

Cuyahoga County Board of Control  
 County Administration Building, 4<sup>th</sup> Floor  
 December 17, 2012 11:00 A.M.

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-348	Department of Public Works	Submitting an amendment to CE1200100-01 with URS Corporation for general engineering services for various projects for the period 1/23/2012 - 12/31/2014 to change scope of services, effective 11/17/2012, and for additional funds in the amount not-to-exceed \$75,000.00.  Funding Source: 100% by the Road and Bridge \$7.50 fund.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-349	Department of Public Works	Recommending an award on RQ23623 and enter into a contract with Hatch Mott MacDonald, LLC in the amount not-to-exceed \$386,010.00 for design services for the resurfacing of Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights. (Deputy Chief Approval No. DC2012-70 - authority to seek qualifications).  Funding Source: 100 % by County Road and Bridge Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-350	Department of Information Technology	Submitting an amendment to Contract No. CE0800381 with One Cleveland dba OneCommunity for various Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 - 12/31/2013 for additional funds in the amount of \$200,000.00.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-351	Office of Procurement and Diversity	Recommending an award:  <u>Department of Public Works</u> a) on RQ24196 to Industrial First, Inc. (14-2) in the amount of \$150,000.00 for roof maintenance services for various County buildings for the period 12/1/2012 - 11/30/2014.  Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-352	Juvenile Court	1)Recommending awards and enter into agreements with various municipalities for the Community Diversion	

		<p>Program for the period 1/1/2013 - 12/31/2013:</p> <ul style="list-style-type: none"> <li>a) City of Bay Village in the amount not-to-exceed \$4,200.00.</li> <li>b) City of Bedford in the amount not-to-exceed \$4,200.00.</li> <li>c) City of Bedford Heights, in the amount not-to-exceed \$3,600.00.</li> <li>d) City of Brecksville in the amount not-to-exceed \$2,400.00.</li> <li>e) City of Brooklyn in the amount not-to-exceed \$6,000.00.</li> <li>f) Village of Cuyahoga Heights in the amount not-to-exceed \$1,200.00.</li> <li>g) City of Euclid in the amount not-to-exceed \$12,900.00.</li> <li>h) City of Lakewood in the amount not-to-exceed \$14,400.00.</li> </ul> <p>2)Recommending awards and enter into agreements with various municipalities for the Community Diversion Program for the period 1/1/2013 - 12/31/2013:</p> <ul style="list-style-type: none"> <li>a) City of Maple Heights in the amount not-to-exceed \$14,400.00.</li> <li>b) City of Mayfield Heights in the amount not-to-exceed \$3,600.00.</li> <li>c) Village of Mayfield in the amount not-to-exceed \$1,200.00.</li> <li>d) City of North Olmsted in the amount not-to-exceed \$14,400.00.</li> <li>e) City of North Royalton in the amount not-to-exceed \$8,400.00.</li> <li>f) Village of Orange in the amount not-to-exceed \$4,800.00.</li> <li>g) City of Parma in the amount not-to-exceed \$14,400.00.</li> <li>h) City of Parma Heights in the amount not-to-exceed \$5,400.00.</li> </ul> <p>3)Recommending awards and enter into agreements with various municipalities for the Community Diversion Program for the period 1/1/2013 - 12/31/2013:</p> <ul style="list-style-type: none"> <li>a) City of Pepper Pike in the amount not-to-exceed \$1,200.00.</li> <li>b) City of Richmond Heights in the amount not-to-exceed \$1,200.00.</li> </ul>	
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		<p>c) City of Rocky River in the amount not-to-exceed \$5,400.00.  d) City of Shaker Heights in the amount not-to-exceed \$6,000.00.  e) City of Solon in the amount not-to-exceed \$6,000.00.  f) City of Strongsville in the amount not-to-exceed \$9,000.00.  g) City of University Heights Department in the amount not-to-exceed \$4,800.00.  h) Village of Valley View in the amount not-to-exceed \$1,200.00.</p> <p>4)Recommending awards and enter into agreements with various municipalities for the Community Diversion Program for the period 1/1/2013 - 12/31/2013:</p> <p>a) City of Brook Park in the amount not-to-exceed \$1,200.00.  b) City of Cleveland in the amount not-to-exceed \$14,400.00.  c) City of East Cleveland in the amount not-to-exceed \$14,400.00.  d) City of Lyndhurst in the amount not-to-exceed \$3,600.00.  e) Village of Walton Hills in the amount not-to-exceed \$1,200.00.  f) Village of Woodmere in the amount not-to-exceed \$1,200.00.</p> <p>Funding Source: 100% by General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2012-353	Juvenile Court	<p>Submitting amendments to contracts with various providers for in-home family therapy treatment services for the period 2/1/2012 - 1/31/2014 for additional funds:</p> <p>a) Contract No. CE1200227-01 with Beech Brook in the amount of \$30,000.00.</p> <p>b) Contract No. CE1200229-01 with Catholic Charities Services Corporation dba Parmadale Family Services, Inc. to change the scope of services, effective 1/1/2013 and in the amount of \$235,000.00,</p> <p>c) Contract No. CE1200231-01 with Guidestone in the amount of \$15,000.00.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

BC2012-354	Juvenile Court	<p>Recommending an award on RQ25732 and enter into a contract with Functional Family Therapy Associates, Inc. in the amount not-to-exceed \$105,000.00 for Functional Family Therapy (FFT) Training and Licensure for the period of 1/1/2013 - 6/30/2013.</p> <p>Funding Source: 100% RECLAIM Ohio grant.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input checked="" type="checkbox"/> Hold</p>
BC2012-355	Juvenile Court	<p>Common Pleas Court/Domestic Relations Court/Probate Court, recommending awards on RQ24371 and enter into contracts with various providers for interpretation and translation services for the period 1/1/2013 - 12/31/2014:</p> <p>a) Contract No. CE1300029-01 with Asian Services in Action, Inc. in the amount not-to-exceed \$277,500.00 for spoken languages.</p> <p>b) Contract No. CE1300030-01 with The Cleveland Hearing and Speech Center in the amount not-to-exceed \$74,566.00 for sign languages.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input checked="" type="checkbox"/> Hold</p>
BC2012-356	Department of Public Safety and Justice Services	<p>Submitting an amendment to Contract No. CE1100770-16 with The Cleveland Hearing and Speech Center for sign language interpreting services for the period 12/2/2011 - 11/30/2014 for additional funds in the amount not-to-exceed \$35,000.00.</p> <p>Funding Source: 100% General fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input checked="" type="checkbox"/> Hold</p>
BC2012-357	Department of Health and Human Services	<p>Division of Children and Family Services, recommending awards on various requisitions and enter into contracts with various providers in the total amount of \$400,000.00 for adoption services for the period 1/1/2013 - 12/31/2014:</p> <p>a) RQ26007 Applewood Centers, Inc. in the amount of \$10,000.00.</p> <p>b) RQ26008 Beech Brook in the amount of \$20,000.00.</p> <p>c) RQ26009 Bellefaire Jewish Children's Bureau in the amount of \$35,000.00.</p> <p>d) RQ26010 Caring for Kids, Inc. in the amount of \$70,000.00.</p> <p>e) RQ26011 Catholic Charities Services Corporation in the amount of \$20,000.00.</p> <p>f) RQ26013 Children's Bureau, Inc. in the amount of \$5,000.00.</p> <p>g) RQ26016 Christian Children's Home of Ohio, Inc. in the amount of \$10,000.00.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input checked="" type="checkbox"/> Hold</p>

	<p>h) RQ26019 Guidestone in the amount of \$35,000.00.  i) RQ26024 Options for Families and Youth in the amount of \$40,000.00.  j) RQ26026 Specialized Alternatives for Families and Youth of Ohio in the amount of \$35,000.00.  k) RQ26027 The Bair Foundation in the amount of \$20,000.00.</p> <p>Funding Source: 100% Health and Human Service Levy</p>	<p>___ Approve  ___ Disapprove  ___ Hold</p>
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6. Other Business

A. Exemption Requests

Item	Requestor	Description	Board Action
BC2012-358	Juvenile Court	<p>Requesting approval of an alternative procurement process and an exemption from aggregation of Contracts on RQ21516 with various providers for residential treatment services in the total amount not-to-exceed \$2,250,000.00 for the period 2/1/2013 - 1/31/2015. (Contracting and Purchasing Ordinance, Section 4.4.b.17 and 3.5.a.):</p> <p><b>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</b></p> <p>Juvenile Court is requesting to contract with multiple vendors as listed:</p> <ol style="list-style-type: none"> <li>1. Applewood Centers, Inc.</li> <li>2. Beech Brook</li> <li>3. Bellefaire Jewish Children's Bureau</li> <li>4. Carrington Youth Academy, LLC</li> <li>5. Catholic Charities Services Corporation dba Parmadale</li> <li>6. Cleveland Christian Home, Inc.</li> <li>7. Cornell Abraxas Group, Inc.</li> <li>8. The Glen Mills Schools</li> <li>9. Guidestone, fka Berea Children's Home</li> <li>10. The House of Emmanuel, Inc.</li> <li>11. Keystone Richland Center, LLC dba Foundations for Living</li> <li>12. New Directions, Inc.</li> <li>13. Safe House Ministries, Inc.</li> <li>14. The Village Network</li> </ol> <p>The Court requests to contract with the above stated vendors for the time period of February 1, 2013 through January 31, 2015 for a total not-to-exceed amount of \$2,250,000.00 for all vendors listed above. The primary goal of the Residential Treatment Program is to implement a comprehensive program to provide a range of services to the Juvenile Court's delinquent population</p>	

	<p>in a series of residential programs. The core residential services consist of seven (7) days a week for twenty-four (24) hours a day at the assigned site, including therapeutic treatment based on the criminogenic needs of the youth and the parameters of the program. Youth referred to this program will have demonstrated unsuccessful participation and/or completion in other community-based programs.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</b>  The total value of this Master Contract is a not-to-exceed amount of \$2,250,000.00.  This contract is 100% funded by General Funds.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</b>  The Court currently has contracts with all of the above mentioned vendors. A RFP was issued in November 2011 for these services and the above listed vendors were chosen based upon their proposals. The Court is now asking to enter into a Master Contract with the vendors rather than individual contracts for each vendor. This new Master Contract Process will allow the Court to utilize one pool of funds for all of the placement vendors. This process will allow the Court to manage these contracts in a more efficient manner and will ensure the vendors get allotted payments per their monthly invoices. This process will also minimize the number of amendments that may have to be processed through the County.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  At this time, the Court did not evaluate any new vendors for this service. The Court already has current contracts with all of the vendors listed. This new process will allow the Court to terminate all of the current vendor contracts and the new contract process will begin as scheduled.</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b>  The Court utilizes residential placement treatment services for youth who have been unsuccessful in all</p>	
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		<p>other community based treatment programs. These vendors have worked with Court youth in the past, and have provided beneficial services to Court youth and their families.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b> This contract will provide the necessary residential treatment services to Court referred youth.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b> The Court plans on issuing a Request for Proposal in the year 2014 following the completion of these contracts.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2012-359	Juvenile Court	<p>Requesting approval of an alternative procurement process and an exemption from aggregation of Contracts on RQ21514 with various providers for Youth and Family Community Partnership Services in the total amount not-to-exceed \$2,700,000.00 for the period 2/1/2013 - 1/31/2015. (Contracting and Purchasing Ordinance, Section 4.4.b.17 and 3.5.a.):</p> <ul style="list-style-type: none"> <li>a. Applewood Centers, Inc.</li> <li>b. Beech Brook</li> <li>c. Bellefaire Jewish Children's Bureau</li> <li>d. Carrington Youth Academy, LLC</li> <li>e. Catholic Charities Services Corporation dba Parmadale</li> <li>f. Cleveland Christian Home, Inc.</li> <li>g. New Directions, Inc.</li> <li>h. The Village Network</li> </ul> <p><b>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</b> Juvenile Court is requesting to contract with multiple vendors as listed:</p> <ul style="list-style-type: none"> <li>1. Applewood Centers, Inc.</li> <li>2. Beech Brook</li> <li>3. Bellefaire Jewish Children's Bureau</li> <li>4. Carrington Youth Academy, LLC</li> <li>5. Catholic Charities Services Corporation dba Parmadale</li> <li>6. Cleveland Christian Home, Inc.</li> </ul>	

		<p>7. New Directions, Inc.  8. The Village Network</p> <p>The Court requests to contract with the above stated vendors for the time period of February 1, 2013 through January 31,2015 for a total not-to-exceed amount of \$2,700,000 00 for all vendors listed above. The primary goal ofthe Youth and Family Community Partnership program is to implement a comprehensive program to provide a range of services to the Juvenile Court's delinquent population in a series of residential programs. The core residential services consist of seven (7) days a week for twenty-four (24) hours a day at the assigned site, including therapeutic treatment based on the criminogenic needs of the youth and the parameters of the program. Youth referred to this program will have demonstrated unsuccessful participation and/or completion in other community-based programs.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</b></p> <p>The total value of this Master Contract is a not-to-exceed amount of\$2,700,000.00. This contract is 100% funded by the Health and Human Services Levy Funds.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract# or GSA contract# and expiration date)</b></p> <p>The Court currently has contracts with all of the above mentioned vendors. A RFP was issued in November 2011 for these services and the above listed vendors were chosen based upon their proposals. The Court is now asking to enter into a Master Contract with the vendors rather than individual contracts for each vendor. This new Master Contract Process will allow the Court to utilize one pool of funds for all of the placement vendors. This process will allow the Court to manage these contracts in a more efficient manner and will ensure the vendors get allotted payments</p>	
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		<p>per their monthly invoices. This process will also minimize the number of amendments that may have to be processed through the County.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b> At this time, the Court did not evaluate any new vendors for this service. The Court already has current contracts with all of the vendors listed. This new process will allow the Court to terminate all of the current vendor contracts and the new contract process will begin as scheduled.</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b> The Court utilizes residential placement treatment services for youth who have been unsuccessful in all other community based treatment programs. These vendors have worked with Court youth in the past, and have provided beneficial services to Court youth and their families.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b> This contract will provide the necessary residential treatment services to Court referred youth.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b> The Court plans on issuing a Request for Proposal in the year 2014 following the completion of these contracts.</p>	<p>____ Approve  ____ Disapprove  ____ Hold</p>
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B. Presentation-Jeff Mowry; End of year contract summary/update for the Information Technology Department

C. Revised Calendar Item

Item	Requestor	Description	Board Action
BC2012-360	Office of Procurement	Submitting an amendment to Contract No. CE1100368-07 with Staples Contract & Commercial, Inc. for office	

	& Diversity	supplies for various County departments for the period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$450,000.00.  Funding Source: 100% by the General Fund.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
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- 7. Public Comment
- 8. Adjournment

**Minutes**

Cuyahoga County Board of Control  
County Administration Building, 4th Floor  
December 10, 2012 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:04 A.M.

Attendees: County Executive Edward FitzGerald  
Councilman Michael Gallagher  
Councilman Dale Miller  
Councilman Dave Greenspan – Alternate for Pernel Jones Jr.  
Fiscal Officer Wade Steen  
Director Bonnie Teeuwen  
Director Lenora Lockett  
Board of Control Clerk David Merriman

Councilman Pernel Jones Jr. was unavailable.

- 2. Review and Approve Minutes: The minutes were amended to reflect Councilman Dave Greenspan attended as the alternate for Councilman Michael Gallagher. Ed FitzGerald made a motion to approve, Dale Miller seconded, the minutes were approved as amended.

- 4. Tabled Items Returned for Review -

**BC2012-324**

Recommending an award on RQ25199 and enter into a contract with Serena Software, Inc., sole source, in the amount not-to-exceed \$200,203.17 for maintenance on ChangeMan ZMF with DB2/IMS Options software for the period 3/15/2012 - 3/14/2015.  
Funding Source: 100% by the General Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve  
 Disapprove  
 Hold

- 5. Scheduled items

**BC2012-338**

Department of Public Works, submitting an agreement with Northeast Ohio Regional Sewer District in the amount not-to-exceed \$340,000.00 for jet vac grit disposal services at the Southerly Wastewater Treatment Plant for the period 1/1/2013 - 12/31/2014.

Funding Source: 100% Sanitary Sewer District Fund.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

- Approve
- Disapprove
- Hold

**BC2012-339**

Department of Public Works, recommending an award on RQ23623 and enter into a Contract No. CE1200697-01 with DLZ Ohio, Inc. (11-2) in the amount not-to-exceed \$144,841.00 for design services for the resurfacing of Emery Road from Northfield Road to Merrygold Avenue in the Cities of North Randall and Warrensville Heights.

Funding Source: 100% Road and Bridge Funds.

Ed FitzGerald made a motion to approve, Lenora Lockett seconded, the item was approved.

- Approve
- Disapprove
- Hold

**BC2012-340**

Department of Information Technology, submitting an amendment to Contract No. CE1100719-01 with OneLink Technical Services, LLC for professional design services in connection with the implementation of the Public Notification Initiative for the period 11/1/2011 - 12/31/2012 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: 100% General Funds.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

- Approve
- Disapprove
- Hold

**BC2012-341**

Juvenile Court, recommending awards on RQ24071 and enter into contracts with various providers for Functional Family Therapy services for the period 1/1/2013 - 6/30/2013:

- a) Catholic Charities Services Corporation dba Parmadale in the amount not-to-exceed \$75,000.00.
- b) Guidestone in the amount not-to-exceed \$65,000.00.

Funding Source: 100% RECLAIM funds

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2012-342**

Department of Public Safety and Justice Services, Witness/Victim, recommending an award on RQ24962 and enter into a contract with Mental Health Services for Homeless Persons, Inc. in the amount not-to-exceed \$474,150.00 for crisis intervention services for the Children Who Witness Violence Program for the period 1/1/2013 - 12/31/2013. (Deputy Chief Approval No. DC2012-196 - authority to seek proposals.)

Funding Source: 100% by HHS funds. However, Mental Health Services for Homeless Persons obtains funds earmarked from the state for this same project( VOCA and SVAA funding).

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2012-343**

Department of Public Safety and Justice Services, Witness/Victim, recommending an award on RQ23148 and enter into a contract with West Side Community House in the amount not-to-exceed \$120,000.00 for Defending Childhood Prevention and Outreach services for the period 12/15/2012 - 9/30/2013. (Deputy Chief Approval No. DC2012-15 - authority to seek proposals).

Funding Source: 100% by the U.S. Department of Justice, Defending Childhood Cooperative Agreement.

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2012-344**

Department of Health and Human Services, Community Initiatives Division, Office of Early Childhood, submitting a contract with City of Cleveland/Department of Public Health in the amount not-to-exceed \$341,137.00 for the MomsFirst Program for the Invest in Children Program for the period 1/1/2013 - 12/31/2013.

Funding Source: 100% by Health and Human Services Levy Funds

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove

Hold

**BC2012-345**

Department of Health and Human Services, Division of Children & Family Services, submitting amendments to contracts with various providers for the Partners for Forever Families Initiative for the Adoption Opportunities Program for the period 9/30/2011 - 9/29/2012 to extend the time period 9/29/2013 and for additional funds:

- 1) Contract No. CE1100750-01 with Adoption Network Cleveland in the amount not-to-exceed \$131,000.00.
- 2) Contract No. CE1100751-01 with Beech Brook in the amount not-to-exceed \$80,132.00.

Funding Source: Health and Human Services Levy funds

**Note: The funding source may change. Director Richard Werner will confirm if the funding source should reflect Federal funds.**

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2012-346**

Department of Health and Human Services/ Division of Children and Family Services, recommending an award on RQ24689 and enter into a contract with Guidestone in the amount not-to-exceed \$160,000.00 for a supported visit program for the period 1/1/2013 - 10/31/2013.

Funding Source: Health and Human Services Levy funds

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

6. Other Business

**BC2012-347**

Division of Children and Family Services, submitting an exemption from aggregation and an alternate procurement process on RQ25328 for the purchase of food, furniture and clothing items for Administrative purposes. (Contracting and Purchasing Ordinance, Section 4.4.b.17 and 3.5.a.)

Funding Source: 70% HHS levy / 30% Federal funds

**1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)**

The Cuyahoga County Department of Children and Family Services is requesting an exemption to the procurement process to purchase food, furniture and clothing items for Administrative (non-client related) purposes. This would include layettes, items for the child care room, recruitment events and clients who are in out county placement.

**2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)**

The estimated cost to DCFS is expected not to exceed \$24,000 annually. The funding source would be 70% HHS levy /30% Federal.

**4. What other available options and/or vendors were evaluated? If none, include the reasons why.**

DCFS currently has contracts in place for food, furniture and clothes purchases for families & children. However, the contracts doesn't include services for administrative purchases and out of area clients unable able to utilize the contracted vendors because they are only locally operated and not nationwide.

**5. What ultimately led you to this product or service? Why was the recommended vendor selected?**

Due to the nature of the work performed at DCFS, there is a need to purchase these items for non-client related purposes. No vendor is recommended, as various vendors might be able to meet the need. Any vendors used will be evaluated to ensure that they meet the other procurement requirements (IE. Registration with the Inspector General).

**6. Provide an explanation of unacceptable delays in fulfilling the. County's need that would be incurred if award was made through a competitive bid.**

The competitive bidding process was used however clients that are placed outside of the county are limited to specific providers that they cannot access due to the limited location of the providers.

**7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.**

Competition would not be applicable for this situation because no one can predict where/when a child will be placed in custody outside of Cuyahoga County.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

7. Public Comment – There was no public comment.

**Note: Jeff Mowry, Chief Information Officer, requested an allotment of 15 minutes at the next Board meeting to present an end of year contract summary update for the Information Technology Department.**

**David Merriman announced the December 24 and December 31<sup>st</sup> meetings will be canceled. All items scheduled for those calendars will be combined and considered at the December 27 Board of Control meeting.**

8. Adjournment – Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:26 A.M.

### **Tabled Items Returned for Review**

#### **New Business**

##### **BC2012-348**

###### **A. Scope of Work Summary**

1. Department of Public Works requesting approval of an amendment with URS Corporation for the anticipated cost of \$75,000.00.
2. The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of its staff to design and implement projects. As a result of our effort to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address “peaks” in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these “peaks” in staffing needs, this office has instituted the use of a consulting engineering firm to provide general engineering services. The purpose of this amendment is to provide construction support services for Huntington Park Garage emergency repairs and to perform additional tasks related to the Emergency Operation Center and Regional Dispatch Centers.
3. N/A

###### **B. Procurement**

1. The procurement method for this project was RFQ. The total value of the RFQ was \$250,000.00 for each contract.
2. The RFQ was closed on November 3, 2011. There is an SBE goal of 30%.
3. 10 proposals were submitted for review, 2 proposals were approved.

###### **C. Contractor and Project Information**

1. The address of the vendor is:

URS Corporation  
1375 Euclid Avenue, Suite 600  
Cleveland, Ohio 44115  
Council District 7

2. The board of directors for URS Corporation was included as an attachment to the original contract.

3. a. The address of the project could be throughout Cuyahoga County depending on the tasks assigned.
3. b. The project could be located in all Council Districts depending on the tasks assigned.

D. Project Status and Planning

1. The project reoccurs annually, with a new RFQ being issued each year.
2. N/A
3. N/A
4. N/A

E. Funding

1. The project is funded 100% by the Road and Bridge \$7.50 fund.
2. The schedule of payments is by invoice.
3. The project is an amendment to a contract. This amendment changes scope and value and is the first amendment of the contract.

**BC2012-349**

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with Hatch Mott MacDonald for the not to exceed cost of \$386,010.00. The anticipated start-completion dates are February 2013 to February 2015, but should not be referenced in the agreements since this is an engineering service agreement.
2. The primary goal of this professional engineering services contract is to produce the construction plans and specifications required to address the infrastructure needs of Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights.
3. N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$386,010.00.
2. The RFQ was closed on May 16, 2012. There is a 30% SBE on this RFQ.
3. There were 11 proposals submitted for review, 2 proposals approved (one for Turney Road and one for Emery Road, which was submitted under separate item).

C. Contractor and Project Information

1. The address of the vendor is:  
Hatch Mott MacDonald  
18013 Cleveland Parkway Drive  
Suite 200  
Cleveland, OH 44135-3233  
Council District 2
2. A. Listing of the board of directors for Hatch Mott MacDonald is included as an attachment.
3. a. The location of the project is: Turney Road Sladden Avenue to Hathaway Road in the in the City of Garfield Heights.

D. Project Status and Planning

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100 % by County Road and Bridge Fund.



2. The Schedule of payments is by invoice.
3. N/A

**BC2012-350**

The Department of Information Technology, submitting an amendment to CE0800381 with One Cleveland, dba One Community for in acting change order process, for all changes to the contract, without requiring an amendment for each, for the period 5/1/08 - 12/31/13, for additional funds in the amount of \$200,000.00 to cover any increases to the end of the contract.

B. Procurement - RFP Awarded in 2008

C. Contractor: One Cleveland dba One Community ,  
800 West St. Clair Avenue, 2nd Floor,  
Cleveland, Ohio 44113  
Council District 3  
Owner Brett Lindsey - COO

D. Project - NA      E. Funding - General Fund

**BC2012-351**

Title: OPD/DPW Recommend Award to Industrial First, Inc. for Roof Maintenance Service at Various County Buildings on RQ24196

A. Scope of Work Summary

1. Office of Procurement & Diversity requesting approval of an Award to Industrial First, Inc, Inc. on RQ24196 for Roof Maintenance Service at Various County Buildings for the Department of Public Works in the amount not-to-exceed \$150,000.00 for the contract period 12/01/2012 - 11/30/2014.

The Contractor will furnish roof maintenance, repair, and inspection services for various County buildings in accordance with the bid requirements.

B. Procurement

1. The total value of the RFB was in the amount not-to-exceed \$150,000.00 for a two (2) year period, with an option to extend for one (1) additional year at the year two pricing.
2. Fourteen (14) bids were pulled from OPD, two (2) bids were submitted and evaluated with Industrial First, Inc. being recommended for the award.
3. The SBE goal was 20%. The recommended vendor was credited with 10% participation and granted a partial waiver.

C. Contractor and Project Information

1.a. The name/address of the contractor is:

Industrial First, Inc.  
25840 Miles Road  
Cleveland, OH 44146

1.b. The owners for the contractor is :

George Klick, Vice President, (216) 991-8600

D. Project Status and Planning

1. The project is a first-time contract, and is anticipated to become reoccurring.
2. DPW has been making repairs on a Department Order as needed.

E. Funding

1. The project is funded 100% by the General Fund (CT577411).
2. The schedule of payment will be upon completion of service.

**BC2012-352**

A. Scope of Work Summary

1. Juvenile Court, requesting approval of contracts with various municipalities for the period January 1, 2013 – December 31, 2013, for funding in the not-to-exceed amounts as follows:

- a. City of Bay Village, Bay Village Police Department; \$4,200.00
- b. City of Bedford, Bedford Police Department; \$4,200.00
- c. City of Bedford Heights, Bedford Heights Police Department; \$3,600.00
- d. City of Brecksville, Brecksville Police Department; \$2,400.00
- e. City of Brooklyn; \$6,000.00
- f. Village of Cuyahoga Heights, Cuyahoga Heights Police Department; \$1,200.00
- g. City of Euclid, Euclid Police Department; \$12,900.00
- h. City of Lakewood; \$14,400.00

2. The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

3. N/A.

B. Procurement

1. The procurement method for this project was government purchase, as these contracts are agreements with Cuyahoga County municipalities. The total value of the entire CDP program (all municipalities) is \$219,300.00.

2. N/A

3. The proposed agreements received a government purchase exemption on 10/24/12. The approval letter is attached for review.

C. Contractor and Project Information

1. a. Detective Kevin Krolkosky

City of Bay Village, Bay Village Police Department

27214 Wolf Road

Bay Village, Ohio 44140

Council District: 1

b. Ms. Penny Jarrell

City of Bedford, Bedford Police Department

165 Center Road

Bedford, Ohio 44146

Council District: 9

c. Detective Frank Reed

City of Bedford Heights, Bedford Heights Police Department

5661 Perkins Road

Bedford Heights, Ohio 44146

Council District: 9

d. Patrolman John Chrisopulos  
City of Brecksville, Brecksville Police Department  
9069 Brecksville Road  
Brecksville, Ohio 44141

Council District: 6

e. Mr. Lou Galizio  
City of Brooklyn  
7619 Memphis Avenue  
Brooklyn, Ohio 44144

Council District: 4

f. Officer Jude Kaliszewski  
Village of Cuyahoga Heights, Cuyahoga Heights Police Department  
5480 Grant Avenue  
Cuyahoga Heights, Ohio 44125

Council District: 6

g. Ms. Kristal Grida  
City of Euclid, Euclid Police Department  
545 East 222 Street  
Euclid, Ohio 44123

Council District: 11

h. Ms. Dorothy Buckon  
City of Lakewood  
16024 Madison Avenue  
Lakewood, Ohio 44107

Council District: 2

2. The Mayor of the City of Bay Village is The Honorable Debbie Sutherland

The Mayor of the City of Bedford is The Honorable Daniel Pocek

The Mayor of the City of Bedford Heights is The Honorable Fletcher Berger

The Mayor of the City of Brecksville is The Honorable Jerry Hruby

The Mayor of the City of Brooklyn is The Honorable Richard Balbier

The Mayor of the Village of Cuyahoga Heights is The Honorable Jack Bacci

The Mayor of the City of Euclid is The Honorable Bill Cervenik

The Mayor of the City of Lakewood is The Honorable Michael Summers

3.a. The location of the services is:

a. City of Bay Village, Bay Village Police Department

27214 Wolf Road

Bay Village, Ohio 44140

Council District: 1

b. City of Bedford, Bedford Police Department

165 Center Road

Bedford, Ohio 44146

Council District: 9

c. City of Bedford Heights, Bedford Heights Police Department

5661 Perkins Road

Bedford Heights, Ohio 44146

Council District: 9

d. City of Brecksville, Brecksville Police Department

9069 Brecksville Road

Brecksville, Ohio 44141

Council District: 6

e. City of Brooklyn

7619 Memphis Avenue

Brooklyn, Ohio 44144

Council District: 4

f. Village of Cuyahoga Heights, Cuyahoga Heights Police Department

5480 Grant Avenue

Cuyahoga Heights, Ohio 44125

Council District: 6

g. . City of Euclid, Euclid Police Department

545 East 222 Street

Euclid, Ohio 44123

Council District: 11

h. City of Lakewood

16024 Madison Avenue

Lakewood, Ohio 44107

Council District: 2

3.b. Multiple Council Districts. Please see above.

D. Project Status and Planning

1. The project reoccurs annually.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by General Fund.

2. The schedule of payments is monthly, by invoice.

3. N/A.

A. Scope of Work Summary

1. Juvenile Court, requesting approval of contracts with various municipalities for the period January 1, 2013 – December 31, 2013, for funding in the not-to-exceed amounts as follows:

a. City of Maple Heights; \$14,400.00

b. City of Mayfield Heights, Mayfield Heights Police Department; \$3,600.00

c. Village of Mayfield, Mayfield Village Police Department; \$1,200.00

d. City of North Olmsted; \$14,400.00

e. City of North Royalton, North Royalton Police Department; \$8,400.00

f. Village of Orange, Orange Village Police Department; \$4,800.00

g. City of Parma, City of Parma Law Department; \$14,400.00

h. City of Parma Heights, Parma Heights Police Department; \$5,400.00

2. The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

3. N/A.

B. Procurement

1. The procurement method for this project was government purchase, as these contracts are agreements with Cuyahoga County municipalities. The total value of the entire CDP program (all municipalities) is \$219,300.00.

2. N/A

3. The proposed agreements received a government purchase exemption on 10/24/12. The approval letter is attached for review.

C. Contractor and Project Information

1. a. Mr. Douglas Stolarski

City of Maple Heights

5353 Lee Road

Maple Heights, Ohio 44137

Council District: 8

b. Sergeant Jim Steffey

City of Mayfield Heights, Mayfield Heights Police Department

6154 Mayfield Road

Mayfield Heights, Ohio 44124

Council District: 6

c. Detective William Annandono

Village of Mayfield, Mayfield Village Police Department

6621 Wilson Mills Road

Mayfield, Ohio 44143

Council District: 6

d. Ms. Christine Allegra

City of North Olmsted

27243 Lorain Road

North Olmsted, Ohio 44070

Council District: 1

e. Ms. Jayne Black

City of North Royalton, North Royalton Police Department

14000 Bennett Road

North Royalton, Ohio 44133

Council District: 5

f. Sergeant Jason Marvin

Village of Orange, Orange Village Police Department

4600 Lander Road

Orange, Ohio 44022

Council District: 9

g. Ms. Sherry Purge

City of Parma, City of Parma Law Department

6611 Ridge Road

Parma, Ohio 44129

Council District: 4

h. Sergeant Steve Scharschmidt

City of Parma Heights, Parma Heights Police Department

6184 Pearl Road

Parma Heights, Ohio 44130

Council District: 4

2. The Mayor of the City of Maple Heights is The Honorable Jeffrey Lansky

The Mayor of the City of Mayfield Heights is The Honorable Gregory Constabile

The Mayor of the Village of Mayfield is The Honorable Bruce Rinker

The Mayor of the City of North Olmsted is The Honorable Kevin Kennedy

The Mayor of the City of North Royalton is The Honorable Robert Stefanik

The Mayor of the Village of Orange is The Honorable Kathy Mulcahy

The Mayor of the City of Parma is The Honorable Timothy DeGeeter

The Mayor of the City of Parma Heights is The Honorable Michael Byrne

3.a. The location of the services is:

a. City of Maple Heights

5353 Lee Road

Maple Heights, Ohio 44137

Council District: 8

b. City of Mayfield Heights, Mayfield Heights Police Department

6154 Mayfield Road

Mayfield Heights, Ohio 44124

Council District: 6

c. Village of Mayfield, Mayfield Village Police Department

6621 Wilson Mills Road

Mayfield, Ohio 44143

Council District: 6

d. City of North Olmsted

27243 Lorain Road

North Olmsted, Ohio 44070

Council District: 1

e. City of North Royalton, North Royalton Police Department

14000 Bennett Road

North Royalton, Ohio 44133

Council District: 5

f. Village of Orange, Orange Village Police Department

4600 Lander Road

Orange, Ohio 44022

Council District: 9

g. . City of Parma, City of Parma Law Department

6611 Ridge Road

Parma, Ohio 44129

Council District: 4

h. City of Parma Heights, Parma Heights Police Department

6184 Pearl Road

Parma Heights, Ohio 44130

Council District: 4

3.b. Multiple Council Districts. Please see above.

D. Project Status and Planning

1. The project reoccurs annually.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by General Fund.
2. The schedule of payments is monthly, by invoice.
3. N/A.

#### A. Scope of Work Summary

1. Juvenile Court, requesting approval of contracts with various municipalities for the period January 1, 2013 – December 31, 2013, for funding in the not-to-exceed amounts as follows:

- a. City of Pepper Pike, Pepper Pike Police Department; \$1,200.00
- b. City of Richmond Heights, Richmond Heights Police Department; \$1,200.00
- c. City of Rocky River, Rocky River Police Department; \$5,400.00
- d. City of Shaker Heights, Shaker Heights Police Department; \$6,000.00
- e. City of Solon, Solon Police Department; \$6,000.00
- f. City of Strongsville, Strongsville Police Department; \$9,000.00
- g. City of University Heights, University Heights Police Department; \$4,800.00
- h. Village of Valley View, Valley View Police Department; \$1,200.00

2. The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

3. N/A.

#### B. Procurement

1. The procurement method for this project was government purchase, as these contracts are agreements with Cuyahoga County municipalities. The total value of the entire CDP program (all municipalities) is \$219,300.00.

2. N/A

3. The proposed agreements received a government purchase exemption on 10/24/12. The approval letter is attached for review.

#### C. Contractor and Project Information

1. a. Patrolman Todd Bennett

City of Pepper Pike, Pepper Pike Police Department  
28000 Shaker Boulevard  
Pepper Pike, Ohio 44124  
Council District: 6

b. Sergeant Denise Debiase

City of Richmond Heights, Richmond Heights Police Department  
27201 Highland Road  
Richmond Heights, Ohio 44143  
Council District: 11

c. Ms. Julie Morron

City of Rocky River, Rocky River Police Department  
21012 Hilliard Boulevard  
Rocky River, Ohio 44116  
Council District: 1

d. Sergeant Marvin Lamielle

City of Shaker Heights, Shaker Heights Police Department  
3355 Lee Road  
Shaker Heights, Ohio 44124

Council District: 9

e. Detective David Morar

City of Solon, Solon Police Department

33000 Solon Road

Solon, Ohio 44139

Council District: 6

f. Ms. Marie McManus

City of Strongsville, Strongsville Police Department

18688 Royalton Road

Strongsville, Ohio 44136

Council District: 5

g. Lieutenant Chris Gortz

City of University Heights, University Heights Police Department

2304 Warrensville Center Road

University Heights, Ohio 44118

Council District: 11

h. Officer Mike Eder

Village of Valley View, Valley View Police Department

6895 Hathaway Road

Valley View, Ohio 44125

Council District: 6

2. The Mayor of the City of Pepper Pike is The Honorable Richard Bain

The Mayor of the City of Richmond Heights is The Honorable Daniel Ursu

The Mayor of the City of Rocky River is The Honorable Pamela Bobst

The Mayor of the City of Shaker Heights is The Honorable Earl Leiken

The Mayor of the City of Solon is The Honorable Susan Drucker

The Mayor of the City of Strongsville is The Honorable Thomas Perciak

The Mayor of the City of University Heights is The Honorable Susan Infeld

The Mayor of the Village of Valley View is The Honorable Randall Westfall

3.a. The location of the services is:

a. City of Pepper Pike, Pepper Pike Police Department

28000 Shaker Boulevard

Pepper Pike, Ohio 44124

Council District: 6

b. City of Richmond Heights, Richmond Heights Police Department

27201 Highland Road

Richmond Heights, Ohio 44143

Council District: 11

c. City of Rocky River, Rocky River Police Department

21012 Hilliard Boulevard

Rocky River, Ohio 44116

Council District: 1

d. City of Shaker Heights, Shaker Heights Police Department

3355 Lee Road

Shaker Heights, Ohio 44124

Council District: 9

e. City of Solon, Solon Police Department

33000 Solon Road



Solon, Ohio 44139

Council District: 6

f. City of Strongsville, Strongsville Police Department

18688 Royalton Road

Strongsville, Ohio 44136

Council District: 5

g. . City of University Heights, University Heights Police Department

2304 Warrensville Center Road

University Heights, Ohio 44118

Council District: 11

h. Village of Valley View, Valley View Police Department

6895 Hathaway Road

Valley View, Ohio 44125

Council District: 6

3.b. Multiple Council Districts. Please see above.

D. Project Status and Planning

1. The project reoccurs annually.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by General Fund.

2. The schedule of payments is monthly, by invoice.

3. N/A.

A. Scope of Work Summary

1. Juvenile Court, requesting approval of contracts with various municipalities for the period January 1, 2013 – December 31, 2013, for funding in the not-to-exceed amounts as follows:

a. Village of Walton Hills; \$1,200.00

b. Village of Woodmere, Woodmere Police Department; \$1,200.00

c. City of East Cleveland; \$14,400.00

d. City of Lyndhurst, Lyndhurst Police Department; \$3,600.00

e. City of Brook Park; \$1,200.00

f. City of Cleveland; \$14,400.00

2. The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

3. N/A.

B. Procurement

1. The procurement method for this project was government purchase, as these contracts are agreements with Cuyahoga County municipalities. The total value of the entire CDP program (all municipalities) is \$219,300.00.

2. N/A

3. The proposed agreements received a government purchase exemption on 10/24/12. The approval letter is attached for review.

C. Contractor and Project Information

1. a. Detective Tom Koth

Village of Walton Hills  
7595 Walton Road  
Walton Hills, Ohio 44146  
Council District: 6

b. Officer Sheila Mason

Village of Woodmere, Woodmere Police Department  
27899 Chagrin Road  
Woodmere, Ohio 44122  
Council District: 9

c. Mayor Gary Norton

City of East Cleveland  
14340 Euclid Avenue  
East Cleveland, Ohio 44112  
Council District: 10

d. Ms. Kathy Tomaro

City of Lyndhurst, Lyndhurst Police Department  
5301 Mayfield Road  
Lyndhurst, Ohio 44124  
Council District: 11

e. Ms. Anges Drost

City of Brook Park  
6161 Engle Road  
Brook Park, Ohio 44142  
Council District: 2

f. Mr. Blaine Griffin

City of Cleveland  
1300 Ontario Street  
Cleveland, Ohio 44113  
Council District: multiple

2. The Mayor of the Village of Walton Hills is The Honorable Kevin Hurst  
The Mayor of the Village of Woodmere is The Honorable Charles Smith  
The Mayor of the City of East Cleveland is The Honorable Gary Norton, Jr.  
The Mayor of the City of Lyndhurst is The Honorable Joseph Cicero  
The Mayor of the City of Brook Park is The Honorable Mark Elliott  
The Mayor of the City of Cleveland is The Honorable Frank Jackson

3.a. The location of the services is:

a. Village of Walton Hills

7595 Walton Road  
Walton Hills, Ohio 44146  
Council District: 6

b. Village of Woodmere, Woodmere Police Department

27899 Chagrin Road  
Woodmere, Ohio 44122  
Council District: 9

c. City of East Cleveland

14340 Euclid Avenue

East Cleveland, Ohio 44112

Council District: 10

d. City of Lyndhurst, Lyndhurst Police Department

5301 Mayfield Road

Lyndhurst, Ohio 44124

Council District: 11

e. City of Brook Park

6161 Engle Road

Brook Park, Ohio 44142

Council District: 2

f. City of Cleveland

1300 Ontario Street

Cleveland, Ohio 44113

Council District: multiple

3.b. Multiple Council Districts. Please see above.

D. Project Status and Planning

1. The project reoccurs annually.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by General Fund.

2. The schedule of payments is monthly, by invoice.

3. N/A.

### **BC2012-353**

A. Scope of Work Summary

1. Juvenile Court is requesting approval of contract amendments for the In Home Family Therapy Program with Beech Brook, Catholic Charities Services Corporation dba CCSC/Parmadale Family Services, Inc., and Guidestone for the time period of February 1, 2012 through January 31, 2014. The contract not-to-exceed amounts are listed below listed:

a.) Beech Brook for an increase in the amount of \$30,000.00, which changes the not-to-exceed amount of the contract from \$55,000.00 to \$85,000.00.

b.) Catholic Charities Services Corporation dba CCSC/Parmadale Family Services, Inc. for an increase in the amount of \$55,000.00 for 2012 and an increase of \$180,000.00 for 2013, which changes the not-to-exceed amount of the contract from \$120,000.00 to \$355,000.00.

c.) Guidestone for an increase in the amount of \$15,000.00, which changes the not-to-exceed amount of the contract from \$35,000.00 to \$50,000.00.

2. The purpose of the in-home treatment program is to establish and operate family-oriented program for youth that are currently on Probation. Services should include an assessment of the youth/family, development of an individualized services plan, identification of community-based resources, family crisis stabilization, family therapy and skill development and conflict mediation. Family skills that should be emphasized include communication, safety, violence prevention, and family problem solving.

3. N/A

B. Procurement

1. The procurement method for this project was a RFP process. The total value of the RFP was

\$300,000.00.

2. The RFP was closed on December 8, 2011. There was no SBE goal.
3. There were seven (7) proposals submitted to OPD and all seven (7) proposals were reviewed by the Court. Out of the seven (7) proposals reviewed, it was recommended that the Court contract with six (6) vendors for this service.

#### C. Contractor and Project Information

1. The address (es) of all vendors and/or contractors is:

a.) Beech Brook

3737 Lander Road

Pepper Pike, Ohio 44124

Council District: 9

b.) Catholic Charities Services Corporation dba CCSC/Parmadale Family Services, Inc.

6753 State Road

Parma, Ohio 44137

Council District: 4

c.) Guidestone

202 East Bagley Road

Berea, Ohio 44017

Council District: 5

2. Beech Brook is a corporation not-for-profit and their Chief Executive Officer is Debra Rex. Catholic Charities Services Corporation dba CCSC/Parmadale Family Services, Inc. is a corporation not-for-profit and their Executive Director is Maureen Dee. Guidestone is a corporation not-for-profit and their President and CEO is Richard Frank.

3.a The address or location of this project will be in various community based locations.

3.b. N/A

#### D. Project Status and Planning

1. The project is an on-going program for the Court.

2. N/A

3. N/A

4. N/A

5. N/A

#### E. Funding

1. The project is funded 100% by the General Funds.

2. The schedule of payments is monthly, by invoice.

3. This project is an amendment to current contracts. This amendment will increase the funding for Catholic Charities Services Corporation dba CCSC/Parmadale Family Services, Inc. for 2012 and will also change the scope of services for this vendor. This amendment will also then add funding for all three vendors for 2013. This is the first amendment to the contracts.

#### **BC2012-354**

##### A. Scope of Work Summary

1. Juvenile Court is requesting to contract with Functional Family Therapy Associates, Inc. for Functional Family Therapy (FFT) Training and Licensure for the period of January 1, 2013 to June 30, 2013, for the not-to-exceed amount \$105,000.00.

2. The primary goal of the project is to provide professional services and training to license certain

information and materials for a comprehensive system for the use of FFT.

3. N/A.

B. Procurement

1. The procurement method for this project was an RFP exemption. The total value of this project is \$105,000.00.

2. N/A

3. The RFP exemption was approved on 11/19/12.

C. Contractor and Project Information

1. Functional Family Therapy Associates, Inc.

1221 South Dunn Street

Bloomington, Indiana 47401

Council District: N/A

2. The President of Functional Family Therapy Associates, Inc. is Thomas L. Sexton

3.a. The location of the service is:

9300 Quincy Avenue

Cleveland, Ohio 44106

3.b. The project is located in Council District 7.

D. Project Status and Planning

1. This project is new to the County.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is 100% funded by the RECLAIM Ohio grant.

2. The schedule of payments is quarterly, by invoice.

3. N/A

**BC2012-355**

A. Scope of Work Summary

1. Juvenile Court, Domestic Relations Court, General Division Court, and Probate Court are requesting approval of award recommendation and approval of contracts for Interpreting & Translation Services with Asian Services in Action, Inc. and The Cleveland Hearing and Speech Center for the time period of January 1, 2013 to December 31, 2014. The contracts not-to-exceed amounts are as listed:

Asian Services in Action, Inc. for a not-to-exceed amount of \$277,500.00.

The Cleveland Hearing and Speech Center for a not-to-exceed amount of \$74,566.00.

2. The primary goal of the program is to provide professional and technical services to conduct Interpretation and Translation Services for various Courts. Asian Services in Action, Inc. provides services for the spoken languages, while The Cleveland Hearing and Speech Center provides services for Sign Language.

3. N/A.

B. Procurement

1. The procurement method for this project was an RFP (#24371). The total value of the RFP is \$176,033.00.

2. The above RFP closed on September 14, 2012. There was a 10% SBE goal.

3. There were two (2) proposals submitted to OPD, and both vendors met the 10% SBE goal. These two (2) vendors were submitted for review and both were selected.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

(a) Asian Services In Action, Inc.

3631 Perkin Avenue  
Cleveland, Ohio 44114  
Council District: 7.

(b) The Cleveland Hearing and Speech Center

11635 Euclid Avenue  
Cleveland, Ohio 44106  
County District: 7.

2. The Executive Director of Asian Services in Action, Inc. is Mr. Michael Byun and the Executive Director of The Cleveland Hearing and Speech Center is Mr. Bernard Henri.

3.a Project is located at:

A.) Asian Services In Action, Inc.

3631 Perkin Avenue  
Cleveland, Ohio 44114

B.) The Cleveland Hearing and Speech Center

11635 Euclid Avenue  
Cleveland, Ohio 44106

3.b. The project is located in County district: 7.

D. Project Status and Planning

1. This project has been ongoing for Juvenile Court. However, all the Courts are now coming together for this contract term.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by the General Fund.

2. The vendor will supply separate, monthly, itemized invoices for each Court by the department that authorized the interpretation and/or translation services.

3. N/A

**BC2012-356**

Public Safety & Justice Services Sign Language Services Amendment for the Cleveland Hearing and Speech Center.

A. Scope of Work Summary:

1. Public Safety & Justice Services Public Safety Grants, requesting approval of an amendment to increase funds in the Workforce Development portion of the multi-agency contract with The Cleveland Hearing & Speech Center for sign language interpreting services. The increase to this contract will cover unanticipated costs of services in Workforce Development's index code.

This increase will not exceed \$35,000.00

2. The primary goal of the project is to provide sign language interpreting services during the period December 2, 2011 through November 30, 2014. Workforce Development had an unanticipated amount

of sign language interpreter requests this year and is requesting an additional \$25,000.00 to cover the 2012 requests (year 1) as well as \$5,000.00 for year 2 & \$5,000.00 for year 3 of the contract period.

3. N/A This project is not mandated.

B. Procurement

1. The total value of the agreement is \$236,830.00.

2. C. Contractor and Project Information

1. The Cleveland Hearing and Speech Center

11635 Euclid Avenue Cleveland, Ohio 44106

2. Executive Director: Bernard Henri

3. N/A

D. Project Status and Planning

1. 3 year service contract

2. The project has one phase.

3. N/A

E. Funding

1. The project is funded by various index codes.

2. The schedule of payment is by invoice.

3. N/A

### **BC2012-357**

Title: DCFS:2013-2014 Adoption Contracts -(11 various vendors) (1 of 2)

A. Scope of Work Summary

1. The Division of Children and Family Services is requesting authorization from the Cuyahoga County of Ohio to contract with 11 various vendors for the contract period of January 1, 2013 to December 31, 2014 (see below for breakdown):

1. Applewood Centers, Inc. -\$10,000.00

2. Beech Brook-\$20,000.00

3. Bellefaire Jewish Children's Bureau-\$35,000.00

4. Caring For Kids, Inc.-\$70,000.00

5. Catholic Charities Services Corporation-\$20,000.00

6. Children's Bureau, Inc.-\$5,000.00

7. Christian Childrens Home of Ohio, Inc.- \$10,000.00

8. Guidestone-\$35,000.00

9. Options for Families and Youth-\$40,000.00

10.Specialized Alternatives For Families and Youth of Ohio, Inc.-\$35,000.00

11. The Bair Foundation -\$20,000.00

Total Amount-\$300,000.00

2. The primary goals of the project are to:

- The adoption private providers work collaboratively with DCFS to ensure that we find permanent homes for the children available for adoption.

- The specific adoption service that each private agency provides includes completion of adoptive home studies, supervision of adoptive placements and representation of approved adoptive families in the matching process.
- Through an agreement the private adoption agencies provides extended services and assistance to perspective adoptive families and the children in their care for stabilization.

3. In accordance with state and federal rules governing adoption DCFS is required to consider any family who can best meet the needs of the child who is available for adoption regardless of the family's geographic location. Therefore DCFS is required to contract with the various vendors outside of the county and state.

#### B. Procurement

1. The procurement method for this project was exempt from the competitive bidding or RFP process due to that the adoption contracts are open to all license adoption providers. A Justification for Other than Full and Open Competition Request was completed approved by OPD/CPB on October 10, 2012.

2. NA

3. NA

#### C. Contractor and Project Information

1. The address of vendors and/or contractors are: see attached Principle Owner Forms

#### D. Project Status and Planning

1. The project reoccurs bi-annually.

2. The project is approaching a critical step because children are waiting for adoption; however the adoptions cannot be finalized if a contract isn't in place.

4. The project's current contract will end on December 31, 2012.

#### E. Funding

1. The project is funded 100% by the General Fund (Health and Human Services Levy).

2. The schedule of payments is by invoice.

7. Other Business

**BC2012-358 - 359**

**See detailed item above**

**BC2012-360**



Office of Procurement & Diversity Submitting an amendment to Contract No. CE1100368-07 with Staples Contract & Commercial, Inc. for office supplies for various County departments for the period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$450,000.00.  
Funding Source: 100% by the General Fund.

1. Office of Procurement and Diversity requesting approval of a contract amendment with Staples Contract and Commercial, Inc. for \$450,000.00. The start-completion dates for the contract are July 1, 2011 through June 30, 2013 with the option to extend for one additional year.
2. The primary goals of the project are to have a contract in place for office supply needs for all County agencies. The contract is in place to offer the best overall pricing to the various agencies. This contract allows OPD to capture spend and other data for the County's office supply purchases.

#### B. Procurement

1. The procurement method for this contract was a state contract/governmental cooperative purchasing agreement. The value of this amendment is \$450,000.00.
2. N/A
3. The proposed contract amendment received approval from the Office of Procurement and Diversity on September 26, 2012. The approval letter is attached for review.

#### C. Contractor and Project Information

1. Staples Contract & Commercial, Inc.  
500 Staples Drive  
Framingham, MA 01702
2. The Chairman of the Board and CEO for the vendor is Ronald Sargent.

#### D. Project Status and Planning

1. The project is currently a two year contract. OPD is currently in the process of reviewing the other available governmental cooperative purchasing agreements that are available to ensure that we are received the best possible pricing.

#### E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is monthly.