

Cuyahoga County Board of Control  
 County Administration Building, 4<sup>th</sup> Floor  
 February 11, 2013 11:00 A.M.

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-34	Department of Public Works	Submitting an amendment (Subsidiary No. 1) to Contract No. CE1100721-01 with American Bridge Company for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland for additional funds in the amount of \$93,660.32.  Funding Source: 80% Federal Funds and 10% County using funds from the \$5.00 Vehicle License Tax and 10% City of Cleveland.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-35	Office of Procurement & Diversity	Recommending an award:  <u>Department of Information Technology</u> a) on RQ25886 to CDW Government LLC in the amount of \$126,000.00 for 23- Symantec NetBack Platform Base Licenses, 1- Symantec NetBackup Media Server Encryption Option Key License and support.  Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-36	Office of Procurement & Diversity	Recommending an award:  <u>County Sheriff</u> a) on RQ23710 to Portable Radiology Services, LLC (1-6) in the amount not-to-exceed \$255,000.00 for radiology services for the period 4/1/2013 - 3/31/2016. (Deputy Chief Approval No. DC2012-130 - authority to advertise for bids.)  Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-37	Office of Procurement & Diversity	Recommending an award:  <u>County Sheriff</u> a) on RQ23709 to Quest Diagnostics of Pennsylvania Inc. (16-2) in the amount not-to-exceed \$240,000.00 for laboratory testing services for the period 1/1/2013 - 12/31/2015.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		Funding Source: 100% General Fund	
BC2013-38	Department of Public Safety and Justice Services	Office of Emergency Management/Cuyahoga Emergency Communications System Section, recommending an award and enter into a contract with Alan L. Vasu dba Vasu Systems in the amount of \$25,770.60 for lease of radio tower space, located at 351 Pearl Road, Brunswick, for use by the Cuyahoga Emergency Communications System for the period 1/1/2013 - 12/31/2015.  Funding: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2013-39	Department of Health and Human Services	Recommending an award and enter into a contract with The Center for Community Solutions in the amount not-to-exceed \$150,000.00 for fiscal agent services for the AIDS Funding Collaborative for the period 1/1/2013 - 12/31/2013.  Funding: 100% Health and Human Services Levy funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

6. Other Business  
Exemption Requests

Item	Requestor	Description	Board Action
BC2013-40	Department of Public Works	<p>Requesting approval of an alternative procurement process for construction services for removal of residential septic systems and the tie into sanitary sewer systems in Cuyahoga County, (Cuyahoga County Board of Control Contracting and Purchasing Ordinance No. 02011-0044, Section 4.4(b) (16)).</p> <p><b>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</b> Exemption from aggregation for the construction services required for the removal of residential septic systems and the tie into the sanitary sewer systems in Cuyahoga County. Cuyahoga County received a grant for septic replacements from WPCLF in the amount of \$154,000.00. This request will allow the County to use Board of Health Contractors only for the grant work. (See attached list)</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</b> N/A</p> <p><b>3. Rationale Supporting the Use of the Selected</b></p>	

		<p><b>Procurement Method (include state contract # or GSA contract # and expiration date)</b>  The contractors need to be approved by the Board of Health. These contractors will be the pool for future cost estimates. This process was approved in 2011 under BC2011-54 for work on similar grant.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  The contractors need to be approved by the Board of Health.</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b>  Vendor list comprised of approved vendors with the Board of Health.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</b>  N/A</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  N/A</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2013-41	Department of Public Safety and Justice Services	<p>Public Safety Grants, requesting approval of an alternative procurement process for a mobile crime tip application service which will result in agreements and contracts valued in the total amount of \$48,000.00. (Cuyahoga County Board of Control, Contracting and Purchasing Ordinance No. 02011-0044, Section 4.4(b) (16).</p> <p><b>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</b>  The Northeast Ohio Regional Fusion Center (NEORFC)/Department of Public Safety &amp; Justice Services seeks to enter into agreements with various entities in order to reimburse the entities for mobile crime tip service to the entities they enter into agreement with. The agreements/contracts will be a result of government purchase and RFP exemption. This service will allow the entities to be connected to the NEORFCs system, but will provide a dashboard so that the entities will receive tips specific to them.</p> <p>The entities entering into agreement with the</p>	

		<p>NEORFC/PSJS are as follows:</p> <p>Government Entities</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Lorain County Sheriff's Office</li> <li><input type="checkbox"/> Ashtabula County Sheriff's Office</li> <li><input type="checkbox"/> Geauga County Sheriff's Office</li> <li><input type="checkbox"/> Cuyahoga County Sheriff's Office</li> <li><input type="checkbox"/> Lake County Sheriff's Office</li> <li><input type="checkbox"/> City of Bedford Police Department</li> <li><input type="checkbox"/> City of Beachwood Police Department</li> <li><input type="checkbox"/> City of Rocky River Police Department</li> <li><input type="checkbox"/> City of North Olmsted Police Department</li> <li><input type="checkbox"/> Mayfield Village Police Department</li> <li><input type="checkbox"/> Orange Village Police Department</li> <li><input type="checkbox"/> Cleveland State University Police Department</li> <li><input type="checkbox"/> Cuyahoga Community College Police Department</li> </ul> <p>Private Institutions</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Case Western Reserve University Police Department</li> <li><input type="checkbox"/> Cleveland Clinic Police Department</li> <li><input type="checkbox"/> University Hospitals Police Department</li> </ul> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</b></p> <p>The total value of the agreements/contracts will be approximately \$48,000 and will come from the FY10 State Homeland Security Program-Law Enforcement grant.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</b></p> <p>The mobile crime tip application was procured in an open competition fashion via a request for quotes. By entering into agreements/contracts with these entities, the mobile crime tip application can be used across Cuyahoga County and the 5County region of Ohio Homeland Security Region 2 (Ashtabula, Cuyahoga, Geauga, Lake, and Lorain).</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b></p> <p>Due to the nature of the application and that it produces crime tips; there are a limited number of entities that would be able to utilize the service. Every effort was made to reach all the homeland security entities that would be able to utilize the service.</p>	
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		<p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b>  The vendor for the mobile crime tip application was chosen as a result of a request for quotes. The entities that NEORFC/PSJS seeks to enter into agreement/contract with were selected due to ability to benefit from the application and willingness to do so.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</b>  Due to the nature of the service being provided, mobile crime tips, and the resulting contracts/agreements, this was not an item that would be appropriate for a competitive bid. However, the vendor that provides the service to the NEORFC was chosen via a competitive bid process.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b>  Open and competitive bidding via quotes was done to secure the vendor to provide the service, but due to the limited nature of the service it would be difficult to do a competitive bid to extend the service to other users. However, every effort was made to alert local entities about the availability of the funding and include as many as expressed interest.</p>	<p>___ Approve  ___ Disapprove  ___ Hold</p>
BC2013-42	Department of Health and Human Services	<p>Recommending to amend Board of Control Approval No. BC2012-279 which approved an alternative procurement process and an exemption from aggregation of contracts with various providers for various services for Tapestry System of Care Memoranda of Understanding, by changing the funding amount allocated for 2 years from \$450,000.00 to \$900,000.00.</p> <p>Funding Source: Health and Human Services Levy funds</p> <p><b>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</b>  Cuyahoga County Division of Children and Family Services (DCFS) is requesting authorization to amend the 2013-2014 Tapestry’s MOUs for additional funding with various vendor that operates the Cuyahoga Tapestry System of Care Provider Services Network (PSN). OPD approved this</p>	

		<p>item on 9/19/2012 to be process for the BOC meeting. Resolution BC2012-279. The PSN is made up of community providers that deliver needed wraparound services to Tapestry children and families suffering from social and/or behavioral issues based on a comprehensive fee-for-service approach. Families and Wraparound Coordinators are able to access PSN providers and their services as part of the individualized wraparound plan tied to a child and family’s needs. A range of services are available through the PSN including, but not limited to: mentoring, respite, camp, transportation, art &amp; music classes, tutoring, etc. DCFS is requesting to continue operating the PSN through 2014 with this proposal. The original requisition was submitted for two years, but mistakenly with only one year of funding for the amount of \$500,000.00. We need to amend to \$450,000.00 per year for two (2) years totaling \$900,000.00.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</b></p> <p>The Original MOUs amount: The total dollar amount allocated for this service is for two (2) year services is \$450,000.00 for multiple MOUs.</p> <p>Amendment Additional MOUs amount: The total amount allocated for a two (2) year services is \$900,000.00 for multiple MOUs.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</b></p> <p>DCFS requested an alternative procurement method for vendors in Tapestry’s PSN. Given the wide variety of services needed the PSN (e.g. mentoring, transportation, counseling, dance lessons, art classes, camp) and the individualized needs of our clients, a competitive bid process or RFP process for ‘wraparound services’ was not a proficient procurement method. Tapestry developed service descriptions, standards for all services, and the unit rate.</p> <p>Vendors will enter their invoices into Synthesis by the 15th of each month. After which time DCFS will verify the amount and services provided consistent with standard County fiscal procedures for remitting payments.</p>	
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		<p>The original requisition was submitted for two years, but mistakenly with only one year of funding, so we need to amend the contracts to reflect the intended two (2) year MOU's of \$900,000.00.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b> None – This was exemption from Aggregation of Contracts (Ord#O2011-0044 Section 3.5(b).</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b> Providers were selected by the DCFS Tapestry committee based on the effectiveness of providing quality services in a timely manner. The panel based their decision on the range of services available that best met the unique individualized wraparound plan tied to a child's and family's needs.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b> Further delays with the approval of the MOU's will impede the agency from adequately servicing children and families. It is the purpose of the Cuyahoga County Division of Children and Family Services is to assure that children at risk of abuse or neglect are protected and nurtured within a family and with the support of the community.</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b> This proposal aligns with the County's recommendation for procuring services via an alternative method as well as providing an open application process.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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- 7. Public Comment
- 8. Adjournment

**Minutes**

Cuyahoga County Board of Control  
 County Administration Building, 4th Floor  
 February 4, 2013 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:07 A.M.

Attendees: County Executive Edward FitzGerald  
 Councilman Michael Gallagher

Council Pernel Jones, Jr.  
Mark Parks – Alternate for Wade Steen  
Councilman Dave Greenspan  
Director Bonnie Teeuwen  
Director Lenora Lockett  
Board of Control Clerk David Merriman

Fiscal Officer Wade Steen was unavailable.

Review and Approve Minutes - Ed FitzGerald made a motion to approve, Pernel Jones seconded, the minutes were approved as written.

4. Tabled Items Returned for Review - There were no tabled items

**BC2013-29**

Department of Development, requesting approval of an Economic Development Loan to Marlin Investment Group LLC in the amount not-to-exceed \$449,620.00 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreement and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

Funding Source:100% Cuyahoga County Western Reserve Fund.

Lenora Lockett requested that the record reflect she is related to Arnold Lockett, who presented this item to the Board.

Ed FitzGerald made a motion to approve, Pernel Jones, Jr. seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2013-30**

Department of Development, requesting approval to enter into an agreement with the City of Cleveland Heights for HOME funded activities in the amount not-to-exceed \$199,701.00. Anticipated start - completion dates are 12/01/2012 - 12/31/2013.

Funding Source: 100% funded through the City of Cleveland Heights allocation of HOME funds from the Cuyahoga HOME Consortium.

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2013-31**

County Sheriff, submitting an amendment to Contract No. CE1100331-01 with Mental Health Services for Homeless Persons, Inc. for re-entry services for the Project RESTORE (Reentry Strategies Toward Reintegration) demonstration project in connection with the FY2010 Second Chance Act Prisoner Reentry Initiative for the period 1/1/2011 - 9/30/2012 to extend the time period to 9/30/2013 and for additional funds in the amount of \$223,490.35.

Funding Source: 100% FY2010 Second Chance Act Prisoner Reentry Initiative grant funds

Ed FitzGerald made a motion to approve, Mark Parks seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2013-32**

Juvenile Court, submitting contracts with various municipalities, each in the amount not-to-exceed \$3,000.00, for the Community Diversion Program for the period 1/1/2013 - 12/31/2013:

- a) City of Independence
- b) City of Westlake

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Lenora Lockett, seconded, the item was approved.

Approve  
 Disapprove  
 Hold

6. Other Business

**BC2013-33**

Office of Procurement and Diversity, requesting approval of an alternative procurement process for various food purchases for the Sheriff's Correction Center and Juvenile Court Detention Center for the period ~~8/1/2012 – 7/31/2013~~ **1/1/2013 – 12/23/2013**. (Contracting and Purchasing Ordinance, Section 4.4.b.16)

Justification: Requesting an Alternative Procurement Process [Ord#O2011-0044 Section 4.4(b) (16)] for various food purchases for the Sheriffs' Correction Center and Juvenile Court Detention Center.

**1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)**

The Sheriffs' Correction Center Jail Kitchen and Juvenile Court Detention Center process monthly Informal Competitive Bids to fill food requirements for inmates and juveniles. A separate requisition is created by the agencies, for individual food commodities each month. The successful vendor is required to deliver only after release is requested by the department, in the exact quantity requested. The quantities on the Purchase Order are not guaranteed.

**2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)**

N/A – Monthly Purchase Orders are issued. The fluctuation of prices makes contracting for a specific time period prohibitive. Vendors are unable to hold prices and/or foresee price changes. The County previously attempted to make quarterly purchases, and received no interest (no bids) from the vendors.

Example:

Sheriff, March Foods = 28 Bids, estimates ranging from \$1,039 to 22,510.

JJC, March Foods = 9 Bids, estimates ranging from \$241 to \$3,998.

**3. Rationale Supporting the Use of the Selected Procurement Method**

a. Requesting exemption from the requirement to receive three (3) responses (per Ordinance No. 02012-00115). Bids are available to all vendors registered in BuySpeed for the corresponding commodity class and item code. Unfortunately, this does not always result in three quotes. Bidders must be able and willing to deliver the requested goods in the quantity requested with multiple shipments occurring monthly.

b. Requiring vendors to be registered with the Inspector General prior to submitting a quote. Delaying an order while a vendor becomes registered would provide a hardship to the Jail and JJC. Instead all bids will include a link to the IG’s website and registration requirements. This will allow interested vendors to complete their registration prior to the due date or next months’ bidding.

c. Requesting to continue soliciting informal bids on a monthly basis without advertising and formal bid requirements . Grouping bids by commodities allow for vendors to bid on their specialty and provides for timely delivery in the quantities needed.

IE: Frozen, bakery, dairy, fish, beef, fresh fruit, canned goods, etc...

**4. What other available options and/or vendors were evaluated? If none, include the reasons why.**

**5. What ultimately led you to this product or service? Why was the recommended vendor selected?**

Various vendors are recommended and Purchase Orders are issued monthly for estimated food requirements for individual food commodities, based on lowest and best bid.

**6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.**

An Informal (< \$25K) Competitive bid method is used to procure food requirements each month.

**7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.**

The County will continue to reach out to new vendors in an attempt to enlarge the pool of qualified, capable bidders.

**Note: This item was amended to reflect the time period as 1/1/2013 – 12/31/2013.**

Ed FitzGerald made a motion to approve, Mark Parks, seconded, the item was approved as amended.

Approve  
 Disapprove  
 Hold

A. Discuss February 11, 2013 meeting location change

David Merriman announced that the February 11 Board meeting will be held in the Law Conference room across the hall from the Multi-Purpose room located on the 4<sup>th</sup> Floor of the County Administration building.

B. Discuss potential February 19, 2013 meeting date/time conflict

David Merriman announced the February 19 Board meeting will be tentatively scheduled for Wednesday, February 20 at 10:00 A.M. in the Multi-purpose Room. This new date and time will be confirmed at the next Board meeting.

7. Public Comment – There was no public comment.

8. Adjournment – Ed FitzGerald made a motion to adjourn, Michael Gallagher seconded, the meeting was adjourned at 11:34 A.M.

Tabled Items Returned for Review

**New Business**

**BC2013-34**

Department of Public Works (DOPW):

A. Summary of Scope

1. is submitting an amended agreement (Subsidiary No. 1) to Contract CE1100721-01 with American Bridge Company for the rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland for an amount not-to-exceed \$93,660.32.

This project is staffed with following employees of the Department of Public Works:

Jaoudat Charif, P.E., Area Construction Engineer  
Calvin Overmyer, Project Supervisor  
Jerry Dubray, Project Inspector

The engineer's estimate was \$34,568,432.75.

Original Contract Amount: \$30,323,618.65

Amendment No. 1: \$93,660.32

Rev. Contract Amount: \$30,417,278.97 (.31% over the original contract amount)

2) The primary goal is to complete construction as per plans and specifications.

**B. Procurement**

1. Competitive Bid Process (original contract).

**C. Contractor and Project Information**

1. Contractor: American Bridge Company, 1000 American Bridge Way, Coraopolis, PA, 15108, (Council District N/A). Project Location: Cleveland (Council District 7).

**D. Project Status and Planning**

1. Project is under construction and progressing as per schedule.

**E. Funding**

1. 80% Federal Funds and 10% County using funds from the \$5.00 Vehicle License Tax and 10% City of Cleveland.

The American Bridge Company has completed required training.

**BC2013-35**

**A. Scope of Work Summary**

1. Office of Procurement and Diversity recommending approval of an award recommendation with CDW Government LLC for the anticipated cost of \$126,000.00. This is a one-time purchase.
2. The primary goals of the project are to purchase software that will be used to backup and restore various servers and applications throughout the County.

**B. Procurement**

1. The procurement method for this project is a Lower Than State Contract purchase. The total value of this purchase is \$126,000.00.
2. The State Contract purchase was posted on OPD's website from 12/12 through 12/18. CDW Government LLC submitted a quote which was \$5,125.00 less than the State Contract holder's price.
3. The proposed Lower Than State Contract purchase received an RFP Exemption on December 27, 2012, CPB2012-1136. The approval letter is attached for review.

**C. Contractor and Project Information**

1. CDW Government LLC  
230 N. Milwaukee Avenue  
Vernon Hills, IL 60061
2. a. The President for the vendor is Christina V. Rother.  
b. The vendor completed the required Vendor Registration process on February 29, 2012.

#### **D. Project Status and Planning**

1. The project is a one-time purchase.

#### **E. Funding**

1. The project is funded 100% by the General Fund.
2. The schedule of payment is by invoice.

#### **BC2013-36**

##### Scope of Work Summary

1. Office of Procurement and Diversity requesting approval on an award recommendation with Portable Radiology Services, LLC. The total value of the award recommendation is not-to-exceed \$255,000.00. The anticipated start-completion dates are April 1, 2013 through March 31, 2016.
2. The primary goals of the project are to provide radiology services to inmates in the County Jail. There are approximately 2,100 individuals housed in the County Jail and the County must provide medical services/treatment while they are in the inmate population.

#### **B. Procurement**

1. The procurement method for this project was an RFB. The total value of the RFB is not-to-exceed \$255,000.00.
2. The RFB was closed on September 26, 2012.
3. There were 6 bids pulled from OPD, 1 submitted for review and 1 approved.

#### **C. Contractor and Project Information**

1. Portable Radiology Services, LLC  
8948 Kennemer Circle NW  
North Canton, Ohio 44720
2. a. The Owner/Managing Employee of the vendor is Nicole L. O'Lear.  
b. The vendor completed the required Vendor Registration process on April 23, 2012.

#### **D. Project Status and Planning**

1. The project reoccurs every three years.

#### **E. Funding**

1. The project is funded 100% by the General Fund.

2. The schedule of payments is monthly.

**BC2013-37**

A. Scope of Work Summary

1. Office of Procurement and Diversity requesting approval of an award recommendation with Quest Diagnostics of Pennsylvania Incorporated for the not-to-exceed amount of \$240,000.00. The anticipated start-completion dates are April 1, 2013 through March 31, 2016.

2. The primary goals of the project are to obtain Laboratory Testing Services to be used in the County Jail. The jails houses approximately 2,100 individuals and the County is required to provide medical services/treatments while they are in the inmate population.

B. Procurement

1. The procurement method for this project was an RFB. The total value of the RFB is not-to-exceed \$240,000.00.

2. The RFB was closed on September 26, 2012.

3. There were 16 bids pulled from OPD, 2 submitted for review and 1 approved.

C. Contractor and Project Information

1. Quest Diagnostics of Pennsylvania Incorporated  
875 Greentree Road  
Four Parkway Center  
Pittsburgh, PA 15220

2. The Controller for the vendor is David Betz.

D. Project Status and Planning

1. The project reoccurs every three years.

E. Funding

1. The project is funding 100% by the General Fund.

2. The schedule of payments is monthly.

**BC2013-38**

Title: (Public Safety & Justice Services, Cuyahoga Emergency Communications System {CECOMS}) (2013) (Alan L. Vasu dba Vasu Systems) (Agreement) (Radio Tower Lease Agreement) (Leased Premises being located at 351 Pearl Rd., Brunswick , County of Medina , State of Ohio and said tower being located at Latitude 41° 15' 58" N, Longitude 081° 50' 18" W)

## A. Scope of Work Summary

1. (CECOMS requesting approval of an (Agreement) with (Alan L. Vasu dba Vasu Systems for the anticipated cost (of \$25,770.60). The anticipated start-completion dates are (January 1, 2013 – December 31, 2015).
2. The primary goals of the project are: (1. Maintain location for radio tower hardware to support CECOMS 911 coverage. 2. Annual rent for tower space must be paid to owner/vendor ).
3. {NA} When applicable) The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

## B. Procurement

1. The procurement method for this project was (Justification for Other than Full and Open Competition- Public Utility 911 System). The total value is (\$25,770.60).
2. NA The (above procurement method) was closed on (date). (NA) There is an SBE or DBE participation/goal (list the % of both).
3. NA [Option 1] There were (# bids/proposals/applications) pulled from OPD, (# bids/proposals/ applications) submitted for review, (# bids/proposals/applications) approved.
4. NA [Option 2] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.
5. [Option 3] The proposed (Agreement) received a (Justification for Other Than Full and Open Competition exemption on (01/09/2013). The approval letter is attached for review.

## C. Contractor and Project Information

1. The address of all vendors and/or contractors is (provide the full address in the following format):

(Alan L. Vasu dba Vasu Systems)

(P.O. Box 236)

(Avon, Ohio 44011)

2. The (owner) for the contractor/vendor is (Alan L. Vasu)

- 3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

(Alan L. Vasu dba Vasu Systems – leased tower located at: )

(351 Pearl Road)

(Brunswick, Medina County, Ohio 44212)

3.b. NA [When applicable] The project is located in Council District (xx)

D. Project Status and Planning

1. The project occurs (Annually).

2. NA [When applicable] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. NA [When applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. The project's term has (begun). The reason there was a delay in this request is (update the agreement, complete necessary procurement process).

5. NA [When applicable] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded (100% by the CECOMS General Fund).

2. The schedule of payments is (by invoice).

3. NA [When applicable] The project is an amendment to a (contract, loan, lease, grant, amendment, agreement, or other [specify]). This amendment changes (list the changes to the value, term, scope, etc.) and is the (x) amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

**BC2013-39**

The Department of Health and Human Services

2013 Contract for The Center for Community Solutions

A. Scope of Work Summary:

The Department of Health and Human Services requesting approval of a contract with The Center for Community Solutions in the amount not- to- exceed \$150,000.00 to provide financial support to the AIDS Funding Collaborative for the period January 1, 2013 through December 31, 2013.

Purpose:

The Center for Community Solutions is the fiscal agent responsible for distributing and accounting for funds contributed to the AIDS Funding Collaborative (Collaborative). The Collaborative has been designated as the organization through which funds will be aggregated and distributed from local government and philanthropic organizations. The Collaborative provides financial support to

community-based organizations in Cuyahoga County providing prevention, education, and treatment services to persons living with HIV/AIDS. Grants are made to agencies to support activities not fully funded or which are ineligible for support through other funding streams such as the federal Ryan White Part A program.

Outcomes:

- 1) The continuation of a mechanism to pool and distribute funds from government and philanthropy with the intent of addressing unmet needs for people living with HIV/AIDS.
- 2) The Center for Community Solutions' staff will identify performance indicators for each agency that are specific to the purpose for which funds are granted.

Registration completed with the Inspector General's Office #12-2710.

B. Procurement

The proposed contract received an exemption from the Request for Proposal process January 14, 2013, CPB 2012-1141.

C. Contractor and Project Information

The Center for Community Solutions

1501 Euclid Avenue, Suite 310

Cleveland, Ohio 44115

The Administrative Office is located in Council District 07, but the pooled resources of the Collaboration span the entire county.

The Executive Director for The Center for Community Solutions is John A. Begala

D. Project Status and Planning

The project reoccurs annually.

The project's term begins January 1, 2013.

E. Funding

The project is 100% Levy funded. The schedule of payments is by invoice.

6. Other Business

**BC2013-40 - BC2013-42**  
**See item details above**