

## Minutes

Cuyahoga County Board of Control  
County Administration Building, 4th Floor  
August 26, 2013 11:00 A.M.

1. Call to Order: The meeting was called to order by Ed FitzGerald at 11:06 A.M.

Attendees: County Executive Ed FitzGerald  
Councilman Michael Gallagher  
Councilman Pernel Jones Jr.  
Fiscal Officer Wade Steen  
Councilman Dave Greenspan  
Director Bonnie Teeuwen  
Purchasing Manager Richard Opre  
Board of Control Clerk Melinda Burt

Director Lenora Lockett was unavailable.

Review and Approval of Minutes –

At the August 26, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted. Ed FitzGerald made a motion to approve\_\_\_seconded, the minutes were approved as written by unanimous vote.

### 5. Scheduled Items

#### **BC2013-240**

Department of Development, requesting approval of an Economic Development Loan to Northeast Care Center in the amount not-to-exceed \$160,000.00 to assist with financing infrastructure improvements to their existing facility located at 13405 York Road, North Royalton, Ohio and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate, to effectuate the loan.

Funding Source: Community Development Block Grant Funds

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve  
 Disapprove  
 Hold

#### **BC2013-241**

Department of Information Technology, submitting an amendment to Contract No. CE1300351-01 with Service Express, Inc., for server maintenance county wide for the period of 3/1/2013 - 2/28/2018 to

change the scope of services, effective 8/1/2013 and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: 100% General Funds

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved by unanimous vote.

Approve  
 Disapprove  
 Hold

**BC2013-242**

Office of Procurement & Diversity, recommending an award:  
County Sheriff

a) on RQ27685 to McKesson Medical-Surgical, Inc. (11-2) in the amount not-to-exceed \$450,000.00 for medical supplies for the period 9/1/2013 - 8/31/2016.

Funding Source: 100% General Funds

**Note: This item was held at the request of the County Executive.**

Approve  
 Disapprove  
 Hold

**BC2013-243**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1100537-03 with JDC Advertising for the Cuyahoga County Fatherhood Initiative for the period 7/1/2011 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds in the amount of \$44,000.00.

Funding Source: 33% Federal, 33% State and 34% Human Services Levy funds

**Note: This item was held at the request of Councilman Jones.**

Approve  
 Disapprove  
 Hold

6. Other Business -

**BC2013-244**

Fiscal Office/County Treasurer, recommending an alternative procurement process, which will result in a revenue generating agreement for the sale of tax lien certificates (Ordinance No. O2011-0044 Section 4.4(b)(16)).

Funding Source: Revenue Generating

1. Description of Supplies or Services

The Treasurer's Office per O.R.C. 5721.33 is in the process of negotiating the sale of Tax Certificates.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown

This is a revenue generating item, up to \$31, 000,000.00 for this sale.

3. Rationale Supporting the Use of the Selected Procurement Method

The procurement method is by bid to the Treasurer. Currently the portfolio that is advertised on our website and on the website of the National Tax Lien Association is 4489 parcels totaling \$31,180,272.47. This is a specific buyer that would be able commit to this large dollar amount. In the past we have had only one bidder on occasion.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None were evaluated, we are in the process of accepting bids for our portfolio.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

None were evaluated. The sale of Tax liens is a revenue generating process. We are collecting on delinquent taxes. The lien is held by a third party.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The sale of Tax Liens is a very time specific process as dictated by the Ohio Revised Code. A delay in the process that has already been stated would cost the County millions of dollars.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

None at this time, as mentioned the large dollar amount is very limiting to who can make such a purchase.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved by unanimous vote.

Approve  
 Disapprove  
 Hold

**BC2013-245**

Department of Information Technology, submitting an amendment to Contract No. CE1300341-01 with Flairsoft Ltd. for Oracle Database Administrator services for the Division of Children and

Family Services for the period 3/1/2013 - 8/31/2013 to extend the time period to 2/28/2014 and for additional funds in the amount of \$61,992.00.

Funding Source: 100% General Funds

Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the item was approved by unanimous vote.

Approve  
 Disapprove  
 Hold

7. Public Comment – There was no public comment.
8. Adjournment – Ed FitzGerald made a motion to adjourn, Pernel Jones Jr. seconded, the meeting was adjourned without objection at 11:20 A.M.