

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 March 25, 2013 11:00 A.M.

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

| Item | Requestor | Description | Board Action |
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| BC2013-83 | Department of Public Works | <p>Recommending an award on RQ26508 and enter into a sole source contract with The Craun-Liebing Company in the amount not-to-exceed \$150,000.00 for maintenance and repair of Gorman Rupp Pumps and equipment for the period 4/1/2013 - 3/31/2015.</p> <p>Funding Source: 100% Sanitary Sewer District Funds</p> | <p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p> |
| BC2013-84 | Department of Public Works | <p>Recommending an award on RQ25606 and enter into a sole source contract with The Safety Company LLC dba MTech Company in the amount not-to-exceed \$240,000.00 for maintenance and repair of Cues Sewer Inspection Equipment for the period 4/1/2013 - 3/31/2015.</p> <p>Funding Source: 100% Sanitary Sewer District Funds</p> | <p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p> |
| BC2013-85 | Office of Procurement & Diversity | <p>Recommending an award:</p> <p><u>Medical Examiner</u></p> <p>a) on RQ24942 and enter into a contract with Advantra Group Inc. (6-2) in the amount not-to-exceed \$142,500.00 for biomedical waste removal services for various County departments for the period 1/1/2013 - 12/31/2015. (Deputy Chief Approval No. DC2012-235 - authority to advertise for bids).</p> <p>Funding Source: 100% General Funds</p> | <p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p> |
| BC2013-86 | Office of Procurement & Diversity | <p>Recommending an award:</p> <p><u>Department of Information Technology:</u></p> <p>a) on RQ26648 to Integrated Precision Systems, Inc. in the amount of \$276,259.34 for upgrade of the Countywide security camera system (State Contract No. 800160/ORC 125.04(B)).</p> <p>Funding Source: Information Technology Capital Fund.</p> | <p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p> |

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| <p>BC2013-87</p> | <p>County Law Library</p> | <p>A) Submitting a sole source exemption on RQ26915, which will result in an award recommendation to West, a Thomson Reuters Business in the amount not-to-exceed \$235,980.00 for legal reference and research books for library patrons and staff for the period 4/1/2013 - 3/31/2016.</p> <p>B) On behalf of the Cuyahoga County Law Library Resources Board, recommending an award on RQ26915 and enter into a sole source contract with West, a Thomson Reuters business in the amount not-to-exceed \$235,980.00 for legal reference and research books for library patrons and staff for the period 4/1/2013 - 3/31/2016.</p> <p>Funding Source: 100% by the Special Revenue Fund of the Cuyahoga County Law Library Resources Board.</p> <p>1. What is the product/service that you seek to acquire?</p> <p>The 198 books/book sets listed in the attachment hereto.</p> <p>2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>This purchase is for a 3 year contract for the period 4/1/2013-3/31/2016.</p> <p>3. Why do you need to acquire these goods or services?</p> <p>Our patrons and staff need these books for legal reference and research.</p> <p>4. Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>The books on the attached list are unique treatises, practice guides, and forms sets that are written by experts in particular fields of law. West holds the copyright or license on all of these books, and the books are proprietary to the vendor. Although the Law Library purchases the books of many legal resource vendors, as part of maintaining a broad subject matter collection, authors and publishers each treat similar legal issues uniquely and differently. Thus, the Law Library needs the attached materials in order to provide meaningful reference and research assistance to patrons.</p> | |
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| | <p>5. Were alternative goods/services evaluated? The Law Library always considers available alternatives from competitive vendors, such as Lexis and BNA Bloomberg, and did so in the present case. As part of contract negotiations with vendor, the Librarian and the Library's Technical Services staff engaged in a sophisticated and lengthy evaluation of all of the Library's existing book holdings from all vendors, including West, to determine which vendor materials would provide the best resources for patrons and staff. Criteria that were employed included in-house usage data, circulation statistics, prices, substantive information contained in the books, and staff recommendations. However, for the reasons stated in section 5 above, the books listed in the attachment are unique, proprietary, and essential for the Law Library to provide for the diverse reference and research needs of its patrons.</p> <p>6. Identify specific steps taken to negate need for sole source provider. Through research of publisher websites, catalogs, and library resource guides, the Librarian ascertained that none of the books listed on the attachment are sold by other vendors, except via re-sale options. However, those options would not enable the Library to secure all updates to the books on an ongoing basis during the term of the contract for a significant discount. See also responses above.</p> <p>7. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No The Law Library currently purchases all of the books on the attached list from West and would like to renew these subscriptions under a new agreement for the next 3 years. The books were previously purchased as a sole source procurement which covered a larger number of books than are listed in the attachment. The current contract (\$231,828.00) began on April 1, 2010 and expires on March 31, 2013.</p> <p>8. What efforts have been made or are being made to reduce the Department's reliance on a See answers in response to items 5-7 above.</p> <p>9. What efforts were made to get the best possible price? The Librarian engaged in aggressive negotiations with the vendor's representative for this contract and 2 other</p> | |
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| | | <p>contracts currently pending to acquire Westlaw online access for the Law Library's patrons and staff. The Librarian whittled down a larger list of books to those identified in the attachment and insisted on a discount in order to continue purchasing them. In return, the vendor offered the equivalent of a 59% discount on all of the titles listed in the attachment. This is much greater than the 44% discount the Library realized under the last 3-year contract with West.</p> <p>10. Why is the price for this purchase considered to be fair and reasonable? To the Librarian's knowledge, based on examination of price comparisons of legal research materials and vendor products, West is the most expensive legal book vendor in the market. However, the books West publish offer valuable insights by expert authors, thus somewhat justifying the price differential. However, the 59% discount offered by the vendor more than makes up for the price of West books</p> <p>11. Amount to be paid: \$235,980 over 3 years</p> | <p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p> |
| BC2013-88 | County Law Library | <p>A) Submitting a sole source exemption on RQ26916, which will result in an award recommendation to West, a Thomson Reuters Business in the amount of \$256,812.00 for electronic legal research and reference database services for library patrons for the period 4/1/2013 - 3/31/2016.</p> <p>B) On behalf of the Cuyahoga County Law Library Resources Board, recommending an award on RQ26916 and enter into a sole source contract with West Publishing Corporation dba West, a Thomson Reuters business in the amount not-to-exceed \$256,812.00 for electronic legal research and reference database services for library patrons for the period 4/1/2013 - 3/31/2016.</p> <p>Funding Source: 100% by the Special Revenue Fund of the Cuyahoga County Law Library Resources Board.</p> <p>1. What is the product/service that you seek to acquire? An online plan from Westlaw for Patron Access.</p> <p>2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> x</p> | |

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| | | <p>No This purchase is for a 3 year contract for the period 4/1/2013-3/31/2016.</p> <p>3. Why do you need to acquire these goods or services? Our patrons and staff need the databases included in the plan for legal reference and research.</p> <p>4. Why are the requested goods/services the only ones that can satisfy your requirements? The databases in the patron plan contain unique treatises, practice guides, and forms sets that are written by experts in particular fields of law. West holds the copyright or license on all of these online books, and they are proprietary to the vendor. Although the Law Library purchases online books from many legal resource vendors, as part of maintaining a broad subject matter collection, authors and publishers each treat similar legal issues uniquely and differently. The databases included in the patron plan also include national and state primary law, all of which have been enhanced with West's value-added search engine, digest references, "Related Documents" (formerly known as Results Plus), and KeyCite materials. The Law Library needs the patron databases in order to provide meaningful reference and research assistance to patrons.</p> <p>5. Were alternative goods/services evaluated? The Law Library always considers available alternatives from competitive vendors, such as Lexis and BNA Bloomberg, and did so in the present case. As part of contract negotiations with vendor, the Librarian and the Library's Technical Services staff engaged in a sophisticated and lengthy evaluation of all of the Library's existing database holdings from all vendors, including West, to determine which vendor materials would provide the best resources for patrons and staff. However, for the reasons stated in section 5 above, the databases in the proposed patron plan are unique, proprietary, and essential for the Law Library to provide for the diverse reference and research needs of its patrons.</p> <p>6. Identify specific steps taken to negate need for sole source provider. Through research of publisher websites and library resource guides, the Librarian ascertained that none of the online books in the proposed patron plan are sold</p> | |
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| | <p>online by other vendors. Although the primary law contained in the proposed patron plan is available in raw form from other vendors, and some of it is also available for free on the Internet, Westlaw compiles and enhances these resources with a value-added search engine, digest references, "Related Documents" (formerly known as Results Plus), and KeyCite materials, none of which are available from any other vendor. As a result, alternative options would not enable the Law Library to provide the caliber of legal reference and research materials necessary to serve the diverse needs of our patrons. See also responses above.</p> <p>7. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes and <input type="checkbox"/> No The Law Library currently purchases some of the databases in the proposed patron plan, but a few of the databases would be brand new acquisitions. Databases under a current contract were previously purchased as a sole source procurement. The current contract (\$206,812.00) began on March 15, 2010 and expires on March 31, 2013.</p> <p>8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p style="padding-left: 40px;">See answers in response to items 5-7 above.</p> <p>9. What efforts were made to get the best possible price? The Librarian engaged in aggressive negotiations with the vendor's representative for this contract and 2 other contracts currently pending for a) West books and b) a Westlaw online access plan for the Law Library's staff. The Librarian insisted on migrating to West's new product, WestlawNext, and was able to convince the vendor to hold annual price increases to only 5%. The Librarian also pressured the vendor to consider all 3 contracts together when evaluating the Law Library's purchases, despite reductions in the proposed staff plan and the number of books the Law Library hopes to purchase this contract cycle. This enabled the Law Library to obtain several complimentary patron and staff databases and the equivalent of a 59% discount on all books it proposes to purchase on a companion contract. This discount is much greater than the 44% discount the Law Library realized under its current 3-year book</p> | |
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| | | <p>contract with West.</p> <p>10. Why is the price for this purchase considered to be fair and reasonable?</p> <p>See response to question 10 above.</p> <p>11. Amount to be paid: \$256,812 over 3 years</p> | <p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p> |
| BC2013-89 | County Law Library | <p>A) Submitting a sole source exemption on RQ26917, which will result in an award recommendation to West, a Thomson Reuters Business in the amount of \$22,224.00 for electronic legal research and reference database services for library staff for the period 4/1/2013 - 3/31/2016.</p> <p>B) On behalf of the Cuyahoga County Law Library Resources Board, recommending an award on RQ26917 and enter into a sole source contract with West Publishing Corporation dba West, a Thomson Reuters business in the amount not-to-exceed \$22,224.00 for electronic legal research and reference database services for library staff for the period 4/1/2013 - 3/31/2016.</p> <p>Funding Source: 100% by the Special Revenue Fund of the Cuyahoga County Law Library Resources Board.</p> <p>1. What is the product/service that you seek to acquire? An online plan from Westlaw for Staff Access.</p> <p>2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No This purchase is for a 3 year contract for the period 4/1/2013-3/31/2016.</p> <p>3. Why do you need to acquire these goods or services? Our patrons and staff need the databases included in the plan for legal reference and research.</p> <p>4. Why are the requested goods/services the only ones that can satisfy your requirements? The databases in the proposed staff plan contain unique statutory and regulatory surveys compiled by experts in particular fields of law. West holds the copyright or license on all of these surveys, and they are proprietary to the vendor. Although the Law Library purchases online</p> | |

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| | <p>surveys of legal issues from other legal resource vendors, as part of maintaining a broad subject matter collection, authors and publishers each treat similar legal issues uniquely and differently. The databases included in the proposed staff plan also include Ohio national and state primary laws, all of which have been enhanced with West's value-added search engine, digest references, "Related Documents" (formerly known as Results Plus), and KeyCite materials. The Law Library needs the proposed staff databases in order to provide meaningful reference and research assistance to patrons.</p> <p>5. Were alternative goods/services evaluated? The Law Library always considers available alternatives from competitive vendors, such as Lexis and BNA Bloomberg, and did so in the present case. As part of contract negotiations with vendor, the Librarian and the Library's Technical Services staff engaged in a sophisticated and lengthy evaluation of all of the Library's existing database holdings from all vendors, including West, to determine which vendor materials would provide the best resources for patrons and staff. However, for the reasons stated in section 5 above, the databases in the proposed staff plan are unique, proprietary, and essential for the Law Library to provide for the diverse reference and research needs of its patrons.</p> <p>6. Identify specific steps taken to negate need for sole source provider. Through research of publisher websites and library resource guides, the Librarian ascertained that none of the online surveys in the proposed staff plan are sold online by other vendors. Although the primary law contained in the proposed staff plan is available in raw form from other vendors, and some of it is also available for free on the Internet, Westlaw compiles and enhances these resources with a value-added search engine, digest references, "Related Documents" (formerly known as Results Plus), and KeyCite materials, none of which are available from any other vendor. As a result, alternative options would not enable the Law Library to provide the caliber of legal reference and research materials necessary to serve the diverse needs of our patrons. See also responses above.</p> <p>7. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes and <input type="checkbox"/> No</p> | |
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| | | <p>The Law Library currently purchases a small sub-set of the databases in the proposed staff plan, but a few of the databases would be brand new acquisitions. Databases under a current contract were previously purchased as a sole source procurement. The current contract (\$29,863.00) began on March 15, 2010 and expires on March 31, 2013.</p> <p>8. What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future? See answers in response to items 5-7 above.</p> <p>9. What efforts were made to get the best possible price? The Librarian engaged in aggressive negotiations with the vendor's representative for this contract and 2 other contracts currently pending for a) West books and b) a Westlaw online access plan for the Law Library's patrons. The Librarian insisted on migrating to West's new product, WestlawNext, and was able to convince the vendor to hold annual price increases to only 5%. The Librarian also pressured the vendor to consider all 3 contracts together when evaluating the Law Library's purchases, despite reductions in the proposed staff plan and the number of books the Law Library hopes to purchase this contract cycle. This enabled the Law Library to obtain several complimentary patron and staff databases and the equivalent of a 59% discount on all books it proposes to purchase on a companion contract. This discount is much greater than the 44% discount the Law Library realized under its current 3-year book contract with West.</p> <p>10. Why is the price for this purchase considered to be fair and reasonable? See response to question 10 above.</p> <p>11. Amount to be paid: \$22,224.00 over 3 years</p> | <p>___ Approve ___ Disapprove ___ Hold</p> |
| BC2013-90 | Department of Health and Human Services | Office of Re-entry, submitting an amendment to Contract No. CE0900646-01 with Towards Employment, Incorporated for the Reentry Employment and Training Program for the period 7/1/2009 - 3/31/2013 to extend the time period to 3/31/2014, to change the scope of services effective 4/1/2013 and for additional funds in the amount of \$150,000.00. | |

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| | | Funding Source: 100% Health and Human Services Levy Funds | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold |
| BC2013-91 | Department of Health and Human Services | <p>Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1100179-01, 02 with Synovate, Inc. for a Customer Satisfaction Tracking Survey for the period 1/1/2011 - 12/31/2012 to extend the time period to 12/31/2013, to change the scope of services, effective 1/1/2013 and for additional funds in the amount of \$51,896.20.</p> <p>Funding Source: 79% PA (Public Assistance) funding and 21% Title IV-D (Child Support) funding.</p> | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold |
| BC2013-92 | Department of Health and Human Services | <p>Division of Children and Family Services, submitting an agreement with Ohio Attorney General c/o Treasurer, State of Ohio/Bureau of Criminal Identification and Investigation in the amount not-to-exceed \$450,000.00 for access to the National Webcheck Program for criminal background checks on childcare provider applicants for the period 1/1/2012 - 12/31/2014.</p> <p>Funded 32.69% by IV-E Admin. Funds and 67.31% by the HHS (local levy general fund).</p> | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold |

6. Other Business

| Item | Requestor | Description | Board Action |
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| BC2013-93 | Department of Development | <p>Department of Development, requesting approval of an alternative procurement process on which will result in contracts in the total amount of \$250,000.00 for foreclosure prevention counseling services to homeowners for the period June 1, 2013 - May 31, 2014 (Board of Control Ordinance No.O2011-0044 Section 4.4 (b)16)):</p> <p>a) Cleveland Housing Network, Inc. b) Community Housing Solutions c) East Side Organizing Project, Inc. d) Home Repair Resource Center e) Neighborhood Housing Services of Greater Cleveland, Inc. f) Cleveland State University g) United Way of Greater Cleveland</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or</p> | |

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| | | <p>scope change) Development will submit a grant application to The Cleveland Foundation seeking funds to support Foreclosure Prevention Counseling services to Cuyahoga County homeowners having difficulty paying their home mortgage.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The grant application will request \$250,000 funding which will be passed through to five local nonprofit counseling agencies: Cleveland Housing Network, Community Housing Solutions, East Side Organizing Project, Home Repair Resource Center, and Neighborhood Housing Services of Greater Cleveland. The grant funds will also support a program evaluation by Cleveland State University and referral to counseling agencies by United Way First Call for Help.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Cleveland Foundation funding is highly competitive and capacity of the partner counseling agencies is a key factor in securing this funding. With a seven-year track record of successful service delivery, the current network of local nonprofit agencies has the best chance to secure Cleveland Foundation funding. Development has selected both its local partner counseling agencies and its evaluator through formal and informal RFP processes each year since 2010. United Way First Call for Help operates the “211” social service referral line.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. The alternative, submitting a grant proposal without informing the Cleveland Foundation which partner agencies would participate in the program, would significantly cut the chance that the Cleveland Foundation would grant any funds. Lack of referral and evaluation partners would also weaken the grant proposal.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> | |
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| | | <p>Foreclosure Prevention Counseling has been validated as an effective means to reduce the incidence of home foreclosures and resulting vacant homes in both the core city and in Cuyahoga County suburbs. Cuyahoga County’s successful service delivery model includes both referral via “211” and annual evaluations by Cleveland State University (selected to continue evaluations via a formal RFP).</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Failing to designate and describe the experience of Cuyahoga County’s local counseling partner agencies, “211” referral system, and program evaluator, in the submitted proposal will cut the chance of winning Cleveland Foundation funding.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Development will continue to issue a formal RFP each year it provides federal Community Development Block Grant funding for Foreclosure Prevention.</p> | <p>___ Approve ___ Disapprove ___ Hold</p> |
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- 7. Public Comment
- 8. Adjournment

Minutes

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 March 18, 2013 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:05 A.M.

Attendees: County Executive Edward FitzGerald
 Fiscal Officer Wade Steen
 Councilman Michael Gallagher
 Councilman Dave Greenspan
 Councilman Pernel Jones, Jr.
 Stan Kosilesky - Alternate
 Director Lenora Lockett
 Board of Control Clerk David Merriman

Director Bonnie Teeuwen was unavailable.

Review and Approve Minutes – Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written.

4. Tabled Item Returned for Review - There were no tabled items.

5. Scheduled Items for Review

BC2013-72

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1200255-01 with Suburban Maintenance and Construction, Inc. for the replacement of Austin Powder Drive Bridge No. 137 over a branch of Tinkers Creek in the Village of Glenwillow for additional funds in the amount not-to-exceed \$117,839.33

Funding Source: 100% County using funds from the \$5.00 Vehicle License Tax Fund.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-73

Department of Public Works, recommending an award on RQ25817 and enter into a contract with A & A Painting (10-5) in the amount not-to-exceed \$133,932.50 for the Bridge Deck Sealing Program. (Deputy Chief Approval No. DC2012-260 - authority to advertise for bids).

Funding Source: 100% Cuyahoga County using funds from the \$7.50 License Tax Fund

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-74

Fiscal Office, submitting an agreement with State of Ohio, Office of the Auditor in the amount not-to-exceed \$150,000.00 for the Comprehensive Annual Financial Report for Calendar Year 2012 and 2013 for the period 2/7/2013 - 12/31/2014

Funding Source: 100% General Funds

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-75

Office of Procurement & Diversity, recommending an award:

Department of Public Safety and Justice Services, Public Safety Grants

a) on RQ26255 with Kell Systems Inc. in the amount of \$201,850.00 for specialized personal protection equipment for SWAT team members.

Funding Source: ~~Internal Service Funds~~

Note: This item was amended to reflect the funding source as FY2010 Urban Area Security Initiative Grant funds.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved as amended.

Approve
 Disapprove
 Hold

BC2013-76

County Sheriff, recommending an award on RQ26221 and enter into a contract with Watch Systems L.L.C., sole source, in the amount not-to-exceed \$150,000.00 for offender watch notification mailing services for the period 2/4/2013 - 2/3/2015.

Funding Source: 100% by the Sheriff's Law Enforcement General Fund

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-77

Department of Public Safety and Justice Services/Office of Emergency Management,

a) requesting approval to apply for and accept grant funds from Ohio Emergency Management Agency for various activities of the Cuyahoga County Local Emergency Planning Committee for the Hazardous Materials Emergency Preparedness Grant Program for the period 10/1/2012 - 9/30/2013:

b) submitting a grant agreement in the amount of \$23,198.84 for planning in connection with said grant program.

Funding Source: Ohio Emergency Management Agency grant funds

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-78

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1200732-01 with Bowman Systems L.L.C for software maintenance and support on the Homeless Management Information System for the period 1/1/2012 - 12/31/2012 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$27,845.00.

Funding Source: 100% by HHS Levy Funds

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-79

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1200430-03 with Educational Service Center of Cuyahoga County for fiscal and administrative services for the Help Me Grow Bright Beginnings Program for the period 7/1/2012 - 6/30/2013 for additional funds in the amount of \$67,265.97.

Funding Source: 88% by HHS levy dollars in the amount of \$745,911.00 and 12% by Mt. Sinai Health Care Funds in the amount of \$100,000.00.

Ed FitzGerald made a motion to approve, Pernel Jones seconded, the item was approved.

Approve
 Disapprove
 Hold

Michael Gallagher chaired this portion of the meeting as Ed FitzGerald briefly stepped out of the meeting.

6. Other Business

BC2013-80

County Treasurer, requesting approval of alternative procurement process on RQ27022 which will result in an award recommendation to SymPro, Inc. in the amount of \$3,374.00 for software maintenance on investment software for the period 9/1/2012 - 8/31/2013. (Board of Control Ordinance No. O2011-0044 Section 4.4(b)(16)).

Funding Source: 100% General Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Requesting the approval of a Software Maintenance Agreement with SymPro for their proprietary Treasury Management Software.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

This would be paid from the Treasurers General Fund - FS 109660, the amount is \$3,374.00/ year

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

Sole Source

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None..... the Treasurer's Office has been using the software for 15 years in our Investment Department.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The product provides the Treasurer's Office the tools necessary for fiscal management and reporting, The product and the support are excellent.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This is proprietary software, has been a Sole Source purchase for years. New software would change reporting. Currently used throughout the industry, well known and does a good job for the County's needs. Do not believe there is another product like SymPro

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

In this particular case very little can be done. The software is a Sole Source Purchase. It fit's the County's needs. The software does an excellent job and the staff is well versed in its use.

Michael Gallagher made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-81

County Sheriff, requesting approval of an alternative procurement process on RQ26342 which will result in an award recommendation to Cleveland Communications Inc. in the amount of \$47,712.98 for build out of 4-Ford Explorer Sheriff Deputy Vehicles (Board of Control Ordinance No.O2011-0044 Section 4.4 (b)(16)).

Funding Source: 65.5% Law Enforcement General Fund; 34.5% FY10 JAG Grant Award.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Build-out of new Fleet Vehicles for Sheriff's Deputies to include specific manufactured equipment including Harris Unity Mobile Radios, Panasonic video kit and rear cameras, and ProLaser Lidar Units.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$47,712.98 – 65.5% Law Enforcement General Fund; 34.5% FY10 JAG Grant Award

3. Rationale Supporting the Use of the Selected Procurement Method

(include state contract # or GSA contract # and expiration date)

Harris Unity Mobile Radio

The Sheriff's vehicle fleet currently consists of 74 Harris Mobile Radio's after completing a 1.4 Million dollar communications project to transfer the Sheriff's from analog Motorola and ICOM radios to the

Harris digital platform while merging with the City of Cleveland's Public Safety Network.

The Harris mobile has no equal in the market today. The ability to communicate on a VHF, UHF, 700Mhz, and 800Mhz spectrum in one radio was why it was selected by the County.

The recently completed communications project ended years of multiple brand radios in the fleet. Each operated differently, none had interchangeable parts between manufacturers, and each had different capabilities. Radio communication wasn't consistent from vehicle to vehicle creating a tactical disadvantage

to the officer whose only lifeline in an emergency is the radio.

All Deputy Sheriffs, Protective Service Officers, Court Security Officers and dispatchers have been trained with, and have experience with the Harris Unity Product, over 360 employees. A different manufacturer would create opportunities for fatal mistakes as well as additional costs in training and maintenance.

By requesting a proposal for the Harris Unity product we are not limiting the request to one vendor, just one product. Harris vendors will still have an opportunity to compete for the business.

Panasonic Video Camera's

Panasonic video "dash" and "rear view" cameras are already utilized in the Sheriff's vehicle fleet.

Officers have been trained on their operation, and the ISC is providing the technical support for electronic video storage.

Manufacturer suggested maintenance, cleaning, and calibration must be followed. Not doing so could result in video evidence not being permissible in a court of law, and could result in the loss of criminal prosecution, while exposing the County to civil liability. By having different manufacturers, the Sheriff's Department would have to track and follow the separate recommendations thus utilizing additional man hours for support.

Not having the same equipment in every vehicle creates a tactical disadvantage for the officer utilizing the vehicle.

A different manufacturer would create opportunities for mistakes as well as additional costs in training and maintenance.

By requesting a proposal for the Panasonic product we are not limiting the request to one vendor, just one product. Every Panasonic vendors will still have an opportunity to compete for the business.

Pro Laser LIDAR

The Pro Laser speed measuring device is already utilized by the Sheriff's Department. Officers have already been trained on their operation in accordance to the Ohio peace Officer Training Council curriculum and the manufacturer's suggested recommendations.

Manufacturer suggested maintenance, cleaning, and calibration must be followed. Not doing so could result in speed measurement evidence not being permissible in a court of law, and could result in the loss of criminal prosecution, while exposing the County to civil liability. By having different manufacturers, the Sheriff's Department would have to track and follow the separate recommendations thus utilizing additional man hours for support.

The Sheriff's Department currently has parts and software for the Pro Laser units, such as interchangeable batteries. A separate manufacturer product would not be able to utilize the same parts.

Not having the same equipment in every vehicle creates a tactical disadvantage for the officer utilizing the vehicle. A different manufacturer would create opportunities for mistakes as well as additional costs in training and maintenance.

By requesting a proposal for the Pro Laser product we are not limiting the request to one vendor, just one product. Every Pro Laser vendor will still have an opportunity to compete for the business.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other options were considered; the reasons why include:

Harris Unity Mobile Radio

The Sheriff's vehicle fleet currently consists of 74 Harris Mobile Radio's after completing a 1.4 Million dollar communications project to transfer the Sheriff's from analog Motorola and ICOM radios to the Harris digital platform while merging with the City of Cleveland's Public Safety Network.

The Harris mobile has no equal in the market today. The ability to communicate on a VHF, UHF, 700MhZ, and 800MhZ spectrum in one radio was why it was selected by the County.

The recently completed communications project ended years of multiple brand radios in the fleet. Each operated differently, none had interchangeable parts between manufacturers, and each had different capabilities. Radio communication wasn't consistent from vehicle to vehicle creating a tactical disadvantage to the officer whose only lifeline in an emergency is the radio.

All Deputy Sheriffs, Protective Service Officers, Court Security Officers and dispatchers have been trained with, and have experience with the Harris Unity Product, over 360 employees. A different manufacturer would create opportunities for fatal mistakes as well as additional costs in training and maintenance.

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The Pro Laser speed measuring device is already utilized by the Sheriff's Department. Officers have already been trained on their operation in accordance to the Ohio peace Officer Training Council curriculum and the manufacturer's suggested recommendations.

Manufacturer suggested maintenance, cleaning, and calibration must be followed. Not doing so could result in speed measurement evidence not being permissible in a court of law, and could result in the loss of criminal prosecution, while exposing the County to civil liability. By having different manufacturers, the Sheriff's Department would have to track and follow the separate recommendations thus utilizing additional man hours for support.

The Sheriff's Department currently has parts and software for the Pro Laser units, such as interchangeable batteries. A separate manufacturer product would not be able to utilize the same parts.

Not having the same equipment in every vehicle creates a tactical disadvantage for the officer utilizing the vehicle. A different manufacturer would create opportunities for mistakes as well as additional costs in training and maintenance.

By requesting a proposal for the Pro Laser product we are not limiting the request to one vendor, just one product. Every Pro Laser vendor will still have an opportunity to compete for the business.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? Each Sheriff's Office Fleet Vehicle is equipped with identical equipment; the reasons above outline the necessity to have each vehicle uniform.

There is no recommended vendor, this equipment is distributed by multiple vendors; the selected vendor will be based on price once the bid process is completed.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This will still be a competitive bid due to the number of vendors who are distributors of this equipment.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

n/a

Michael Gallagher made a motion to approve, Stan Kosilesky seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-82

County Sheriff, requesting approval of an alternative procurement process on RQ26246 which will result in an award recommendation to Smith's Detection in the amount of \$90,000.00 for 3-Heimann X-ray Inspection System Hi-Scan 6040ds scanning machines. (Board of Control Ordinance No.O2011-0044 Section 4.4 (b)16)).

Funding Source: 100% Internal Service Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

3 - Smith's Detection Heimann X-Ray Inspection System, Model HI-SCAN 6040ds

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$90,000.00 – 100% Internal Service Fund

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

- There are currently eleven (11) Smith's Detection manufactured x-ray machines used in Cuyahoga County buildings
- Cuyahoga County has, to date, invested upwards of \$300,000.00 in the current x-ray machines
- A maintenance contract has been executed on the Smith's Detection manufactured x-ray machines; this contract expires 12/31/2014
- All Sheriff Deputies, Protective Services Officers, Court Security Officers, as well as other related staff have been trained and have experience with these specific x-ray machines
- The Sheriff's Office currently has parts, software, and networking capabilities for the Smith Detection manufactured x-ray machines
- A different manufacturer and model would create greater opportunities for mistakes as well as additional costs in training and maintenance. The consequences associated with mistakes in security screening could be a potential public safety risk.

- Separate licensing requirements through the Ohio Department of Health – Division of Radiation would be necessary if a different manufacturer was used.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other options were considered; the reasons why include:

- There are currently eleven (11) Smith’s Detection manufactured x-ray machines used in Cuyahoga County buildings
- Cuyahoga County has, to date, invested upwards of \$300,000.00 in the current x-ray machines
- A maintenance contract has been executed on the Smith’s Detection manufactured x-ray machines; this contract expires 12/31/2014
- All Sheriff Deputies, Protective Services Officers, Court Security Officers, as well as other related staff have been trained and have experience with these specific x-ray machines
- The Sheriff’s Office currently has parts, software, and networking capabilities for the Smith Detection manufactured x-ray machines
- A different manufacturer and model would create greater opportunities for mistakes as well as additional costs in training and maintenance. The consequences associated with mistakes in security screening could be a potential public safety risk.
- Separate licensing requirements through the Ohio Department of Health – Division of Radiation would be necessary if a different manufacturer was used.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? There are currently eleven Smith’s Detection manufactured x-ray machines used in Cuyahoga County buildings; a service contract with Smith’s Detection is also in effect until 12/31/2014 – these new machines will be added to the current maintenance contract.

There is no recommended vendor, this equipment is distributed by multiple vendors; the selected vendor will be based on price once the bid process is completed.

6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.

This will still be a competitive bid due to the number of vendors who are distributors of this equipment.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

n/a

Michael Gallagher made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.

8. Adjournment – Michael Gallagher adjourned the meeting at 11:22 A.M.

5. New Items For Review

BC2013-83

1. Department of Public Works requesting approval of a contract with The Craun-Liebing Company for the anticipated cost not-to-exceed \$150,000.00. The anticipated start-completion dates are 4/01/2013 to 3/31/2015

2. The Craun-Liebing Company is the only Regional Supplier capable of providing services related to the maintenance and repairs of Gorman Rupp Pumps and Equipment.

B.

1. The procurement method for the project was Sole Source under Req. ST 13-26508. The total value of the Sole Source is \$150,000.00.

3. The proposed contract is an OPD Sole Source item with materials attached. Approved by Contract Purchasing Board on 02/25/2013.

C.

1. The Craun-Liebing Company

11801 Clifton Blvd.

Cleveland, Ohio 44107

Council District 02

2. Randall Keefe, President

D.

1. The County maintains 50 pump stations throughout Cuyahoga County. Many of these pump stations are outfitted with Gorman Rupp Pumps. The Craun-Liebing Company is the authorized dealer. This contract will reoccur annually to ensure timely repair of these vital pumps and avoid basement flooding and raw sewage discharge.

E.

1. The project if funded 100% by the Sanitary Sewer District Funds. The schedule of payments is by invoice.

BC2013-84

Department of Public Works requesting approval of a contract with The Safety Company LLC dba M Tech Company for the anticipated cost not-to-exceed \$240,000.00. The anticipated start-completion dates are 04/01/2013 - 03/31/2015. M Tech Company is the Factory Authorized Service/Supplier capable of providing services related to the Maintenance and Repairs of Cues Sewer Inspection Equipment.

The procurement method for the project was Sole Source under Req. ST 13-25606. The total value of the Sole Source is \$240,000.00. The proposed contract is an OPD Sole Source item with materials attached. Approved by Contract Purchasing Board on 02/25/2013 M Tech Company 7401 First Place Cleveland, Ohio 44146 Council District 09 Christopher Cira, President Dan Soupka, Vice President Bryan Cohen

The project reoccurs annually for the repairs to the County's eight (8) camera trucks. The project if funded 100% by the Sanitary Sewer District Funds. The schedule of payments is by invoice.

BC2013-85**A. Scope of Work Summary:**

1. Office of Procurement & Diversity requesting approval and award of a contract with Advantra Group

for the anticipated cost not-to-exceed \$142,500.00 for Biomedical Waste Services for the period January 1, 2013 through December 31, 2015.

2. The primary goal of the project is the removal and disposal of biomedical waste, including medical waste supplies, for the departments of the County Medical Examiner, Juvenile Detention Center, Common Pleas Court Adult Probation, Public Works/County Kennel and the Sheriff's Department.

B. Procurement:

1. The procurement method for this project was processed through a formal competitive bid (RFB.)

2. There was a 0% SBE goal.

3. There were six (6) bids pulled from OPD and two (2) bids submitted.

The recommended bidder was the only responsive bid, as the low bidder failed to submit a bid guarantee of any kind.

C. Contractor and Project Information:

1. Advantra Group, Inc.

4553 Johnston Pkwy.

Cleveland, OH 44128

2. Mr. Jamie Reid, President & CEO.

D. Project Status and Planning

1. This will be a three (3)-year contract, January 1, 2013 - December 31, 2015.

2. The contract incorporates four County departments, Medical Examiner, Common Pleas, Juvenile Court, Public Works/County Kennel and the Sheriff's department.

E. Funding

The project is funded 100% by General Funds for the various departments.

Payments will be processed on a monthly basis in accordance to invoice submission.

BC2013-86

A. Scope of Work

1. Office of Procurement and Diversity requesting approval of an award recommendation with Integrated Precision Systems, Inc. for the anticipated cost of \$276,259.34.

2. The primary goals of the project are to incorporate device channel licenses, corporate camera licenses, rack servers, additional memory and installation. The licenses will be good for five years and this purchase will include the first year of maintenance. Another procurement process will be completed for years 2-5.

B. Procurement

1. The procurement method for this project was a state contract purchase. The total value of the purchase is \$276,259.34.

2. The intent to purchase was on OPD's website from February 6, 2013 through February 12, 2013.

3. There were two other vendors who submitted quotes but none of them were less than the state contract pricing.

C. Contractor and Project Information

1. Integrated Precision Systems, Inc.
3184 Linden Circle
North Royalton, Ohio 44133
Council District 5
2. a. The President for the vendor is James A. Butkovic.

b. The vendor completed the required Vendor Registration process on December 29, 2011. 12-1564

D. Project Status and Planning

1. The project is a one time purchase but includes licenses valid for five years. This purchase includes the first year on maintenance. Another procurement process will be completed for maintenance for years 2-5.

E. Funding

1. The project is funded 100% by the Information Technology Capital Fund.
2. The schedule of payment is by invoice.

BC2013-87

A. Scope of Work The Cuyahoga County Law Library Resources Board is requesting approval of a Contract with West, a Thomson Reuters Business for the anticipated cost \$235,980. The anticipated start-completion dates are 04/01/2013-03/31/2016.

2. The primary goal of this project is to provide patrons and staff with books for legal reference and research services.
3. The project is not mandated by law.

B. Procurement

1. The procurement method for this project is a Justification for Sole Source. The total value of the proposed contract is \$235,980.
2. The Justification for Sole Source was approved on March 13, 2013.3. The proposed contract is a pending Justification for Sole Source.

C. Contractor and Project Information

1. The address of the vendor is: West, a Thomson Reuters Business 610 Opperman Drive Eagan, MN 55123 The project is located in Council District 7.
2. The Manager of Government Contracts for the contractor/vendor is Aimee M. Blatz.3.a The address or location of the project is: Cuyahoga County Law Library 1 West Lakeside Ave., Floor 4 Cleveland, OH 44113

D. Project Status and Planning

1. The project is a proposed, new 3-year contract

2-4. N/A 5. The contract or agreement needs a signature by March 31, 2013.

E. Funding

1. The project is funded 100% by the Special Revenue Fund of the Cuyahoga County Law Library Resources Board.
2. The schedule of payments is monthly.
3. The prior contract was CE 1000236-01

BC2013-87

A. Scope of Work Summary

1. The Cuyahoga County Law Library is requesting approval of a contract with West Publishing Corporation, dba West, a Thomson Reuters Business, for the anticipated cost of not-to-exceed \$256,812.00. The anticipated start-completion dates are April 1, 2013-March 31, 2016.
2. The primary goals of the project are to provide legal research databases for patrons to use to conduct meaningful legal research.
3. The project is not mandated by law.

B. Procurement 1. The procurement method for this project is a Justification for Sole Source. The total value of the proposed contract is \$256,812. 2. The Justification for Sole Source was approved on March 13, 2013. 3. The proposed contract is an OPD approved Justification for Sole Source, with materials attached.

C. Contractor and Project Information

1. The address of the vendor is: West, a Thomson Reuters Business 610 Opperman Drive Eagan, MN 55123 The project is located in Council District 7.
2. The Manager of Government Contracts for the contractor/vendor is Aimee M. Blatz
3. The address or location of the project is: Cuyahoga County Law Library 1 West Lakeside Ave., Floor 4 Cleveland, OH 44113

D. Project Status and Planning

1. The project is a proposed, new 3-year contract.
- 2-4. N/A 5. The contract or agreement needs a signature by March 31, 2013.

E. Funding

1. The project is funded 100% by the Special Revenue Fund of the Cuyahoga County Law Library Resources Board.
2. The schedule of payments is monthly.
3. The prior contract was CE 1000237-01

BC2013-89

- A. Scope of Work The Cuyahoga County Law Library Resources Board is requesting approval of a Contract with West, a Thomson Reuters Business for the anticipated cost \$22,224. The anticipated start-completion dates are 04/01/2013-03/31/2016.
2. The primary goals of the project are to provide legal research databases for staff to use to conduct meaningful legal research.
 3. The project is not mandated by law.

B. Procurement

1. The procurement method for this project is a Justification for Sole Source. The total value of the proposed contract is \$22,224.
2. The Justification for Sole Source was approved on March 13, 2013.
3. The proposed contract is an OPD approved Justification for Sole Source, with materials attached.

C. Contractor and Project Information

1. The address of the vendor is: West, a Thomson Reuters Business 610 Opperman Drive Eagan, MN 55123 The project is located in Council District 7.
2. The Manager of Government Contracts for the contractor/vendor is Aimee M. Blatz. The address or location of the project is: Cuyahoga County Law Library 1 West Lakeside Ave., Floor 4 Cleveland, OH 44113

D. Project Status and Planning

1. The project is a proposed, new 3-year contract. 2-4. N/A 5. The contract or agreement needs a signature by March 31, 2013.

E. Funding

1. The project is funded 100% by the Special Revenue Fund of the Cuyahoga County Law Library Resources Board.
2. The schedule of payments is monthly.
3. The prior contract was CE 1000238-01

BC2013-90

Submitting an amendment to a contract No. CE0900646 with Towards Employment for a reentry job readiness, search and retention program for the time period July 1, 2012 through March 31, 2013 to change the scope of services effective April 1, 2013, to extend the time period until March 31, 2014 and for additional funds in the amount of \$150,000.00.

BC2013-91

Title: Cuyahoga Job and Family Services-2013 Contract Amendment RQ17978
Synovate, Inc
Contract: Customer Satisfaction Tracking Survey
7600 Leesburg Pike, East Building, Ste 110
Falls Church, VA 22043
Alan Roshwalb, VP

A. Scope of Work Summary

1. CJFS is submitting a request to amend Synovate, Inc, Contract CE1100179-01 for the amount of

\$51,896.20, expanding the statement of work and extending the end date to December 31, 2013.

2. The primary goals of the project:

Customer satisfaction surveys are part of an ongoing performance monitoring process throughout CJFS to assure quality in the delivery of its public assistance programs including ancillary support services that are located at the six Neighborhood Family Service Centers and Child Support.

Overall objective of the survey is to generate valid and reliable data on key variables that can identify critical factors that influence customers overall experience and levels of satisfaction consisting of the following objectives:

- Obtain reliable and valid customer satisfaction data to be used to determine whether the service delivery model is meeting the needs of the CJFS target population.
- Track customer satisfaction for key variables of their reapplication process experience.
- Provide accurate and appropriate statistical significance testing of data to determine whether levels of satisfaction are improving, deteriorating or remaining the same.
- Perform regression analysis to determine the degree and strength of correlation between the variables.
- Collect, analyze and report specific response data to gain further understanding why respondents rated a particular variable either high or low.
- Identify and report service area satisfaction and dissatisfaction results on a region-wide and individual center level semi-annually.

B. Procurement

1. The procurement method for this project was RFP. The total value of the initial RFP was \$75,000.00.
2. The RFP was closed on October 10, 2010. OPD waived the SBE vendor qualification.
3. There were five (5) proposals submitted for review, one proposal recommended for approval.

C. Contractor and Project Information

1. Synovate, Inc

7600 Leesburg Pike, East Building

Falls Church, VA 22043

N/A

2. Adrian Chedore, Synovate Global CEO, Board of Directors

3. Program serves clients who receive benefit services from CJFS and Child Support customers (custodial & noncustodial parents) county wide.

D. Project Status and Planning

1. The program is a recurring service to assist the agency in determining the satisfaction of services from participants, who receive benefits from one of six Neighborhood Family Service Centers and Child Support.

2. The contract process was delayed by the Provider's Lawyers in submitting required documents for OPD processing.

E. Funding

1. The project is 79% funded with PA (Public Assistance) funding and 21% Title IV-D (Child Support) funding.

2. The schedule of payments is by quarterly invoice.

3. The project is an amendment to a contract. This amendment changes the value and is the second (2nd) amendment of the contract.

BC2013-92

Title: DCFS - 2012-2014 Government Agreement with Ohio Attorney General for Background Check Services

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authorization to enter into an agreement with the Ohio Attorney General for the time period of January 1, 2012 to December 31, 2014. The Ohio Attorney General's Office Bureau of Criminal Investigations (BCI) processes all BCI and FBI fingerprints for the State of Ohio, which is inclusive of Cuyahoga County. Per Ohio Administrative Code (OAC) 5101:2-7, DCFS is required to fingerprint all foster/adoptive applicants, foster/adoptive parents (every 4 years/2 years), relative caregivers, birth parents (if requested), and household members 18 years of age and older for the purposes of approving and or licensing. The agency pays \$22.00 for BCI results, \$24.00 for FBI results, and \$46.00 for dual results.

The dollar amount will be as follows:

1/1/2012 to 12/31/2012- \$150,000.00

1/1/2013 to 12/31/2013- \$150,000.00

1/1/2014 to 12/31/2014- \$150,000.00

The total amount is not expected to exceed \$450,000.00

2. The primary goal of the project is to fingerprint all foster/adoptive applicants, foster/adoptive parents (every 4 years/2 years), relative caregivers, birth parents (if requested), and household members 18 years of age and older for the purposes of approving and or licensing.

3. In accordance with state and federal rules governing adoption DCFS is required to consider any family who can best meet the needs of the child who is available for adoption regardless of the family's geographic location. Therefore, DCFS is required to contract with various vendors outside of the county and state.

B. Procurement

1. The procurement method for this project was exempt from the competitive bidding or RFP process because the State of Ohio Attorney General's Office Bureau of Criminal Investigations (BCI) is the sole source to process fingerprints for the BCI and FBI in the state of Ohio and is a governmental agency.

2. NA

3. NA

C. Contractor and Project Information

1. The address of vendors and/or contractors is:

P.O. Box 365

London, Ohio 43140

D. Project Status and Planning

1. The project reoccurs tri-annually.

2. The project is approaching a critical step because the last agreement with this vendor ended December 2011; and without payment, the service is at risk of termination

3. NA

E. Funding

1. The project is funded 32.69% by IV-E Admin. Funds and 67.31% by the HHS (local levy general fund).
2. The schedule of payments is by invoice.

BC2013-93

See item detail above.