

Cuyahoga County Board of Control  
 County Administration Building, 4<sup>th</sup> Floor  
 June 10, 2013 11:00 A.M.

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

Item	Requestor	Description	Board Action
BC2013-53	Department of Information Technology	<p>A) Submitting an RFP exemption, which will result in an award recommendation to RICOH USA, Inc. in the amount not-to-exceed \$158,517.00 for maintenance on 2-IBM 4100 printers for the period 12/1/2012 - 11/30/2015.</p> <p>B) Recommending an award on RQ25014 and enter into a state contract with RICOH USA, Inc., in the amount not-to-exceed \$158,517.00 for maintenance on 2-IBM 4100 printers for the period 12/1/2012 - 11/30/2015.</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department of Information Technology has a present need for maintenance of two IBM 4100 printers, including estimated usage costs (clicks).</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Contract is for three years in an amount not to exceed \$158,517.00. Index Code IS692301</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>RICOH is an authorized service provider for 4100 Printer maintenance service of IBM Printer products to the County as a State of Ohio Term Vendor Schedule # 800054.</p>	

		<p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Four Vendors were approached for a maintenance contract; SHI, CSJ Tech, Sirius Computer Solutions and RICOH. Only RICOH were able to provide a quote.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Vendor can supply the quality of service that is needed for this equipment in a timely manner.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Service for this equipment is critical since it involves the printing of all checks and Human Services letters to clients. This equipment must be available 7 x 24 x 365.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>None at this time.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-163	Department of Public Works	<p>Submitting an amendment to Contract No. CE0500565-05 with SG USA LTD c/o Scott Kenney, Assistant Vice President of McKinley Inc. for lease of space located at 5398 1/2 Northfield Road, Maple Heights, for the Southeast Neighborhood Family Service Center for use by Cuyahoga Job and Family Services for the period 6/1/2005 - 5/31/2015, to assign the interest to JPMC 2001-A Southgate, LLC c/o Capital Services, Inc., effective 12/29/2011, to change the scope of services, effective 6/1/2012 - 5/31/2014 and for additional funds in the amount not-to-exceed \$127,476.00.</p> <p>Funding Source: Fiscal Office State Appraisal Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

BC2013-164	Department of Information Technology	Submitting an amendment to Contract No. CE1200477-01 with Unify Solutions, Inc. for consultant services for SAP Human Capital Management professional support services for the period 7/2/2012 - 7/1/2013 to extend the time period to 6/30/2015 and for additional funds in the amount not-to-exceed \$420,000.00.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2013-165	Office of Procurement & Diversity	Submitting an amendment to Contract No. CE1100368-07 with Staples Contract & Commercial, Inc. for office supplies for various County departments for the period 7/1/2011 - 6/30/2013 to extend the time period to 9/30/2013 and for additional funds in the amount of \$210,000.00.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2013-166	Office of Procurement & Diversity	Recommending an award:  <u>Medical Examiner</u> a) on RQ27019 to Life Technologies Corporation, sole source, in the amount not-to-exceed \$190,348.92 for 1- AB3500 Genetic Analyzer HID; 1-AB9700 PCR System and 5- GeneMapper Licenses IDX for the period 5/1/2013 - 8/1/2013.  Funding Source: 100% Gruttadauria Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2013-167	Office of Procurement & Diversity	Recommending an award:  <u>Department of Public Safety and Justice Services</u> a) on RQ27743 to Motorola Solutions, Inc. in the amount of \$158,822.30 for 62- Motorola APX 6000 Radios and 62- chargers.  Funding Sources: FY2010 Urban Area Security Initiative / FY2010 State Homeland Security Program grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2013-168	Juvenile Court	Submitting an amendment to Contract No. CE1200204-0 with B.I. Incorporated for electronic monitoring services for the period 1/1/2012 - 12/31/2013, to change the terms, effective 7/1/2013 and for additional funds in the amount of \$247,500.00.  Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

BC2013-169	Department of Public Safety and Justice Services	<p>Recommending an award on RQ27560 and enter into a contract with CDI-Infrastructure, LLC dba L. R. Kimball in the amount not-to-exceed \$410,740.00 for the upgrade to the new Next Generation 9-1-1 Public Safety Answering System for the period 6/1/2013 - 5/31/2015.</p> <p>Funding Source: 100% 9-1-1 Wireless Government Assistance Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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6. Other Business

Item	Requestor	Description	Board Action
BC2013-170	Department of Health and Human Services	<p>Division of Children and Family Services, submitting an alternative procurement process to obtain an indoor handicap accessible facility in the amount not-to-exceed \$8,800.00 for a National Adoption Finalization Day event held on November 23, 2013, in connection with Cuyahoga County Adoption Awareness Month (Alternate Procurement Process Ordinance No. 02011-0044 Section 4.4(b)).</p> <p>Funding Source: Health and Human Services Levy funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).</p> <p>The Division of Children and Family Services is requesting authorization for an alternative procurement process regarding the adoption event on National Adoption Finalization Day scheduled for November 23, 2013 at an amount not to exceed \$8,800.00</p> <p>DCFS intends to secure an indoor, family-friendly, handicap accessible facility for up to 200 people with all necessary rentals for the adoption event: tables, chairs, microphone, and a podium, if possible. Also, free parking for all attendees is a must.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Estimated Dollar Amount: \$8,800.00  Funding Codes: Index Code CF135582; Index Code 0278; Object Code, HO0060  Funding Breakdown: 32% Federal; 68% Health and Human Service Levy</p>	

		<p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Per the purchasing changes effective January 1, 2013, the new procedure for an informal RFP process that is less than \$25,000.00 requires using BuySpeed On-line (BSO) to compile a vendor’s list based on the relative commodity code and its subset. As part of this required change, all parties on the BSO vendor’s list would have to be sent this RFP. However, this particular RFP is seeking a venue that can accommodate up to 200 guest that is indoor, family-friendly, and handicap accessible. Additionally, the venue would have to allow on-site media coverage of this event. Sending this RFP to all parties listed on the BSO vendor list would impede the process and inundate non-qualified vendors with an opportunity they could not meet.</p> <p>Nevertheless, a competitive procurement method will be utilized for this informal RFP process. DCFS is asking for permission to modify the current procedures to allow for a minimum of three individuals to be solicited, via e-mail, to respond to the requirements of this RFP, rather than all the vendors listed under the associated BSO commodity code.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None – DCFS has encountered a limited number of venues that can supply the services requested.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The adoption event is a family-friendly event scheduled on the National Adoption Finalization Day. An indoor venue that accommodates up to 200 guests with free parking that permits media coverage is required.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>It would delay the process to go through multiple bids</p>	
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		<p>from potential vendors that are not able to meet all of the basic requirements for this event.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>DCFS plans to issue a RFP for these services to vendors who meet the specific requirements only.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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- 7. Public Comment
- 8. Adjournment

**Minutes**

Cuyahoga County Board of Control  
 County Administration Building, 4th Floor  
 June 3, 2013 11:00 A.M.

- 1. Call to Order: The meeting was called to order by County Executive Ed FitzGerald at 11:05 A.M.

Attendees: County Executive Ed FitzGerald  
 Fiscal Officer Wade Steen  
 Councilman Michael Gallagher  
 Councilman Dave Greenspan  
 Councilman Pernel Jones Jr.  
 Director Bonnie Teeuwen  
 Director Lenora Lockett  
 Board of Control Clerk David Merriman

Review and Approval of Minutes –

At the June 3, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted. County Executive Ed FitzGerald made a motion to approve, Pernel Jones Jr., seconded, the minutes were approved as written by unanimous vote.

- 4. Tabled Items

**BC2013-147**

Department of Workforce Development, submitting amendments to contracts and agreements with various providers for Workforce Investment Act In-School and Out-of-School Youth Training for the period 9/1/2011 - 6/30/2013 to change the scope of services, effective 4/1/2013 and for additional funds:

Contracts

- a) No. CE1100660-01 with Baldwin-Wallace College in the amount of \$17,857.00.
- b) No. CE1100667-01 with Guidestone fka Berea Children's Home in the amount of \$100,000.00.

- c) No. CE1100669-01 with Lutheran Metropolitan Ministry in the amount of \$100,000.00.
- d) No. CE1100700-01 with Towards Employment, Incorporated in the amount of \$50,000.00.

Agreements

- e) No. AG1100140-01 with Cuyahoga Community College District in the amount of \$76,000.00.
- f) No. AG1100141-01 with Mayfield City School District in the amount of \$6,143.00.
- g) No. AG1100142-01 with Cuyahoga Community College District in the amount of \$50,000.00.

Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve  
 Disapprove  
 Hold

5. Scheduled Items for Review

**BC2013-155**

Department of Development, requesting approval of an Economic Development Loan to Petrasek Properties, LLC in the amount not-to-exceed \$240,000 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

Funding Source: 100% Cuyahoga County Western Reserve Fund

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve  
 Disapprove  
 Hold

**BC2013-156**

Common Pleas Court/Corrections Planning Board, submitting an amendment to Agreement No. AG1100055-01, 02, 03 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for administration and fiscal agent services for the Dually Diagnosed Offender Intensive Outpatient and Aftercare Program in connection with the FY2012 Community Corrections Act Grant Program for the period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$32,435.00.

Funding Source: 100% by the Ohio Department of Rehabilitation and Correction

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved by unanimous vote.

Approve  
 Disapprove  
 Hold

**BC2013-157**

Office of Procurement & Diversity, recommending an award:

Department of Public Works

a) on RQ26646 and enter into a contract with Joshen Paper and Packaging Co. (11-2) in the amount not-to-exceed \$240,000.00 for chemical supplies for various County buildings for the period 5/1/2013 - 4/30/2015. (Deputy Chief Approval No. DC2013-60 - authority to advertise for bids).

Funding Source: 17% Sewer Funds and 83% General Funds

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved by unanimous vote.

Approve  
 Disapprove  
 Hold

**BC2013-158**

Department of Public Safety and Justice Services/Office of Emergency Management, recommending an award on RQ26274, and enter into a contract with GovDelivery, Inc. in the amount not-to-exceed \$179,990.00 for a Mass Notification System for the period 6/10/2013 - 6/10/2015.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve  
 Disapprove  
 Hold

**BC2013-159**

Department of Public Safety and Justice Services/Office of Emergency Management, recommending an award on RQ26283 and enter into a contract with Identiphoto Company, Ltd. in the amount not-to-exceed \$143,000.00 for Countywide Credentialing System for volunteers and first responders for the period 5/1/2013 - 6/30/2013.

Funding Source: FY 2010 State Homeland Security Grant Program

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve  
 Disapprove  
 Hold

**BC2013-160**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ27063 to Youth Opportunities Unlimited in the amount of \$215,000.00 for youth employment/internship program management services for the period 5/1/2013 - 4/30/2014 ~~z~~. (Deputy Chief Approval No. DC2013-88 - authority to seek proposals.)

Funding Source: Health and Human Services Levy funds

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve  
 Disapprove  
 Hold

**BC2013-161**

Department of Health and Human Services , submitting an amendment to Contract No. CE1100595-01 with Enterprise Community Partners, Inc. for Earned Income Tax Credit, Child and Dependent Care Tax Credit Program services and tax preparation assistance to low and moderate income families for the period 7/1/2011 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds in the amount not-to-exceed \$250,000.00.

Funding Source: 100% by Federal Temporary Assistance to Needy Families Funds.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved by unanimous vote.

Approve  
 Disapprove  
 Hold

**BC2013-162**

Department of Public Works, recommending an award on RQ24426 and enter into a contract with The Superlative Group, Inc. in the amount not-to-exceed \$260,000.00 for consultant services for naming rights and corporate sponsorship marketing program in connection with the Medical Mart/Convention Center project for the period 6/1/2013 - 5/31/2015; (Deputy Chief Approval No. DC2013-135 - authority to seek proposals).

Funding Source: 50% by County Convention Center Fund and 50% by the City of Cleveland.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve

\_\_\_\_ Disapprove  
\_\_\_\_ Hold

6. Other Business - David Merriman announced that he will not be in attendance at the June 10<sup>th</sup> Board meeting. The meeting will be coordinated by Andria Richardson and Richard Opre.
7. Public Comment – There was no public comment.
8. Adjournment – Ed FitzGerald made a motion to adjourn, Michael Gallagher seconded, the meeting was adjourned without objection at 11:25 A.M.

#### Tabled Items

##### **BC2013-52**

The Department of Information Technology submitting an RFP exemption and a contract with Ricoh USA, Inc. in the amount not-to-exceed \$158,517.00 for 4100 Printer maintenance service of IBM Printer Products for the period 12/1/12 - 11/30/15.

A. The Department of Information Technology submitting a contract with Ricoh USA, Inc. in the amount not-to-exceed \$158,517.00 for 4100 Printer maintenance service of IBM Printer Products for the period 12/1/12 - 11/30/15.

B. The project is an OPD approved State Term Vendor.

C. Ricoh USA, Inc.  
70 Valley Stream Parkway  
Malvern, PA 19355  
Kelly Cooley

D. The project reoccurs annually.

E. The project is funded 100% by the General Fund.

#### New Items for Review

##### **BC2013-163**

###### A. SCOPE OF WORK SUMMARY

Department of Public Works is requesting an amendment to with JPMC 2001-A Southgate, LLC located at Southgate USA Shopping Center for the Southgate Neighborhood Family Service Center/Maple Heights to modify the existing lease to the change the terms, effective 6/1/2012, and for additional funds in the amount of \$127,476.00 to accommodate the Appraisal Division of the Fiscal Officer.

This Amendment to assign the SG USA LTD interest to JPMC 2001-A Southgate, LLC c/o Capital Services, Inc., and to change the scope of services, transferring use of certain Expansion Space (approx. 14,164 sq. ft.) previously used by Workforce Development to use by the Fiscal Officer, Appraisal Division for the time frame 6/1/2012 - 5/31/2014 and for additional funds in the amount not-to-exceed \$127,476.00 (\$63,738.00 per year/\$4.50 per square foot).

The Appraisal Division currently is headquartered in 3,836 sq. feet of space of the 14,164 sq. feet of what was the Workforce Development Expansion Space portion of the Southgate NFSC. The Appraisal office needs additional space to ramp up for the reappraisal process. Workforce Development has left this space which was utilized in conjunction with CVS training due to its own program reasons. Price negotiations was a reduction in rent.

**Term:**

The Lease Term is for two (2) years; commencing June 1, 2012 and expiring May 31, 2014 with two, one year renewal options. The lease may be terminated with 90 days notice after the first year of the Term. The rent shall be paid in equal monthly installments of \$5,311.50, annual payments of \$63,738.00 and for the entire two (2) year term \$127,476.00.

**B. PROCUREMENT**

**\*\*OPD has reviewed this item and determined that it is ok to process in accordance with county policies/procedures/ordinances.**

The procurement method was by RQ #0954.

**C. CONTRACTOR AND PROJECT INFORMATION**

JPMC - 2001, Southgate LLC  
20950 Libby Road  
Maple Heights, Ohio 44137

**Primary Ownership:** David Torok, Property Manager  
Council District: 7

Vendor is registered with IG's office on 7/25/2012.

The payments will be made monthly to the Landlord by invoice.

**D. PROJECT STATUS & PLANNING**

This lease of space will be in place for two (2) years, unless terminated sooner under provisions of the lease. No further action steps are needed or required at this time.

**Total Amount Requested:** \$127,476.00

**Funding:**

Fiscal Officer Appraisal Division - State Appraisal Funds

**BC2013-164**

The Department of Information Technology, submitting an amendment to Contract No. CE1200477 with Unify Solutions, Inc. for staff assistance in SAP Application Development, Configuration Development and ancillary development services extending the contract for twenty four months from 7/2/12 to 7/1/13 to 7/1/15 and for additional funds in the amount of not-to-exceed \$420,000.00.

A. The Department of Information Technology, submitting an amendment to Contract No. CE1200477

with Unify Solutions, Inc. for staff assistance in SAP Application Development, Configuration Development and ancillary development services extending the contract for twenty four months from 7/2/12 to 7/1/13 to 7/1/15 and for additional funds in the amount of not-to-exceed \$420,000.00

B. The procurement method for this project: RFP 23233. Initial two (2) year Professional AP services contract with up to three (3) one (1) year renewal options at the County's discretion.

C. Unify Solutions, Inc.

4 West Rolling Crossroads  
Suite #9  
Catonsville, MD 21228  
Krishna Reddy

D. The project's term has already begun.

E. The project is funded 100% by the General Fund.

### **BC2013-165**

Title: OPD 2013 Amendment to CE11100368 with Staples for Office Supplies (RQ20516)

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of a Contract Amendment with Staples Contract & Commercial, Inc., to extend the contract term from July 1, 2011 through June 30, 2013 to July 1, 2011 through September 30, 2013, with additional funds of \$210,000.00. There is no change in scope.
2. The primary goal of the contract is for the furnishing and delivering of office supplies to various county departments.

B. Procurement

1. The procurement method for the contract was Cooperative Purchasing Agreement using the current state contract.

C. Contractor and Project Information

1. Staples Contract & Commercial, Inc.  
500 Staples Drive  
Framingham, MA 01702
2. The Chairman of the Board and CEO for the vendor is Ronald Sargent.
3. There is no County Council representation, as the vendor is out-of-state.

D. Project Status and Planning

1. This contract reoccurs every 2 to 3 years.
2. This contract is being extended so we can work with a new vendor in submitting an award, that will need to be approved by County Council, and set up user accounts and finalize the contract and orderable items.

E. Funding

1. The project is funded 100% by the General Fund (for this amendment).
2. The schedule of payments is monthly.

**BC2013-166**

1. Office of Procurement and Diversity requesting approval of an award recommendation with Life Technologies Corporation in the amount of \$190,348.92. This is a one-time purchase.
2. The primary goal of the project is for the Medical Examiner's Office to purchase (1) AB3500 Genetic Analyzer HID, (1) AB9700 PCR System and (5) GeneMapper IDX licenses. These instruments and licenses will assist the department with the increasing rape kit case load to better service the citizens of Cuyahoga County as well as local police departments.

**B. Procurement**

1. The procurement method for this project was a Sole Source purchase. The total value of the purchase is \$190,348.92.
2. The Public Notice, Intent to Purchase from a Sole Source Provider was posted on OPD's website from April 17, 2013 through April 23, 2013.
3. The proposed sole source received a Sole Source Exemption on May 6, 2013, CPB2013-325.

**C. Contractor and Project Information**

1. Life Technologies Corporation  
5791 Van Allen Way  
Carlsbad, CA 92008
2. a. The CEO for the vendor is Gregory T. Lucier.  
b. The vendor completed the required Vendor Registration process on

**D. Project Status and Planning**

1. The project is a one-time purchase.

**E. Funding**

1. The project is funded 100% by the Gruttadauria Fund.
2. The schedule of payment is by invoice.

**BC2013-167**

1. The Office of Procurement and Diversity requesting approval of an award recommendation with Motorola Solutions, Inc. for the anticipated cost of \$158,822.30. This is a one-time purchase.
2. The primary goals are to purchase additional radios and chargers that were chosen and purchased after a formal bid process was completed in 2012. The radios will be used by municipalities throughout Cuyahoga County that are migrating to a P25 compliant 700/800 MHz Communications System.

## **B. Procurement**

1. The procurement method for this project is an RFP Exemption. The total value of this award recommendation will not exceed \$158,822.30.
2. There was a formal bid process that was completed in 2012. The award was made to Motorola Solutions, Inc. The pricing of this award recommendation is consistent with the 2012 bid and is lower than State Term Schedule.
3. The proposed award recommendation is scheduled for approval along with the award recommendation.

## **C. Contractor and Project Information**

1. Motorola Solutions, Inc.  
1303 E. Algonquin Road  
Schaumburg, Illinois 60196
- 2a. The CEO for the vendor is Greg Brown.
- 2b. The vendor completed the required Vendor Registration process on December 6, 2011, IG #12-1952.

## **D. Project Status and Planning**

1. The project is a one-time purchase.

## **E. Funding**

1. The project is funded by the FY 10 Urban Area Security Initiative Funds and the FY 10 State Homeland Security Program.
2. The schedule of payments is by invoice.

## **BC2013-168**

### **A. Scope of Work Summary**

1. Juvenile Court is requesting the approval of an amendment to the contract with BI Incorporated for Electronic Monitoring Services for the time period of January 1, 2012 to December 31, 2013, to increase the funds in the amount of \$247,500.00, for a new not-to-exceed amount of \$495,000.00. This amendment will also extend the technician hours for the Home Detention Unit. The vendor currently provides a technician during the hours of 1:00 p.m. through 4:00 p.m. The contract is hereby amended to allow for technicians to be present within the Home Detention Unit during the hours of 10:00 a.m. through 6:00 p.m. The new technician hours will be in effect as of July 1, 2013.
2. The primary goal of the project is to provide electronic monitoring services to Home Detention and Probation Court youth.
3. N/A.

**B. Procurement**

1. The procurement method for this project was a RFP (#21512). The total value of this project was \$247,500.00.
2. The RFP was closed on December 28, 2011. There was a 5% SBE participation goal along with this RFP.
3. There were four (4) proposals received, however, one (1) proposal was deemed non-responsive by the Department of Procurement & Diversity. The three (3) remaining proposals were reviewed and independently scored by Court staff. One (1) vendor was recommended for a contract.

**C. Contractor and Project Information**

1. BI Incorporated  
6400 Lookout Road  
Boulder, Colorado 80301  
Council District: N/A
2. The owner of BI Incorporated is the GEO Group, Inc. The Assistant Controller of BI Incorporated is Michael Pharris.
- 3.a. The location of the project is 9300 Quincy Avenue, Cleveland, Ohio 44106 and also at various county-wide satellite probation offices.
- 3.b. The project is located in Council District 8.

**D. Project Status and Planning**

1. This project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

**E. Funding**

1. The project is 100% funded by General Funds.
2. The schedule of payments is monthly, by invoice.
3. This project is an amendment to a contract. This amendment will increase the funds in the amount of \$247,500.00 and it is the first amendment to the contract. This amendment will also extend the technician hours for the Home Detention Unit. The vendor currently provides a technician during the hours of 1:00 p.m. through 4:00 p.m. The contract is hereby amended to allow for technicians to be present within the Home Detention Unit during the hours of 10:00 a.m. through 6:00 p.m. The new technician hours will be in effect as of July 1, 2013.

**BC2013-169**

Title: Public Safety & Justice Services; 2013-2015; CDI-Infrastructure, LLC dba L.R. Kimball; Contract Project Management Services for Next Generation 9-1-1 Enhancement and Consolidation Planning Efforts; Cuyahoga County

**A. Scope of Work Summary**

1. Public Safety & Justice Services requesting approval of a contract with CDI-Infrastructure, LLC dba L.R. Kimball, for the anticipated cost of \$410,740.00. The anticipated start-completion dates are June 1, 2013 – May 31, 2015.

2. The primary goals of the project are (list 2 to 3 goals).

1. Provide the lead project management functions on behalf of the County in implementation of its NG9-1-1 equipment, specifically the contract entered into with Emergency CallWorks, Inc. (ECW) and AT&T.
2. This includes oversight of contractual, Statement of Work and Service and Support Requirements being provided.
3. Serve as liaison with all Public Safety Answering Points (PSAPs) to include site assessments.

3. The project is mandated by Federal and State Legislation (in progress) (Ohio Revised Code 5507).

#### B. Procurement

1. The procurement method for this project was (Justification for Other than Full and Open Competition – State Contract Purchase 534253). The total value of is (\$410,740.00).

2. The proposed (contract) received a Justification for Other Than Full and Open Competition – State Contract Purchase) exemption on (05/15/2013). The approval letter is attached for review.

#### C. Contractor and Project Information

1. The address of all vendors and/or contractors is (provide the full address in the following format):

CDI-Infrastructure, LLC dba L.R. Kimball

615 West Highland Avenue

Ebensburg, PA 15931

2. The (Sr. Consultant) for the contractor/vendor is (Mark Holmes)

3.a The address or location of the project is: Cuyahoga County Public Safety Answering Points

#### D. Project Status and Planning

1. The project (new).

2. The project is on a critical action path because it will be mandated that the Next Generation 9-1-1 System that is being implemented in Cuyahoga County (under RFP #26143 potential contract awards to Emergency CallWorks and AT&T) be integrated with the ESINet. Therefore, it is in the best interest of the County to work with a project manager that has the most in-depth knowledge, experience and understanding of the two efforts in order to ensure compliance with future legislation that will be mandating the integration of the two.

#### E. Funding

1. The project is funded (100% by the 9-1-1 Wireless Government Assistance Fund).

2. The schedule of payments is (by invoice.)

6. Other Business

**BC2013-170**

**(See Item Details above)**