

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
July 1, 2013 11:00 A.M.

- 1. Call to Order: The meeting was called to order by Fiscal Officer Wade Steen at 11:07 A.M. County Executive Ed FitzGerald arrived a few minutes later to Chair the meeting.

Attendees: Councilman Michael Gallagher
Councilman Pernel Jones Jr.
Councilman Dave Greenspan
Director Bonnie Teeuwen
Director Lenora Lockett
Fiscal Officer Wade Steen
County Executive Ed FitzGerald
Board of Control Clerk David Merriman

Review and Approval of Minutes –

At the July 1, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted. Wade Steen made a motion to approve, Michael Gallagher seconded, the minutes were approved as written by unanimous vote.

5. New Items for Review

BC2013-184

Department of Public Works, submitting an amendment to Contract No. CE1000462-01, 02, 03 with The Brewer-Garrett Company for implementation of energy conservation measures in various County buildings in accordance with Ohio Revised Code Section 307.041 and American Recovery and Reinvestment Act of 2009 reporting requirements for the period 7/1/2010 - 6/30/2020 to change the scope of services, effective 6/20/2013 and for additional funds in the amount of \$414,060.00.

Funding Source: ~~100% General Funds~~

Note: This item was amended to reflect the funding source as American Recovery and Reinvestment Act of 2009 funds.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-185

Department of Public Works, submitting an amendment to Contract No. CE1000435-02 with Honeywell International Inc. dba Honeywell Building Solutions for maintenance on the Jail II Life Safety and Security

System for the period 5/1/2010 - 4/30/2013 to extend the time period to 10/31/2013 and for additional funds in the amount of \$53,494.00.

Funding Source: 100% Internal Service Fund

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-186

Department of Public Works, recommending an award on RFQ25983 and enter into a contract with R.E. Warner & Associates, Inc. in the amount not-to-exceed \$150,000.00 for general architectural/engineering services for the period 7/1/2013 - 6/30/2016.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-187

Department of Public Works, recommending an award on RQ26579 and enter into a contract with Vocon Partners LLC in the amount not-to-exceed \$165,000.00 for professional design services for a multi- agency County building space study.

Funding Source: 100% General Funds

Ed FitzGerald made a motion to approve, Michael Gallagher, seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-188

Department of Information Technology, recommending an award on RQ27471 and enter into a contract with Endicott Microfilm, Inc. in the amount not-to-exceed \$127,855.00 for maintenance on Kodak scanners for various County departments for the period 7/1/2013 - 6/30/2014.

Funding Source: 100% General Funds

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-189

Common Pleas Court/Corrections Planning Board, submitting a contract with Cleveland Municipal Court in the amount not-to-exceed \$218,360.00 for the Domestic Intervention, Education and Training Program for the period 7/1/2013 - 6/30/2014.

Funding Source: 100% Ohio Department of Rehabilitation and Corrections FY2014 Community Correction Act grant funds

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-190

Juvenile Court, submitting amendments to contracts with various providers for Functional Family Therapy services for the period 1/1/2013 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds:

A) No. CE1300025-01 with Catholic Charities Corporation fka Catholic Charities Services Corporation dba Parmadale Family Services, Inc. in the amount not-to-exceed \$75,000.00.

B) No. CE1300026-01 with Guidestone in the amount not-to-exceed \$65,000.00.

Funding Source: 100% funded by RECLAIM Ohio Grant Funds

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-191

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1300099-01 with Lutheran Metropolitan Ministry for emergency shelter services for homeless men located at 2100 Lakeside Avenue, Cleveland, for the period 1/1/2013 - 12/31/2013 for additional funds in the amount of \$26,785.00.

Funding Source: 100% Health & Human Services Levy funds

Ed FitzGerald made a motion to approve, Wade Steen seconded, Lenora Lockett abstained, as a family member is employed with Lutheran Metropolitan Ministry. The item was approved by majority vote.

Approve
 Disapprove
 Hold

BC2013-192

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1200657-01 with Stella Maris, Inc. for shelter, alcohol and drug treatment services for homeless men for the period 11/1/2012 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds in the amount of \$195,000.00.

Funding Source: Funding Source: 100% Health & Human Services Levy funds

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-193

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1300001-01 with Orianna House, Inc. for operation of the North Star Neighborhood Reentry Resource Center for the period 1/1/2013 - 12/31/2015 to change the scope of services, effective 7/1/2013 and for additional funds in the amount of \$80,000.00.

Funding Source: 100% Health & Human Services Levy funds

Ed FitzGerald made a motion to approve, Pernel Jones, Jr., seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-194

Department of Health and Human Services/Office of Re-entry, requesting approval to apply for and accept grant funds from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$750,000.00 for planning and implementation for the FY2013 Second Chance Act Adult Offender Reentry Demonstration Program for the period 10/1/2013 - 9/30/2014.

Funding Source: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance

Ed FitzGerald made a motion to approve, Bonnie Teeuwen, seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

6. Other Business

BC2013-195

Department of Information Technology, requesting approval of an alternate procurement process on RQ27665, which will result in an award recommendation to ~~Insight Public Sector~~ **Endicott Microfilm, Inc.** in the amount of ~~\$348,680.29~~ **\$247,510.00** for the purchase of 6-Kodak i5200 scanners and 14 Kodak Capture Pro Software Assurance Group E and F licenses (Ordinance No. 02011-0044 Section 4.4(b)).

Funding Source: General Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

(6) Kodak i5200 Scanners with 1 year of extended warranty; (9) Kodak Capture Pro Software Group E, includes 1 year of software assurance; (5) Kodak Capture Pro SW Network Addition Group F, includes 1 year of software assurance

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Total amount will not exceed ~~\$348,680.29~~ **\$247,510.00**. The Fiscal Office will be using their primary/general index code to fund this project.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

These scanners are under the 534242 State Term Schedule Number.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. Endicott Microfilm, Inc., Insight Public Sector, MNJ Technologies, MCPC, SHI, and CDW were all evaluated.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? These devices and software will be used to scan the 10 year backlog of items for the Clerk of Courts. These scanners are recommended for the volume of this project. Other models were analyzed but wouldn't be beneficial to the County in the long run. Insight was the state term vendor.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This was competitively bid on. Six vendors were asked to quote on these scanners.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The County needs to continue giving multiple vendors an opportunity on County business.

Note: This item was amended to reflect the vendor name as Endicott Microfilm, Inc. and the amount of the award recommendation as \$247,510.00.00.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

David Merriman announced that due to the Thursday, July 4th holiday, Board of Control and Contracts and Purchasing Board Calendars will be posted to the County web-site on Wednesday, July 3 by Melinda Burt. Any questions regarding items listed on the printed agendas should be directed to Ms. Burt.

7. Public Comment – There was no public comment.
8. Adjournment – Ed FitzGerald made a motion to adjourn, Lenora Lockett seconded, the meeting was adjourned without objection at 11:32 A.M.