

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
July 8, 2013 11:00 A.M.

- 1. Call to Order: The meeting was called to order by Ed FitzGerald at 11:07 A.M.

Attendees: County Executive Ed FitzGerald
Councilman Michael Gallagher
Councilman Pernel Jones Jr.
Councilman Dale Miller - Alternate
Director Bonnie Teeuwen
Director Lenora Lockett
Treasurer Mark Parks - Alternate
Board of Control Clerk David Merriman

Fiscal Officer Wade Steen and Councilman Dave Greenspan were unavailable.

Review and Approval of Minutes –

At the July 8, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted. Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the minutes were approved as written by unanimous vote.

5. New Items for Review

BC2013-196

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1200486-03 with Independence Excavating, Inc. for the Cuyahoga Area of Concern Urban Riparian Habitat Restoration project in the City of Cleveland for additional funds in the amount of \$69,977.28.

Funding Source: Environmental Protection Agency (EPA) grant funds.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-197

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1200508-02 with Terrace Construction Company, Inc. for improvement of East 105th Street/Martin Luther King Drive Intersection in the City of Cleveland for additional funds in the amount of \$56,125.62.

Funding Source: 50% Federal Funds, 42% Ohio Public Works Commissioner, 4% Cuyahoga County
4% City of Cleveland.

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-198

Department of Public Works, submitting an amendment to Contract No. CE1100593-01 with TranSystems Corporation of Ohio for consultant engineering services for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland to change the scope of services, effective 7/8/2013 and for additional funds in the amount of \$344,202.00.

Funding Source: 80% Federal Funds, 10% County Road and Bridge and 10% City of Cleveland

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-199

Department of Public Works, recommending an award on RQ25978 and enter into a contract with Hill International, Inc. in the amount not-to-exceed \$300,000.00 for construction management services.

Funding Source: \$7.50 Fund (Road Improvement-Permissive)

Ed FitzGerald made a motion to approve, Dale Miller, seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-200

Department of Information Technology, submitting a contract with TEC Communications, Inc. in the amount not-to-exceed \$145,173.60 for Smart Net IronPort devices for the period 7/1/2013 - 6/30/2014.

Funding Source: General Fund

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-201

Office Of Procurement & Diversity, recommending an award:

Department of Public Works

A) on RQ26178 to East Jordan Iron Works, Inc. dba EJ USA, Inc. (8-2) in the amount of \$196,000.00 for sewer and basin castings and supplies for the period 7/1/2013 - 6/30/2015.

Funding Source: 100% Sewer Relief Fund

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-202

Common Pleas Court/Corrections Planning Board, submitting an amendment to Contract No. CE1200444-01 with Cuyahoga County Community Corrections Association (4CA), Inc. for residential halfway house substance abuse treatment services for the period 7/1/2012 - 6/30/2013 for additional funds in the amount not-to-exceed \$46,750.00.

Funding Source: FY2013 Ohio Department of Rehabilitation and Correction's Community Correction Act Grant funds

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-203

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1200654-01 with Catholic Charities Corporation fka Catholic Charities Health & Human Services for employment and refugee resettlement services for the period 10/1/2012 - 9/30/2013 for additional funds in the amount not-to-exceed \$145,000.00.

Funding Source: 100% Federal Refugee Social Service Program funds

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-204

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1200702-01 with The JRS Group, LTD for strategic planning services for the period 12/1/2012 - 12/31/2014 to change the scope of services, effective 8/1/2013, and for additional funds in the amount of \$64,000.00.

Funding Source: 33% Federal and 67% Health and Human Services Levy

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

6. Other Business

Dale Miller made a motion to amend the agenda to introduce the following time sensitive item for consideration as an alternate procurement process, Pernel Jones Jr. seconded:

BC2013-205

Department of Public Works, requesting approval of an alternative procurement process, which will allow for the expedition of emergency repairs to the condenser of a cooler system located at the Medical Examiner's facility, and result in an amendment to Contract No. CE0800769-02 Submitting an amendment to Contract No. CE0800769-02 with OM Partners, LLC dba Colliers Ostendorf-Morris for property management services for the period 11/1/2008 - 10/31/2013 for additional funds in the estimated amount of \$109,763.00. (Ordinance No. O20011-0044, Section 4.4.(b)(16)).

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Emergency Repair of Cooler System for the Medical Examiners Facility

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$ 109,763.00 (estimated) - CT577411 0278 S01023 - Building Fund

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The Department of Public Works has OM Partners under contract to manage and maintain the Medical Examiners facility. As the site manager, OM must secure in this emergency basis a reputable contractor to repair or replace parts related to the condenser for the chiller operations in the building without obtaining alternative bids for the repair services.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Attempting to get alternative bids would delay repairs and stress the one existing piece of equipment.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The Building Management service is responsible to facilitate repairs with approval of Public Works.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Delay in the repair could lead to damage on the current operational chiller unit as a result of one unit being used in place of two units.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

A new contract is in process and this situation will be considered to insure that any similar re-occurrence will be will have specifications identified for emergency repairs.

The site's Building Management Services in accordance with our contract, will have a service company prepare a quote for the emergency repair of the chiller unit and submit it to DPW for approval. The repairs must begin at the first opportunity to prevent undue stress or failure of the remaining chiller unit avoiding further expenditures.

Funding Source: Building Funds

Ed FitzGerald made a motion to approve, Mark Parks seconded, the item was approved as amended by unanimous vote.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.

8. Adjournment – Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned without objection at 11:35 A.M.