

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 December 3, 2012 11:00 A.M.

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review

Item	Requestor	Description	Board Action
BC2012-320	Department of Health and Human Services	<p>Division of Cuyahoga Job and Family Services, recommending an award on RQ23352 and enter into a contract with various providers for employment and refugee resettlement services for the period 10/1/2012 - 9/30/2013:</p> <p>a) Catholic Charities Health & Human Services in the amount not-to-exceed \$267,230.00.</p> <p>b) El Barrio, Incorporated. in the amount not-to-exceed \$157,873.00.</p> <p>Funding Source: 100% Federal Refugee Social Services Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-326	Office of Procurement & Diversity	<p>Recommending an award: <u>Department of Public Works</u></p> <p>a) on RQ24216 to Fowler Electric Co. (4-2) in the amount not-to-exceed \$160,000.00 for maintenance on decorative lighting for Veterans Memorial Bridge No. 84 for the period 1/1/2013 - 12/31/2014.</p> <p>Funding Source: 100% by the General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-332	Department of Public Works	<p>Submitting an amendment to Contract No. CE0900583-01 with Schindler Elevator Corporation for Group C for elevator maintenance and repair for various County buildings for the period 8/1/2009 - 11/30/2012 to extend the time period 5/31/2013 and for additional funds in the amount not of \$30,210.00.</p> <p>Funding Source: 100% Internal Revenue Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-333	Department of Public Works	<p>Submitting an amendment to Contract No. CE0900582-01, 02, 03 to Schindler Elevator Corporation for Groups B, D and E for elevator maintenance and repair for various County buildings for the period 8/1/2009 - 11/30/2012 to</p>	

		<p>extend the time period to 5/31/2013 and for additional funds in the amount of \$56,082.00.</p> <p>Funding Source:100% Internal Revenue Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-334	Department of Development	<p>Requesting approval of an Economic Development Loan to VRC Incorporated in the amount not-to-exceed \$200,000.00 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements.</p> <p>Funding Source:100% Western Reserve Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-335	Juvenile Court	<p>Submitting an amendment to Contract No. CE1100678-01 with The Mokita Center, Inc. for Sex Offender Assessment and Treatment Services Utilizing Polygraphs for the period 10/1/2011 - 12/31/2012 to extend the time period to 1/31/2013 and for additional funds in the amount of \$78,000.00.</p> <p>Funding Source: 100% Court's Title IV-E Funding</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-336	Common Pleas Court	<p>Corrections Planning Board,</p> <p>a) Submitting an RFP exemption on RQ25857 with Case Western Reserve University in the amount of \$195,000.00 for evaluator services for the Enhanced Opiate Dependency Substance Abuse and Mental Health Services Administration grant program for the period 9/30/2011 - 9/29/2014.</p> <p>b) Recommending an award on RQ25857 and enter into a contract with Case Western Reserve University in the amount of \$195,000.00 for evaluator services for the Enhanced Opiate Dependency Substance Abuse and Mental Health Services Administration grant program for the period 9/30/2011 - 9/29/2014.</p> <p>Funding Source: 100% by Substance Abuse and Mental Health Services Administration (SAMHSA) grant funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Evaluator services for the Enhanced Opiate Dependency Grant that is funded by the Substance Abuse and Mental Health Services Administration.</p> <p>2. Estimated Dollar Value and Funding Source(s)</p>	

	<p>including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Estimated dollar value of this contract is \$195,000.00 for 3 years. The dollar value of the contract allocates \$65,000 per year for 3 years. 100% of contract will be funded by Substance Abuse and Mental Health Services Administration.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method The grant application required identification of service providers. Case Western Reserve University employee Dr. Margaret Baughman was identified as the provider of evaluator services for the grant. Dr. Margaret Baughman who currently serves as Principal Investigator of the BJA funded Greater Cleveland Drug Court CATS+ Program and has been involved in a number of CSAT-sponsored projects and is experienced in all phases of the performance assessment process including data collection and analysis. CWRU also recognizes SAMHSA's potential intent to collect GAIN data to conduct independent, cross-site evaluation or additional validation of this tool with adult populations.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Dr. Baughman has consistently demonstrated the ability to achieve 80% and greater GPRA follow-up interview rates and ensures that data is entered on the GPRA website within 7 days. In fact, on a currently CSAT project she serves as Co-PI (Adult Drug Court Cannabis Youth Treatment) the follow-up rate is 106%. Because most interviews are ahead of schedule, the GPRA website actually calculates them above 100%. Dr. Baughman has developed and utilizes a tracking system (modeled from Chestnut Health Systems, Inc.) and interviewing procedures that have been continuously successful in previous BJA and SAMSHA projects (please see an example in Appendix B). Dr. Baughman and the Begun Center staff are extremely familiar with the GPRA instrument, having used them in at least four different BJA, CSAT sponsored projects.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The Substance Abuse and Mental Health Services Administration requires data collection and performance</p>	
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		<p>measurement reporting. This data must be collected at baseline (i.e., the client's entry into the project), discharge, and 6 months post- baseline. To be in compliance with the requirements of the grant, grantees must collect and report individual client follow-up data (discharge and 6 months post- baseline) on a minimum of 80 percent of all clients who receive a baseline interview. All data are to be entered into SAMHSA's GPRA Data Entry and Reporting System via the Internet within 7 business days of the forms being completed. Dr. Baughman has consistently demonstrated the ability to achieve 80% and greater GPRA follow-up interview rates and ensures that data is entered on the GPRA website within 7 days. In fact, on a currently CSAT project she serves as Co-PI (Adult Drug Court Cannabis Youth Treatment) the follow-up rate is 106%. Because most interviews are ahead of schedule, the GPRA website actually calculates them above 100%</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Not applicable.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Cuyahoga County Common Pleas Court Corrections Planning Board is committed to open and full competition when applicable.</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
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6. Other Business

Item	Requestor	Description	Board Action
BC2012-337	Department of Development	<p>Requesting an exemption from aggregation of contracts to allow approval of a contract with C.B. Mullins Construction Company for the anticipated cost of \$30,200. The anticipated start-completion dates are December 3, 2012 through May 31, 2013.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) This contract covers Lead Hazard Remediation services at 1589 Hopkins Ave Units 1-4 Lakewood, OH.</p> <p>2. Estimated Dollar Value and Funding Source(s)</p>	

		<p>including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The contract amount is \$30,200. The project is 100% funded through the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through the County Board of Health.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>Competitive bidding was carried out by the Department of Development as usual for Lead Hazard Remediation services. The lowest bidder of three qualified bidders for this job was C.B. Mullins Construction Company.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>All Lead Abatement Contractors registered with Cuyahoga County were asked to bid, and the lowest of three bids was selected.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Lead Hazard Remediation services are carried out based on a standard Lead Risk Assessment by Cuyahoga County Board of Health. The lowest of 3 bids from qualified contractors registered with Cuyahoga County was selected.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Since Lead Hazard Remediation bids rarely come in over \$25,000, and since the informal bidding process used by the Department of Development ensures full and open competition among all Lead Abatement Contractors registered with Cuyahoga County, nothing would be gained by repeating the bidding process. Additionally, with the health of the young children at risk due to exposure to lead paint, delay for bidding would cause a health risk.</p>	
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		<p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Since the Department of Development already uses a sealed bid process with at least three bids required from qualified contractors, the current informal bid process will be continued except for very large jobs.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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- 7. Public Comment
- 8. Adjournment

Minutes

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 November 26, 2012 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:04 A.M.

Attendees: County Executive Edward FitzGerald
 Councilman Michael J. Gallagher
 Councilman Dale Miller
 Fiscal Officer Wade Steen
 Director Bonnie Teeuwen
 Director Lenora Lockett
 Andria Richardson - Alternate for David Merriman

Councilman Pernel Jones, Jr. and Clerk of the Board of Control David Merriman were unavailable.

- 2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written.
- 3. Public Comment was made regarding the following item, which was not scheduled for consideration for this meeting:

BC2012-320

Division of Cuyahoga Job and Family Services, recommending an award on RQ23352 and enter into a contract with various providers for employment and refugee resettlement services for the period 10/1/2012 - 9/30/2013:

- a) Catholic Charities Health & Human Services in the amount not-to-exceed \$267,230.00.
- b) El Barrio, Incorporated. in the amount not-to-exceed \$157,873.00.

Funding Source: 100% by the Federal Refugee Social Services Funds

Ms. Karen Wishner, Director of the International Services Center, addressed the Board to clarify the time- line for available funding for employment and refugee resettlement services, which her agency provides. Ms. Wishner stated proposals for this item went out last spring and according to the State Refugee coordinator the County received more funding than expected. All 3 agencies met last August, and at that time a decision regarding funding had not been made. In late September, she received a phone call informing her that funding would be provided to El Bario Incorporated, and Catholic Charities Health & Human Services, but not for International Services Center. She contacted the County and voiced her concerns regarding funding to the County employee in question and was told he would look into the matter and get back to her. During the conversation, Ms. Wishner stated she was not informed the decision was final regarding the award recommendations. On October 29, Ms. Wishner received a letter announcing the proposal decision. Although the scores were not made available to her at that time, she believed the scores were relatively close and wanted to know why all 3 agencies could not receive funding.

Ms. Wishner stated that she found it disconcerting that the County continued to use statistical numbers to report the success of the program to the state but chose to deny the International Services Center financial support through the funding made available by the Office of Refugee Settlement.

Councilman Michael Gallagher asked Ms. Wishner if she filed an appeal, as outlined in the guidelines of the Request for Proposal, as well as contact the Inspector General's office to file a complaint regarding allegations of impropriety by a County employee.

Ms. Wishner stated she filed an appeal on Monday, November 19, after the Board of Control meeting but did not contact the Inspector General's office regarding the allegations made against the County employee.

Councilman Michael Gallagher stated the Board held this item for 7 days. He asked Ms. Wishner why she did not file a complaint with the Inspector General's office since the International Services Center's protest was based on allegations of bias and impropriety by a County employee.

Ms. Wishner stated the concerns of impropriety were raised by her Board. She commented that questions arose due to the fact the County employee started overseeing the project 3 years ago. Ms. Wishner stated that since the 1980's funding had always been allocated to the International Services Center and the County never had a problem with the comprehensive program before.

County Executive Edward FitzGerald stated the philosophy of the current Administration is to always have a competitive Request for Proposal process as often as possible and whenever practical. Under this Administration funding is not based on seniority or how long a personal relationship has existed with a particular agency.

Councilman Dale Miller asked what the appeal process entailed. Lenora Lockett, Director of the Office of Procurement and Diversity outlined the appeal process stating the vendor submits a letter documenting their reasons for an appeal. If the appeal is purely based on scoring, the Office of Procurement and Diversity works in conjunction with the department to clarify how scoring was determined and what categories were used. If the appeal is based on an administrative issue where there are questions pertaining to a performance bond or if it was found that a bidder was non-responsive, the Law Department is contacted to render a legal opinion on the matter.

Fiscal Officer Wade Steen, added that the department also looks for disparage scoring. Mr. Steen also commented that the scores were not close.

County Executive Edward FitzGerald asked if anyone on the Board had any connections with the agencies in question and Richard Werner, Director of the Department of Health and Human Services stated for the record that at the November 19 Board of Control meeting David Merriman, Clerk of the Board of Control acknowledged a potential conflict of interest and recused himself from further participation regarding this item, as his wife is an employee of the International Services Center.

County Executive Edward FitzGerald stated there would be an impartial review of this matter. If it cannot be demonstrated by objective measures as to why the decision was made not to fund the International Services Center the appeal process will reveal that.

4. Tabled Items Returned for Review - There were no tabled items.
5. Scheduled items

BC2012-322

Department of Public Works,

- a) Submitting an amendment (Subsidiary No. 4) to Contract No. CE1000179-01, 02 with DiGioia/Suburban Excavating, L.L.C. for the grading, draining and paving of Bainbridge Road from S.O.M. Center Road to the Solon East Corporation Line in the City of Solon for additional funds in the amount of \$422,824.67.
- b) Recommending to accept said project as complete and in accordance with plans and specifications.
- c) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: American Recovery and Reinvestment Act of 2009 (ARRA) - 100% of eligible construction costs up to a maximum of \$14,000,000.00. The remaining cost of construction is split 15% City of Solon and 15% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-323

Department of Public Works, submitting an amendment to Contract No. CE1100423-02, 03 with Lakefront Automotive Parts, Co. for automotive replacement parts for the County garage for the period 5/1/2011 - 4/30/2013 for additional funds in the amount of \$75,000.00

Funding Source: Road & Bridge \$ 40,000 Sanitary Sewer \$ 35,000

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-324

Department of Information Technology, recommending an award on RQ25199 and enter into a contract with Serena Software, Inc., sole source, in the amount not-to-exceed \$200,203.17 for maintenance on ChangeMan ZMF with DB2/IMS Options software for the period 3/15/2012 - 3/14/2015.

Funding Source: 100% by the General Fund

Note: This item was held at the request of the department.

Approve
 Disapprove
 Hold

BC2012-325

Office of Procurement & Diversity, recommending an award:

Medical Examiner

a) on RQ25234 to Thermo Electron North America, LLC (7-5) in the amount of \$175,000.00 for 1-Triple Quadrupole Liquid Chromatograph/Mass Spectrometer.

Funding Source: 100% Gruttadauria Fund

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-326

Office of Procurement & Diversity, recommending an award:

Department of Public Works

a) on RQ24216 to Fowler Electric Co. (4-2) in the amount not-to-exceed ~~\$160,000.00~~ for maintenance on decorative lighting for Veterans Memorial Bridge No. 84 for the period 1/1/2013 - 12/31/2014.

Funding Source: 100% by the ~~General Fund~~

Note: This item was amended to reflect the dollar amount as \$171,850.00 and Road and Bridge Funds as the funding source.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve

Disapprove
 Hold

BC2012-327

County Sheriff, recommending awards to various providers on RQ23735 for agency nursing services for the period 1/1/2013 - 12/31/2015: (Deputy Chief Approval No. DC2012-75 - authority to seek proposals:)

- a) Annashae in the amount of \$105,000.00.
- b) First Choice Medical Staffing of Ohio in the amount of \$75,000.00.
- c) Maxim Staffing Solutions in the amount of \$120,000.00.

Funding Source: 100% General Fund.

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-328

Department of Public Safety and Justice Services, Witness/Victim, submitting an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$105,000.00 for Defending Childhood training for the period 11/26/2012 - 9/30/2013.

Funding Source: 100% by the US Department of Justice through Defending Childhood

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-329

Department of Health and Human Services/Division of Children and Family Services, submitting amendments to contracts with various providers for child and family-focused services for the period 12/1/2010 - 11/30/2012:

- 1) to extend the time period 12/31/2012; no additional funds required:
 - a) Contract No. CE1000868-01 with Applewood Centers, Inc.
 - b) Contract No. CE1000873-01 with Bellefaire Jewish Children's Bureau
- 2) to extend the time period to 1/31/2013:
 - c) Contract No. CE1000871-01 with MHS, Inc.; no additional funds required
 - d) Contract No. CE1000874-01 with Beech Brook and for a decrease in the amount of (\$20,000.00).

e) No. CE1000875-01 with Catholic Charities Services Corporation dba Parmadale and for a decrease in the amount of (\$50,000.00).

f) No. CE1000872-01 with Center for Families and Children and for additional funds in the amount not-to-exceed \$70,000.00.

g) Contract No. CE1000876-01 with The Cleveland Christian Home Incorporated and for a decrease in the amount of (\$25,000.00).

h) Contract No. CE1000870-01 with Guidestone and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: 100% Health and Human Services Levy funds.

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-330

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ24693 and enter into a contract with Adoption Network Cleveland in the amount not-to-exceed \$315,000.00 for permanency supportive services for the period 12/1/2012 - 11/30/2013.

Funding : 100%Health and Human Services Levy funds.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

6. Other Business

BC2012-331

Department of Development, submitting an exemption from aggregation of contracts with the City of Cleveland Heights in the amount not-to-exceed \$199,701.00 for implementation of eligible HOME activities including homeowner rehabilitation, home buyer assistance, new construction and program administration for the period 12/01/2012 - 12/31/2013. Cuyahoga County Board of Control, Contracting and Purchasing Ordinance, Section 3.5.a

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The City of Cleveland Heights will use their 2011 HOME funding allocation for the implementation of eligible HOME activities including homeowner rehabilitation, home buyer assistance, new construction, program administration and/or any other eligible HOME activity.

Term of agreement will be December 1, 2012- December 31,2013.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The City of Cleveland Heights' HOME allocation associated with this agreement is not to exceed \$199,701.00.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

City of Cleveland Heights is a political subdivision of the State of Ohio and is a member of the Cuyahoga HOME Consortium as approved by the U.S. Department of Housing and Urban Development. As such the City of Cleveland Heights is entitled to an allocation of HOME funds received and administered by the Cuyahoga County Department of Development. No other entity has the right or privilege to the City of Cleveland Heights' allocation of HOME funds.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

There are no other available options and/or vendors as the structure of the Cuyahoga HOME Consortium is agreed upon by the participating communities and approved by the U. S. Department of Housing and Urban Development. Each participating community is entitled to an allocation of the annual award of federal HOME funding as outlined in the consortium agreement.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The City of Cleveland Heights is a political subdivision of the State of Ohio and is a member of the Cuyahoga HOME Consortium as approved by the U.S. Department of Housing and Urban Development. As such the City of Cleveland Heights is entitled to an allocation of HOME funds received and administered by the Cuyahoga County Department of Development. No other entity has the right or privilege to the City of Cleveland Heights' allocation of HOME funds.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The award cannot be made through competitive bid as the U.S. Department of Housing and Urban Development ("HUD"), allow units of general local government to enter into mutual cooperation agreements to form consortiums for the purpose of obtaining funding from the HOME Program.

The HOME program contemplates and encourages the joining together by agreement of contiguous communities into a consortium for the purpose of carrying out the objectives of the program. The County, and the Communities of Cleveland Heights, Euclid, Lakewood, and Parma, formed the Cuyahoga Housing Consortium (the "Consortium") pursuant to the federal guidelines.

Each participating community is entitled to an allocation of the annual award of federal HOME funding as outlined in the consortium agreement. No other entity is eligible for the funding.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

There are no alternate options available.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.
8. Adjournment – Ed FitzGerald made a motion to adjourn, Michael Gallagher seconded, the meeting was adjourned at 11:31 A.M.

Tabled Items Returned for Review

BC2012-320

Title: Employment & Family Services 2012-2013;

Award Recommendations RQ#23352

Title: Employment and Refugee Resettlement Services

(a) Catholic Charities Health & Human Services (Migration & Refugee Services)

7911 Detroit Ave.

Cleveland, OH 44102

(b) El Barrio, Inc

5209 Detroit Ave

Cleveland, OH 44102

A. Scope of Work Summary

1. EFS is recommending approval of RFP RQ# 23352 awards with Catholic Charities Health & Human Services/Migration & Refugee Services for the cost of \$267,230.00 and El Barrio, Inc for the cost of \$157,873.00. The award dates are October 1, 2012 – September 30, 2013 with 2-one year option years.
2. The primary goals of the project are
 - To assist eligible refugees in gaining employment and self sufficiency within the shortest period of time after their arrival in the United States
 - To assist eligible refugees in receipt of OWF cash assistance to meet their work requirements.
3. The project is mandated by Section 5101: 1-2-40.2 of the ORC to provide social services for up to five (5) years from the date of refugees arrival in the U.S.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP was estimated for \$320,000.00 pending the State's RSSP Funding allocation. State subgrant award letter dated 9/28/2012 allocated \$425,103.00 for Cuyahoga's program.
2. The RFP RQ#23352 was closed on May 11, 2012.
3. There were 3 proposals submitted for review, 2 proposals are being recommended.

C. Contractor and Project Information

1. The addresses of all vendors:

(a) Catholic Charities Health & Human Services (Migration & Refugee Service)

7911 Detroit Ave.

Cleveland, OH 44102

Council District 03

In Partnership With:

1) Asian Services In Action, Inc (ASIA)
3631 Perkins Avenue, Suite 2A-W
Cleveland, OH 44114

2) Lakewood ABLE
13701 Lake Avenue
Lakewood, OH

(b) El Barrio, Inc
5209 Detroit Ave
Cleveland, OH 44102
Council District 03

In Partnership With:

1) US Together, inc
24800 chagrin Blvd., Suite 210
Beachwood, OH 44022

2. The executive directors for the vendors are:

Patrick Gareau, President / CEO, Catholic Charities Health & Human Services

Sharon Sobol Jordan, President / CEO, The Centers (Center for Families & Children / WSEM / El Barrio)

3. a. Same as 1. Above.

D. Project Status and Planning

1. The project reoccurs annually.

2. The program term began October 1, 2012, awards were delayed due to pending Refugee Social Services Allocation from the State.

E. Funding

1. The project is funded 100% by the Federal Refugee Social Services Funding.

2. The schedule of payments is monthly invoices.

BC2012-326

A. Scope of Work Summary

1. The Office of Procurement and Diversity requesting approval of an award recommendation with Fowler Electric Co. for the anticipated cost of not-to-exceed \$160,000.00. The anticipated start-completion dates are January 1, 2013 to December 31, 2014.

2. The primary goals of the project are to have a vendor furnish all labor, materials, services and equipment required to complete the replacement of lamps, replacement of lenses, replacement of ballasts, cleaning of lenses and cleaning of reflectors on the Veteran's Memorial Bridge No. 84.

B. Procurement

1. The procurement method for this project was an RFB. The total value of the RFB is not-to-exceed \$160,000.00.

2. The RFP was closed on September 11, 2012. There is an SBE goal of 20%.

3. There were 4 bids pulled from OPD, 2 bids submitted for review and 1 bid approved.

C. Contractor and Project Information

1. Fowler Electric Co.
7777 First Place
Oakwood Village, Ohio 44146
Council District 6

2a. The Principal for the vendor is Richard Trela.

2b. The vendor completed the required Vendor Registration process on December 29, 2011.

D. Project Status and Planning

1. This project is put out for bid every two years.

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is by invoice.

New Business

BC2012-332

PUBLIC WORKS 2012 AMENDMENT VARIOUS RQ14133 CE0900583

A. SCOPE OF WORK SUMMARY

The Department of Public Works is requesting an amendment to CE0900583, on RQ14133 -with Schindler Elevator Corporation for elevator maintenance and repair services for the Administration Building, Courthouse Square, East 9th Street Garage, Jane Edna Hunter Building, Metzenbaum Children's Center for the period August 1, 2009 - November 30, 2012 an additional six (6) months to May 31, 2013 and for additional funds in the amount of \$30,210.00 - Bids were received and rejected through Novus. New/updated Bid Specifications are reissued/advertised through OPD ASAP

The primary goals of the project are to 1) consolidate various elevator service agreements to create one standard elevator service contract for all elevators and escalators throughout the County and 2) to avoid unnecessary costs.

B. PROCUREMENT

The procurement method was a RFB The Total Value of the RFP is \$181,260.00. The SBE is 15% There were 3 pulled from OPD and submitted for review, Schindler being the lowest and best vendor. (The first Contract Amendment +\$20,140.00 was approved by OPD for Justification for Other than Full and Open Completion on 5/23/12 by Rich Opre RQ14133).

C. CONTRACTOR AND PROJECT INFORMATION

The address of the vendor is:
Schindler Elevator Corporation
18013 Cleveland Parkway #140
Cleveland, Ohio 44135
Council District: N/A
Vendor is registered with IG's office

Schindler Elevator Corporation is owned by various stockholders.

The Representative for Schindler is:
James Ritter, District Manager

The location for elevators: Administration Building, Courthouse Square, East 9th Street Garage, Jane Edna Hunter Building, Metzenbaum Childerens Center

D. PROJECT STATUS & PLANNING

The project is an extension of an existing service. The next step is RFB w/tentative dates:

11-5-12 Items approved in Novus
11-12-12 Contracts and Purchasing/Deputy Chief of Staff Approval
11-19-12 1st Advertisement
12-3-12 Pre-Con
12-17-12 Proposal Due/Bid Closes
1-14-13 OPD has reviewed/Proposals
1-15-13 Elevator Group meets to review and make recommendation
1-28-13 Contracts and forms to selected vendor
3-4-13 Signed contracts and forms entered into NOVUS
3-15-13 County Council to process through their process
4-15-13 OPD can authorize contract
Department of Public Works (DOPW):

BC2012-333

TITLE: PUBLIC WORKS 2012 AMENDMENT GROUPS B, D and E RQ14133 CE0900582,01,02,03 RQ14133

A. SCOPE OF WORK SUMMARY

The Department of Public Works is requesting an amendment to CE0900582-01,02,03, on RQ14133 - with Schindler Elevator Corporation for elevator maintenance and repair services for the Virgil E. Brown Building, Juvenile Court, County Archives, BOE, Auto Title Building, Public Works Building, Whitlatch Building, HPG, Courthouse, Public Works Engineers for the period August 1, 2009 - November 30, 2012 an additional six (6) months to May 31, 2013 and for additional funds in the amount of \$56,082.00 - Bids were received and rejected through Novus. New/updated Bid Specifications were prepared and reissued/advertised through OPD ASAP
CT577411 0278 S01006 \$16,968.00

CT577411 0278 S00001 \$36,822.00
CE417055 0278 \$2,292.00

The primary goals of the project are to 1) consolidate various elevator service agreements to create one standard elevator service contract for all elevators and escalators throughout the County and 2) to avoid unnecessary costs.

B. PROCUREMENT

The procurement method was a RFP The Total Value of the RFP is \$336,492.00. The SBE is 15% There were 3 pulled from OPD and submitted for review, Schindler being the lowest and best vendor. (The first Contract Amendment was approved by OPD for Justification for Other than Full and Open Completion on 5/23/12 by Rich Opre RQ14133).

C. CONTRACTOR AND PROJECT INFORMATION

The address of the vendor is:
Schindler Elevator Corporation
18013 Cleveland Parkway #140
Cleveland, Ohio 44135
Council District: N/A
Vendor is registered with IG's office

Schindler Elevator Corporation is owned by various stockholders.

The Representative for Schindler is:
James Ritter, District Manager
(216) 391-8600

The location for elevators: Virgil E. Brown Building, Juvenile Court, County Archives, BOE, Auto Title Building, Public Works Building, Whitlatch Building, HPG, Courthouse, Public Works Engineers

D. PROJECT STATUS & PLANNING

The project is an extension of an existing service. The next step is RFB w/tentative dates:

11-5-12 Items approved in Novus
11-12-12 Contracts and Purchasing/Deputy Chief of Staff Approval
11-19-12 1st Advertisement
12-3-12 Pre-Con
12-17-12 Proposal Due/Bid Closes
1-14-13 OPD has reviewed/Proposals
1-15-13 Elevator Group meets to review and make recommendation
1-28-13 Contracts and forms to selected vendor
3-4-13 Signed contracts and forms entered into NOVUS
3-15-13 County Council to process through their process
4-15-13 OPD can authorize contract

BC2012-334

Title: Department of Development/2012/VRC, Incorporated/ Economic Development Loan

A. Scope of Work :

1. Department of Development requesting approval of an Economic Development Loan to VRC Incorporated in the amount not-to-exceed \$200,000.00 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate, to effectuate the loan.

2. The primary goal of the project is to assist VRC Incorporated in the purchase of a CNC Milling Machine to increase the company's manufacturing capabilities located at 696 West Bagley Road, Berea, Ohio 44017. The project will retain 50 existing jobs and create six (6) new manufacturing jobs. The total cost of the project is \$508,300.00; the County's participation is an Economic Development Loan for \$200,000.00 with a term of 10 years at an interest rate of 2%.

B. Procurement :

Economic Development Loan reviewed and recommended by the Cuyahoga County Community Improvement Corporation at its October 10, 2012 meeting.

C. Project Information:

1. Corporate Office Address

VRC Incorporated
696 West Bagley Road
Berea, Ohio 44017
Council District (5) Michael Gallagher, Councilman

2. Principal Owner of VRC Incorporated:

Chris Lovell (100% Owner)

3. The location of the project is:

696 West Bagley Road
Berea, Ohio 44017
Council District (5) C. Michael Gallagher, Councilman

D. Project Status and Planning:

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities that benefit the residents of the Cuyahoga Urban County.

F. Funding:

1. The proposed funding source is Western Reserve Fund
2. The loan funds will be disbursed at loan closing.
3. The loan payments will be fully amortized over 10 years at interest rate of 2%

BC2012-335

A. Scope of Work Summary

1. The Court of Common Pleas, Juvenile Court Division, requesting the approval of an amendment to CE1100678-01 with The Mokita Center Inc. for the time period October 1, 2011 through December 31, 2012; to increase the funds in the amount of \$78,000.00, which changes the not-to-exceed value of the contract from \$70,000.00 to \$148,000.00 and to increase the time period for a new contract period of October 1, 2011 to January 31, 2013.

2. The primary goal of this project is to provide community-based sex offender assessments and treatment to Court-involved youth.
3. This program is part of the Court's Title IV-E Funding.

B. Procurement

1. The procurement method for this project was a RFP Process. The total value of the RFP was \$120,000.00.
2. The Sex Offender Assessment and Treatment Utilizing Polygraphs RFP was closed on June 14, 2011. There was no SBE Goal.
3. There were two proposals pulled from OPD, and both proposals were submitted for review. Both vendors received contracts.

C. Contractor and Project Information

1. The address of the vendor and/or contractor is:
The Mokita Center Inc.
4675 Hilland Road
Cleveland, Ohio 44109
Phone: 216-509-4610
Council District 2
2. The Executive Director of The Mokita Center Inc. is Robin Palmer.
- 3.a The address or location of the project is: Various Locations
- 3.b. The project is located in Various Council Districts

D. Project Status and Planning

1. The project is an on-going project.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by the Title IV-E Administration Funds.
2. The schedule of payments is by invoice.
3. This is the 1st amendment to the contract. This amendment increases the time period by one month and increases the funds by \$78,000.00, which changes the not-to-exceed amount of the contract from \$70,000.00 to \$78,000.00.

BC2012-336

**OPD review (11/21/12). OK to process as RFP Exemption and Contract to Board of Control for approval.

Submitting a contract and requesting Other Than Full and Open Exemption with Case

Western Reserve University in the amount not-to-exceed \$195,000.00 for Evaluator Services for the period September 30, 2011 through September 29, 2014.

Title: Common Pleas Court Corrections Planning Board 2012 Case Western Reserve University. Contract Enhanced Opiate Dependency Services Grant Evaluator

A. Scope of Work Summary

1. Common Pleas Court Corrections Planning Board requesting approval of a contract, with Case Western Reserve University for the anticipated cost not-to-exceed \$195,000.00. The anticipated start-completion dates are September 30, 2011- September 29, 2014

2. The primary goals of the project are (list 2 to 3 goals).

- Measure achievement of program goals and gauge program effectiveness
- Court operation analyses that include the creation of electronic databases for tracking court operations and client related service delivery data
- Monitors a client's connection to other area agencies (drug treatment, courts, jails, prisons, and parole boards)

3. Not Applicable.

B. Procurement

1. The procurement method for this project was other than full and open justification request. The total value of the contract is \$195,000.00

2. Not applicable

3. The proposed contract, received an RFP exemption on (list date). The approval letter is attached for review.

C. Contractor and Project Information

1. The address of the contractor is (provide the full address in the following format):

Case Western Reserve University

10900 Euclid Avenue

Nord 6th Floor

Cleveland, Ohio 44106

Council District 07

2. The Asst. Vice President for Research, for the contractor is Diane Domanovics

3. Not applicable

D. Project Status and Planning

1. The project is new to the County.

2. Not Applicable

3. Not Applicable

4. The project's term has already begun. The reason there was a delay in this request is due to the need for the revision of the level of effort of the Evaluator.

5. Not Applicable

E. Funding

1. The project is funded 100% by Substance Abuse and Mental Health Services Administration (SAMHSA) grant funds.

2. The schedule of payments is monthly, by invoice.

3. Not Applicable

6. Other Business

BC2012-337

See item detail above