

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
August 12, 2013 11:00 A.M.

1. Call to Order: The meeting was called to order by Ed FitzGerald at 11:09 A.M.

Attendees: County Executive Ed FitzGerald
Councilman Dale Miller - Alternate
Councilman Pernel Jones Jr.
Treasurer Mark Parks - Alternate
Councilman Dave Greenspan
Fiscal Officer (Public Works) Mike Chambers – Alternate
Director Lenora Lockett
Board of Control Clerk Melinda Burt

Councilman Michael Gallagher, Fiscal Officer Wade Steen and Director Bonnie Teeuwen were unavailable.

Review and Approval of Minutes –

At the August 12, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted. Ed FitzGerald made a motion to approve___seconded, the minutes were approved as written by unanimous vote.

5. Scheduled Items

BC2013-232

Department of Public Works, submitting an amendment (Subsidiary No 2) to Contract No. CE1100721-01 with American Bridge Company for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland for additional funds in the amount not-to-exceed \$56,567.26.

Funding Source: 80% Federal Funds and 10% County using funds from the \$5.00 Vehicle License Tax and 10% City of Cleveland

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-233

Department of Public Works, recommending an award on RQ28176 and enter into a contract with R.W. Clark Co. (3-1) in the amount not-to-exceed \$332,903.00 for Courthouse Square storm drainage repairs.

Funding Source: 2012 Emergency Response Initiative - Capital Projects Fund

Ed Fitzgerald made a motion to approve, Dale Miller seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

6. Other Business -

BC2013-234

Department of Health and Human Services/Community Initiatives Division /Office of Homeless Services, recommending an alternative procurement process on various requisitions which will result in award recommendations to various providers in the total amount of \$165,061.00 for services and operational support for homeless individuals and families for the Emergency Shelter Grant program for the period 9/1/2013 - 8/31/2014 (Ordinance No. O2011-0044 Section 4.4(b)(16)).

- A) Care Alliance Health Center
- B) Cleveland Mediation Center
- C) Family Promise of Greater Cleveland
- D) Transitional Housing, Inc.
- E) West Side Catholic Center
- F) Volunteers of America
- G) YMCA of Greater Cleveland

Funding Source: U.S. Housing and Urban Development

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Emergency Shelter Grant provides continuation funding for specific, eligible activities described in 24CFR 576.100. The broad categories for funding are: Essential Services, Operations, and Homeless Prevention activities targeted to individuals and families who are experiencing homelessness.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)
The dollar amount of fund to be awarded is \$165,061. 100% of this amount is a federal entitlement awarded to Cuyahoga County Department of Development on an annual basis. The U.S. Department of Housing & Urban Development is the grantor.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

~~This request is for an Exemption from Aggregation of Contracts (Ord#O2011-0044 Section 3.5(b))/Federal Grant Application Program (Ord.#O201100044 Section 4.4(b) (17)).~~

Alternative Procurement Process (Ord#O2011-0044 Section 4.4(b) (16))

The exemption is being requested because the funds being awarded are provided through a continuing, federal entitlement award to Cuyahoga County. A requirement of the grant program is that the vendors are non-profit organizations.

The federal regulations found at 24CFR576.100 provide detailed guidance on eligibility of activities, vendors, and regulatory oversight of the grantee (the County) to the sub recipients (the vendors).

The vendors included in the request for exemption are:

Care Alliance Health Center, Cleveland Mediation Center, Family Promise of Greater Cleveland, Transitional Housing, Inc., West Side Catholic Center, Volunteers of America, and the YMCA of Greater Cleveland.

These providers have submitted proposals in response to a public RFP process. The review and eligibility for funding is dictated through the federal register.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

The activities provided by the vendors listed above are annually considered for continuation funding. The federal entitlement award is reduced from the FY 2012 allocation. While a public RFP process was conducted (RFP27956), there were no responses submitted from vendors not currently receiving funding. There were no new vendors to evaluate.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The vendors identified meet the Emergency Shelter Grant requirements, participate in the Coordinated Assessment and Intake process, and, when applicable, enter data into the Homeless Management Information System (HMIS). Program performance is tracked quarterly for vendors to determine overall compliance with Continuum of Care objectives.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The OHS started the process to award ESG funds in mid- June in order to comply with County requirements to issue contracts prior to the Contract start date. This is always a challenge with federally funded, continuation grants. The start date for the contract year for the ESG award is 9/01/13. At this point in time to be required to advertise for vendors through a normal RFP process would prevent the 9/01/13 contract start (continuation) date from being met.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

N/A

Note: This item was approved contingent upon various vendors' compliance with the County's Request for Proposal policy by completing the required documentation before the execution of the contract.

Ed FitzGerald made a motion to approve, Dave Greenspan seconded, the item was approved as amended by unanimous vote.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.
8. Adjournment – Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned without objection at 11:21 A.M.