

**Cuyahoga County Board of Control
County Administration Building, 4th Floor
August 12, 2013 11:00 A.M.**

1. **Call to Order**
2. **Review Minutes**
3. **Public Comment**
4. **Tabled Items**
5. **New Items for Review**

Item	Requestor	Description	Board Action
BC2013-232	Department of Public Works	Submitting an amendment (Subsidiary No 2) to Contract No. CE1100721-01 with American Bridge Company for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland for additional funds in the amount not-to-exceed \$56,567.26. Funding Source: 80% Federal Funds and 10% County using funds from the \$5.00 Vehicle License Tax and 10% City of Cleveland	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-233	Department of Public Works	Recommending an award on RQ28176 and enter into a contract with R.W. Clark Co. (3-1) in the amount not-to-exceed \$332,903.00 for Courthouse Square storm drainage repairs. Funding Source: 2012 Emergency Response Initiative - Capital Projects Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

Item	Requestor	Description	Board Action
BC2013-234	Department of Health and Human Services	Community Initiatives Division /Office of Homeless Services, recommending an alternative procurement process on various requisitions which will result in award recommendations to various providers in the total amount of \$165,061.00 for services and operational support for homeless individuals and families for the Emergency Shelter Grant program for the period 9/1/2013 - 8/31/2014 (Ordinance No. O2011-0044 Section 4.4(b)(16)). A) Care Alliance Health Center B) Cleveland Mediation Center C) Family Promise of Greater Cleveland D) Transitional Housing, Inc.	

		<p>E) West Side Catholic Center F) Volunteers of America G) YMCA of Greater Cleveland</p> <p>Funding Source: U.S. Housing and Urban Development</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Emergency Shelter Grant provides continuation funding for specific, eligible activities described in 24CFR 576.100. The broad categories for funding are: Essential Services, Operations, and Homeless Prevention activities targeted to individuals and families who are experiencing homelessness.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The dollar amount of fund to be awarded is \$165,061. 100% of this amount is a federal entitlement awarded to Cuyahoga County Department of Development on an annual basis. The U.S. Department of Housing & Urban Development is the grantor.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>This request is for an Exemption from Aggregation of Contracts (Ord#O2011-0044 Section 3.5(b))/Federal Grant Application Program (Ord.#O201100044 Section 4.4(b)-(17)).</p> <p>Alternative Procurement Process (Ord#O2011-0044 Section 4.4(b) (16))</p> <p>The exemption is being requested because the funds being awarded are provided through a continuing, federal entitlement award to Cuyahoga County. A requirement of the grant program is that the vendors are non-profit organizations.</p> <p>The federal regulations found at 24CFR576.100 provide</p>	
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	<p>detailed guidance on eligibility of activities, vendors, and regulatory oversight of the grantee (the County) to the sub recipients (the vendors).</p> <p>The vendors included in the request for exemption are: Care Alliance Health Center, Cleveland Mediation Center, Family Promise of Greater Cleveland, Transitional Housing, Inc., West Side Catholic Center, Volunteers of America, and the YMCA of Greater Cleveland.</p> <p>These providers have submitted proposals in response to a public RFP process. The review and eligibility for funding is dictated through the federal register.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The activities provided by the vendors listed above are annually considered for continuation funding. The federal entitlement award is reduced from the FY 2012 allocation. While a public RFP process was conducted (RFP27956), there were no responses submitted from vendors not currently receiving funding. There were no new vendors to evaluate.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The vendors identified meet the Emergency Shelter Grant requirements, participate in the Coordinated Assessment and Intake process, and, when applicable, enter data into the Homeless Management Information System (HMIS). Program performance is tracked quarterly for vendors to determine overall compliance with Continuum of Care objectives.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>The OHS started the process to award ESG funds in mid-June in order to comply with County requirements to issue contracts prior to the Contract start date. This is always a challenge with federally funded, continuation grants. The start date for the contract year for the ESG award is 9/01/13. At this point in time to be required to advertise for vendors through a normal RFP process would prevent the 9/01/13 contract start (continuation)</p>	
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		date from being met. 7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. N/A	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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7. Public Comment

8. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
August 5, 2013 11:00 A.M.

1. Call to Order: The meeting was called to order by Ed FitzGerald at 11:03 A.M.

Attendees: County Executive Ed FitzGerald
Fiscal Officer Wade Steen
Councilman Michael Gallagher
Councilman Pernel Jones Jr.
Director Lenora Lockett
Councilman Dave Greenspan
Board of Control Clerk Melinda Burt

Review and Approval of Minutes –

At the August 5, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted. Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written by unanimous vote.

5. Scheduled Items

BC2013-225

Department of Public Works, recommending an award on RQ23679 and enter into a contract with SageQuest LLC, in the amount not-to-exceed \$499,008.00 for global positioning system fleet tracking services for 400 vehicles for the period 8/1/2013 - 7/31/2015. (Deputy Chief Approval No. DC2012-93 - authority to seek proposals).

Funding Source: 33% Sanitary Engineering funds, 33% County General funds and 33% County Road and Bridge funds.

Note: This item was held at the request of the Department.

Approve
 Disapprove
 Hold

BC2013-226

Department of Public Works, recommending an award on RQ27720 and enter into a contract with Relocation Specialists, Inc. in the amount not-to-exceed \$497,730.00 for transition planning, move coordination and management services for the County headquarters and storage consolidation for the period 8/5/2013 - 6/30/2015.

Funding source: 100% by the County General Fund

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-227

Fiscal Office/County Treasurer, submitting an amendment to Contract No. CE1000064-02 with PFM Asset Management, LLC, for investment advisor services for the period 1/1/2010 - 3/31/2013 to extend the time period to 9/30/2013 and for additional funds in the amount of \$52,500.00.

Funding Source: 100% General Funds

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-228

Fiscal Office, submitting an amendment to Agreement No. AG1200206-01 with State of Ohio, Office of the Auditor for an annual audit for Calendar Year 2011 for the period 2/15/2012 - 12/31/2012 to extend the time period to ~~7/15/2013~~ **8/15/2013** and for additional funds in the amount of \$47,800.00.

Funding Source: 100% General Funds

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved as amended by unanimous vote.

Note: This item was amended to reflect the extension of the time period as 8/15/2013.

Approve
 Disapprove
 Hold

BC2013-229

Common Pleas Court/Corrections Planning Board, recommending an award on RQ27797 and enter into a contract with Cuyahoga County Community Correction's Association (4CA), Inc. in the amount not-to-exceed \$425,000.00 for residential halfway house substance abuse treatment services for the period 7/1/2013 - 7/30/2014.

Funding Source: 100% by the Ohio Department of Rehabilitation and Correction's Community Correction Act Grants Fiscal Year 2014

Ed FitzGerald made a motion to approve, Pernel Jones, Jr. seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-230

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ25858 to Case Western Reserve University on behalf of The Begun Center for Violence Prevention Research and Education Mandel School of Applied Social Science in the amount of \$500,000.00 for evaluation services for the period 8/1/2013 - 7/31/2015.

Funding Source: 100% Health and Human Services Levy Funds

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

6. Other Business -

Department of Information Technology, requesting approval of an alternative procurement process which will result in a Memorandum of Understanding with Hewlett-Packard Company for pricing goals and objectives for fixed pricing on laptops and desktop computers for the period 5/1/2013 - 4/30/2014 (Ordinance No. O20011-0044, Section 4.4.(b)(16)).

Funding Source: N/A

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Cuyahoga County and Hewlett-Packard Company agrees to undertake a MOU to outline pricing goals and objectives. HP will provide fixed pricing on laptops and desktops for a one (1) year period beginning May 01, 2013 and ending April 30, 2014.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

No dollar value will be associated with this MOU.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

An Alternate Procurement will be used to process this agreement.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

The initial laptop/desktop request was competitively bid on. HP was awarded the bulk purchase for both products.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

From a technical standpoint, the County is gearing towards an HP environment. A project like this will enable multiple County agencies to be on the same platform.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The original purchase did go through the competitive bid process.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The County needs to continue giving multiple vendors an opportunity on County business.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.

8. Adjournment – Ed FitzGerald made a motion to adjourn, Pernel Jones Jr. seconded, the meeting was adjourned without objection at 11:26 A.M.

5. New Items for Review

BC2013-232

A. Summary of Scope

1. Public Works submitting an amended agreement (Subsidiary No. 2) to Contract CE1100721-01

with American Bridge Company for the rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland for an amount not-to-exceed \$58,567.26.

This project is staffed with following employees of the Department of Public Works:

Jaoudat Charif, P.E., Area Construction Engineer
Calvin Overmyer, Project Supervisor
Jerry Dubray, Project Inspector

The engineer's estimate was \$34,568,432.75

Original Contract Amount: \$30,323,618.65
Amendment No. 1: \$93,660.32
Amendment No. 2: \$56,567.26
Rev. Contract Amount: \$30,473,846.23 (.50% over the original contract amount)

2. The primary goal is to complete construction as per plans and specifications.

B. Procurement

1. Competitive Bid Process (original contract). Justification for Other Than Full and Open Competition has been submitted (June 12, 2013) for this amendment.

C. Contractor and Project Information

1. Contractor: American Bridge Company, 1000 American Bridge Way, Coraopolis, PA, 15108, (Council District N/A). Project Location: Cleveland (Council District 7).
Principal Owner: Larry Frisco, Sr. Vice President (412) 631-1000

D. Project Status and Planning

1. Project is under construction and progressing as per schedule.

E. Funding

1. 80% Federal Funds and 10% County using funds from the \$5.00 Vehicle License Tax and 10% City of Cleveland.

The American Bridge Company has completed required training.

BC2013-233

A. Scope of Work Summary

1. Public Works recommending an award on RQ28176 to R. W. Clark Co. in the amount not-to-exceed \$332,903.00 for the Courthouse Square Storm Damage Repairs.

2. and enter into a contract with R.W. Clark Co. They submitted all necessary documentation per the Bid Specifications.

B. Procurement

1) Competitive Bid process.

2) The Office of Procurement and Diversity (OPD) assessed a 10% SBE Goal. The SBE plan submitted by R.W. Clark Co. was met and approved by OPD (see OPD Bid Tab).

The architect's estimate was \$288,000.00 plus \$16,000.00 for Alternate Bid No. 1. The bids were open on August 5, 2013.

There were three (3) proposals pulled from OPD and one (1) bid was submitted for review and an award recommendation is being made to R.W. Clark Co.

3) N/A.

C) Contractor And Project Information

R.W. Clark Co., 5122 St. Clair Avenue, Cleveland, Ohio 44103 (Council District 7).

Phone No. 216-432-3155

Ownership: Robert W. Clark, President, Jane A. Clark

3. Courthouse is located in Council District 7

D. Project Status and Planning

1. Work is scheduled to be completed approximately sixty days from the Notice to Proceed date (September 1, 2013 - November 1, 2013)

E. Funding

1. 2012 Emergency Response Initiative - Capital Projects Fund

The contractor has completed ethics training as required

BC2013-234

(See item details in Section 6, above)