

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
December 10, 2012 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:04 A.M.

Attendees: County Executive Edward FitzGerald
Councilman Michael Gallagher
Councilman Dale Miller
Councilman Dave Greenspan – Alternate for Pernel Jones Jr.
Fiscal Officer Wade Steen
Director Bonnie Teeuwen
Director Lenora Lockett
Board of Control Clerk David Merriman

Councilman Pernel Jones Jr. was unavailable.

- 2. Review and Approve Minutes: The minutes were amended to reflect Councilman Dave Greenspan attended as the alternate for Councilman Michael Gallagher. Ed FitzGerald made a motion to approve, Dale Miller seconded, the minutes were approved as amended.

- 4. Tabled Items Returned for Review -

BC2012-324

Recommending an award on RQ25199 and enter into a contract with Serena Software, Inc., sole source, in the amount not-to-exceed \$200,203.17 for maintenance on ChangeMan ZMF with DB2/IMS Options software for the period 3/15/2012 - 3/14/2015.

Funding Source: 100% by the General Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

- 5. Scheduled items

BC2012-338

Department of Public Works, submitting an agreement with Northeast Ohio Regional Sewer District in the amount not-to-exceed \$340,000.00 for jet vac grit disposal services at the Southerly Wastewater Treatment Plant for the period 1/1/2013 - 12/31/2014.

Funding Source: 100% Sanitary Sewer District Fund.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve

Disapprove
 Hold

BC2012-339

Department of Public Works, recommending an award on RQ23623 and enter into a Contract No. CE1200697-01 with DLZ Ohio, Inc. (11-2) in the amount not-to-exceed \$144,841.00 for design services for the resurfacing of Emery Road from Northfield Road to Merrygold Avenue in the Cities of North Randall and Warrensville Heights.
Funding Source: 100% Road and Bridge Funds.

Ed FitzGerald made a motion to approve, Lenora Lockett seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-340

Department of Information Technology, submitting an amendment to Contract No. CE1100719-01 with OneLink Technical Services, LLC for professional design services in connection with the implementation of the Public Notification Initiative for the period 11/1/2011 - 12/31/2012 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$50,000.00.
Funding Source: 100% General Funds.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-341

Juvenile Court, recommending awards on RQ24071 and enter into contracts with various providers for Functional Family Therapy services for the period 1/1/2013 - 6/30/2013:

- a) Catholic Charities Services Corporation dba Parmadale in the amount not-to-exceed \$75,000.00.
- b) Guidestone in the amount not-to-exceed \$65,000.00.

Funding Source: 100% RECLAIM funds

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-342

Department of Public Safety and Justice Services, Witness/Victim, recommending an award on RQ24962 and enter into a contract with Mental Health Services for Homeless Persons, Inc. in the amount not-to-

exceed \$474,150.00 for crisis intervention services for the Children Who Witness Violence Program for the period 1/1/2013 - 12/31/2013. (Deputy Chief Approval No. DC2012-196 - authority to seek proposals.)

Funding Source: 100% by HHS funds. However, Mental Health Services for Homeless Persons obtains funds earmarked from the state for this same project(VOCA and SVAA funding).

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-343

Department of Public Safety and Justice Services, Witness/Victim, recommending an award on RQ23148 and enter into a contract with West Side Community House in the amount not-to-exceed \$120,000.00 for Defending Childhood Prevention and Outreach services for the period 12/15/2012 - 9/30/2013. (Deputy Chief Approval No. DC2012-15 - authority to seek proposals).

Funding Source: 100% by the U.S. Department of Justice, Defending Childhood Cooperative Agreement.

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-344

Department of Health and Human Services, Community Initiatives Division, Office of Early Childhood, submitting a contract with City of Cleveland/Department of Public Health in the amount not-to-exceed \$341,137.00 for the MomsFirst Program for the Invest in Children Program for the period 1/1/2013 - 12/31/2013.

Funding Source: 100% by Health and Human Services Levy Funds

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-345

Department of Health and Human Services, Division of Children & Family Services, submitting amendments to contracts with various providers for the Partners for Forever Families Initiative for the Adoption Opportunities Program for the period 9/30/2011 - 9/29/2012 to extend the time period 9/29/2013 and for additional funds:

1) Contract No. CE1100750-01 with Adoption Network Cleveland in the amount not-to-exceed \$131,000.00.

2) Contract No. CE1100751-01 with Beech Brook in the amount not-to-exceed \$80,132.00.

Funding Source: Health and Human Services Levy funds

Note: The funding source may change. Director Richard Werner will confirm if the funding source should reflect Federal funds.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-346

Department of Health and Human Services/ Division of Children and Family Services, recommending an award on RQ24689 and enter into a contract with Guidestone in the amount not-to-exceed \$160,000.00 for a supported visit program for the period 1/1/2013 - 10/31/2013.

Funding Source: Health and Human Services Levy funds

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

6. Other Business

BC2012-347

Division of Children and Family Services, submitting an exemption from aggregation and an alternate procurement process on RQ25328 for the purchase of food, furniture and clothing items for Administrative purposes. (Contracting and Purchasing Ordinance, Section 4.4.b.17 and 3.5.a.)

Funding Source: 70% HHS levy / 30% Federal funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Cuyahoga County Department of Children and Family Services is requesting an exemption to the procurement process to purchase food, furniture and clothing items for Administrative (non-client related) purposes. This would include layettes, items for the child care room, recruitment events and clients who are in out county placement.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The estimated cost to DCFS is expected not to exceed \$24,000 annually. The funding source would be 70% HHS levy /30% Federal.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

DCFS currently has contracts in place for food, furniture and clothes purchases for families & children. However, the contracts doesn't include services for administrative purchases and out of area clients unable able to utilize the contracted vendors because they are only locally operated and not nationwide.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Due to the nature of the work performed at DCFS, there is a need to purchase these items for non-client related purposes. No vendor is recommended, as various vendors might be able to meet the need. Any vendors used will be evaluated to ensure that they meet the other procurement requirements (IE. Registration with the Inspector General).

6. Provide an explanation of unacceptable delays in fulfilling the. County's need that would be incurred if award was made through a competitive bid.

The competitive bidding process was used however clients that are placed outside of the county are limited to specific providers that they cannot access due to the limited location of the providers.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Competition would not be applicable for this situation because no one can predict where/when a child will be placed in custody outside of Cuyahoga County.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.

Note: Jeff Mowry, Chief Information Officer, requested an allotment of 15 minutes at the next Board meeting to present an end of year contract summary update for the Information Technology Department.

David Merriman announced the December 24 and December 31st meetings will be canceled. All items scheduled for those calendars will be combined and considered at the December 27 Board of Control meeting.

8. Adjournment – Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:26 A.M.

