

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 February 13, 2012 11:00 AM

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review

Item	Requestor	Description	Board Action
BC2012-15	Department of Public Works	Submitting an amendment to CE12665-01 with KPK Associates, LLC for lease of office space located at 1849 Prospect Avenue, Cleveland, for use by the Public Defender for the period 2/1/2002 - 1/31/2012 to extend the time period to 1/31/2014, to change the terms, effective 2/1/2012 and for additional funds in the amount of \$301,308.72. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-31	Information Services Center	Submitting a state contract purchase with NOVACOAST, Inc. in the amount not-to-exceed \$222,927.00 for Countywide maintenance on Novell Products for the period 7/1/2011 - 6/30/2012. Funding Source:100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-32	Juvenile Court	Submitting amendments to contracts with various providers for substance abuse assessment and treatment services and dual diagnosis assessment services for the period 2/1/2011 - 1/31/2012 to extend the time period to 1/31/2013 and for additional funds: b) Contract No. CE1100311-01 with The Covenant Adolescent Chemical Dependency Treatment and Prevention Center, Inc. in the amount not-to-exceed \$10,000.00. Funding Source: 100% by Title IV-E revenue funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-33	Department of Health and Human Services	Submitting an amendment to Contract No. CE1000846-01 with United Way of Greater Cleveland for referral services for the Community Social Services Program for the period 1/1/2011 - 12/31/2011 to extend the time period to 6/30/2012 and for	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		additional funds in the amount of \$130,750.00. Funding Source: 100% HHS Levy Funds	
BC2012-34	Department of Health and Human Services	Department of Health and Human Services, submitting a contract with The Center for Community Solutions in the amount not-to-exceed \$150,000.00 for fiscal agent services for the AIDS Funding Collaborative for the period 1/1/2012 - 12/31/2012. Funding Source: 100% HHS Levy Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-35	Department of Health and Human Services	Community Initiative Division/Office of Homeless Services, submitting a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$302,400.00 for the Shelter Plus Care Sponsor-based Rental Assistance Program in connection with the FY2010 Continuum of Care Homeless Assistance Programs for the period 12/1/2011 - 11/30/2016. Funding Source: 100% by the U. S. Department of Housing & Urban Development	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-36	Department of Health and Human Services	1. Successor-In-Interest Agreement with the United States Department of Health and Human Services/Heath Resources and Services Administration to transfer the administration of the Ryan White Part A Grant program to the Cuyahoga County Board of Health; and 2. Transfer of Assets Agreement with the Cuyahoga County Board of Health to transfer program assets used in administration of Ryan White Part A Grant program to the Board of Health.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-37	County Prosecutor's Office	Office of Procurement & Diversity, recommending an award: <u>County Prosecutor's Office</u> a) on RQ22248 to Farber Specialty Vehicles, Inc. in the amount of \$135,310.00 for purchase of 1-Ford E-450 vehicle for the Ohio Internet Crimes Against Children Task Force. Funding Source: 100% the Ohio Internet Crimes Against Children Grant	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

Exemption from RFP and approval of an Alternative Procurement Process per the Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance O2011-0044-Section 4.4.b.17

<p>BC2012-38</p>	<p>Department of Public Safety & Justice Services</p>	<p>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change) Grant allocation determined by review of applications and review by an established group, as an alternative procurement process advantageous to the County. We are requesting exemption for these types of agreements/contracts for 2011/2012. O2011-0044, Sections 4.4(b)16 and 4.4(b)17.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown Various values and funding sources will be determined, depending upon the grant and scope of work.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method Review of approved projects by the Public Safety Urban Area Working Group (PSUAWG) for allocation to political subdivisions and other entities completing an application for grant funds. A request for exemption to the competitive bidding process, under Cuyahoga County Ordinance 2011-0044, Sections 4.4(b)16 and 4.4(b)17, as grants are funded by the federal government or the state of Ohio. Grants include, but are not limited to, SHSP (State Homeland Security Program) and PSGP (Port Security Grant Program).</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. There were no other options evaluated, as awards are allocated based on review of applications and oversight by the PSUAWG and/or Ohio Emergency Management (OEMA) or DHS (Department of Homeland Security).</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The equipment and/or service is reviewed for allocation by the PSUAWG Committees and/or Sub-Committees and approved by the PSUAWG as a whole.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The recipients of the grant allocations follow their own</p>	
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		<p>procurement policy which must at least be compliant with Cuyahoga County's procurement policy. The County is passing the grant funds to the recipients to reimburse them for the purchase, rather than the County completing the appropriate procurement.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>For grant allocation purposes, the County reimburses the grantees for their approved project. There is no purchase of supplies by the County.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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- 7. Public Comment
- 6. Adjournment

MINUTES
 Cuyahoga County Board of Control
 Cuyahoga County Administration Building
 4th Floor-Multipurpose Room
 Monday, February 6, 2012-11:00 AM

1. Call to Order

Meeting was called to order at 11:15 AM

2. Review and Approve Minutes

A motion was made by Ed FitzGerald , seconded by Dale Miller to approve minutes as written.

3. Public Comment

There was no public comment.

4. Tabled Items for Review

There were no tabled items for review

5. New Items for Review

BC2012-27 Office of Procurement and Diversity Recommending an award:

Department of Public Works

1) on RQ21443 to Interstate Safety & Service Co., Inc. (11-2) in the amount of \$180,750.00 for washed limestone for the period 1/1/2012 - 12/31/2013.

Funding Source: 100 Sewer District Funds

Motion to approve made be Ed FitzGerald, Seconded by Pernel Jones Jr. Item Approved

BC2012-28 Office of Procurement and Diversity Recommending an award:

County Sheriff

a) on RQ22598 to Brunswick Commercial & Government Products, Inc, in the amount of \$464,090.00 for purchase of 350 Challenger Patrol Boat (GSA Contract No. GS-07F-0011J/ORC 9.48(A)(3)).

Funding Source: 100% FY09 Port Security Grant Program

Motion to Approve by Ed FitzGerald, Seconded by Dale Miller, Item Approved

BC2012-29 Juvenile Court Juvenile Court, submitting an amendment to Contract No. CE1000756-01 with The Cleveland Metropolitan Bar Association for the Guardian ad Litem Project for the period 7/1/2010 - 12/31/2011 to extend the time period to 6/30/2012 and for additional funds in the amount not-to-exceed \$48,949.00.

Funding Source: 100% by the General Fund

Motion to Approve made Ed FitzGerald . Seconded by Dale Miller. Item Approved.

BC2012-30 Department of Health and Human Services Department of Senior & Adult Services, submitting a contract with Lutheran Metropolitan Ministry in the amount not-to-exceed \$475,000.00 for Adult Guardianship Services for the period 1/1/2012 - 12/31/2012.

Funding Source: 63.1% by the County Health & Human Services levy and 36.9% by the Cuyahoga County Probate Court

Motion to approve made by Ed FitzGerald, Seconded by Pernel Jones Jr,. Item Approved

6. Other Business

7. Public Comment

There was no public comment

8. Adjournment

Motion to Adjourn made by Ed FitzGerald, Seconded by Dale Miller. Meeting was adjourned at 11:37 AM

Tabled Items

BC2012-15

Department of Public Works

SUMMARY:

Public Works submitting an amendment to Contract No: CE-12665-01 with KPK Associates for Lease of Space located 1849 Prospect Avenue, Cleveland, Ohio 44115 (PPN #103-02-020) in Council District (3), for use by the County Public Defenders Juvenile Division for the period 02/1/2012 - 1/31/2014 by extending the time period to 1/31/2014 and for additional funds in the amount of \$301,308.72. Lease provides for a (6) six month written early termination.

ETHICS TRAINING:

Wednesday, December 14, 2011.

SCOPE OF WORK:

Juvenile Public Defender Office has been currently located at this site for the last past (5) five years and the lease expires 1/31/2012. This amendment is needed to continue and provide the functions of the Public Defenders services to the public.

PROCUREMENT:

This lease was obtained Pursuant to RFP 1629 in February 2007 process.

CONTRACTOR INFORMATION:

KPK Associates
3705 Carnegie Avenue
Cleveland, OH 44115
Landlord/Vendor: Terry Poltorek, Owner (216) 361-6500

PROJECT STATUS:

This Lease Amendment requires a signature in ink at the earliest opportunity after passage. Securing an early termination clause required additional time to agree upon.

FUNDING:

The rate of will be \$11.99 per square footage for the entire Term of the Lease for a period of Twenty-Four (24) months. The rent associated with this lease shall be paid in monthly installments of \$12,554.53 or annually in the amount of \$150,654.36 to be charged to index PD140053. A reduction from 21,128 square feet of space to 12,565 square feet of space.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

This will allow the County Public Defenders Office Juvenile Division to continue their operations and support to the Public.

Total Amount Requested:

\$301,308.72

New Items for Review

BC2012-31

Title: Contract with NOVACOAST, INC. for Novell support maintenance service county wide

A) CCISC, submitting a contract with NOVACOAST, INC. in the amount not-to-exceed \$222,927.00 for software support maintenance service of Novell Products county wide for the period 7/1/11 - 6/30/12.

B) Procurement - State Term Purchase - internal bid among state term vendors.

C) NOVACOAST, INC., 1505 Chapala Street, Santa Barbara, CA 93101, Paul Anderson, CEO. Not in Cuyahoga County

BC2012-32

Juvenile Court

A. Scope of Work Summary

1. Juvenile Court requesting approval of amendments to the contracts with Catholic Charities Services Corporation for an additional not-to-exceed amount of \$400,000.00 and Bellefaire Jewish Children's Bureau for an additional not-to-exceed amount of \$30,000.00 and The Covenant Adolescent Chemical Dependency Treatment and Prevention Center, Inc. for an additional not-to-exceed amount of \$10,000.00. The anticipated start-completion dates are February 1, 2012 to January 31, 2013.
2. The primary goal of the program is to provide community-based substance abuse assessments and treatment and dual diagnosis assessments to Court-involved youth.

B. Procurement

1. The procurement method for this project was an RFP #16870. The total value of the agreement is \$440,000.00.
2. The RFP was closed on 11/12/10.
3. There were three proposals received through this RFP process; all three were recommended for contracts.

C. Contractor and Project Information

1. The addresses of all vendors and/or contractors is
The Covenant Adolescent Chemical Dependency Treatment and Prevention Center, Inc. 1515 West 29th Street

Cleveland, Ohio 44113

Council District: 7

Bellefaire Jewish Children's Bureau

22001 Fairmount Boulevard

Shaker Heights, Ohio 44118

Council District: 9

Catholic Charities Services Corporation

3135 Euclid Avenue

Cleveland, Ohio 44115

Council District: 7

2. The Executive Director of Bellefaire Jewish Children's Bureau is Adam Jacobs. The Vice President of Catholic Charities Services Corporation is Maureen Dee. The Executive Director of The Covenant Adolescent Chemical Dependency Treatment and Prevention Center, Inc. is Richard Piazza.
- 3.a Project is county-wide.

D. Project Status and Planning

1. The project is a continuation of the existing project.

E. Funding

1. The project is funded 100% by Title IV-E revenue funds.
2. The schedule of payments is monthly, by invoice.
3. The project is an amendment to contracts. These amendments change the terms in adding twelve months and increasing the value of the Bellefaire Jewish Children's Bureau contract by adding \$30,000.00; increasing the value of the Catholic Charities Services Corporation contract by adding \$400,000.00; and increasing the value of the Bellefaire Jewish Children's Bureau contracts by adding \$30,000.00 The Covenant Adolescent Chemical Dependency Treatment and Prevention Center, Inc. contract by adding \$10,000.00. The history of the amendments is attached.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

1. 95% of youth admitted to the assessment service during the fiscal year will successfully complete the program.
2. 85% of youth admitted to the case management phase of care during the fiscal year will complete the continuum successfully.
3. 75% of youth admitted to IOP will complete successfully.
4. 75% of youth who complete will demonstrate no new illegal drug use within 3 months after successful termination, as shown by no new drug-related charges filed or positive urinalysis results.
5. 75% of youth will show significant improvement of cognitive, emotional and behavioral responses across OYAS domains.

Bellefaire Jewish Children's Bureau-Executive Director-Adam Jacobs.

Catholic Charities Services Corporation-Vice President-Maureen Dee.

The Covenant Adolescent Chemical Dependency Treatment and Prevention Center, Inc., dba The Covenant Inc.-Executive Director-Richard Piazza.

Financial Information:

Funding source:

Other Explanation:

Title IV-E Revenue and Health and Human Services levy

Total Amount Requested:

\$440,000.00

BC2012-33 Department of Health and Human Services

SUMMARY OF REQUESTED ACTION:

Office of Health & Human Services, 2012, United Way of Greater Cleveland, Amendment, 211 Referral Services, 1331 Euclid Avenue;

A. Scope of Work Summary

1. Office of Health & Human Services requesting approval of an amendment with United Way of Greater Cleveland for the anticipated cost of \$130,750.00. The anticipated start-completion dates are 1/1/12 through 6/30/12. The amendment is to cover the period of time needed to complete a Request for Proposal process.
2. The primary goals of the project are to provide citizens with expedient, comprehensive and confidential information and referral (I&R) services in order to support their move toward self-sufficiency or provide safety net services during crisis.

B. Procurement

An RFP has been prepared and is in the process of approval for these services. Because 211 Services were developed in collaboration with the County, and are an integral part of our human service delivery system, we had not issued an RFP previously. The RFP will close 2/16/12.

C. Contractor and Project Information

United Way of Greater Cleveland, 1313 Euclid Ave., Cleveland, OH 44115, CCCD #3

K. Michael Benz, President & CEO. UWGC-211 services impact all municipalities.

D. Project Status and Planning

The 211 First Call for Help Services have been operating for nearly 10 years and have become an integral part of human service planning and delivery. The service had been on a two-year contract cycle within the Department of Senior & Adult Services until last year when it was moved to the OHHS in order to consolidate contracts. The term has already begun but the amendment is late because of staffing constraints. The OHHS established a team to develop and shepherd the RFP through the new process, delaying the RFP. UWGC may have to lay off personnel, which in turn will affect quality of service for citizens.

E. Funding

This contract is funded by Health & Human Service levy dollars. The schedule of payments is monthly. This is an amendment to a contract with terms and conditions in tact. There was an amendment in March 2011 to add \$148,000.00 transferred from DSAS to OHHS for a total of \$248,000.00 in fy 2011.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

see above in Summary of Requested Action

Financial Information:

Funding source:

Other Explanation:

HHS Levy

Total Amount Requested:

\$130,750.00

BC2012-33 Department of Health and Human Services

A. Scope of Work Summary:

The Department of Health and Human Services requesting approval of a contract with The Center for Community Solutions in the amount not to exceed \$150,000.00 to provide financial support to the AIDS Funding Collaborative for the period January 1, 2012 through December 31, 2012. Purpose: The Center for Community Solutions is the fiscal agent responsible for distributing and accounting for funds contributed to the AIDS Funding Collaborative (Collaborative). The Collaborative has been designated as the organization through which funds will be aggregated and distributed from local government and philanthropic organizations. The Collaborative provides financial support to community-based organizations in Cuyahoga County providing prevention, education, and treatment services to persons living with HIV/AIDS. Grants are made to agencies to support activities not fully funded or which are ineligible for support through other funding streams such as the federal Ryan White Part A program administered by the County.

Outcomes:

1) The continuation of a mechanism to pool and distribute funds from government and philanthropy with the intent of addressing unmet needs for people living with HIV/AIDS. 2) The Center for Community

Solutions' staff will identify performance indicators for each agency that are specific to the purpose for which funds are granted.

Support of the AIDS Funding Collaborative serves to meet the maintenance of effort requirements of the U.S. Dept. of Health and Human Services Ryan White Part A HIV/AIDS Emergency Services grant.

Registration completed with the Inspector General's Office.

B. Procurement

The proposed contract received an exemption from the Request for Proposal process December 27, 2011, CPB 2011-411. The approval letter is attached for review. C. Contractor and Project Information
The Center for Community Solutions 1501 Euclid Avenue, Suite 310 Cleveland, Ohio 44115 The Administrative Office is located in Council District 07, but the pooled resources of the Collaboration span the entire county. The Executive Director for The Center for Community Solutions is John A. Begala D.

Project Status and Planning

The project reoccurs annually. The project's term has already begun January 1, 2012. The reason there was a delay in this request is as follows: waiting for the annual 2012 appropriation to be loaded, finalizing registration process with the Inspector General's Office, completing the Request for Proposal exemption process, and waiting for organization to get required documents signed.

E. Funding

The project is 100% Levy funded. The schedule of payments is by invoice.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Purpose: The Center for Community Solutions is the fiscal agent responsible for distributing and accounting for funds contributed to the AIDS Funding Collaborative (Collaborative). The Collaborative has been designated as the organization through which funds will be aggregated and distributed from local government and philanthropic organizations. The Collaborative provides financial support to community-based organizations in Cuyahoga County providing prevention, education, and treatment services to persons living with HIV/AIDS. Grants are made to agencies to support activities not fully funded or which are ineligible for support through other funding streams such as the federal Ryan White Part A program administered by the County.

Outcomes:

1) The continuation of a mechanism to pool and distribute funds from government and philanthropy with the intent of addressing unmet needs for people living with HIV/AIDS. 2) The Center for Community Solutions' staff will identify performance indicators for each agency that are specific to the purpose for which funds are granted.

Support of the AIDS Funding Collaborative serves to meet the maintenance of effort requirements of the U. S. Dept. of Health and Human Services Ryan White Part A HIV/AIDS Emergency Services grant.

Principal Owner(s) –

The Center for Community Solutions - John A. Begala - Executive Director

Contract/Agreement Information:

Procurement Method:

\$150,000

BC2012-34 Department of Health and Human Services

SUMMARY OF REQUESTED ACTION:

Submitting a contract with EDEN, Inc. in the amount of \$302,400.00 for managing a new Shelter Plus Care Grant allocation to provide rent subsidies for homeless disabled families, for the period 12/01/11 - 11/30/2016, the five year period of the Shelter Plus Care Grant Award.

A. Scope of Work Summary

1. OHS is requesting approval of a Contract with EDEN, Inc. in the amount of \$302,400.00 for a five year term starting on December 1, 2011 through November 30, 2016. This is a NEW Project which was awarded funding through the FY 2010 McKinney-Vento Homeless Assistance Grant application. The funding enables a minimum of seven (7) disabled, homeless families to access permanent housing in the community. The grant amount is based on a five year term, calculated at the Fair Market Rent (FMR) for 2, 3, and 4 bedroom units. Support services will be provided to the families by behavioral health system agencies as "match" to the rent subsidy.

2. The primary goals of the Shelter Plus Care program are to a) mail rent subsidy checks to landlords on time; b) approve applications for homeless, disabled persons, referred by case managers in the behavioral health systems; c) conduct Housing Quality Standards Inspections before participants move into units; d) maintain accurate records of financial disbursements and reimbursement requests; e) obtain "match data" from the referring systems to document client services and the values of the services; and f) provide accurate Homeless Management Information Systems data to the OHS in a timely manner.

B. Procurement

3 EDEN Inc.'s contracted management of the Shelter Plus Care program has been submitted for exemption from the RFP process in 2011 and approved. The approval is attached.

C. Contractor and Project Information

1. EDEN, Inc.

7812 Madison Avenue

Cleveland, OH 44102

County Council District #3

2. Kathy Kazol, Executive Director, (216) 961-9690. EDEN, Inc. is a non-profit organization.

3. N/A

D. Project Status and Planning

1. This contract puts new funding in place to assist a minimum of seven (7) , disabled, homeless families to access permanent housing in the community. As a NEW Project, the term of the award is five years. It is anticipated that at the end of the five year term the funding will be renewed by the U.S. Department of Housing & Urban Development (HUD).

4. The Contract start date is December 1, 2011. The delay in presenting the contract is related to the need to first process the Grant Agreement through the County's system prior to drafting, and then submitting, the contract.

E. Funding

1. The Contract is funded 100% by the U. S. Department of Housing & Urban Development, through the McKinney-Vento Homeless Assistance Grant to Cuyahoga County.
2. After the Contract is executed, the estimated first month's rents are issued as an advance to the vendor; subsequently, the monthly draws are limited to the reconciled amount, plus additional funds, as needed.

BC2012-36

SUMMARY OF REQUESTED ACTION:

Title: OPD 2012 Farber Specialty Vehicles, Inc. Award to Vendor Mobile Unit for Ohio ICAC for Prosecutor's Office RQ22248

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of a Recommendation of Award for Farber Specialty Vehicles, Inc. for the amount of \$135,310.00 for a customized Ford E-450 vehicle as a Mobile Unit for Ohio Internet Crimes Against Children investigators in the County Prosecutor's Office.
2. The primary goals of this purchase will allow law enforcement members of the Ohio ICAC Task Force to improve their ability to prosecute those who seek to create, trade and possess child pornography and will better ensure law enforcement personnel safety when executing search warrants.

B. Procurement

1. The procurement method for this purchase is off of State Contract (# 7723300309, expiration May 31, 2013). This procurement was approved by the Contracts and Purchasing Board on December 19, 2011 (CPB2011-372). The vendor was registered with the Inspector General as of the 2/3/12 posting.
2. There was no closing or SBE goal assigned to this project, as it was not competitively bid by the County.

C. Contractor and Project Information

1. The address of the vendor is
Farber Specialty Vehicles, Inc.
7052 Americana Parkway
Reynoldburg, Ohio 43068
This vendor is out of the county and there is no Council District.
2. The owners are as follows:
Ken Farber, President / CEO; Nick Farber, Vice President / Secretary; John Farber, Treasurer
- 3a. The mobile unit will be housed by the County Prosecutor and mobilized when necessary throughout the County, potentially in all Council Districts.

D. Project Status and Planning

1. This is a one-time purchase for the County.

E. Funding

1. The purchase is funded 100% by the Ohio ICAC Task Force Grant Funds.
2. The schedule of payment is per invoice, Net 30 days.

BC2012-37-38 (see item detail above)