

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 May 20, 2013 11:00 A.M.

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items
5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-134	Department of Public Works	<p>A) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1100128-01 with Fabrizi Trucking & Paving Co., for the North Granger Sewer Replacement, Garfield Heights, County Sewer District No. 9 for additional funds in the amount of \$145,373.09.</p> <p>B) Recommending to accept the project as complete and in accordance with plans and specifications.</p> <p>C) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.</p> <p>Funding Source: Funding: Water Pollution Control Loan thru the Ohio EPA (20 year re-payment plan).</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2013-135	Department of Development	<p>Recommending a payment in the amount of \$175,000.00 to Greater Cleveland Sports Commission for operational support for various sporting events for the period 1/1/2013 - 12/31/2013.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2013-136	Office of Human Resources	<p>Recommending an award on RQ24592 and enter into a contract with Matrix Claims Management Inc. in the amount of \$370,000.00 for workers' compensation third party administrator services and Family Medical Leave Act services for the period 6/1/2013 - 5/31/2015 (Resolution No. DCA2012-115- authority to seek proposals.)</p> <p>Funding Source: 100% Workers' Compensation funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

BC2013-137	County Sheriff	<p>Recommending an award on RQ26129 and enter into a sole source contract with Intellitech Corporation in the amount of \$244,698.00 for IMACS V Jail Management system upgrade for the period 6/1/2013– 5/31/2014.</p> <p>Funding Source: 100% by the Jail Commissary Funds.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2013-138	Department of Health and Human Services	<p>A) Division of Senior and Adult Services, submitting an amendment to Contract No. CE1200261-01 with A-1 Health Care, Inc. for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 for additional funds in the amount not-to-exceed \$35,524.00.</p> <p>B) Submitting an amendment Contract No. CE1200275-01 with Home Care Relief Inc. for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 for additional funds in the amount not-to-exceed \$58,259.00.</p> <p>Funding Source: Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

6. Other Business

Item	Requestor	Description	Board Action
BC2013-139	Department of Development	<p>Requesting approval of an alternative procurement process to authorize issuing work orders for Lead Remediation through the Buy Speed system. Start-completion dates and amounts will vary by job. (Ordinance No. 02011-0044, Section 4.4(b)(16)).</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Development will continue to obtain at least three bids from qualified contractors for Lead Remediation Services but will now issue work orders through Buy Speed.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Each Buy Speed work order will be issued to the</p>	

		<p>qualified contractor submitting the lowest of at least three bids to carry out the specified Lead Remediation services. Work orders will be for \$25,000 or less. Lead Remediation services are funded by a federal grant passed through the Cuyahoga County Board of Health.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>There is no change in Development’s practice of obtaining at least three bids from qualified contractors and awarding work to the lowest bidder. Only the method of issuing the work order will change, from individual contracts processed through NOVUS to individual work orders processed through Buy Speed. The Department of Public Works has used this system for several years to issue work orders to its contractors carrying out sewer repairs. Use of Buy Speed saves considerable staff time preparing and processing individual contracts, and speeds up official County approval of the work order by at least one week.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Development carefully reviewed Public Works’ use of Buy Speed work orders and determined there is no practical reason not to adopt the system for Lead Remediation Work, speeding up approval of each work order and reducing the amount of staff time required to process each work order. All Terms and Conditions currently recorded in a written contract will become part of the work order issued through Buy Speed.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>There is no change in Development’s bidding process, which will continue to require at least three bids from qualified contractors for each Lead Remediation jobs. The low bidder will continue to receive the work order in each case. Only the method by which the work order is issued to the contractor will change.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p>	
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		<p>Development will continue to obtain at least three bids for each job, but using Buy Speed to issue the work orders will speed service to our clients by at least one week and reduce the staff time needed to process each work order.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Development will continue to obtain at least three bids from qualified contractors, maintaining its current level of competition in the Lead program.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>BC2013-140</p>	<p>Department of Information Technology</p>	<p>Requesting approval of an alternative procurement process on RQ27696, which will result in an award recommendation to AT&T Corp. in the amount of \$339,906.60 for Network Integration Services /Hoisted Exchange Mail Services for the period 7/1/2013 - 6/30/2016. (Ordinance No. 2011-0044 Section 4.4(b)(16)).</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Network Integration Service / Hosted Exchange Mail Service – Countywide.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$339,906.60 – General Fund MI12384 0263</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>State Hosting Gov to Gov was twice the cost.</p> <p>No vendor has government contract, awarded based on lowest informal bid (see attached)</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Evaluating the State of Ohio hosting exchange service – twice the price, fewer features.</p> <p>Reviewed other enterprise class hosting services – Sprint,</p>	

		<p>Microsoft, NeoNet/McPC (ITCs).</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? See Vendor Comparison attachment.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>Groupwise is an old unstable environment. Frequent failures significantly impact the productivity of the entire county’s workforce.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Post winning bid on the website.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
<p>BC2013-141</p>	<p>Department of Health and Human Services</p>	<p>Community initiatives Division/Office of Early Childhood, submitting an RFP exemption:</p> <p>A) Which will result in the submission of a grant application and acceptance of grant funds from the Cleveland Foundation in the amount of \$585,000.00.</p> <p>B) Which will result in an award recommendation to Case Western Reserve University for evaluation of the Invest in Children's programs and maintenance of the Childhood Integrated Longitudinal Data System (CHILD) for the period 7/1/2013 - 6/30/2015 .</p> <p>Funding Source: Cleveland Foundation</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) In the proposal to The Cleveland Foundation, the Office of Early Childhood/ Invest in Children proposes to contract with Case Western Reserve University – Center on Poverty and Community Development (CWRU) for maintenance of the CHILD (ChildHood Integrated Longitudinal Data) System and for the evaluation of Invest in Children’s programs. The CHILD System is a unique data system created and maintained by CWRU. The CHILD System contains: 1) vital statistics data on all children born in Cuyahoga County since 1992; 2) all</p>	

	<p>program data from the programs funded by the Office of Early Childhood/Invest in Children since 1999; and 3) data from numerous other public systems, e.g. the County's Office of Homeless Services, the Department of Children & Family Services, Medicaid, and the Cleveland Metropolitan School District. Further, the data system has the capacity to link all this data to create a longitudinal profile of children and families over time. This data system is used to conduct the evaluation of IIC's programs AND to generate other data briefs such as the Cuyahoga County Council District Profiles and the Early Childhood Briefs on child well-being indicators. The CHILD data system exists at CWRU and nowhere else.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$ 585,000.00 – 100% of these funds are from The Cleveland Foundation, a private philanthropic community foundation.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The CHILD System, described above, is a unique data system created and maintained by CWRU. It contains records on children born in the County since 1992 and all Invest in Children program data since 1999. This data exists in this system and nowhere else. In addition, the system has the capacity to match data sets on a child by child basis to create a longitudinal portrait of a child over time. Because of these unique capabilities, this system is essential to conducting an evaluation of IIC's programs and to produce other data products on early childhood for the County and the community at large.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None. As described above, because of the unique capabilities of the CHILD System it is essential to conducting an evaluation of IIC's programs and to produce other data products on early childhood for the County and the community at large.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p>	
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		<p>CWRU has been the evaluator of Invest in Children’s programs since the initiative was founded in 1999. They have a solid track record of performing a wide array of evaluation tasks, including access to many distinguished faculty who bring their expertise to this effort. On their previous contract evaluations they have always received an overall rating of “average” or above. Finally, as described above, without the data from the CHILD data system, this project would not be possible.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. None</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. None.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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- 7. Public Comment
- 8. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
May 13, 2013 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:08 A.M.

Attendees: County Executive Edward FitzGerald
Councilman Michael Gallagher
Fiscal Officer Wade Steen
Councilman Dave Greenspan
Councilman Pernel Jones Jr.
Director Bonnie Teeuwen
Richard Opre - Alternate
Board of Control Clerk David Merriman

Director Lenora Lockett was unavailable.

Review and Approve Minutes – Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written. Richard Opre abstained.

- 5. Scheduled Items for Review

BC2013-128

Department of Public Works, recommending an award on RQ26599 and enter into a contract with Schirmer Construction LLC (5-1) the amount not-to-exceed \$189,972.00 for the railing replacement on Memphis Road Bridge No. 00.95 over Countryman's Creek in the City of Brooklyn. (Deputy Chief Approval No. DC2013-50 - authority to advertise for bids).

Funding Source: 100% \$7.50 License Tax Fund.

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-129

Department of Public Works, recommending an award on RQ26822 and enter into a contract with Terrace Construction Company, Inc. (8-3) in the amount not-to-exceed \$100,818.95 for the Whiskey Island Waterline Improvement Project. (Deputy Chief Approval No. DC2013-62 - authority to advertise for bids).

Funding Source: 100% Capital Project Fund

Note: This item was held at the request of the County Executive.

Approve
 Disapprove
 Hold

BC2013-130

Department of Development, requesting approval of an Economic Development Loan to Oakport Management in the amount not-to-exceed \$172,000 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

Funding Source: Cuyahoga County Western Reserve Fund

Ed FitzGerald made a motion to approve, Bonnie Teeuwen, seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-131

Department of Information Technology, recommending an award on RQ26072 and enter into a contract with Service Express, Inc., in the amount not-to-exceed \$392,290.00, for server maintenance county wide for the period of 3/1/2013 - 2/28/2018.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-132

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ27291 and enter into an agreement with Ohio Attorney General c/o Treasurer, State of Ohio/Bureau of Criminal Identification and Investigation in the amount not-to-exceed \$175,000.00 for access to the National WebCheck Program for criminal background checks on Ohio Workforce Work Experience participants for the period 6/1/2013 - 5/31/2014.

Funding Source: 100% by Public Assistance Funds

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

6. Other Business

BC2013-133

Office of Procurement & Diversity, submitting an alternative procurement process on RQ27498, which will result in an award recommendation to OfficeMax Incorporated in the amount not-to-exceed \$2,400,000.00 for furnishing and delivery of office supplies for various County departments for the period 10/1/2013 - 9/30/2015. (Board of Control Ordinance No. O2011-0044 Section 4.4(b) (16).

Funding Source: 100% General Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Furnishing and delivering of office supplies for various county departments for a 2-year contract period, October 1, 2013 through September 30, 2015, with an option to extend for one additional year.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Not-to-Exceed amount of \$2,400,000 for a 2-year time period -

(This estimate is based on the original amount of the current contract with Staples, including the amendment amounts during the original 2-year contract term)

3. Rationale Supporting the Use of the Selected Procurement Method

Various cooperative purchasing agreements were reviewed and the prices provided by Office Max, using the agreement with Sourcing Office, were the lowest offered.

OPD reviewed Staples (Ohio STS and NJPA pricing) and Independence Business (US Communities).

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

OPD reviewed Office Max (Sourcing Office), current vendor Staples (Ohio STS and NJPA pricing) and Independence Business Supply (US Communities). Office Max provided the best prices.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The pricing supplied by Office Max / Sourcing Office was lowest of the (4) pricing offers.

6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.

The (4) cooperative purchasing agreement pricing submitted was, in effect, an alternate process. A competitive bid would have vendors incur bid bonds and performance bonds, most likely increasing prices. By using cooperative purchasing agreements, the vendors under those agreements have provided competitive pricing. We are awaiting a response by DoIT regarding whether or not toners should be included in the new contract, as they are allowed currently. The request to DoIT is in regards to the network printer toner portion of the Toshiba contract.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The Office of Procurement & Diversity will most likely continue using comparison pricing of government cooperative purchasing for future contracts, depending upon the procurement policies at the time of the end of this expected contract. As cooperative agreements are based upon a competitive process with the cooperatives, the competition is completed at another level other than the County.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

- Approve
- Disapprove
- Hold

7. Public Comment – There was no public comment.

8. Adjournment – Ed FitzGerald made a motion to adjourn, Michael Gallagher seconded, the meeting was adjourned at 11:23 A.M.

5. New Items for Review

BC2013-134

Department of Public Works (DOPW):

A. Summary of Scope

(a) is submitting the final amendment (Subsidiary No. 1) to Contract CE1100128-01 with Fabrizi Trucking & Paving Co., Inc. for the North Granger Sewer Replacement, Garfield Heights, County Sewer District No. 9 for a an amount not-to-exceed \$145,373.09.

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

Original Contract Amount: \$463,115.00

Amendment No. 1: \$145,373.09

Rev. Contract Amount: \$608,488.09 (31% Over original contract amount)

2) The primary goals are to finalize and accept construction as complete per plans and specifications.

B. Procurement

1. Competitive Bid Process (Original Contract).

C. Contractor and Project Information

Contractor: Fabrizi Trucking & Paving, Co. Inc., 389 Columbia Road, Valley City, Ohio,44280 (Council District N/A).

Project Location: City of Garfield Heights (Council District 8).

D. Project Status and Planning: Project is complete.

E. Funding: Funding: Water Pollution Control Loan thru the Ohio EPA (20 year re-payment plan).

Fabrizi Trucking & Paving, Co., Inc. has completed ethics training.

BC2013-135

Scope of Work Summary

Department of Development requesting approval of a payment to Greater Cleveland Sports Commission in the amount of \$175,000 as Operating Funding for the year 2013.

This funding will assist with operating expenses associated with hosting multiple sporting events in Northeast Ohio.

Procurement:

N/A

Contractor and Project Information

Greater Cleveland Sports Commission
50 Public Square, Suite 950
Cleveland, Ohio 44113

Council District 7
Council Person - Yvonne Conwell

David Gilbert - President & CEO

The sporting events supported by this funding will be held in Northeast Ohio region.

Project Status and Planning

This request for payment is submitted by Sports Commission annually.

Funding

The project is funded 100% by General Fund.
There will be a one time payment for this request.

BC2013-136

A. Scope of Work Summary

Office of Human Resources is requesting approval of a contract with The Matrix Companies for the anticipated cost of **\$370,000.00**. The anticipated start-completion dates are 6/1/13-5/31/15. The primary goal is to provide Third Party Administration for Workers' Compensation for employees.

B. Procurement

The procurement method for this project was RFP. The total value of the RFP is **\$370,000.00**. The RFP was closed on 9/5/2012. There were 4 proposals submitted for review with The Matrix Companies being scored the highest.

C. Contractor and Project Information

The address of this vendor is:
The Matrix Companies
7162 Reading Road, Suite 250
Cincinnati, Ohio 45237
Council District – not applicable
The CEO is Brent Messmer

D. Project Status and Planning

Third Party Administration is provided by another vendor through 5/31/13.

E. Funding

The project is funded 100% by Workers' Compensation funds. The schedule of payments is monthly.

BC2013-137

A) Scope of Work Summary:

The Cuyahoga County Sheriff's Office is requesting approval of a contract with Intellitech Corporation for the anticipated cost of \$244,698.00. The anticipated start and completion dates are 06/01/2013 - 05/31/2014. The primary goal of the project is to upgrade the current jail management system from IMACS to IMACS V; this upgrade will be used by our Corrections Center to book and release inmates, track property and clothing, schedule visits, handle commissary, as well as a host of other jail functions.

B) Procurement:

1. The procurement method for this project is sole source. The total value of the contract is \$244,698.00

C) Contractor and Project Information:

1. The address(es) of all vendors and /or contractors is:

Intellitech Corporation
8544 Hickory Hill Drive
Poland, OH 44514

2. The owner for the contractor/ vendor is John J. Jacobs.

D) Project Status and Planning:

1. The project is an upgrade of an already existing program.

E) Funding:

1. The project is funded 100% by the Jail Commissary Funds.

2. The schedule of payments will be periodically upon a successfully completed deliverable schedule.

BC2013-138

Title: Senior & Adult Services – 2012 – Contract amendment – A-1 Health Care, Inc.– Options – 2012/2014 – RFP 21578

A. Scope of Work Summary

1. Senior & Adult Services is submitting an amendment to Contract CE1200261 with A-1 Health Care, Inc. for Options Program - Homemaking Services for the period 7/1/2012 - 6/30/2014 for an increase in funds in the amount of \$35,524.00.

2. The primary goal of this contract amendment is to deliver Homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract.

3. The Options program is a non-mandated service offered to Cuyahoga County residents.

B. Procurement

1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524.

2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.

3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors were recommended for award.

C. Contractor and Project Information

1. The addresses of the vendor is:

A-1 Health Care, Inc.

2060 S Taylor Rd

Cleveland Hts., OH 44118

Council District 10

2. The owner for A-1 Health Care, Inc is Bhavna Patel, President

3.b. Options program services are delivered throughout the County and in all Council Districts.

D. Project Status and Planning

1. The awarding of Options contracts occurs every two years.

2. The current contracts for the Options for Elders Program ends on June 30, 2014.

3. To avoid an interruption of client services, it is important this contract amendment keeps moving forward.

4. Not applicable.

5. Not applicable.

E. Funding

1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale.

2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

3. The project is an amendment to a contract. This contract amendment changes the value of the original contract and is the 1st amendment of the contract. The history of the amendment can be located in the attachment section and labeled as Contract History.

Title: Senior & Adult Services – 2012 – Award & Execute Contract – Home Care Relief, Inc. – Options – 2012/2014 – RFP 21578.

A. Scope of Work Summary

1. Senior & Adult Services is submitting an amendment to CE1200275 with Home Care Relief, Inc. for the Options Program - Homemaker Services for the period 7/1/2012 - 6/30/2014 for an increase in funds in the amount of \$58,259.00.
2. The primary goal of this contract is to deliver homemaking services to clients participating in the Cuyahoga County Options program in accordance with the specifications and program conditions of participation found in the contract.
3. The Options program is a non-mandated service offered to Cuyahoga County residents.

B. Procurement

1. The procurement method for this project was RFP 21578. The total value of the RFP is \$3,849,524.
2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.
3. There were a total of 71 service proposals submitted by 45 vendors pulled from OPD. All 71 proposals were reviewed, 23 service proposals with 20 vendors were recommended for award.

C. Contractor and Project Information

1. The address of the vendor is:

Home Care Relief, Inc.

753 East 200th Street

Euclid, OH 44119

Council District 11

2. The (owners, executive director [specify]) for the vendor is: Darlene M. Kennedy, CEO/President
- 3.b. Options program services are delivered throughout the County and in all Council Districts.

D. Project Status and Planning

1. The awarding of Options contracts occurs every two years.
2. The current contracts for the Options for Elders Program ends on June 30, 2014.
3. To avoid an interruption of client services, it is important this contract amendment keeps moving forward.
4. Not applicable.

5. Not applicable.

E. Funding

1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale.

2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

3. The project is an amendment to a contract. This contract amendment changes the value of the original contract and is the 1st amendment of the contract. The history of the amendment can be located in the attachment section and labeled as Contract History.

6. Other Business

BC2013-139 – BC2013-141

(See items Detail above)