

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 March 11, 2013 11:00 A.M.

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items Returned for Review

5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-65	Department Information Technology	Submitting an amendment to Contract No. CE1200424-01 with Avantia, Inc. for IT consultant services for use by various County departments for the period 7/2/2012 - 7/1/2013 to extend the time period to 7/1/2014 and for additional funds in the amount of \$481,700.00. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-66	County Prosecutor	<p>A) Submitting an RFP exemption on RQ26582 which will result in an award recommendation to SHI International Corp. in the amount of \$304,365.84 for Microsoft Enterprise Agreement volume licensing for Microsoft-related services for the period 2/1/2013 - 1/31/2016.</p> <p>B) Recommending an award on RQ26582 and enter into a state contract with SHI International Corp. in the amount of \$304,365.84 for Microsoft Enterprise Agreement volume licensing for Microsoft-related services for the period 2/1/2013 - 1/31/2016.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Microsoft Enterprise Agreement (EA) licenses all Microsoft-related services currently in use by the Prosecutor's Office. This includes email hosting – Microsoft Exchange, Microsoft Office Licenses, SQL Server Licenses, Microsoft Windows upgrades, and other required Microsoft software.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount,</p>	

		<p>if any)</p> <p>Current contract renewal (3 year): \$304,365.84 – 100% from PR191056-0600 (Annual contract cost is \$101,455.28)</p> <p>Previous Contract (annual): PR-12-22838 – for \$117,859.50 – 1/31/2012</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The Microsoft EA Agreement is made available to the County at a substantial pre-negotiated discount between Microsoft, SHI Inc. and the State of Ohio.</p> <p>State Term Contract # 0A07004</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None – The State of Ohio has negotiated with Microsoft and SHI for substantial savings on the Microsoft EA Agreement.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>We have gone through a lengthy internal review process of selecting Microsoft’s products for our office needs – Microsoft Office and Microsoft Exchange are considered “Best of Breed” solutions in the industry today.</p> <p>The vendor was selected specifically because they have negotiated with the State of Ohio for substantial discounts off the Microsoft EA list prices.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>We currently use Microsoft Exchange Hosting for our email system. A delay in fulfilling this EA agreement will result in our inability to access Email. The Prosecutor’s email system is a business-critical need and must remain active without any service interruption.</p>	
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		<p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>As long as Microsoft is our preferred vendor, we must follow their distribution channel. This set distribution of channels limits options in procurement.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2013-67	Department of Health and Human Services	<p>Recommending an award on RQ26184 and enter into a contract with University Hospitals of Cleveland in the amount not-to-exceed \$128,700.00 for operational support of the Northern Ohio Poison Center of Rainbow Babies & Children's Hospital for the period 1/1/2013 - 12/31/2013.</p> <p>Funding Source: 100% Health and Human Services Levy Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2013-68	Department of Health and Human Services	<p>Community Initiatives Division, Family and Children First Council, submitting an amendment to Agreement No. AG1200032-01 with Cuyahoga County Board of Health for administration of the School-based Comprehensive Sexual Health Program for the period 12/1/2011 - 11/30/2012 to extend the time period to 1/31/2014, to change the scope of services, effective 12/1/2011 and for additional funds in the amount of \$423,004.00.</p> <p>Funding Source: 41% TANF and 59% Cleveland Department of Health, George Gund Foundation, Cleveland Foundation, Ohio Department of Education, and AIDS Funding Collaborative</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2013-69	County Council	<p>Recommending an award on RQ26685 and enter into a contract with Project Management Consultants LLC, in the amount not-to-exceed \$153,000.00 for design and construction oversight consultant services for the consolidated County Headquarters building for the period of 3/15/2013 - 9/14/2014.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>

6. Other Business

Item	Requestor	Description	Board Action
BC2013-70	Department of Health and Human Services	<p>Requesting approval of an alternative procurement process/exemption from aggregation on RQ25135 which will result in contracts with various providers in the total amount of \$729,993.00 for comprehensive case management, direct and referral services for the FY2012 Second Chance Act Adult Offender Reentry Program for the period 10/1/2012 - 9/30/2013 (Board of Control Ordinance No. O2011-0044 Section 3.5(b))/Federal, State, or Other Grant Application Program (Ordinance No. O2011-0044 Section 4.4(b) (17)):</p> <ul style="list-style-type: none"> a) Case Western Reserve University b) Center for Families and Children c) Community Assessment and Treatment Services d) Community Re-entry <p>Funding Source: U.S. Dept. of Justice Bureau of Justice Assistance Grant Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) The (4) contract providers will provide comprehensive case management, direct services and referral services to approximately (150) clients returning to Cuyahoga County from incarceration in local prisons. Also, an outcome evaluation will be conducted by CWRU to analyze data markers including: demographic, descriptive, and recruitment data by site. The evaluation will also include an analysis of exit interview data.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) This is a 100% grant-funded project. Funding was awarded to HHS Office of Reentry by the U.S. Department of Justice for the Second Chance Act Adult Offender Reentry Program for Planning and Demonstration Projects for FY 2012. Amount for contracted services is \$729,993.00</p>	

		<p>Total grant award: \$749,679.00 (includes Administrative Services)</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The Office of Reentry received the Second Chance Act Adult Offender Reentry Program Grant Award for 2011 in the amount of \$685,303.00 and upon receiving this grant RFP Exemption was approved in 2011 for this application. To date the Office of Reentry is currently working with this grant award.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other vendors were evaluated. The Office of Reentry requested approval to apply for the Second Chance Act Grant April 2012, and approval was granted by the Contract Purchasing Board (CPB2012-381). The contract providers working with this grant have substantial and successful histories of working with local corrections facilities providing case management and other pre-release services.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The U.S. Dept. of Justice submitted a Competitive Grant Announcement February 2012, seeking qualified applicants to apply for funding for the SCA grant, and the Office of Reentry in collaboration with the contract providers, submitted and received the grant award. The contract providers listed in this grant award are more than qualified to perform the services at the required level.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>These vendors were specifically named in the grant application. The short window of time between publication of request for application and the deadline for submission precluded the county from engaging in a full RFP process.</p>	
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		<p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Allow for a modified and less formal selection process of pre-qualified vendors within a department. The timeframes of federal grants do not allow for a lengthy formal RFP process. Requisition numbers will be entered if this exemption request is approved.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>BC2013-71</p>	<p>Department of Health and Human Services</p>	<p>Department of Children and Family Services, requesting approval of an alternative procurement process which will result in an award recommendation to New Beginnings Moving & Storage, LLC in the amount not-to-exceed \$10,000.00 for records storage removal services (Board of Control Ordinance No. O2011-0044 Section 3.5(b).</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Cuyahoga County Division of Children and Family Services (DCFS) plans to release an informal bid for records moving services. It is DCFS' intention to release an informal bid and have a contract in place no later than June 30, 2013.</p> <p>In the interim, DCFS is requesting exemptions to all requirements around quote facilitation, aggregation, and contracting regarding services for record and moving services. This process requires moving files to and from the Jane Edna Hunter Building to the Tyler Building and from the Tyler Building to Jane Edna Hunter Building. The vendor provides one trip each week to and from each building. A review of detailed itemized invoices shows that the vendor moves between 40 and 80 file boxes each week.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The 2013 yearly estimate is not expected to exceed: \$10,000.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p>	

	<p>(include state contract # or GSA contract # and expiration date)</p> <p>The current service has been in place with New Beginnings Moving & Storage, LLC since 2002. DCFS is requesting an exemption from aggregation of contracts and alternative procurement process until an informal bid is completed. This process will take four (4) months so DCFS could complete a competitive informal bid for the next contract period.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendors were evaluated. This service has been in place with New Beginnings & Storage, LLC since 2002. We are in the process of issuing an informal bid for these services. The short-term, time-limited exemptions will allow DCFS to continue to provide the service for moving files from the Jane Edna Hunter Building to the Tyler Building and from the Tyler Building to Jane Edna Hunter Building. DCFS will utilize this time to issue an informal bid to contract for this type of service.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>This service was chosen because it meets the needs for our Agency. The vendor was selected because they proposed the lowest cost to pick up and deliver as needed. The items requested are specific to the need for storage in the Tyler Building (DCFS' closed records storage facility). DCFS staff is currently analyzing the services made over the past year to determine the recommendations and contracts.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>DCFS must have a regular, ongoing, and uninterrupted service capable of moving these boxes/records weekly. Without the service, closed confidential child abuse and neglect and foster and adoption records would be stacked in the hallways at the JEH building. In addition, the agency would not be able to respond timely to requests for records, research a case, re-open a case, provide records for state or federal auditors or respond</p>	
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		<p>to legal requests for records for the courts (resulting in contempt of court), media or clients.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>DCFS is in the process of completing a competitive informal bid for the next contract period.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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- 7. Public Comment
- 8. Adjournment

Minutes

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 March 4, 2013 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:06 A.M.

Attendees: Fiscal Officer Wade Steen
 Councilman Michael Gallagher
 Councilman Dave Greenspan
 Council Pernel Jones, Jr.
 Director Bonnie Teeuwen
 Director Lenora Lockett
 Board of Control Clerk David Merriman

Fiscal Officer Wade Steen chaired the meeting. County Executive Edward FitzGerald was unavailable.

Review and Approve Minutes – Wade Steen made a motion to approve, Bonnie Teeuwen seconded, the minutes were approved as written. Councilman Dave Greenspan abstained.

- 4. Tabled Item Returned for Review - There were no tabled items.
- 5. Scheduled Items for Review

BC2013-59

Department of Development, requesting approval of awards to two cities, carrying out eligible activities under the federally funded Neighborhood Stabilization Program 3, for the anticipated total cost of not to exceed \$400,000.00 The anticipated start and completion dates are April 1, 2013 - December 31, 2013:

- a) City of Berea
- b) City of South Euclid

Funding Source: 100% federally funded by Neighborhood Stabilization Program 3 grant funds.

Wade Steen made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-60

Department of Development, requesting approval of a payment to Greater Cleveland Media Development Corporation dba Greater Cleveland Film Commission in the amount of \$160,000.00 for operating expenses for the year 2013.

Funding Source: 100% General Fund

Wade Steen made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-61

Department of Health and Human Services/Office of Reentry, submitting amendments to contracts with various providers for the FY2011 Second Chance Act Adult Offender Reentry Program for the period 10/1/2011 - 3/31/2013:

1) for evaluation services:

a) No. CE1200094-01 with Case Western Reserve University Begun Center for Violence Prevention Research & Education for additional funds in the amount not-to exceed \$10,000.00.

2) for assessment, case management and referrals services:

b) No. CE1200095-01 with Center for Families and Children for a decrease in the amount of (\$123,000.00).

c) No. CE1200096-01 with Community Assessment and Treatment Services, Inc. for additional funds in the amount not-to-exceed \$39,000.00.

d) No. CE1200097-01 with Community Re-entry Inc. for additional funds in the amount not-to-exceed \$74,000.00.

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance Grant Funds.

Wade Steen made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-62

Department of Health and Human Services,

- A) Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption which will result in submission of a grant application to Sisters of Charity Foundation in the amount of \$132,000.00 for evaluation services for the Networking for Engagement, Stability and Transformation (NEST) project.
- B) Requesting approval to apply for and accept grant funds from Sisters of Charity Foundation in the amount of \$132,000.00 which will result in a contract Case Western Reserve University for evaluation services for the Networking for Engagement, Stability and Transformation (NEST) project for the period 6/1/2013 - 5/31/2014.

Funding Source: 100% Sisters of Charity

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) In our proposal to the Sisters of Charity Foundation, the Office of Early Childhood/Invest in Children is proposing to contract with Case Western Reserve University –Center on Urban Poverty and Community Development (Case) for the evaluation of the Networking for Engagement, Stability and Transformation (NEST) project. Specifically, Case would be responsible for analyzing historic data on homeless families with young children from the CHILD data system and presenting that data to the planning committees. Similarly, Case would be responsible for the analysis of real time data on all families coming in to shelter care during the planning year. In addition, Case will be contracted to conduct five in-depth interviews and one focus group with target families.
2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) If awarded, the total amount of the grant from the Sisters of Charity Foundation would be \$132,200. Of that, \$20,000 would be for the contract for the evaluation consultant (Case).
3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The CHILD data system is a proprietary data system created and maintained by Case. This is the data system that will be used for the planning and implementation of the NEST project and is essential to that effort. The CHILD data system contains: 1) vital statistics data on all children born in Cuyahoga County since 1992; 2) all program data from the programs funded by the Office of Early Childhood/Invest in Children since 1999; and 3) data from numerous other public systems, e.g. the County's Office of Homeless Services, the Department of Children & Family Services, Medicaid, and the Cleveland Metropolitan School District. Further, the data system has the capacity to link all this data to create a longitudinal profile of children and families over time. This data will be mined to help better understand the families to be served by the NEST project. Without the data from this system the NEST Project would not be possible; the CHILD data system exists at Case and nowhere else.
4. What other available options and/or vendors were evaluated? If none, include the reasons why. None. As described, CHILD data system is a proprietary data system created and maintained by Case. The CHILD data system exists at Case and nowhere else.
5. What ultimately led you to this product or service? Why was the recommended vendor selected? Case has been the evaluator of Invest in Children's programs since the initiative was founded in 1999.

They have a solid track record of performing a wide array of evaluation tasks, including access to many distinguished faculty who bring their expertise to this effort. On their previous contract evaluations they have always received an overall rating of “average” or above. Finally, as described above, without the data from the CHILD data system, this project would not be possible.

6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.

None

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

None

Wade Steen made a motion to approve, Pernel Jones Jr. seconded, the item was approved.

Approve
 Disapprove
 Hold

6. Other Business

BC2013-63

Department of Development, requesting approval of an alternative procurement process to allow the department to conduct an informal RFP process for the Community Development Block Grant (CDBG) Municipal Grant program. Only those 51 communities that are members of the Cuyahoga Urban County are eligible to participate. (Board of Control Ordinance 02011-0044, Section 4.4.b.16)

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Department of Development intends to conduct its annual informal RFP process for the purpose of expending federal Community Development Block Funds (CDBG) in the Cuyahoga Urban County.

The allocation of 40% of the annual CDBG entitlement funding for the purposes of a competitive Municipal Grant Program is a requirement in the Cooperation Agreement submitted to the U.S. Department of Housing and Urban Development.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Estimated dollar amount is \$1,200,000 of Community Development Block Grant Funding (CDBG).

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

51 communities have signed with Cuyahoga County to form the Urban County and the reservation of these CDBG funds for the purpose of municipal grants is contained in each year’s application to the U.S. Department of HUD.

Therefore, only Cuyahoga Urban County communities are eligible to apply for and receive funds allocated for the purpose of municipal grants.

Urban County Communities are informed of the Competitive Municipal Grant Program criteria and are invited to submit applications for consideration and approval.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.
No other available options as the funds are designated for use by urban county communities only using an informal competitive process.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?
The allocation of 40% of the annual CDBG entitlement funding for the purposes of a competitive Municipal Grant Program is a requirement in the Cooperation Agreement submitted to the U.S. Department of Housing and Urban Development.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.
An informal competitive process is used. Participation is limited to the 51 Cuyahoga Urban County communities.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.
The funds are designated for use by the 51 urban county communities only, using an informal competitive process.

Wade Steen made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-64

~~County Prosecutor~~ **Public Defender**, requesting approval of an alternative procurement process on RQ26850 which will result in a contract with Kreig J. Brusnahan in the amount of \$10,900.00 for legal services for indigent clients in Domestic Relations Court for the period 3/1/2012 - 10/31/2012. (Board of Control Ordinance No. 02011-0044, Section 4.4.b.16)

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Has provided legal representation to indigent clients in Domestic Relations cases that where facing incarceration for non-compliance, which is required by the U.S. Constitution and related case law.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown.

Funded 100% through the General Fund. The start and completion dates were March 1, 2012-10-31-2012. \$10,900 actual work performed in Domestic Court.

3. Rationale Supporting the Use of the Selected Procurement Method. Mr. Brusnahan has been under contract to perform the Domestic Relations representation for five years. Contract was submitted to continue representation but put on hold. As a result we created a new contract and RFQ

4. What other available options and/or vendors were evaluated? If none, include the reasons why. Not applicable. Work performed

5. What ultimately led you to this product or service? Why was the recommended vendor selected? Need for Domestic Relations representation Mr. Brusnahan experience and original availability

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The Public Defender requested an RFQ exemption (RQ22324) for a contract not to exceed \$28,000 for 2012 and it was approved under CPB2012-14 on January 3, 2012. However, the contract itself was placed on hold in March and has not yet been approved.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

No competition needed. Job posted with the County and with Cleveland Metropolitan Bar Association. Mr. Brusnahan was the only applicant giving him the award

Note: This item was amended to reflect the submitting department as Public Defender.

Wade Steen made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.

8. Adjournment – Wade Steen made a motion to adjourn, Michael Gallagher seconded, the meeting was adjourned at 11:25 A.M.

5. New Items For Review

BC2013-65

The Department of Information Technology, submitting an amendment to Contract No. CE1200424 with Avantia, Inc for Professional IT Consulting Service for the period 7/2/12 -7/1/13 (to extend the time period to 7/1/14) and for additional funds in the amount of \$481,700.00.

A. The Department of Information Technology, submitting an amendment to Contract No. CE1200424 with Avantia, Inc for Professional IT Consulting Service for the period 7/2/12 -7/1/13 (to extend the time period to 7/1/14) and for additional funds in the amount of \$481,700.00.

B. The procurement for this project was originally RFP #22752.

C. Avantia , Inc.

9655 Sweet Valley Drive
Suite #1
Valley View, OH 44125
Jennie Zamberlan

D. The project is an extension of an existing project.

E. The project is 100% funded by the General Fund.

BC2013-66

A) See items detail above

B) **Title:** Prosecutor's Office 2013 Microsoft EA Agreement Renewal

A. Scope of Work Summary

1. Prosecutor's Office requesting approval of a contract with SHI for the anticipated cost of \$304,365.84. The anticipated start-completion dates are 2/1/2013-1/31/2016.
2. The primary goals of the project are to provide the Prosecutor's Office with software required to conduct day-to-day operations. This software includes Microsoft Office, Microsoft Windows, Microsoft SQL Server, and Microsoft Office 365 / Exchange for our email needs.

B. Procurement

1. The procurement method for this project was State Term schedule. The total value of the State Term purchase is \$304,365.84.
2. The State Term procurement process was closed on 2/27/2013.
3. The proposed contract received a State Term exemption on 2/27/2013. The approval letter is attached for review.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Steve Burnside
SHI International Corp
1408 Newell Court
Columbus, Ohio 43228

2. The president for the contractor/vendor (SHI) is Thai Lee

D. Project Status and Planning

1. The project reoccurs annually.
4. The project's term has already begun. The reason there was a delay in this request is due to a combination of factors involving both the vendor/Microsoft not being timely with answers to our questions about the contract and the length of the procurement process itself, the contract is now considered late.

E. Funding

1. The project is funded 100% by the General Fund (PR191056-0600).
2. The schedule of payments is yearly, by invoice.

BC2013-67

Title: The Department of Health and Human Services 2013 Contract for University Hospitals of Cleveland

A. Scope of Work Summary:

The Department of Health and Human Services is requesting approval of a contract with University Hospitals of Cleveland in the amount not-to-exceed \$128,700.00 in support of the Northern Ohio Poison Center of Rainbow Babies & Children's Hospital for the period January 1, 2013 through December 31, 2013.

Purpose:

Support of professional and technical services for the operation of the Northern Ohio Poison Center of Rainbow Babies & Children's Hospital.

Information and referral services to citizens, regardless of income, concerning poison and drug related calls. Also 24 hour a day emergency telephone services that includes providing support to physicians on the interaction of specific drug and /or clinical impact of drugs on patients (i.e. professional toxicology consultation).

Registration completed with the Inspector General's Office #12-2871.

B. Procurement

The proposed contract received an exemption from the Request for Proposal process January 14, 2013, CPB2013-32.

C. Contractor and Project Information

University Hospitals of Cleveland

11100 Euclid Avenue

Cleveland, Ohio 44106

The Administrative Office is located in Council District 07, but calls come in from all districts within the Cuyahoga County. The CEO is Thomas F. Zenty, III.

D. Project Status and Planning

The project reoccurs annually.

The project's term has already begun as of January 1, 2013.

E. Funding

The project is 100% Levy funded. The schedule of payments is quarterly.

BC2013-68

Title: Community Initiatives Division, Office of Family and Children First Council 2013, Cuyahoga County Board of Health, Amending Agreement No. 12000032-01, Responsible Sexual Behavior

A. Scope of Work Summary

1. Community Initiatives Division, Office of Family and Children First Council is requesting approval of an amendment with Cuyahoga County Board of Health to extend the time period to 1/31/2014, to change the scope of services, effective 12/1/2011 and for additional funds in the amount of \$423,004.00 bringing the total cost of the agreement to \$600,004.00.

2. The primary goals of the project are to:

- Provide youth with the necessary information, motivation, and behavioral skills to make informed choices about their sexual and reproductive health.
- Develop effective measures to prevent births among teens in Cuyahoga County.
- Promote parent education and increase access to adolescent health services.

B. Procurement

3.[Option 3] The proposed agreement received an exemption on 10-17-2012. The approval letter is attached for review. The approval letter is attached for review.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Cuyahoga County Board of Health
5550 Venture Drive
Parma, Ohio 44130
Council District (all)

2. The Health Commissioner for the contractor/vendor is Terrance Allan.

3.a The project is county-wide.

D. Project Status and Planning

1. The project reoccurs annually.

4. The project's term has already ended. The reason there was a delay in this request is contract negotiation and staff changes at the Cuyahoga County Board of Health.

E. Funding

1. The project is funded 59% by the Cleveland Department of Health, George Gund Foundation, Cleveland Foundation, Ohio Department of Education, and the AIDS Funding Collaborative in the amount of \$354,000.00. The remaining 41% of funding comes from TANF in the amount of \$246,004.00.

2. The schedule of payments is monthly.

3. The project is an amendment to an agreement. This amendment changes the value from \$177,000.00 to \$600,004.00, term from 12/1/2011-11/30/2012 to 12/1/2011-1/31/2014, and scope to include the Wellness Program. This is the first amendment of the agreement.

BC2013-69

County Council, recommending an award on RQ26685 and enter into a contract with Project Management Consultants LLC, in the amount not-to-exceed \$153,000 for design and construction consultant services of the new County Headquarters Building for the period of 3/15/2013 - 9/14/2014.

Submitting a contract with Project Management Consultants LLC, also known as "PMC", in the amount not-to-exceed \$153,000 for the period of 3/15/2013 - 9/14/2014.

The procurement method for this contract was a Request for Qualifications RFQ: 26685. The RFQ closed on February 15, 2013. There were a total of eight responses with Project Management Consultants LLC, being the selected vendor.

6. Other Business

BC2013-70 – BC2013-71

(See item details above)