

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 July 1, 2013 11:00 A.M.

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items
5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-184	Department of Public Works	Submitting an amendment to Contract No. CE1000462-01, 02, 03 with The Brewer-Garrett Company for implementation of energy conservation measures in various County buildings in accordance with Ohio Revised Code Section 307.041 and American Recovery and Reinvestment Act of 2009 reporting requirements for the period 7/1/2010 - 6/30/2020 to change the scope of services, effective 6/20/2013 and for additional funds in the amount of \$414,060.00. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-185	Department of Public Works	Submitting an amendment to Contract No. CE1000435-02 with Honeywell International Inc. dba Honeywell Building Solutions for maintenance on the Jail II Life Safety and Security System for the period 5/1/2010 - 4/30/2013 to extend the time period to 10/31/2013 and for additional funds in the amount of \$53,494.00. Funding Source: 100% Internal Service Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-186	Department of Public Works	Recommending an award on RFQ25983 and enter into a contract with R.E. Warner & Associates, Inc. in the amount not-to-exceed \$150,000.00 for general architectural/engineering services for the period 7/1/2013 - 6/30/2016. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-187	Department of Public Works	Recommending an award on RQ26579 and enter into a contract with Vocon Partners LLC in the amount not-to-exceed \$165,000.00 for professional design services for a multi- agency County building space study. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

BC2013-188	Department of Information Technology	<p>Recommending an award on RQ27471 and enter into a contract with Endicott Microfilm, Inc. in the amount not-to-exceed \$127,855.00 for maintenance on Kodak scanners for various County departments for the period 7/1/2013 - 6/30/2014.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2013-189	Common Pleas Court	<p>Corrections Planning Board, submitting a contract with Cleveland Municipal Court in the amount not-to-exceed \$218,360.00 for the Domestic Intervention, Education and Training Program for the period 7/1/2013 - 6/30/2014.</p> <p>Funding Source: 100% Ohio Department of Rehabilitation and Corrections FY2014 Community Correction Act grant funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2013-190	Juvenile Court	<p>Submitting amendments to contracts with various providers for Functional Family Therapy services for the period 1/1/2013 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds:</p> <p>A) No. CE1300025-01 with Catholic Charities Corporation fka Catholic Charities Services Corporation dba Parmadale Family Services, Inc. in the amount not-to-exceed \$75,000.00.</p> <p>B) No. CE1300026-01 with Guidestone in the amount not-to-exceed \$65,000.00.</p> <p>Funding Source: 100% funded by RECLAIM Ohio Grant Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2013-191	Department of Health and Human Services	<p>Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1300099-01 with Lutheran Metropolitan Ministry for emergency shelter services for homeless men located at 2100 Lakeside Avenue, Cleveland, for the period 1/1/2013 - 12/31/2013 for additional funds in the amount of \$26,785.00.</p> <p>Funding Source: 100% Health & Human Services Levy funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold</p>
BC2013-192	Department of Health and Human Services	<p>Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1200657-01 with Stella Maris, Inc. for shelter, alcohol and drug treatment services for homeless men for the period 11/1/2012 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds in the amount of \$195,000.00.</p>	

		Funding Source: Funding Source: 100% Health & Human Services Levy funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-193	Department of Health and Human Services	Office of Re-entry, submitting an amendment to Contract No. CE1300001-01 with Orianna House, Inc. for operation of the North Star Neighborhood Reentry Resource Center for the period 1/1/2013 - 12/31/2015 to change the scope of services, effective 7/1/2013 and for additional funds in the amount of \$80,000.00. Funding Source: 100% Health & Human Services Levy funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-194	Department of Health and Human Services	Office of Re-entry, requesting approval to apply for and accept grant funds from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$750,000.00 for planning and implementation for the FY2013 Second Chance Act Adult Offender Reentry Demonstration Program for the period 10/1/2013 - 9/30/2014. Funding Source: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

Item	Requestor	Description	Board Action
BC2013-195	Department of Information Technology	<p>Requesting approval of an alternate procurement process on RQ27665, which will result in an award recommendation to Insight Public Sector in the amount of \$348,680.29 for the purchase of 6-Kodak i5200 scanners and 14 Kodak Capture Pro Software Assurance Group E and F licences (Ordinance No. 02011-0044 Section 4.4(b)).</p> <p>Funding Source: General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) (6) Kodak i5200 Scanners with 1 year of extended warranty; (9) Kodak Capture Pro Software Group E, includes 1 year of software assurance; (5) Kodak Capture Pro SW Network Addition Group F, includes 1 year of software assurance</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter</p>	

		<p>original contracted amount and additional amount, if any) Total amount will not exceed \$348,680.29. The Fiscal Office will be using their primary/general index code to fund this project.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) These scanners are under the 534242 State Term Schedule Number.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Endicott Microfilm, Inc., Insight Public Sector, MNJ Technologies, MCPC, SHI, and CDW were all evaluated.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? These devices and software will be used to scan the 10 year backlog of items for the Clerk of Courts. These scanners are recommended for the volume of this project. Other models were analyzed but wouldn't be beneficial to the County in the long run. Insight was the state term vendor.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. This was competitively bid on. Six vendors were asked to quote on these scanners.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The County needs to continue giving multiple vendors an opportunity on County business.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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- 7. Public Comment
- 8. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
June 24, 2013 11:00 A.M.

- 1. Call to Order: The meeting was called to order by County Executive Ed FitzGerald at 11:06 A.M.

Attendees: County Executive Ed FitzGerald
Councilman Michael Gallagher
Councilman Pernel Jones Jr.
Fiscal Officer Wade Steen
Councilman Dave Greenspan
Director Bonnie Teeuwen
Richard Opre - Alternate
Board of Control Clerk David Merriman

Director Lenora Lockett was unavailable.

Review and Approval of Minutes –

At the June 24, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted. County Executive Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written by majority vote. Richard Opre abstained.

5. New Items for Review

BC2013-177

Department of Public Works, recommending an award on RQ25982 and enter into a contract with Professional Service Industries, Inc. in the amount not-to-exceed \$250,000.00 for construction material testing services for the period 7/1/2013 - 6/30/2016.

Funding Source: 100% \$7.50 Funds (Road Improvement-Permissive)

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-178

Common Pleas Court/Corrections Planning Board, submitting an amendment to Agreement No. AG1200034-03, 06 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for residential substance abuse treatment services for the period 1/1/2012 - 12/31/2014 for additional funds in the amount of \$300,135.00.

Funding Source: 87% by HHS Levy (\$513,465.00) and 13% by Community Corrections Act Grant Funds (\$80,000.00). For the 1st and 2nd year of the contract only there is additional funding in the amount of \$418,135. (\$135,135 is from the Ohio Department of Rehabilitation and Correction Probation Improvement grant funds, \$83,000 TASC Medicaid Funds and \$200,000 from the Probation Department General Fund).

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-179

Common Pleas Court/Corrections Planning Board, submitting an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$174,345.00 for intensive out-patient substance abuse treatment services for offenders in the Early Intervention Program in connection with the FY2013 Community Corrections Act Grant Program for the period 7/1/2013 - 6/30/2014.

Funding Source: 100% Ohio Department of Rehabilitation and Correction Community Based Corrections subsidy grant funds.

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-180

Common Pleas Court/Corrections Planning Board, recommending an award on RQ27755 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$109,500.00 for administration and fiscal agent services for the Dually Diagnosed Offender Intensive Outpatient and Aftercare Program for the period 7/1/2013 - 6/30/2014.

Funding Source: 100% by Ohio Department of Rehabilitation and Correction Community Based Corrections subsidy grant funds.

Ed FitzGerald made a motion to approve, Wade Steen, seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-181

Juvenile Court, submitting an amendment to Contract No. CE1000723-02 with Applewood Centers Inc. for the Multi-Systemic Therapy and Multi-Systemic Therapy - Problem Sexual Behavior Programs for the period 7/1/2010 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds in the amount of \$432,984.31.

Funding Source: 100% State grant funds (RECLAIM Ohio).

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-182

Juvenile Court, submitting amendments to contracts with various providers for evidence-based anger management group therapy services for the period 12/1/2012 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds:

A) No. CE1200677-01 with Catholic Charities Corporation fka Catholic Charities Services Corporation dba Parmadale Family Services, Inc. in the amount not-to-exceed \$59,062.50.

B) No. CE1200678-01 with Guidestone in the amount not-to-exceed \$19,687.50.

Funding Source: 100% State grant funds (RECLAIM Ohio).

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

6. Other Business

BC2013-183

Department of Health and Human Services/Division of Children and Family Services, requesting approval of an alternative procurement process for respite services for agency licensed Foster parents in the amount not-to-exceed \$210,000.00 (Ordinance No. O2011-0044 Section 4.4.(b)(16)).

Funding Source: 100% Health and Human Services Levy Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Cuyahoga County Division of Children and Family Services (DCFS) is requesting authorization to fund respite services for agency-licensed foster parents. DCFS seeks to embed formal respite services into its foster care programming as a supplemental support to foster parents.

Respite will provide foster parents the opportunity to have planned breaks from the challenges and stressors of foster parenting. The agency anticipates respite support will positively impact placement stability within the DCFS foster care network and foster parent retention.

DCFS will not have a direct role in procurement of respite services. Foster parents will be responsible for identifying their respite provider and arranging the service. DCFS will reimburse foster parents for payment rendered to the respite provider. DCFS will not be contracting with any respite providers.

Respite will be provided by licensed foster parents and/or agency approved non-licensed individuals who have completed a screening/assessment process. Foster parents will be responsible for identifying and paying the respite caregiver. DCFS will reimburse the foster caregiver for payment rendered.

The focus will be to provide this service to foster families licensed through DCFS. It will support foster parents by giving them the opportunity to have planned breaks from parenting. Respite care will be made available to every child placed in a DCFS foster home. Foster parents will be eligible for 2 days of respite care per month or a maximum of 24 days of respite care per child per calendar year. A child must be in the foster home for least 30 days for the foster parent to be eligible to receive respite.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Breakdown: \$25.00 per day/ per child @ 24 days per calendar year = \$600 per child/per year based on an average daily census of 350 youth.

The total dollar amount to be paid to foster parents to reimburse their expenditure for respite services is \$210,000.00.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

DCFS will not have a direct role in procurement of respite services. Foster parents will be responsible for identifying their respite provider and arranging the service. DCFS will reimburse foster parents for payment rendered to the respite provider.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

No other vendors were evaluated. DCFS will not have a direct role in procurement of respite services. Foster parents will be responsible for identifying their respite provider and arranging the service. DCFS will reimburse foster parents for payment rendered to the respite provider.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

All contracted network providers provide respite care to their foster parents as a support. Respite support has never been embedded in DCFS' foster care programming. DCFS is seeking to move forward with efforts to strengthen, invest and to embed formal respite services into foster care programming as a supplemental support to foster parents.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

It will negatively impact placement stability within the DCFS foster care network.

without this type of support. Without providing foster parents the opportunity to have planned breaks this could cause more stress and burnout.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

DCFS will not have a direct role in the procurement of respite services. On an individual basis foster parents will have direct responsibility for identifying the respite provider of their choice and arranging the service. DCFS will reimburse foster parents for payment rendered to the respite provider.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.

8. Adjournment – Ed FitzGerald made a motion to adjourn, Michael Gallagher seconded, the meeting was adjourned without objection at 11:18 A.M.

5. New Items for Review

BC2013-184

A. Scope of Work Summary

1. Department of Public Works requesting approval of an amendment with the Brewer-Garrett Company for the anticipated cost of \$414,060.00.

2. The primary goals of the project are to provide energy conservation measures for various County owned buildings. The purpose of this amendment is to provide more comprehensive energy management and building related capital improvement services to reduce the County utility cost throughout the duration of the original 10 year contract at the following buildings: Virgil Brown, Jan Edna Hunter, and Board of Elections.

B. Procurement

1. The procurement method for this project was RFP.

2. The RFP closed on November 13, 2009. There is a SBE participation goal of 30%.

C. Contractor and Project Information

1. The address of the vendor is :

The Brewer-Garrett Company
6800 Eastland Road
Middleburg Heights, OH 44130

D. Project Status and Planning

1. The project is an extension of the existing project.

E. Funding

1. This contract is funded with General Funds.

2. The schedule of payments is by invoice.

3. The project is an amendment to a contract. This amendment changes the scope and value.

PURPOSE /OUTCOME – PRINCIPAL OWNER(S)

The improvements will include but are not limited to the following:

a. reduction in specific fuel consumptions (electric, natural gas, chilled water, steam, water, sewer).

b. Energy savings from specific energy conservation measures, with annual reductions in specific energy units.

c. Greenhouse gas emission reductions in ton (CO2 equivalents) for methane, carbon, sulfur dioxide, nitrogen oxide and carbon monoxide.

BC2013-185

A. Scope of Work Summary

1) The Department of Public Works is submitting a request for justification for other than full and open competition to amend approved resolution 103017 to Honeywell International Inc. in the amount \$53,494.00 (including \$5,000.00 Critical Stock Allowance), for the maintenance, repair and parts replacement for the Jail II Life/Safety Security System, extending Contract Term: 6 months May 1, 2013 - October 31, 2013. JUSTIFICATION Attached. 2) The primary goals of the project are to assure the life/safety for the occupants/visitors/employees in Jail II of the Justice Center and to be in compliance with the National Fire Protection Agency (NFPA). **OPD review (5-29-13). OK to process as RFP Exemption for the Contracts and Purchasing Board approval.

B. Procurement

1) The procurement method for this project is and was a sole source provider. The original contract amount is \$283,438.00 + Amendment amount of \$53,494.00 (critical Stock Allowance included) 2) The SBE goal was set at 0% by OPD.

C. Contractor and Project Information

Honeywell International Inc.

101 Columbia Road

Morristown, New Jersey 07960-1057

Brenna Mazanek, Account Representative, 216-459-6073

brenna.mazanek@honeywell.com

Council District: N/A

Location of Project:

Cuyahoga County Jail II

1215 West 3rd Street

Cleveland, Ohio 44113

D. Project Status and Planning

1) The project is an extension of the existing project. 2) The project is on a critical action path due to the

importance of this life/safety contract. 3) The new contract is scheduled to start November 1, 2013 with the Department of Public works preparing a RFB. The amended contract needs a signature in ink ASAP.

E. Funding

Will be submitting a contract amendment with Honeywell International Inc.

1) The project is funded 100% Internal Service Fund. 2) the schedule of payments is monthly by invoice.

5/1/13-10/31/13 - \$48,494.00 + \$5,000.00 Critical Stock Allowance

Total amendment amount \$53,494.00

SCHEDULE OF COMPLETION:

5/22/13 TAC Approval
6/03/13 Items approved in Novus
6/10/13 Contracts and Purchasing/Deputy Chief of Staff Approval
6/17/13 1st Advertisement
6/24/13 2nd Advertisement
6/25/13 Pre-Bid/Walk-thru
7/08/13 Proposal Due/Bid Closes
7/12/13 OPD has reviewed Bid Tabs/Administrative
7/15/13 PW Group meets to review and make recommendation
7/15/13 Contracts and forms to selected vendor
8/15/13 Signed contracts and forms entered into NOVUS
9/16/13 County Council to process through their process
9/16/13 DPW can authorize contract

BC2013-186

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with R.E Warner & Associates, Inc. for the not-to-exceed cost of \$150,000.00 for General Architectural-Engineering Services.

2. The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. As a result of our effort to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address "peaks" in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these "peaks" in staffing needs, this office has instituted the use of a consulting engineering firm to provide General Architectural-Engineering-Services.

3. N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of this contract not to exceed \$150,000.00

2. The RFQ was closed on February 5, 2013. The SBE goal on this RFQ was 30%.

3. There were 11 pre-proposals submitted for review, 2 consultants were selected.

C. Contractor and Project Information

1. The address of the vendor is:
R.E Warner & Associates, Inc.
LA Office Plaza @ LA Center, Suite 200
25777 Detroit Road
Westlake, Ohio 44145

Council District (N/A)

2. The list of Principal Owners is available.

3. a. The address of the project could be throughout Cuyahoga County depending on the task assigned and the County owned facility.

3. b. The project could be located in all Council Districts depending on the tasks assigned and the County owned facility.

D. Project Status and Planning

1. These services reoccur annually, with a new RFQ being issued each year.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is by invoice.
3. N/A

BC2013-187

1. Department of Public Works requesting award and approval of a contract with the Vocon Partners LLC for the not-to-exceed cost of \$165,000.00. The anticipated start-completion dates are July 2013 - June 2014, but should not be referenced in the agreements since this is an professional design services agreement.
2. The primary goal of the project is to inventory and catalog various Cuyahoga County buildings. The information gathered is used to determine the value of space occupied by various County departments within the buildings.
3. N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$165,000.00
2. The RFQ was closed on March 27, 2013. There is a 30% SBE goal on this RFQ.
3. There were 4 proposals submitted for review, 1 proposal approved.

C. Contractor and Project Information

1. The address of the vendor is:
Vocon Partners LLC

3142 Prospect Avenue
Cleveland, OH 44115
Council District 7

2. A listing of the board of directors for Vocon Partners LLC is: Deborah V. Donley & Paul M. Voinovich.

3. a. The location of the project is various county buildings including:

Property Name	Property Address
Jane Edna Hunter Building	3955 Euclid Avenue
Virgil E. Brown Building	1641/1642 Payne Avenue
Juvenile Justice Center	9300 Quincy Avenue
Public Works Central Services	1642 Lakeside Avenue
Metzenbaum Children's Center	3343 Community College Avenue
Cuyahoga County Court House	1 Lakeside Avenue
Superior Auto Title Building	1261 Superior Avenue
Courthouse Square	310 Lakeside Avenue
Marion Building	1276 West 3rd Street

3. b. The project is located in Council District 7.

D. Project Status and Planning

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded by the County
2. The schedule of payments is by invoice.
3. N/A

BC2013-188

The Department of Information Technology submitting a contract with Endicott Microfilm, Inc. in the amount not-to-exceed \$127,855.00 for County wide maintenance of Kodak scanners for the period 7/1/13 - 6/30/14.

A. The Department of Information Technology submitting a contract with Endicott Microfilm, Inc. in the amount not-to-exceed \$127,855.00 for County wide maintenance of Kodak scanners for the period 7/1/13 - 6/30/14.

B. The vendor was the lowest bidder.

C. Endicott Microfilm, Inc.
642 High Street
Hamilton, Ohio 45011
Zandy Hood

D. The project reoccurs annually.

E. The project is funded 100% by the General Fund. IT601021 0263

BC2013-189

Title: Common Pleas Court Corrections Planning Board/2013/Cleveland Municipal Court/Contract/Domestic Intervention, Education and Training Program

A. Scope of Work Summary

Submitting a contract with Cleveland Municipal Court in the amount not-to-exceed \$218,360.00 for professional services to the Community Correction Act Domestic Violence grant for offenders mandated by court order to receive domestic violence education for the period July 1, 2013 through June 30, 2014 (FY 2014).

1. Common Pleas Court Corrections Planning Board requesting approval of a contract with Cleveland Municipal Court for the anticipated cost not-to-exceed \$218,360.00. The anticipated start-completion dates are 07/01/2013- 06/30/2014.

2. The primary goals of the project are (list 2 to 3 goals).

a.To reduce domestic violence

b.To ensure collaboration with the justice system, human service providers and shelters to end violence

c.To assure safety of the partners of participants in the program

d.To teach offenders alternatives to abuse behavior

B. Procurement

3. The proposed contract is with another political subdivision and in prior contracts periods was exempt from competitive bidding. The award to Cleveland Municipal Court is made pursuant to Ohio Revised Code 307.86 (C).

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Cleveland Municipal Court

1200 Ontario Street

Cleveland, Ohio 44113

Council District Downtown

2. The Hon. Ronald B. Adrine is the Presiding and Administrative Judge for the contractor.

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by the Ohio Department of Rehabilitation and Corrections FY2014 Community Correction Act grant funding.

2. The schedule of payments is monthly by invoice.

BC2013-190

A. Scope of Work Summary

1. Juvenile Court is requesting the approval of contract amendments for the Functional Family Therapy contracts with Catholic Charities Corporation fka Catholic Charities Services dba Parmadale and Guidestone to extend the time period of the contracts through June 30, 2014 and to increase the not-to-exceed amounts as listed below:

- a. **CE1300025** Catholic Charities Corporation fka Catholic Charities Services dba Parmadale for an increase in the amount of \$75,000.00, which changes the not-to-exceed amount of the contract from \$75,000.00 to \$150,000.00.
- b. **CE1300026** Guidestone for an increase in the amount of \$65,000.00, which changes the not-to-exceed amount of the contract from \$65,000.00 to \$130,000.00.

2. The primary goal of the project is to provide evidenced-based, in-home counseling services to at-risk youth and their families.

3. N/A.

B. Procurement

1. The procurement method for this project was a RFP (#24071). The total value of the RFP was \$140,000.00.

2. The RFP was closed on July 31, 2012. There was no SBE goal.

3. There were three (3) proposals submitted to OPD and all three (3) proposals were reviewed by the Court. Out of the three (3) proposals reviewed, it was recommended that the Court contract with two (2) vendors for this service.

C. Contractor and Project Information

1. The address (es) of all vendors and/or contractors is:

- (a) Catholic Charities Corporation fka Catholic Charities Services dba Parmadale
6753 State Road
Parma, Ohio 44137
Council District: 4
- (b) Guidestone
202 East Bagley Road
Berea, Ohio 44017

Council District: 5

2. Catholic Charities Corporation fka Catholic Charities Services dba Parmadale is a corporation not-for-profit and their Executive Director is Maureen Dee. Guidestone is a corporation not-for-profit and their President and CEO is Richard Frank.

3.a. The address or location of the project will be throughout Cuyahoga County in the homes of the youth and families.

3.b. The project is located in various Council Districts.

D. Project Status and Planning

1. This project is fairly new to the Court, and will be renewed annually.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is 100% funded by RECLAIM Ohio Grant Funds.

2. The schedule of payments is monthly, by invoice.

3. This project is an amendment to contracts. This is the first amendment to these contracts. This amendment will extend the time period of the contracts through June 30, 2014 and will also increase the not-to-exceed amounts as listed below:

- a. **CE1300025** Catholic Charities Corporation fka Catholic Charities Services dba Parmadale for an increase in the amount of \$75,000.00, which changes the not-to-exceed amount of the contract from \$75,000.00 to \$150,000.00.
- b. **CE1300026** Guidestone for an increase in the amount of \$65,000.00, which changes the not-to-exceed amount of the contract from \$65,000.00 to \$130,000.00.

BC2013-191

Submitting an amendment to CE1300099-01 with Lutheran Metropolitan Ministry (LMM) for managing overflow shelter for families during the summer months; no change in contract term; for additional funds in the amount of \$ 26,785.00.

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of an Amendment to Contract CE1300099-01 with Lutheran Metropolitan Ministry (LMM) for additional funds in the amount of \$26,785.00.

2. The additional funds will compensate LMM for a) coordinating with Coordinated Assessment & Intake (CA/I) to b) transport families to, and oversee, temporary, one night shelter for families not able to be accommodated within a family shelter; c) Emergency overflow shelter will be accessed on an 'as needed only basis' with the objective to eliminate the use of costly hotel space on an emergency basis.

3. N/A

B. Procurement

1. Contract CE1300099-01 was awarded based on an RFP process; RQ22383.

2. N/A

3. Award was approved by County Council on 5/14/12; CON2012-43.

C. Contractor and Project Information

1. Lutheran Metropolitan Ministry
1468 W. 25th Street
Cleveland, OH 44113
Council District #7
2. Carol Fredrich is the Executive Director of LMM.
3. N/A
4. N/A

D. Project Status and Planning

1. Accommodating winter overflow shelter needs for single men has been an annual activity of the Continuum of Care. Meeting Family Overflow shelter needs during the summer months has emerged as a need over the past two summers and is related to the implementation of Coordinated Assessment & Intake.
2. N/A
3. and 4. The project is on a critical path because the increase demand for family shelter space has begun. The arrangements to respond to the increase were only worked out in the final weeks of May. The Justification for a contract amendment and contract have been submitted as quickly as possible once the terms of the agreement were worked out with all the parties.
5. N/A

E. Funding

1. The Contract Amendment is funded 100% by the General Fund, Health & Human Services Levy.
2. The payments are made on a monthly, reimbursement basis.
3. The Contract being amended is CE1300099-01. The amendment provides additional funds in the amount of \$26,785.00 for managing overflow shelter services for homeless families during the summer months; no change in term of contract. This is the first amendment to contract CE 1300099-01.

BC2013-192

Office of Homeless Services, submitting an amendment to Contract No. CE1200657-01 with Stella Maris, Inc. for shelter and services for homeless men, for the period 11/01/2012- 6/30/2013 to extend the time period to 6/30/2014 and for additional funds in the amount of \$195,000.00.

A. Scope of Work Summary

1. OHS requesting approval of **an amendment to Contract CE1200657-01 with Stella Maris, Inc.**, extending the time period from 11/01/12 - 6/30/13 through 6/30/14 and adding \$195,000.00 to the contract amount.
2. The primary goals of the project are **a)** to provide shelter to 20 homeless, indigent, chemically addicted men, referred by Coordinated Assessment and Intake, at a point in time; **b)** to provide intensive alcohol and drug treatment services on an outpatient basis to the clients; and **c)** promote stable housing and employment for persons leaving the program.

3.N/A

B. Procurement

- 1.The procurement method for this award recommendation was an RFP. The value of the RFP was \$195,000.
2. RFP 25619 closed on 10/02/12. There were no SBE or DBE participation goals.

3. Over 35 copies of the RFP were mailed to non profit providers of shelter and/or AOD treatment services, as well as being posted on the OPD website. Only one (1) bid was submitted in response. This bid was reviewed and scored 91/100 possible points.

C. Contractor and Project Information

1. The Contractor for this project is
Stella Maris, Inc.
1320 Washington Avenue
Cleveland, OH 44113
Council District # 7
2. Dennis Madden is the Executive Director.
3. See #1 above.

D. Project Status and Planning

1. The Contract is for an activity that has been provided annually since FY 2008.
2. N/A
3. and 4. The Project is on a critical path for the following reasons: **a)** the new contract period starts on July 1, 2013; **b)** in order to maintain funding for services, a contract amendment is needed;

E. Funding

1. The project is funded 100% by the General Fund/ Health & Human Services levy.
2. The vendor is reimbursed on a monthly basis, by submitting invoices to the OHS.

BC2013-193

Submitting an amendment to a contract with Oriana House, Inc. for operation of the North Star Reentry Resource Center for the period January 1, 2013 through December 31, 2015 to expand the scope of services and for additional funds in the amount of \$80,000.00 effective July 1, 2013 through December 31, 2013.

Scope of Work: The primary goals of the project are to operate a neighborhood reentry resource center that assists those involved in the criminal justice system and their families in navigating the challenges involved with reentry, resulting in lower recidivism rates, crime rates and victimization rates. We would like to expand the scope of work to include provision of a family reunification program.

The North Star Neighborhood Reentry Resource Center is designed to provide information , a range of direct services, and convenient access to other community resources in a welcoming, supportive setting.

The address of the vendor is:

Oriana House, Inc.
885 East Buchtel Avenue
PO Box 1501
Akron, OH 44309-1501

Oriana House, Inc. is a non-profit organization. Their President and CEO is James Lawrence.

The address of the project is:

North Star Neighborhood Reentry Resource Center

1834 East 55th Street
Cleveland, OH 44103
District 7

The project is funded 100% by the general fund. HHS levy. The schedule of payments is monthly by invoice.

BC2013-194

Requesting authority to submit a grant application to the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$750,000.00 for continued development, implementation, and evaluation of comprehensive and collaborative strategies that address the challenges posed by offender reentry and recidivism reduction, and planning for the development of a Pay for Success model for sustainability of the program. The program furthers the department's commitment to providing services and programs to help facilitate the successful reintegration of offenders as they return to their communities. The time period of this program will be for the 12 month period beginning October 1, 2013 and ending September 30, 2014, with the possibility of no-cost extension to allow for a 24 month project period. The deadline for submittal is June 20, 2013.

A match representing 50% of the total costs of the project is required--a 25% cash match and 25% in-kind match. HOWEVER, upon grant application, we will request a fiscal hardship waiver. The U.S. Attorney General may waive the cash match requirement upon determination of fiscal hardship. To be considered for a waiver of match, a letter signed by the Authorized Representative must be submitted with the application, defining the fiscal hardship. Fiscal hardship may be defined in terms related to reductions in overall correctional budgets, furloughing or reductions in force of correctional staff, or other similar documented actions that have resulted in severe budget reductions. Cuyahoga County has been granted a waiver of the cash match in each of the last two fiscal years.

Our Authorized Representative designee is Luis Vazquez, Program Director for the Office of Reentry

BC2013-195

(See items Detail above)