

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 December 10, 2012 11:00 A.M.

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review

Item	Requestor	Description	Board Action
BC2012-324	Information Services Center	Recommending an award on RQ25199 and enter into a contract with Serena Software, Inc., sole source, in the amount not-to-exceed \$200,203.17 for maintenance on ChangeMan ZMF with DB2/IMS Options software for the period 3/15/2012 - 3/14/2015. Funding Source: 100% by the General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-338	Department of Public Works	Submitting an agreement with Northeast Ohio Regional Sewer District in the amount not-to-exceed \$340,000.00 for jet vac grit disposal services at the Southerly Wastewater Treatment Plant for the period 1/1/2013 - 12/31/2014. Funding Source: 100% Sanitary Sewer District Fund.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-339	Department of Public Works	Recommending an award on RQ23623 and enter into a Contract No. CE1200697-01 with DLZ Ohio, Inc. (11-2) in the amount not-to-exceed \$144,841.00 for design services for the resurfacing of Emery Road from Northfield Road to Merrygold Avenue in the Cities of North Randall and Warrensville Heights. Funding Source: 100% Road and Bridge Funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-340	Department of Information Technology	Submitting an amendment to Contract No. CE1100719-01 with OneLink Technical Services, LLC for professional design services in connection with the implementation of the Public Notification Initiative for the period 11/1/2011 - 12/31/2012 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$50,000.00. Funding Source: 100% General Funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

BC2012-341	Juvenile Court	<p>Recommending awards on RQ24071 and enter into contracts with various providers for Functional Family Therapy services for the period 1/1/2013 - 6/30/2013:</p> <p>a) Catholic Charities Services Corporation dba Parmadale in the amount not-to-exceed \$75,000.00.</p> <p>b) Guidestone in the amount not-to-exceed \$65,000.00.</p> <p>Funding Source: 100% RECLAIM funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2012-342	Public Safety and Justice Services	<p>Witness/Victim, recommending an award on RQ24962 and enter into a contract with Mental Health Services for Homeless Persons, Inc. in the amount not-to-exceed \$474,150.00 for crisis intervention services for the Children Who Witness Violence Program for the period 1/1/2013 - 12/31/2013. (Deputy Chief Approval No. DC2012-196 - authority to seek proposals.)</p> <p>Funding Source: 100% by HHS funds. However, Mental Health Services for Homeless Persons obtains funds earmarked from the state for this same project(VOCA and SVAA funding).</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2012-343	Public Safety and Justice Services	<p>Witness/Victim, recommending an award on RQ23148 and enter into a contract with West Side Community House in the amount not-to-exceed \$120,000.00 for Defending Childhood Prevention and Outreach services for the period 12/15/2012 - 9/30/2013. (Deputy Chief Approval No. DC2012-15 - authority to seek proposals).</p> <p>Funding Source: 100% by the U.S. Department of Justice, Defending Childhood Cooperative Agreement.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2012-344	Department of Health and Human Services	<p>Community Initiatives Division/Office of Early Childhood, submitting a contract with City of Cleveland/Department of Public Health in the amount not-to-exceed \$341,137.00 for the MomsFirst Program for the Invest in Children Program for the period 1/1/2013 - 12/31/2013.</p> <p>Funding Source: 100% by Health and Human Services Levy Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2012-345	Department of Health and Human Services	<p>Division of Children & Family Services, submitting amendments to contracts with various providers for the Partners for Forever Families Initiative for the Adoption Opportunities Program for the period 9/30/2011 - 9/29/2012 to extend the time period 9/29/2013 and for additional funds:</p>	

		<p>1) Contract No. CE1100750-01 with Adoption Network Cleveland in the amount not-to-exceed \$131,000.00.</p> <p>2) Contract No. CE1100751-01 with Beech Brook in the amount not-to-exceed \$80,132.00.</p> <p>Funding Source: Health and Human Services Levy funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-346	Department of Health and Human Services	<p>Division of Children and Family Services, recommending an award on RQ24689 and enter into a contract with Guidestone in the amount not-to-exceed \$160,000.00 for a supported visit program for the period 1/1/2013 - 10/31/2013.</p> <p>Funding Source: Health and Human Services Levy funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

6. Other Business

Item	Requestor	Description	Board Action
BC2012-347	Department of Health and Human Services	<p>Division of Children and Family Services, submitting an exemption from aggregation and an alternate procurement process on RQ25328 for the purchase of food, furniture and clothing items for Administrative purposes. (Contracting and Purchasing Ordinance, Section 4.4.b.17 and 3.5.a.)</p> <p>Funding Source: 70% HHS levy / 30% Federal funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Cuyahoga County Department of Children and Family Services is requesting an exemption to the procurement process to purchase food, furniture and clothing items for Administrative (non-client related) purposes. This would include layettes, items for the child care room, recruitment events and clients who are in out county placement.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The estimated cost to DCFS is expected not to exceed \$24,000 annually. The funding source would be 70% HHS levy /30% Federal.</p> <p>4. What other available options and/or vendors</p>	

		<p>were evaluated? If none, include the reasons why. DCFS currently has contracts in place for food, furniture and clothes purchases for families & children. However, the contracts doesn't include services for administrative purchases and out of area clients unable able to utilize the contracted vendors because they are only locally operated and not nationwide.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Due to the nature of the work performed at DCFS, there is a need to purchase these items for non-client related purposes. No vendor is recommended, as various vendors might be able to meet the need. Any vendors used will be evaluated to ensure that they meet the other procurement requirements (IE. Registration with the Inspector General).</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the. County's need that would be incurred if award was made through a competitive bid. The competitive bidding process was used however clients that are placed outside of the county are limited to specific providers that they cannot access due to the limited location of the providers.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Competition would not be applicable for this situation because no one can predict where/when a child will be placed in custody outside of Cuyahoga County.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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- 7. Public Comment
- 8. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
December 3, 2012 11:00 A.M.

1. Call to Order: The meeting was called to order at 11:04 A.M.

Attendees: County Executive Edward FitzGerald
Councilman Pernel Jones, Jr.
Councilman Dale Miller
Fiscal Officer Wade Steen
Director Bonnie Teeuwen
Director Lenora Lockett
Board of Control Clerk David Merriman

Councilman Michael Gallagher was unavailable.

2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written. Councilman Pernel Jones Jr. and Dave Greenspan abstained.

Public Comment was made regarding item number BC2012-320.

Ms. Karen Wishner, Director of the International Services Center, addressed the Board as it relates to funding for employment and refugee resettlement services, which her agency provides. Ms. Wishner distributed materials which stated that proposed contracts and subsequent amendments for refugee resettlement services were inconsistent with the purposes of funding as defined by the Office of Refugee Settlement, which states that priority must be given to newly arriving refugees. Ms. Wishner also asked why her agency is being totally excluded from receiving grant funds.

The item was introduced by David Merriman, Clerk of the Board of Control. Mr. Merriman removed himself from further discussion regarding this item as he serves as Acting Deputy Chief of Staff for the Department of Health and Human Services.

Joseph Gaunter, Administrator for Cuyahoga Job and Family Services, addressed the Board regarding the distribution of scores. The individual ratings were completed by an internal staff committee of five who read and rated each proposal. Four of the five staff on the committee rated the International Services Center proposal the lowest of the 3 submitted proposals. One of the five staff rated the agency as second of the 3 proposals. Joseph Gaunter affirmed the department's prior recommendation to award funds to Catholic Charities Health & Human Services and El Barrio, Incorporated.

County Executive Edward FitzGerald asked what the variances of scoring were between provider number 2 and 3.

Joseph Gaunter stated he believed there was a variance of 10 points. Mr. Gaunter provided copies of individual and final consensus based aggregate scores as well as copies of the composite team score and evaluation summary. The materials also documented a written description of the scoring process. Mr. Gaunter also acknowledged the individual respondents signed a conflict of interest statement.

Ed FitzGerald asked if this grant is given out on a yearly basis.

Mr. Gaunter stated the grant funds are received by the County on a yearly basis. He stated there had been times when the County received the funds in a single segment or in multiple segments over the course of a Federal fiscal year. Funding for this particular item is allocated for a 12 month contract with 2 one year options.

Ed FitzGerald inquired when the last time a procurement process was utilized for Refugee Resettlement services and if it was possible for all three agencies to be funded.

Mr. Gauntner stated the last time a new procurement process was done was 3 years ago. The recipients were Catholic Charities and West Side Ecumenical Ministries/El Barrio. International Services Center received funding in 2006 and 2007. Mr. Gauntner stated the first two applicants which had higher scores, selected funds beyond the total amount of the allocation requested. Mr. Gauntner commented that Cuyahoga Job and Family Services felt that it was in the best interest of the Community and the Department to make the awards based on the superior presentation of the proposals.

Ed FitzGerald commented to have agencies or entities strongly object to the way their services are ranked is not unique but that is the way a scoring process is supposed to work. The evaluation process is a necessary part of what the County does and everyone will not always be in agreement with the conclusion of the reviewing panel. Mr. FitzGerald asked if the allegations of a skewed process been substantiated, what were the steps taken after the protest was made and if Catholic Charities Health & Human Services or El Barrio Incorporated offered priority in the provision of services to all newly arriving refugees.

Mr. Gauntner stated he contacted Matthew Hawes of the Inspector General's office on November 28 and was informed that no representative from the International Services Center filed a complaint regarding allegations of bias and impropriety. Mr. Gauntner acknowledged that the County employee in question was not a member of the review team.

After the protest letter was received the Office of Procurement and Diversity convened a meeting on November 28, to give the International Services Center a chance to make a full declaration of their issues. The meeting consisted of members of the Law Department, the Cuyahoga Job and Family Services Department and the appealing agency. The discussion included the terms of the RFP as in who is eligible to apply and priority and population. The Agency referenced that El Barrio was not a refugee resettlement agency, which is not a requirement for applications for these funds.

Mr. Gauntner stated the focus of the services is to move people to employment. Catholic Charities Health & Human Services provides refugee resettlement services. El Barrio Incorporated is not a state recognized refugee resettlement agency but they have a subcontractor who is a refugee resettlement agency. Both Catholic Charities and El Barrio provide qualified services that are appropriate for this funding. The Request for Proposals did identify that newly relocated individuals are a first priority for these funds but the Request for Proposals does not require and the Federal and State agencies did not choose to hardwire the funds to refugee resettlement organizations, but required a competitive procurement process to which refugee resettlement organizations and others could respond. After Thursday's meeting adjourned, it was concluded the protest was without merit and a letter was sent out on Friday to the International Services Center reflecting that decision.

Councilman Dale Miller commented that further review sustained the process and he was prepared to vote in the affirmative for this item. Councilman Miller wanted the record to reflect that given

International Services Center's primary mission is to provide refugee resettlement services, but was denied funding the Board should consider rebidding in a year instead of automatically exercising renewal of the award for 2 more years.

Councilman Pernel Jones Jr. stated that he was content with the outcome of the appeal process and echoed Councilman Dale Miller's request that the Board consider rebidding these services in a year.

Fiscal Officer Wade Steen commented that the top ranked agency received most of the funding. The second rated agency received the remainder of funds. He asked that the Board be mindful of dispensing funds to lower rated groups as you may penalize the best provider of services by doing so.

Ed FitzGerald asked if there were further comments or questions, hearing none, Mr. FitzGerald made a motion to approve the item, which was seconded by Wade Steen and the item was approved.

4. Tabled Items Returned for Review -

BC2012-320

Department of Health and Human Services/Division of Cuyahoga Job and Family Services, recommending an award on RQ23352 and enter into a contract with various providers for employment and refugee resettlement services for the period 10/1/2012 - 9/30/2013:

- a) Catholic Charities Health & Human Services in the amount not-to-exceed \$267,230.00.
- b) El Barrio, Incorporated. in the amount not-to-exceed \$157,873.00.

Funding Source: 100% Federal Refugee Social Services Funds

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-326

Recommending an award:

Department of Public Works

- a) on RQ24216 to Fowler Electric Co. (4-2) in the amount not-to-exceed \$160,000.00 for maintenance on decorative lighting for Veterans Memorial Bridge No. 84 for the period ~~1/1/2013~~ - 12/31/2014.

Funding Source: 100% by Road and Bridge Funds

Note: This item was amended to reflect the correct dollar amount as originally listed on the November 26 Board of Control calendar as \$160,000.00 and to reflect the time period as 12/15/2012 – 12/31/2014.

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve

Disapprove
 Hold

5. Scheduled items

BC2012-332

Department of Public Works, submitting an amendment to Contract No. CE0900583-01 with Schindler Elevator Corporation for Group C for elevator maintenance and repair for various County buildings for the period 8/1/2009 - 11/30/2012 to extend the time period 5/31/2013 and for additional funds in the amount not to exceed \$30,210.00.

Funding Source: 100% Internal Revenue Fund

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-333

Department of Public Works, submitting an amendment to Contract No. CE0900582-01, 02, 03 to Schindler Elevator Corporation for Groups B, D and E for elevator maintenance and repair for various County buildings for the period 8/1/2009 - 11/30/2012 to extend the time period to 5/31/2013 and for additional funds in the amount of \$56,082.00.

Funding Source:100% Internal Revenue Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-334

Department of Development, requesting approval of an Economic Development Loan to VRC Incorporated in the amount not-to-exceed \$200,000.00 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements.

Funding Source:100% Western Reserve Fund

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-335

Juvenile Court, submitting an amendment to Contract No. CE1100678-01 with The Mokita Center, Inc. for Sex Offender Assessment and Treatment Services Utilizing Polygraphs for the period 10/1/2011 - 12/31/2012 to extend the time period to 1/31/2013 and for additional funds in the amount of \$78,000.00.

Funding Source: 100% Court's Title IV-E Funding

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-336

Common Pleas Court/Corrections Planning Board,

a) Submitting an RFP exemption on RQ25857 with Case Western Reserve University in the amount of \$195,000.00 for evaluator services for the Enhanced Opiate Dependency Substance Abuse and Mental Health Services Administration grant program for the period 9/30/2011 - 9/29/2014.

b) Recommending an award on RQ25857 and enter into a contract with Case Western Reserve University in the amount of \$195,000.00 for evaluator services for the Enhanced Opiate Dependency Substance Abuse and Mental Health Services Administration grant program for the period 9/30/2011 - 9/29/2014.

Funding Source: 100% by Substance Abuse and Mental Health Services Administration (SAMHSA) grant funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Evaluator services for the Enhanced Opiate Dependency Grant that is funded by the Substance Abuse and Mental Health Services Administration.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Estimated dollar value of this contract is \$195,000.00 for 3 years. The dollar value of the contract allocates \$65,000 per year for 3 years. 100% of contract will be funded by Substance Abuse and Mental Health Services Administration.

3. Rationale Supporting the Use of the Selected Procurement Method

The grant application required identification of service providers. Case Western Reserve University employee Dr. Margaret Baughman was identified as the provider of evaluator services for the grant. Dr. Margaret Baughman who currently serves as Principal Investigator of the BJA funded Greater Cleveland Drug Court CATS+ Program and has been involved in a number of CSAT-sponsored projects and is experienced in all phases of the performance assessment process including data collection and analysis. CWRU also recognizes SAMHSA's potential intent to collect GAIN data to conduct independent, cross-site evaluation or additional validation of this tool with adult populations.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. Dr. Baughman has consistently demonstrated the ability to achieve 80% and greater GPRA follow-up interview rates and ensures that data is entered on the GPRA website within 7 days. In fact, on a currently CSAT project she serves as Co-PI (Adult Drug Court Cannabis Youth Treatment) the follow-up rate is 106%. Because most interviews are ahead of schedule, the GPRA website actually calculates them above 100%. Dr. Baughman has developed and utilizes a tracking system (modeled from Chestnut Health Systems, Inc.) and interviewing procedures that have been continuously successful in previous BJA and SAMSHA projects (please see an example in Appendix B). Dr. Baughman and the Begun Center staff are extremely familiar with the GPRA instrument, having used them in at least four different BJA, CSAT sponsored projects.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? The Substance Abuse and Mental Health Services Administration requires data collection and performance measurement reporting. This data must be collected at baseline (i.e., the client's entry into the project), discharge, and 6 months post- baseline. To be in compliance with the requirements of the grant, grantees must collect and report individual client follow-up data (discharge and 6 months post-baseline) on a minimum of 80 percent of all clients who receive a baseline interview. All data are to be entered into SAMHSA's GPRA Data Entry and Reporting System via the Internet within 7 business days of the forms being completed. Dr. Baughman has consistently demonstrated the ability to achieve 80% and greater GPRA follow-up interview rates and ensures that data is entered on the GPRA website within 7 days. In fact, on a currently CSAT project she serves as Co-PI (Adult Drug Court Cannabis Youth Treatment) the follow-up rate is 106%. Because most interviews are ahead of schedule, the GPRA website actually calculates them above 100%

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.
Not applicable.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.
Cuyahoga County Common Pleas Court Corrections Planning Board is committed to open and full competition when applicable.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

6. Other Business

BC2012-337

Department of Development, requesting an exemption from aggregation of contracts to allow approval of a contract with C.B. Mullins Construction Company for the anticipated cost of \$30,200. The anticipated start-completion dates are December 3, 2012 through May 31, 2013.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

This contract covers Lead Hazard Remediation services at 1589 Hopkins Ave Units 1-4 Lakewood, OH.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The contract amount is \$30,200. The project is 100% funded through the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through the County Board of Health.

3. Rationale Supporting the Use of the Selected Procurement Method

Competitive bidding was carried out by the Department of Development as usual for Lead Hazard Remediation services. The lowest bidder of three qualified bidders for this job was C.B. Mullins Construction Company.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

All Lead Abatement Contractors registered with Cuyahoga County were asked to bid, and the lowest of three bids was selected.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Lead Hazard Remediation services are carried out based on a standard Lead Risk Assessment by Cuyahoga County Board of Health. The lowest of 3 bids from qualified contractors registered with Cuyahoga County was selected.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Since Lead Hazard Remediation bids rarely come in over \$25,000, and since the informal bidding process used by the Department of Development ensures full and open competition among all Lead Abatement Contractors registered with Cuyahoga County, nothing would be gained by repeating the bidding process. Additionally, with the health of the young children at risk due to exposure to lead paint, delay for bidding would cause a health risk.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Since the Department of Development already uses a sealed bid process with at least three bids required from qualified contractors, the current informal bid process will be continued except for very large jobs.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve

___ Disapprove
___ Hold

7. Public Comment – There was no public comment.

Note: David Merriman announced that at the December 10 meeting the Board will have a discussion to confirm the date and time of the last meeting of the year.

8. Adjournment – Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:42 A.M.

Tabled Items Returned for Review

BC2012-324

Department of Information Technology submitting a contract with Serena Software, Inc. in the amount not-to-exceed \$200,203.17 for software maintenance of ChangeMan ZMF with DB2 and IMS Options for the period three years (3/15/12 - 3/14/15).

A. Department of Information Technology submitting a contract with Serena Software, Inc. in the amount not-to-exceed \$200,203.17 for software maintenance of ChangeMan ZMF with DB2 and IMS Options for the period three years (3/15/12 - 3/14/15).

B. The proposed contract is an approved OPD Sole Source item with materials attached.

C. Serena Software, Inc.
1900 Seaport Blvd. 2nd Floor
Redwood City, CA 94063
Ed Malysz

D. 1. The project reoccurs annually.

4. The project's term has already begun. The reason there was a delay in this request is analyzing the future need of the product, analyzing the number of licenses needed and negotiating a three contract instead of a yearly contract.

E. The project is funded 100% by the General Fund.

New Business

BC2012-338

The Department of Public Works requesting approval of a contract with Northeast Ohio Regional Sewer District for the anticipated cost not-to-exceed \$340,000.00. The anticipated start-completion dates are 01/01/2013 - 12/31/2014.

The primary goals of the project are to dispose of the County's wastewater treatment plant grit at the District's Southerly Wastewater Treatment Plant.

The procurement method for this project was a purchase from a Government Entity.

Northeast Ohio Regional Sewer District

3900 Euclid Avenue
Cleveland, Ohio 44115
Council District 07
Board of Trustees:
Darnell Brown, President
Ronald Sulik, Vice President
Sheila J. Kelly, Secretary
Walter O'Malley, Member
Mayor Jack Bacci, Member
Gary W. Starr, Member
Timothy DeGeeter, Member

The project reoccurs every two (2) years.

The project is funded 100% by the Sanitary Sewer District Fund.
The schedule of payments is by invoice.

BC2012-339

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with DLZ Ohio, Inc. for the not-to-exceed cost of \$144,841.00. The anticipated start-completion dates are January 2013-December 2014, but should not be referenced in the agreements since this is an engineering service agreement.
2. The primary goal of this professional engineering services contract is to produce the construction plans and specifications required to address the infrastructure needs of Emery Road from Northfield Road to Merrygold Avenue in the Cities of North Randall and Warrensville Heights.
3. N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$144,841.00.
2. The RFQ was closed on May 16, 2012. There is a 30% SBE on this RFQ.
3. There were 11 proposals submitted for review, 2 proposals approved (one for Emery Road and one for Turney Road, which will follow under separate submission).

C. Contractor and Project Information

1. The address of the vendor is:
DLZ Ohio, Inc.
614 W. Superior Avenue
Suite 1000
Cleveland, OH 44113
Robert P. Kirkley, President
Council District 7
2. A. listing of the board of directors for DLZ Ohio, Inc. is included as an attachment.
3. a. The location of the project is: Emery Road from Northfield Road to Merrygold Avenue in the Cities of North Randall and Warrensville Heights.
3. b. The project is located in Council District 9.

D. Project Status and Planning

1. The project is new to the County

2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by County Road and Bridge Fund.
2. The Schedule of payments is by invoice.
3. N/A

BC2012-340

A. Submitting an amendment to Contract No. CE1100719-01 with OneLink Technical Services, LLC for professional design services in connection with the implementation of the Public Notification Initiative for the period 11/1/2011 - 12/31/2012 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$50,000.00.

B. The Vendor is a State Vendor Number 533272-3.

C. OneLink Technical Services, LLC.
875 Westpoint Parkway
Westlake, Ohio 44145
DeWayne Ashcraft

D. The project's term has already begun.

E. The project is funded 100% by the General Fund.

BC2012-341

A. Scope of Work Summary

1. Juvenile Court is requesting approval of award recommendation and contracts for the Functional Family Therapy with Catholic Charities Services Corporation dba Parmadale and Guidestone for the period of January 1, 2013 to June 30, 2013, with the not-to-exceed amounts as followed:

Catholic Charities Services Corporation dba Parmadale, in the not-to-exceed amount of \$75,000.00.
Guidestone, in the not-to-exceed amount of \$65,000.00.

2. The primary goal of the project is to provide evidence-based, in-home services to at-risk juveniles and their families, who are currently on Community Control through the Court.

3. N/A

B. Procurement

1. The procurement method for this project was an RFP process (RFP #24071). The total value of the RFP is \$140,000.00.

2. The procurement method was closed on July 31, 2012. There was no SBE goal.

3. There were three proposals submitted for review. All three proposals were reviewed, and two of the proposals were selected.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

(a) Catholic Charities Services Corporation dba Parmadale
2753 State Road
Cleveland, Ohio 44134
Council District: 4

(b) Guidestone
202 East Bagley Road
Berea, Ohio 44017
Council District: 5

2. Executive Director of Catholic Charities Services Corporation dba Parmadale is Maureen Dee
Executive Director of Guidestone is Richard Frank.

3.a The address or location of the project is:

(a) Catholic Charities Services Corporation dba Parmadale
2753 State Road
Cleveland, Ohio 44134
(b) Guidestone
202 East Bagley Road
Berea, Ohio 44017

3.b. The project is located in Council Districts 4 and 5.

D. Project Status and Planning

1. The project is new to the County and Court. The Court plans for this project to reoccur annually.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is 100% funded by RECLAIM funds.
2. The schedule of payments is monthly, by invoice.
3. N/A.

BC2012-342

A. Scope of Work Summary

1. PSJS/ Witness Victim Service Center requesting approval of a contract with Mental Health Services for Homeless Persons, Inc. for the anticipated cost not-to-exceed \$474,150.00. The anticipated start-completion dates are 01/01/13 through 12/31/2013.
2. The primary goals of the project are to: (A) Work with law enforcement and other partners in order to identify children recently exposed to violence; (B) Provide crisis counseling and services at the scene of violent crimes when there are children present; and (C) to triage children into ongoing services, when needed.

B. Procurement

1. The procurement method for this project was RFP 24962. The total value of the RFP was \$474,150.00.
2. The RFP closed on October 12, 2012. There was no SBE goal.
3. There were three proposals pulled from OPD. All were reviewed, one was approved.

C. Contractor and Project Information

1. The address of the vendor is:
Mental Health Services for Homeless Persons, Inc.

1741 Payne Avenue
Cleveland, Ohio 44114
Council District 7

2. The executive director for the vendor is Susan Neth.

3a. The project takes place throughout Cuyahoga County, but with specific focus on the following communities: Cleveland, Lakewood, Beachwood, Euclid, and Maple Heights. Other areas may be served if resources allow.

3b. Given the focus, the project is located primarily in Council Districts 2, 3, 7, 8, 9, 10, 11.

D. Project Status and Planning

1. The project reoccurs annually and has been in existence since 1999.

E. Funding

1. This portion of the project is funded 100% by HHS funds. However, Mental Health Services for Homeless Persons obtains funds earmarked from the state for this same project(VOCA and SVAA funding).

2. The schedule of payments is monthly, upon receipt of invoice.

BC2012-343

A. Scope of Work Summary

1. PSJS Witness/Victim Service Center requesting approval of a contract with West Side Community House for the anticipated cost not-to-exceed \$120,000.00. The anticipated start-completion dates are 12/15/2012 through September 30, 2013.

2. The primary goal of the project is to implement the following evidence-based prevention programs in the west side neighborhoods of Cleveland: Olweus Bullying Prevention, Adults and Children Together, and Families and Schools Together. Secondary goals include coordination of activities related to the Defending Childhood Community Awareness Campaign, and implementation of screening procedures that may detect children who have been exposed to violence and are traumatized as a result of said exposure.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP was \$150,000.00.

2. The RFP closed on May 1, 2012. There was no SBE goal.

3. There were six proposals submitted to OPD. Four proposals were scored. One was selected for funding. The two proposals that were not scored were rejected by OPD because the vendors did not comply with vendor registration protocol.

C. Contractor and Project Information

1. The address of the vendor is:

9300 Lorain Avenue
Cleveland, Ohio 44102
Council District 3

2. The executive director for the vendor is Ms. Dawn Kolograf.

3a. The address of the project is 9300 Lorain Avenue, Cleveland, Ohio 44102

3b. The project is located primarily in Council District 3

D. Project Status and Planning

1. The project is new to the County.

2-5. N/A

E. Funding

1. The project is funded 100% by the U.S. Department of Justice, Defending Childhood Cooperative Agreement.

2. The schedule of payments is monthly upon invoice.

BC2012-344

Title: Office of Early Childhood/Invest in Children 2013 City of Cleveland Department of Public Health Contract MomsFirst Program EC 13-25826

A. Scope of Work Summary

1. Office of Early Childhood/Invest in Children is requesting approval of contract with the City of Cleveland Department of Public Health for the anticipated cost of \$341,137.00. The anticipated start-completion dates are January 1, 2013 to December 31, 2013.

2. The primary goals of the project are: Reduce Infant Mortality Reduce Low Birth Weight Reduce Extremely Low Birth Weight

3. N/A

B. Procurement

1. The procurement method for this project was other. The total value is \$341,137.00

2. NA

3. The Other Than Full and Open Competition Form was submitted for the November 21st, 2012 Contracts and Purchasing Board meeting.

C. Contractor and Project Information

1. City of Cleveland Department of Public Health

75 Erieview Plaza, Third Floor

Cleveland, OH 44114

2. Karen Butler, Director

3.a The MomsFirst Program is offered in the City of Cleveland only

3.b. The project is offered County Council Districts: 2, 3, 7, 8, 9, 10.

D. Project Status and Planning

1. The project reoccurs annually.

4. The project's term will begin on January 1, 2013.

E. Funding

1. The project is funded 100% by Health and Human Services Levy Funding.

2. The schedule of payments is by invoice.
3. N/A

BC2012-345

The Cuyahoga County Division of Children and Family Services (DCFS) is requesting authorization to amend contracts with organizations for diligent recruitment activities for the period of September 30, 2011 to September 29, 2013: Adoption Network Cleveland (CE# 1100750-01), Beech Brook (CE# 1100751-01).

The Partners for Forever Families initiative is entering its fifth (5th) year of funding through an Adoptions Opportunities Grant via the United States Department of Health and Human Services, Administration for Children and Families Children's Bureau. This is a five-year federal grant award for the period of September 30, 2008 through September 29, 2013 (award #90CO1034).

These current contracts end September 29, 2012, and the amended term will be from September 30, 2008 through September 29, 2013.

Case Western Reserve University will not be presented at this time as they have not returned their signed amendment.

BC2012-346

Title: DCFS 2013 Submission of Awarded Contract for RFP RQ 24689 for Guidestone

A. Scope of Work Summary

1. Children and Family Services is requesting authority to submit an awarded contract to Guidestone in the amount of \$160,000.00 for the period of January 1, 2013 to December 31, 2013.
2. This RFP is for Supportive Visits Services that are needed to mitigate regular and frequent parental visitation with the child (ren) who are in care in effort to obtain the goal of reunification of the families. Both the parents and child (ren) are supported as they embrace new forms of parent-child interaction.

B. Procurement

1. The procurement method of this project is RFP 24689. The total value is \$160,000.00.
2. RFP - RQ24689 was closed on October 1, 2012. There is no SBE goal.
3. In addition to being advertised in the Plain Dealer, the RFP was mailed to nineteen vendors that provide the needed services. Six proposals were received and evaluated for RFP 24689 and one proposal is recommended for award.

C. Contractor and Project Information

1. The address of the vendor/contractor:

Guidestone
202 East Bagley Road
Berea, Ohio 44017 Richard Frank

D. Project Status and Planning

1. This is an annual project.
2. NA
3. NA

E. Funding

1. This project is 100% funded by the General Fund (Health and Human Services Levy).
2. The schedule of payments is monthly by invoice.

6. Other Business

BC2012-347

See detailed item above