

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 March 18, 2013 11:00 A.M.

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-72	Department of Public Works	Submitting an amendment (Subsidiary No. 1) to Contract No. CE1200255-01 with Suburban Maintenance and Construction, Inc. for the replacement of Austin Powder Drive Bridge No. 137 over a branch of Tinkers Creek in the Village of Glenwillow for additional funds in the amount not-to-exceed \$117,839.33 Funding Source: 100% County using funds from the \$5.00 Vehicle License Tax Fund.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-73	Department of Public Works	Recommending an award on RQ25817 and enter into a contract with A & A Painting (10-5) in the amount not-to-exceed \$133,932.50 for the Bridge Deck Sealing Program. (Deputy Chief Approval No. DC2012-260 - authority to advertise for bids). Funding Source: 100% Cuyahoga County using funds from the \$7.50 License Tax Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-74	Fiscal Office	Submitting an agreement with State of Ohio, Office of the Auditor in the amount not-to-exceed \$150,000.00 for the Comprehensive Annual Financial Report for Calendar Year 2012 and 2013 for the period 2/7/2013 - 12/31/2014 Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-75	Office of Procurement & Diversity	Recommending an award: <u>Department of Public Safety and Justice Services, Public Safety Grants</u> a) on RQ26255 with Kell Systems Inc. in the amount of \$201,850.00 for specialized personal protection equipment for SWAT team members. Funding Source: Internal Service Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

BC2013-76	County Sheriff	<p>Recommending an award on RQ26221and enter into a contract with Watch Systems L.L.C., sole source, in the amount not-to-exceed \$150,000.00 for offender watch notification mailing services for the period 2/4/2013 - 2/3/2015.</p> <p>Funding Source: 100% by the Sheriff's Law Enforcement General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2013-77	Department of Public Safety and Justice Services	<p>Office of Emergency Management,</p> <p>a) requesting approval to apply for and accept grant funds from Ohio Emergency Management Agency for various activities of the Cuyahoga County Local Emergency Planning Committee for the Hazardous Materials Emergency Preparedness Grant Program for the period 10/1/2012 - 9/30/2013:</p> <p>b) submitting a grant agreement in the amount of \$23,198.84 for planning in connection with said grant program.</p> <p>Funding Source: Ohio Emergency Management Agency grant funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2013-78	Department of Health and Human Services	<p>Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1200732-01 with Bowman Systems L.L.C for software maintenance and support on the Homeless Management Information System for the period 1/1/2012 - 12/31/2012 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$27,845.00.</p> <p>Funding Source: 100% by HHS Levy Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2013-79	Department of Health and Human Services	<p>Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1200430-03 with Educational Service Center of Cuyahoga County for fiscal and administrative services for the Help Me Grow Bright Beginnings Program for the period 7/1/2012 - 6/30/2013 for additional funds in the amount of \$67,265.97.</p> <p>Funding Source: 88% by HHS levy dollars in the amount of \$745,911.00 and 12% by Mt. Sinai Health Care Funds in the amount of \$100,000.00.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>

6. Other Business

Item	Requestor	Description	Board Action
BC2013-80	County Treasurer	<p>Requesting approval of alternative procurement process on RQ27022 which will result in an award recommendation to SymPro, Inc. in the amount of \$3,374.00 for software maintenance on investment software for the period 9/1/2012 - 8/31/2013. (Board of Control Ordinance No. O2011-0044 Section 4.4(b)(16)).</p> <p>Funding Source: 100% General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Requesting the approval of a Software Maintenance Agreement with SymPro for their proprietary Treasury Management Software.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>This would be paid from the Treasurers General Fund - FS 109660, the amount is \$3,374.00/ year</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Sole Source</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None..... the Treasurer’s Office has been using the software for 15 years in our Investment Department.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The product provides the Treasurer’s Office the tools necessary for fiscal management and reporting, The product and the support are excellent.</p>	

		<p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>This is proprietary software, has been a Sole Source purchase for years. New software would change reporting. Currently used throughout the industry, well known and does a good job for the County’s needs. Do not believe there is another product like SymPro</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>In this particular case very little can be done. The software is a Sole Source Purchase. It fit’s the County’s needs. The software does an excellent job and the staff is well versed in its use.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2013-81	County Sheriff	<p>Requesting approval of an alternative procurement process on RQ26342 which will result in an award recommendation to Cleveland Communications Inc. in the amount of \$47,712.98 for build out of 4-Ford Explorer Sheriff Deputy Vehicles (Board of Control Ordinance No.O2011-0044 Section 4.4 (b)(16)).</p> <p>Funding Source: 65.5% Law Enforcement General Fund; 34.5% FY10 JAG Grant Award.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Build-out of new Fleet Vehicles for Sheriff’s Deputies to include specific manufactured equipment including Harris Unity Mobile Radios, Panasonic video kit and rear cameras, and ProLaser Lidar Units.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$47,712.98 – 65.5% Law Enforcement General Fund; 34.5% FY10 JAG Grant Award</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration</p>	

		<p>date) Harris Unity Mobile Radio The Sheriff's vehicle fleet currently consists of 74 Harris Mobile Radio's after completing a 1.4 Million dollar communications project to transfer the Sheriff's from analog Motorola and ICOM radios to the Harris digital platform while merging with the City of Cleveland's Public Safety Network.</p> <p>The Harris mobile has no equal in the market today. The ability to communicate on a VHF, UHF, 700MhZ, and 800MhZ spectrum in one radio was why it was selected by the County.</p> <p>The recently completed communications project ended years of multiple brand radios in the fleet. Each operated differently, none had interchangeable parts between manufacturers, and each had different capabilities. Radio communication wasn't consistent from vehicle to vehicle creating a tactical disadvantage to the officer whose only lifeline in an emergency is the radio.</p> <p>All Deputy Sheriffs, Protective Service Officers, Court Security Officers and dispatchers have been trained with, and have experience with the Harris Unity Product, over 360 employees. A different manufacturer would create opportunities for fatal mistakes as well as additional costs in training and maintenance.</p> <p>By requesting a proposal for the Harris Unity product we are not limiting the request to one vendor, just one product. Harris vendors will still have an opportunity to compete for the business.</p> <p>Panasonic Video Camera's Panasonic video "dash" and "rear view" cameras are already utilized in the Sheriff's vehicle fleet. Officers have been trained on their operation, and the ISC is providing the technical support for electronic video storage.</p> <p>Manufacturer suggested maintenance, cleaning, and calibration must be followed. Not doing so could result in video evidence not being permissible in a court of law, and could result in the loss of criminal prosecution, while exposing the County to civil liability. By having different manufacturers, the Sheriff's Department would have to</p>	
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		<p>track and follow the separate recommendations thus utilizing additional man hours for support.</p> <p>Not having the same equipment in every vehicle creates a tactical disadvantage for the officer utilizing the vehicle.</p> <p>A different manufacturer would create opportunities for mistakes as well as additional costs in training and maintenance.</p> <p>By requesting a proposal for the Panasonic product we are not limiting the request to one vendor, just one product. Every Panasonic vendors will still have an opportunity to compete for the business.</p> <p>Pro Laser LIDAR The Pro Laser speed measuring device is already utilized by the Sheriff's Department. Officers have already been trained on their operation in accordance to the Ohio peace Officer Training Council curriculum and the manufacturer's suggested recommendations.</p> <p>Manufacturer suggested maintenance, cleaning, and calibration must be followed. Not doing so could result in speed measurement evidence not being permissible in a court of law, and could result in the loss of criminal prosecution, while exposing the County to civil liability. By having different manufacturers, the Sheriff's Department would have to track and follow the separate recommendations thus utilizing additional man hours for support.</p> <p>The Sheriff's Department currently has parts and software for the Pro Laser units, such as interchangeable batteries. A separate manufacturer product would not be able to utilize the same parts.</p> <p>Not having the same equipment in every vehicle creates a tactical disadvantage for the officer utilizing the vehicle. A different manufacturer would create opportunities for mistakes as well as additional costs in training and maintenance.</p> <p>By requesting a proposal for the Pro Laser product we are not limiting the request to one vendor, just one product. Every Pro Laser vendor will still have an opportunity to compete for the business.</p>	
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	<p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other options were considered; the reasons why include: Harris Unity Mobile Radio The Sheriff’s vehicle fleet currently consists of 74 Harris Mobile Radio’s after completing a 1.4 Million dollar communications project to transfer the Sheriff’s from analog Motorola and ICOM radios to the Harris digital platform while merging with the City of Cleveland’s Public Safety Network.</p> <p>The Harris mobile has no equal in the market today. The ability to communicate on a VHF, UHF, 700MhZ, and 800MhZ spectrum in one radio was why it was selected by the County.</p> <p>The recently completed communications project ended years of multiple brand radios in the fleet. Each operated differently, none had interchangeable parts between manufacturers, and each had different capabilities. Radio communication wasn’t consistent from vehicle to vehicle creating a tactical disadvantage to the officer whose only lifeline in an emergency is the radio.</p> <p>All Deputy Sheriffs, Protective Service Officers, Court Security Officers and dispatchers have been trained with, and have experience with the Harris Unity Product, over 360 employees. A different manufacturer would create opportunities for fatal mistakes as well as additional costs in training and maintenance.</p> <p>By requesting a proposal for the Harris Unity product we are not limiting the request to one vendor, just one product. Harris vendors will still have an opportunity to compete for the business.</p> <p>Panasonic Video Camera’s Panasonic video “dash” and “rear view” cameras are already utilized in the Sheriff’s vehicle fleet.</p> <p>Officers have been trained on their operation, and the ISC is providing the technical support for electronic video storage.</p> <p>Manufacturer suggested maintenance, cleaning, and calibration must be followed. Not doing so could result in</p>	
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	<p>video evidence not being permissible in a court of law, and could result in the loss of criminal prosecution, while exposing the County to civil liability. By having different manufacturers, the Sheriff's Department would have to track and follow the separate recommendations thus utilizing additional man hours for support.</p> <p>Not having the same equipment in every vehicle creates a tactical disadvantage for the officer utilizing the vehicle.</p> <p>A different manufacturer would create opportunities for mistakes as well as additional costs in training and maintenance.</p> <p>By requesting a proposal for the Panasonic product we are not limiting the request to one vendor, just one product. Every Panasonic vendors will still have an opportunity to compete for the business.</p> <p>Pro Laser LIDAR The Pro Laser speed measuring device is already utilized by the Sheriff's Department. Officers have already been trained on their operation in accordance to the Ohio peace Officer Training Council curriculum and the manufacturer's suggested recommendations.</p> <p>Manufacturer suggested maintenance, cleaning, and calibration must be followed. Not doing so could result in speed measurement evidence not being permissible in a court of law, and could result in the loss of criminal prosecution, while exposing the County to civil liability. By having different manufacturers, the Sheriff's Department would have to track and follow the separate recommendations thus utilizing additional man hours for support.</p> <p>The Sheriff's Department currently has parts and software for the Pro Laser units, such as interchangeable batteries. A separate manufacturer product would not be able to utilize the same parts.</p> <p>Not having the same equipment in every vehicle creates a tactical disadvantage for the officer utilizing the vehicle. A different manufacturer would create opportunities for mistakes as well as additional costs in training and maintenance.</p> <p>By requesting a proposal for the Pro Laser product we are</p>	
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		<p>not limiting the request to one vendor, just one product. Every Pro Laser vendor will still have an opportunity to compete for the business.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Each Sheriff's Office Fleet Vehicle is equipped with identical equipment; the reasons above outline the necessity to have each vehicle uniform. There is no recommended vendor, this equipment is distributed by multiple vendors; the selected vendor will be based on price once the bid process is completed.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. This will still be a competitive bid due to the number of vendors who are distributors of this equipment.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. n/a</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>BC2013-82</p>	<p>County Sheriff</p>	<p>Requesting approval of an alternative procurement process on RQ26246 which will result in an award recommendation to Smith's Detection in the amount of \$90,000.00 for 3-Heimann X-ray Inspection System Hi-Scan 6040ds scanning machines. (Board of Control Ordinance No.O2011-0044 Section 4.4 (b)16)).</p> <p>Funding Source: 100% Internal Service Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) 3 - Smith's Detection Heimann X-Ray Inspection System, Model HI-SCAN 6040ds</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$90,000.00 – 100% Internal Service Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration</p>	

		<p>date)</p> <ul style="list-style-type: none"> - There are currently eleven (11) Smith’s Detection manufactured x-ray machines used in Cuyahoga County buildings - Cuyahoga County has, to date, invested upwards of \$300,000.00 in the current x-ray machines - A maintenance contract has been executed on the Smith’s Detection manufactured x-ray machines; this contract expires 12/31/2014 - All Sheriff Deputies, Protective Services Officers, Court Security Officers, as well as other related staff have been trained and have experience with these specific x-ray machines - The Sheriff’s Office currently has parts, software, and networking capabilities for the Smith Detection manufactured x-ray machines - A different manufacturer and model would create greater opportunities for mistakes as well as additional costs in training and maintenance. The consequences associated with mistakes in security screening could be a potential public safety risk. - Separate licensing requirements through the Ohio Department of Health – Division of Radiation would be necessary if a different manufacturer was used. <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other options were considered; the reasons why include:</p> <ul style="list-style-type: none"> - There are currently eleven (11) Smith’s Detection manufactured x-ray machines used in Cuyahoga County buildings - Cuyahoga County has, to date, invested upwards of \$300,000.00 in the current x-ray machines - A maintenance contract has been executed on the Smith’s Detection manufactured x-ray machines; this contract expires 12/31/2014 - All Sheriff Deputies, Protective Services Officers, Court Security Officers, as well as other related staff have been trained and have experience with these specific x-ray machines - The Sheriff’s Office currently has parts, software, and networking capabilities for the Smith Detection manufactured x-ray machines - A different manufacturer and model would create greater opportunities for mistakes as well as additional costs in training and maintenance. The 	
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		<p>consequences associated with mistakes in security screening could be a potential public safety risk.</p> <p>- Separate licensing requirements through the Ohio Department of Health – Division of Radiation would be necessary if a different manufacturer was used.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? There are currently eleven Smith’s Detection manufactured x-ray machines used in Cuyahoga County buildings; a service contract with Smith’s Detection is also in effect until 12/31/2014 – these new machines will be added to the current maintenance contract.</p> <p>There is no recommended vendor, this equipment is distributed by multiple vendors; the selected vendor will be based on price once the bid process is completed.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. This will still be a competitive bid due to the number of vendors who are distributors of this equipment.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>n/a</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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7. Public Comment

8. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
March 11, 2013 11:00 A.M.

1. Call to Order: The meeting was called to order at 11:06 A.M.

Attendees: County Executive Edward FitzGerald
Fiscal Officer Wade Steen
Councilman Michael Gallagher
Councilman Dave Greenspan
Councilman Pernel Jones, Jr.
Director Bonnie Teeuwen
Director Lenora Lockett
Board of Control Clerk David Merriman

Review and Approve Minutes – Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written.

4. Tabled Item Returned for Review - There were no tabled items.

5. Scheduled Items for Review

BC2013-65

Department of Information Technology, submitting an amendment to Contract No. CE1200424-01 with Avantia, Inc. for IT consultant services for use by various County departments for the period 7/2/2012 - 7/1/2013 to extend the time period to 7/1/2014 and for additional funds in the amount of \$481,700.00.

Funding Source: 100% General Funds

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-66

County Prosecutor,

- A) Submitting an RFP exemption on RQ26582 which will result in an award recommendation to SHI International Corp. in the amount of \$304,365.84 for Microsoft Enterprise Agreement volume licensing for Microsoft-related services for the period 2/1/2013 - 1/31/2016.

- B) Recommending an award on RQ26582 and enter into a state contract with SHI International Corp. in the amount of \$304,365.84 for Microsoft Enterprise Agreement volume licensing for Microsoft-related services for the period 2/1/2013 - 1/31/2016.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Microsoft Enterprise Agreement (EA) licenses all Microsoft-related services currently in use by the Prosecutor’s Office. This includes email hosting – Microsoft Exchange, Microsoft Office Licenses, SQL Server Licenses, Microsoft Windows upgrades, and other required Microsoft software.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Current contract renewal (3 year): \$304,365.84 – 100% from PR191056-0600
(Annual contract cost is \$101,455.28)

Previous Contract (annual): PR-12-22838 – for \$117,859.50 – 1/31/2012

3. Rationale Supporting the Use of the Selected Procurement Method
(include state contract # or GSA contract # and expiration date)

The Microsoft EA Agreement is made available to the County at a substantial pre-negotiated discount between Microsoft, SHI Inc. and the State of Ohio.

State Term Contract # 0A07004

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None – The State of Ohio has negotiated with Microsoft and SHI for substantial savings on the Microsoft EA Agreement.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

We have gone through a lengthy internal review process of selecting Microsoft’s products for our office needs – Microsoft Office and Microsoft Exchange are considered “Best of Breed” solutions in the industry today.

The vendor was selected specifically because they have negotiated with the State of Ohio for substantial discounts off the Microsoft EA list prices.

6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.

We currently use Microsoft Exchange Hosting for our email system. A delay in fulfilling this EA agreement will result in our inability to access Email. The Prosecutor’s email system is a business-critical need and must remain active without any service interruption.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

As long as Microsoft is our preferred vendor, we must follow their distribution channel. This set distribution of channels limits options in procurement.

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-67

Department of Health and Human Services, recommending an award on RQ26184 and enter into a contract with University Hospitals of Cleveland in the amount not-to-exceed \$128,700.00 for operational support of the Northern Ohio Poison Center of Rainbow Babies & Children's Hospital for the period 1/1/2013 - 12/31/2013.

Funding Source: 100% Health and Human Services Levy Funds

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-68

Department of Health and Human Services/Community Initiatives Division, Family and Children First Council, submitting an amendment to Agreement No. AG1200032-01 with Cuyahoga County Board of Health for administration of the School-based Comprehensive Sexual Health Program for the period 12/1/2011 - 11/30/2012 to extend the time period to 1/31/2014, to change the scope of services, effective 12/1/2011 and for additional funds in the amount of \$423,004.00.

Funding Source: 41% TANF and 59% Cleveland Department of Health, George Gund Foundation, Cleveland Foundation, Ohio Department of Education, and AIDS Funding Collaborative

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-69

County Council, recommending an award on RQ26685 and enter into a contract with Project Management Consultants LLC, in the amount not-to-exceed \$153,000.00 for design and construction oversight consultant services for the consolidated County Headquarters building for the period of 3/15/2013 - 9/14/2014.

Funding Source: 100% General Funds

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved.

Approve
 Disapprove
 Hold

6. Other Business

BC2013-70

Department of Health and Human Services, requesting approval of an alternative procurement process/exemption from aggregation on RQ25135 which will result in contracts with various providers in the total amount of \$729,993.00 for comprehensive case management, direct and referral services for the FY2012 Second Chance Act Adult Offender Reentry Program for the period 10/1/2012 - 9/30/2013 (Board of Control Ordinance No. O2011-0044 Section 3.5(b))/Federal, State, or Other Grant Application Program (Ordinance No. O2011-0044 Section 4.4(b) (17)):

- a) Case Western Reserve University
- b) Center for Families and Children

c) Community Assessment and Treatment Services

d) Community Re-entry

Funding Source: U.S. Dept. of Justice Bureau of Justice Assistance Grant Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The (4) contract providers will provide comprehensive case management, direct services and referral services to approximately (150) clients returning to Cuyahoga County from incarceration in local prisons. Also, an outcome evaluation will be conducted by CWRU to analyze data markers including: demographic, descriptive, and recruitment data by site. The evaluation will also include an analysis of exit interview data.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

This is a 100% grant-funded project. Funding was awarded to HHS Office of Reentry by the U.S. Department of Justice for the Second Chance Act Adult Offender Reentry Program for Planning and Demonstration Projects for FY 2012.

Amount for contracted services is \$729,993.00

Total grant award: \$749,679.00 (includes Administrative Services)

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The Office of Reentry received the Second Chance Act Adult Offender Reentry Program Grant Award for 2011 in the amount of \$685,303.00 and upon receiving this grant RFP Exemption was approved in 2011 for this application.

To date the Office of Reentry is currently working with this grant award.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other vendors were evaluated. The Office of Reentry requested approval to apply for the Second Chance Act Grant April 2012, and approval was granted by the Contract Purchasing Board (CPB2012-381).

The contract providers working with this grant have substantial and successful histories of working with local corrections facilities providing case management and other pre-release services.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The U.S. Dept. of Justice submitted a Competitive Grant Announcement February 2012, seeking qualified applicants to apply for funding for the SCA grant, and the Office of Reentry in collaboration with the contract providers, submitted and received the grant award.

The contract providers listed in this grant award are more than qualified to perform the services at the required level.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

These vendors were specifically named in the grant application. The short window of time between publication of request for application and the deadline for submission precluded the county from engaging in a full RFP process.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Allow for a modified and less formal selection process of pre-qualified vendors within a department. The timeframes of federal grants do not allow for a lengthy formal RFP process. Requisition numbers will be entered if this exemption request is approved.

Ed Fitzgerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-71

Department of Health and Human Services/Department of Children and Family Services, requesting approval of an alternative procurement process which will result in an award recommendation to New Beginnings Moving & Storage, LLC in the amount not-to-exceed \$10,000.00 for records storage removal services (Board of Control Ordinance No. O2011-0044 Section 3.5(b)).

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Cuyahoga County Division of Children and Family Services (DCFS) plans to release an informal bid for records moving services. It is DCFS' intention to release an informal bid and have a contract in place no later than June 30, 2013.

In the interim, DCFS is requesting exemptions to all requirements around quote facilitation, aggregation, and contracting regarding services for record and moving services. This process requires moving files to and from the Jane Edna Hunter Building to the Tyler Building and from the Tyler Building to Jane Edna Hunter Building. The vendor provides one trip each week to and from each building. A review of detailed itemized invoices shows that the vendor moves between 40 and 80 file boxes each week.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The 2013 yearly estimate is not expected to exceed: \$10,000.00

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The current service has been in place with New Beginnings Moving & Storage, LLC since 2002. DCFS is requesting an exemption from aggregation of contracts and alternative procurement process until an informal bid is completed. This process will take four (4) months so DCFS could complete a competitive informal bid for the next contract period.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

No other vendors were evaluated. This service has been in place with New Beginnings & Storage, LLC since 2002. We are in the process of issuing an informal bid for these services. The short-term, time-limited exemptions will allow DCFS to continue to provide the service for moving files from the Jane Edna Hunter Building to the Tyler Building and from the Tyler Building to Jane Edna Hunter Building. DCFS will utilize this time to issue an informal bid to contract for this type of service.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

This service was chosen because it meets the needs for our Agency. The vendor was selected because they proposed the lowest cost to pick up and deliver as needed. The items requested are specific to the need for storage in the Tyler Building (DCFS' closed records storage facility). DCFS staff is currently analyzing the services made over the past year to determine the recommendations and contracts.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

DCFS must have a regular, ongoing, and uninterrupted service capable of moving these boxes/records weekly. Without the service, closed confidential child abuse and neglect and foster and adoption records would be stacked in the hallways at the JEH building. In addition, the agency would not be able to respond timely to requests for records, research a case, re-open a case, provide records for state or federal auditors or respond to legal requests for records for the courts (resulting in contempt of court), media or clients.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

DCFS is in the process of completing a competitive informal bid for the next contract period.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.

8. Adjournment – Ed FitzGerald made a motion to adjourn, Pernel Jones Jr. seconded, the meeting was adjourned at 11:22 A.M.

5. New Items For Review

BC2013-72

Department of Public Works (DOPW):

A. Summary of Scope

1. is submitting amended agreement (Subsidiary No. 1) to Contract CE1200255 with Suburban Maintenance and Construction, Inc. for the replacement of Austin Powder Bridge No. 137 over a branch of Tinker's Creek in the Village of Glenwillow for an amount not-to-exceed \$117,839.33.

This project is staffed with following employees of the Department of Public Works:

Darwin Merdes, P.E., Area Construction Engineer
Ramzi Halasah, Project Supervisor
Gerald Schmitt, Project Inspector

The engineer's estimate was \$1,050,000.00.

Original Contract Amount: \$908,993.93

Amendment No. 1: \$117,839.33 (Pending)

Rev. Contract Amount: \$1,026,833.26 (12.96% over the original contract amount)

2) The primary goal is to complete construction as per plans and specifications.

B. Procurement

1. Competitive Bid Process (original contract).

C. Contractor and Project Information

1. Contractor: Suburban Maintenance & Construction, Inc., 16330 York Road, Suite #2, North Royalton, Ohio 44133, (Council District 5). Project Location: Village of Glenwillow(Council District 6).

D. Project Status and Planning

1. Construction is ongoing and approximately 35% complete.

E. Funding

1. 100% County using funds from the \$5.00 Vehicle License Tax Fund.

Suburban Maintenance & Construction, Inc. has completed required training.

BC2013-73

Department of Public Works

A) SCOPE OF WORK SUMMARY

1. is recommending an award on RQ25817 to A & A Painting in the amount not-to-exceed \$133,932.50 for the Bridge Deck Sealing Program.

2. and enter into a contract with A & A Painting. They were determined to be the lowest qualified bidder and submitted all necessary documentation per the Bid Specifications.

We are making an award recommendation to the 2nd low bidder. The low bidder was deemed non-responsive. They were not pre-qualified with the Ohio Department of Transportation as required per specifications. The difference in cost is less then 2% (see attached bid tabs).

PROCUREMENT

- 1) Competitive Bid process.
- 2) The Office of Procurement & Diversity assessed a five (5%) percent SBE Goal and approved their plan.
- 3) The engineer's estimate was \$150,000.00. The bids were open on January 30, 2013.

There were ten (10) proposals pulled from OPD and five (5) bids were submitted for review and an award recommendation is being made to the lowest qualified bidder.

3) N/A.

C) CONTRACTOR AND PROJECT INFORMATION

A & A Painting 330-750-0637
74 Creed Circle
Campbell, Ohio 44405
Council District - N/A

3. Construction is in various Council Districts.

D. PROJECT STATUS AND PLANNING

1. As per specifications construction is scheduled to begin May 1, 2013 and is scheduled to be completed on August 1, 2013.

E. FUNDING

1. 100% Cuyahoga County using funds from the \$7.50 License Tax Fund.

The contractor has completed ethics training as required .

BC2013-74

Fiscal Office 2013 Auditor of State/Government Agreement /RQ13-26844

Fiscal Office requesting approval of a government agreement with The Auditor of the State of Ohio's Local Government Services Section (LGS). The time period will be February 7, 2013 - December 31, 2013 and February 7, 2014 - December 31, 2014. The primary goal is to provide assistance in completing the County's 2012 and 2013 Comprehensive Annual Financial Report. The Auditor of State will use their conversion software and information provided by the County to compile the basic financial statements for year-end 2012 and 2013.

Procurement method was a a Justification for Other than Full and Open Competition. ORC mandates it. The total value is not to exceed \$150,000.00. \$75,000 per year

The address is Auditor of State

Accounts Receivables
P.O. Box 7118825
Cincinnati, OH 45271.

Council District does not apply.

Auditor of State is a Government Agency. The current Auditor of State is David Yost. The CAFR is compiled every year. The goal is to have the County complete the CAFR in future years.

The funding source is the General Fund. Schedule of payment are by monthly invoice.

BC2013-75

Title: OPD award recommendation to Kell Electronic Surveillance Equipment on RQ26255 for Justice Service 2013 Government Cooperative Purchase

A. Scope of Work Summary

1. Office of Procurement and Diversity requesting approval of an award recommendation with Kell Systems Inc in the amount of \$201,850.00.
2. The primary goal of the project is to purchase specialized personal protection for County SWAT Team members, 275 Avon C50 Twin Port Masks, 550 filters and 275 Voice Protection Units.

B. Procurement

1. The procurement method for this project was a Government Cooperative Purchase, GSA# GS-07F-0321L, expiration date: Aug 31, 2016.
2. The GSA purchase was posted on OPD's website from January 18, 2013 through January 24, 2013. No other quotes were received. OPD reviewed & forwarded on 1/30/13.
3. The proposed GSA purchase was approved on 2/11/2013, under CPB2013-80.

C. Contractor and Project Information

1. The contractor's name & address is:
Kell Electronic Surveillance Equipment
1313 W. Bagley Rd
Berea, OH 44017
2. The Company's contact information:
PH: 440-239-9240
Fax: 440-239-9296

D. Project Status and Planning

1. na

E. Funding

1. Internal Service Fund, Index JA741322

BC2013-76

A) Scope of Work Summary:

The Cuyahoga County Sheriff's Office is requesting approval of a contract that with Watch Systems, L.L.C. for the anticipated cost of \$150,000.00. The contract will commence on 02/04/2013 and expire on 02/03/2015. The primary goals of the project are to more efficiently distribute notifications by reducing, by 80%, time spent on registration. It will also reduce, by 50%, the personnel involved in the process. Product will come directly from Attorney General's ESORN website in real time. It will also provide options for interoperability with regional law enforcement agencies, eliminate the need for in-house printing operations, and accurately document community notifications. The project is federally

mandated through the Adam Walsh Act and state mandated through the Ohio Revised Code 2950.01.

B) Procurement:

The procurement method for this proposed contract is sole source.

C) Contractor and Project Information:

1. The address(es) of all vendors and /or contractors is:

Watch Systems, LLC
516 East Ruthland Street
Covington, LA 70433

2. The managing partner for the vendor is Lou Luzynski and the president is Mike Cormaci.

D) Project Status and Planning:

Due to the proprietary nature of the service no other vendor was evaluated.

E) Funding:

The project is funded 100% by the Sheriff's Law Enforcement General Fund

BC2013-77

Department of Public Safety and Justice Services requesting authority to submit a grant application, accept the agreement and award from the Ohio Emergency Management Agency (OEMA), to support the work of the Cuyahoga County Local Emergency Planning Committee (LEPC) from the Hazardous Materials Emergency Preparedness (HMEP) Grant for the period October 1, 2012 - September 30, 2013 (FY 2012-2013). The total amount of the award for the Planning Grant is \$23,198.84

HMEP is a grant that provides reimbursement costs incurred by LEPCs for local emergency planning and training. The amount awarded is dependent upon a grant formula and the amount of revenue received annually by the Ohio State Emergency Response Commission (SERC) from regulated facilities. This program is mandated by Ohio Revised Code 3750.

BC2013-78

OHS, submitting an amendment to Contract No. CE1200732-01 with Bowman Systems L.L.C. for software and technical assistance for the period 1/01/2012-12/31/2012, to extend the time period to 12/31/2013 and for additional funds in the amount of \$27,845.00; no change in services.

A. Scope of Work Summary

1. OHS requesting approval of an amendment to CE1200732-01 with Bowman Systems L.L.C., current term is 1/01/2012 - 12/31/2012, extending the term through 12/31/2013; and for additional funds in the amount of \$27,845.00.

2. The Contract Scope of Service remains the same: a) to provide ServicePoint software; b) hosting services for the Cuyahoga County Homeless Management Information System, and c) technical assistance as required for system management and upgrades.

3. N/A

B. Procurement

3.2 The initial contract was approved for an annual contract with two renewing years with the provider

as a Sole Source. TAC Board approvals for the Sole Source and for the Amendment are attached.

C. Contractor and Project Information

1. Bowman Systems L.L.C.
333 Texas Street, Ste. 300
Shreveport, LA 71101-5304
Council District: N/A
2. Robert Bowman is the owner of Bowman Systems, L.L.C.
- 3.a and 3. b. N/A

D. Project Status & Planning

1. Cuyahoga County is required to provide a homeless management information system as a condition for receiving funding for the Continuum of Care for homeless services. This is an ongoing, grants management requirement.
2. and 3. N/A
4. The contract term has already started. The reason for the delay in submitting the contract was due to a January 18, 2013 federal grant deadline that precluded working on other items.
5. N/A

E. Funding

1. Contract is funded 100% by General Fund/HHS Levy.
2. N/A
3. Requesting an amendment to CE1200732-01. The amendment extends the current term through 12/31/2013, and adds \$27,845.00 to the contract amount. There is no change in the Scope of Services.

C. Contractor and Project Information

BC2013-79

Office of Early Childhood/Invest In Children
2013
Educational Service Center
Contract Amendment
Help Me Grow Bright Beginnings Program

A. Scope of Work Summary

1. Office of Early Childhood/Invest In Children requesting approval of a Contract Amendment with Educational Service Center for the anticipated cost of \$67,265.97. The anticipated start-completion dates are (07/01/2012- 06/30/2013).
2. The primary goals of the project are:

To implement and maintain a coordinated, community-based infrastructure that promotes family-centered services for expectant parents, newborns, infants, toddlers and their families. Activities shall support the following commitments to family and child-well being:

- Increase healthy pregnancies
- Improve parenting confidence and competence

- Increase family connectedness to community and social support
- Improve child health, development and readiness

B. Procurement

1. The procurement method for this project was other. The Educational Service Center is a governmental entity and is the fiscal agent for Help Me Grow. The total value of the contract amendment is \$913,176.97.
2. N/A
3. The proposed contract received a governmental purchase exemption on June 25, 2012 (CPB2012-586).

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Educational Service Center
811 Canal Road
Valley View, Ohio 44125
Council District (6)

Help Me Grow of Cuyahoga County
8111 Quincy Avenue #344
Cleveland, Ohio 44104
Council District (8)

2. The executive director for the contractor/vendor is:

ESC: Dr. Robert Mengerink
HMG: Melissa Manos

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 88% by HHS levy dollars in the amount of \$745,911.00 and 12% by Mt. Sinai Health Care Funds in the amount of \$100,000.00.

2. The schedule of payments is by invoice.

3. The project is an amendment to a contract. This amendment changes the value and is the first amendment of the contract. The history of the amendments is:

Original Contract Amount: \$845,911.00

Current Amendment Request: \$67,265.97

6. Other Business

BC2013-80 – BC2013-82
(See items detail above)