractor and Project Information:

1. The address(es) of all vendors and /or contractors is:

Maxim Healthcare Services, Inc.
7227 Lee Deforest Drive
Columbia, MD21046

Annashae Corporation
673 Alpha Drive Suite C
Cleveland, OH44143

First Choice Medical Staffing of Ohio
1457 West 117th Street
Cleveland, OH44107

2. The Chief Executive Officers for the contractors/vendors are
Maxim – W. Bradley Bennett CEO
Annashae – Robert Bellamy CEO
First Choice – Charles D. Slone CEO

D) Project Status and Planning:

1. The project is a 3 year contract and will reoccur in 2016.

E) Funding:

1. The project is funded 100% by the General Fund.
2. The schedule of payments is by invoice.

BC2012-328

Public Safety & Justice Services, Witness/Victim Service Center submitting an agreement in the amount of \$105,000 with the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga

County for Defending Childhood Training for the period November 26th, 2012 through September 30, 2013.

SUMMARY OF REQUESTED ACTION:

Public Safety & Justice Services, Witness/Victim Service Center submitting an agreement in the amount of \$105,000 with the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for Defending Childhood Training for the period November 26th, 2012 through September 30, 2013.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

A. Scope of Work Summary

1. WVSC is requesting approval of an agreement with the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the anticipated cost of \$105,000.00. The anticipated start-completion dates are November 26, 2012 through September 30, 2013.
2. The primary goal of the agreement is for the ADAMHS Board to serve as fiscal agent for Defending Childhood training services. ADAMHS will work with certified trainers in their pre-existing training institute in order to provide appropriate trauma related training to Defending Childhood service providers.
3. N/A

B. Procurement

1. This item qualified for Other than Full and Open Competition Justification processes.
2. N/A
3. The proposed agreement received an exemption on October 31, 2012.

C. Contractor and Project Information

1. The address of the vendor is:
2012 W. 25th Street, 6th Floor
Cleveland, Ohio 44113
2. The CEO of the Board is Mr. William Denihan.
3. N/A, project is county-wide
4. N/A, project is county-wide

D. Project Status and Planning

1. The project is nrw to the county.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by the US Department of Justice through Defending Childhood.
2. The schedule of payment is upon invoice.
3. N/A

BC2012-329

Division of Children & Family Services, submitting amendments to contracts with various providers for child and family-focused services for the period 12/1/2010 - 11/30/2012:

- 1) to extend the time period 12/31/2012; no additional funds required:
 - a) Contract No. CE1000868-01 with Applewood Centers, Inc.
 - b) Contract No. CE1000873-01 with Bellefaire Jewish Children's Bureau
- 2) to extend the time period to 12/31/2013:
 - c) Contract No. CE1000871-01 with MHS, Inc.; no additional funds required
 - d) Contract No. CE1000874-01 with Beech Brook and for a decrease in the amount of (\$20,000.00).
 - e) No. CE1000875-01 with Catholic Charities Services Corporation dba Parmadale and for a decrease in the amount of (\$50,000.00).
 - f) No. CE1000872-01 with Center for Families and Children and for additional funds in the amount not-to-exceed \$70,000.00.
 - g) Contract No. CE1000876-01 with The Cleveland Christian Home Incorporated and for a decrease in the amount of (\$25,000.00).
 - h) Contract No. CE1000870-01 with Guidestone and for additional funds in the amount not-to-exceed \$25,000.00.

SUMMARY OF REQUESTED ACTION:

Title: DCFS 2012-2013 Child and Family Focused Services Contract Amendments RQ#18536

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authorization to amend eight Child and Family-Focused contracts for additional time and reallocation of funds with various agencies.

Amendments with December 31, 2012 extension

Applewood Centers- \$ remain the same (time only amendment)

Bellefaire – \$ remain the same (time only amendment)

Amendments with January 31, 2013 extension

Beech Brook -decrease (\$20,000.00)

Cleveland Christian Home- decrease (\$25,000.00)

Catholic Charities-decrease (\$50,000.00)

Guidestone-increase (\$25,000.00)

Center for Families sand Children-increase (\$70,000.00)

Mental Health Services, Inc.-\$ remain the same (time only amendment)

2. The Child and Family Focused Services (CFFS) program provides family preservation services to different types of families--- birth or biological families, resource families (including kinship, foster and adoptive families)--- to help them address major challenges, stabilize the family, and enhance family functioning.

3. N/A- The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc.

B. Procurement

1. Services were procured through an RFP (RQ18536) process.
2. The (above procurement method) closed on November 30, 2010.
3. In 2010 DCFS solicited proposals for Child and Family Focused Services (CFFS) in RFP #18536. After carefully evaluating each vendor's proposal(s), the panel recommended eight (8) agencies to provide CFFS services (Applewood, Beech Brook, Bellefaire, Catholic Charities (Parmadale), Cleveland Christian Home, Guidestone, Mental Health Services and West Side Ecumenical Ministry).

C. Contractor and Project Information

1. The address of vendor and/or contractor is: Applewood Centers Inc. 2525 East 22nd Street Cleveland, OH. 44115 Council District 07 Executive Director: Melanie Falls Beech Brook 3737 Lander Rd. Pepper Pike, OH. 44124 Council District 06 CEO: Debra Rex The Cleveland Christian Home, Inc. 3146 Scranton Rd. Cleveland, OH. 44109 Council District 03 CEO: James McCafferty

D. Project Status and Planning

1. The project is an extension of the existing project.
2. The project is on a critical action path because services are currently being provided at the providers' facilities and existing contracts are due to expire November 30, 2012.
4. The project's current contract will end on November 30, 2012.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is by monthly invoice.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The Child and Family Focused Services (CFFS) program provides family preservation services to different types of families--- birth or biological families, resource families (including kinship, foster and adoptive families)--- to help them address major challenges, stabilize the family, and enhance family functioning.

BC2012-330

DCFS-2012 Award Recommendation and Contract Approval for RQ24693.

A. Scope of Work Summary

1. Children and Family Services is requesting authority to submit an award recommendation and contract approval for RFP 24693 Permanency Supportive Services. The total cost of this award is \$315,000.00 for the one (1) year period for the following vendor: Adoption Network Cleveland, for the period of December 1, 2012 through November 30, 2013.

2. The primary goals of the project are:

- The Provider will be expected to provide a monthly report to DCFS for each category of service identified under the Scope of Work. DCFS will work with the provider in the development of the reporting template.
- The Provider will be expected to maintain a census of 50 mentor matches. On a monthly basis, the Provider will be required to provide a written report to the assigned DCFS worker of record for each individual youth summarizing mentor/ youth contact, activities and interaction.

- The Provider will be expected to obtain consumer feedback from youth on their mentoring experience following match closure. Feedback is to be shared with DCFS on a quarterly basis.
- The Provider will be expected to hold at least two (2) youth peer support group meetings each month that can accommodate up to 25-30 youth per meeting.
- The Provider will be expected to produce a minimum of 20 Digital Me's per year.
- The Provider will be expected to hold at least one adoptive family support group meeting each month that can accommodate up to 25-30 families per meeting.

The Provider will be expected to serve up to 150 prospective and pre-adoptive parents per year through navigation services.

3. NA

B. Procurement

1. The procurement method for this project was RFP #24693. The total value of this RFP is \$315,000.00.
2. The RFP bid close date was June 28, 2012. The SBE goal is 20%
3. There were one (1) proposals submitted for RFP #24693. The proposals were reviewed, and one proposal was awarded.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors:

Adoption Network Cleveland
 4614 Prospect Avenue, Suite 550
 Cleveland, Ohio 44103
 Betsie Norris: Executive Director
 Council District (8)

D. Project Status and Planning

1. The project reoccurs annually.
2. NA

E. Funding

1. The project is funded 100% by the General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.
2. The schedule of payments will be monthly.
3. NA

Other Business

BC2012-331

See item detail above