

MINUTES
Cuyahoga County Board of Control
Cuyahoga County Administration Building
4th Floor-Multipurpose Room
February 13, 2012-11:00 AM

1. Call to Order

Meeting was called to order at 11:15 a.m.

2. Review and Approve Minutes

The minutes were amended to read as follows:

BC2012-28 Office of Procurement and Diversity Recommending an award:

County Sheriff

a) on RQ22598 to Brunswick Commercial & Government Products, Inc, in the amount of \$464,090.00 for purchase of 350 Challenger Patrol Boat (GSA Contract No. GS-07F-0011J/ORC 9.48(A)(3)).

Funding Source: 100% FY09 Port Security Grant Program

Item was held.

A motion was made by Lenora Lockett , seconded by Wade Steen to approve the amended minutes.

3. Public Comment

There was no public comment.

4. Tabled Items for Review

BC2012-15 Department of Public Works Submitting an amendment to CE12665-01 with KPK Associates, LLC for lease of office space located at 1849 Prospect Avenue, Cleveland, for use by the Public Defender for the period 2/1/2002 - 1/31/2012 to extend the time period to 1/31/2014, to change the terms, effective 2/1/2012 and for additional funds in the amount of \$301,308.72.

Funding Source: 100% General Fund

Motion to approve made by Wade Steen, Seconded by Lenora Lockett, Item Approved.

5. New Items for Review

BC2012-31 Information Services Center Submitting a state contract purchase with NOVACOAST, Inc. in the amount not-to-exceed \$222,927.00 for Countywide maintenance on Novell Products for the period 7/1/2011 - 6/30/2012.

Funding Source:100% General Fund

Motion to approve made be Wade Steen, Seconded by Pernel Jones Jr. Item Approved

BC2012-32 Juvenile Court Submitting amendments to contracts with various providers for substance abuse assessment and treatment services and dual diagnosis assessment services for the period 2/1/2011 - 1/31/2012 to extend the time period to 1/31/2013 and for additional funds:

b) Contract No. CE1100311-01 with The Covenant Adolescent Chemical Dependency Treatment and Prevention Center, Inc. in the amount not-to-exceed \$10,000.00.

Funding Source: 100% by Title IV-E revenue funds

Motion to Approve made by Wade Steen, Seconded by Bonnie Teeuwen. Item Approved

BC2012-33 Department of Health and Human Services Submitting an amendment to Contract No. CE1000846-01 with United Way of Greater Cleveland for referral services for the Community Social Services Program for the period 1/1/2011 - 12/31/2011 to extend the time period to 6/30/2012 and for additional funds in the amount of \$130,750.00.

Funding Source: 100% HHS Levy Funds

Motion to approve made by Wade Steen, Seconded by Dale Miller. Item Approved.

BC2012-34 Department of Health and Human Services Department of Health and Human Services, submitting a contract with The Center for Community Solutions in the amount not-to-exceed \$150,000.00 for fiscal agent services for the AIDS Funding Collaborative for the period 1/1/2012 - 12/31/2012.

Funding Source: 100% HHS Levy Funds

Motion to Approve made by Wade Steen, Seconded by Dale Miller. Item Approved.

BC2012-35 Department of Health and Human Services Community Initiative Division/Office of Homeless Services, submitting a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$302,400.00 for the Shelter Plus Care Sponsor-based Rental Assistance Program in connection with the FY2010 Continuum of Care Homeless Assistance Programs for the period 12/1/2011 - 11/30/2016.

Funding Source: 100% by the U. S. Department of Housing & Urban Development

Item Held.

BC2012-36 Department of Health and Human Services 1. Successor-In-Interest Agreement with the United States Department of Health and Human Services/Health Resources and Services Administration to transfer the administration of the Ryan White Part A Grant program to the Cuyahoga County Board of Health; and

2. Transfer of Assets Agreement with the Cuyahoga County Board of Health to transfer program assets used in administration of Ryan White Part A Grant program to the Board of Health.

Motion to approve made by Wade Steen, Seconded by Bonnie Teeuwen, Item Approved.

BC2012-37 County Prosecutor's: Office of Procurement & Diversity, recommending an award:

County Prosecutor's Office

a) on RQ22248 to Farber Specialty Vehicles, Inc. in the amount of \$135,310.00 for purchase of 1-Ford E-450 vehicle for the Ohio Internet Crimes Against Children Task Force.

Funding Source: 100% the Ohio Internet Crimes Against Children Grant

Motion to approve made by Dale Miller, Seconded by Michael Gallagher. Item Approved.

6. Other Business

Exemption from RFP and approval of an Alternative Procurement Process per the Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance O2011-0044-Section 4.4.b.17

BC2012-38 Department of Public Safety & Justice Services **1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)**

Grant allocation determined by review of applications and review by an established group, as an alternative procurement process advantageous to the County. We are requesting exemption for these types of agreements/contracts for 2011/2012. O2011-0044, Sections 4.4(b)16 and 4.4(b)17.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown

Various values and funding sources will be determined, depending upon the grant and scope of work.

3. Rationale Supporting the Use of the Selected Procurement Method

Review of approved projects by the Public Safety Urban Area Working Group (PSUAWG) for allocation to political subdivisions and other entities completing an application for grant funds. A request for exemption to the competitive bidding process, under Cuyahoga County Ordinance 2011-0044, Sections 4.4(b)16 and 4.4(b)17, as grants are funded by the federal government or the state of Ohio. Grants include, but are not limited to, SHSP (State Homeland Security Program) and PSGP (Port Security Grant Program).

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

There were no other options evaluated, as awards are allocated based on review of applications and oversight by the PSUAWG and/or Ohio Emergency Management (OEMA) or DHS (Department of Homeland Security).

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The equipment and/or service is reviewed for allocation by the PSUAWG Committees and/or Sub-Committees and approved by the PSUAWG as a whole.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The recipients of the grant allocations follow their own procurement policy which must at least be compliant with Cuyahoga County's procurement policy. The County is passing the grant funds to the recipients to reimburse them for the purchase, rather than the County completing the appropriate procurement.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

For grant allocation purposes, the County reimburses the grantees for their approved project. There is no purchase of supplies by the County.

Motion to approve made by Dale Miller, Seconded by Wade Steen, Item Approved.

Ed FitzGerald was not present.

7. Public Comment

There was no public comment

8. Adjournment

Motion to Adjourn made by Wade Steen, Seconded by Dale. Meeting was adjourned at 11:49 a.m.