

**Cuyahoga County Board of Control
County Administration Building, 4th Floor
September 30, 2013 11:00 A.M.**

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

Item	Requestor	Description	Board Action
BC2013-256	Department of Information Technology	<p>On behalf of Division of Children and Family Services, recommending an alternative procurement process on RQ28076, which will result in an award recommendation to Vital Resources in the amount not-to-exceed \$85,000.00 for development of an application supporting work activity management for the period 9/1/2013 - 11/31/2013 (Chapter 501.12(b)(15)).</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Services of a WEB Developer to Complete our Work Participation software.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Not to exceed \$85,000.00. Index Code WT137315 HO8300</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Proposals were requested via DoIT to elicit competitive proposals and competitive pricing.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Three bids were obtained. Vital Resources \$95.00 an hour Flairsoft \$78.50 an hour Digitex \$76.00 an hour (Digitex State Vendor # 534009)</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Of the three providers who responded, Vital Resources offered the services of the WEB developer who wrote the original web application and this person would be able to expedite development. The vendor's prior expertise offers us a shorter development cycle and most productive use of funds.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The application being developed impacts the work participation rate project which is very time sensitive.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>None at this time.</p>	
BC2013-268	Department of Health and Human Services/ Community Initiatives Division/ Family and Children First Council	<p>Recommending an award on RQ28667 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$268,399.73 for the FY2014 System of Care Family Centered Services and Supports Grant Program for the period 7/1/2013 - 6/30/2014.</p> <p>Funding Source: Combination of Federal child welfare dollars and State general revenue funds from ODMH, ODADAS, ODYS, and ODODD</p>	

5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-270	Department of Public Works	<p>Submitting an amendment to Contract No. CE0601091-01 with DLZ Ohio, Inc. for consultant engineering services for construction of Stage 1 of the Towpath Trail Extension from Harvard Avenue to Steelyard Commons in the City of Cleveland and Village of Cuyahoga Heights for the period 1/8/2007 - 12/31/2011, to change the scope of services, effective 6/28/2013 and for additional funds in the amount of \$436,815.00.</p> <p>Funding Source: 100% Federal Funds</p>	

BC2013-271	Department of Public Works	Submitting an amendment to Contract No. CE1000412-01 with MCG Trust for lease of storage space located at 1278 West 4th Street, Cleveland, for use by the Clerk of Courts for the period 5/1/2010 - 10/31/2012, to extend the time period to 10/31/2014 and for additional funds in the amount of \$49,940.00. Funding Source: 100% General Fund	
BC2013-272	Office of Procurement & Diversity	Submitting an amendment to Contract No. CE1100368-07 with Staples Contract & Commercial, Inc. for office supplies for various County departments for the period 7/1/2011 - 9/30/2013 to extend the time period to 11/30/2013 and for additional funds in the amount of \$100,000.00. Funding Source: 100% General Fund	
BC2013-273	Office of Procurement & Diversity	Recommending an award: Department of Information Technology a) on RQ28172 to SHI International Corp. in the amount of \$251,937.60 for 4,500 user licenses, maintenance and support on NetMotion 2FA ONE software. Funding Source: Agency User Fees, \$5 Moving Violations Fees and General Fund Subsidy	
BC2013-274	Department of Public Safety and Justice Services/ Witness/ Victim	Submitting an amendment to Contract No. CE1200593-01 with Domestic Violence & Child Advocacy Center for Direct services for the Ujima Project for the period 10/1/2012 - 9/30/2013 to extend the time period to 3/31/2014 and for additional funds in the amount of \$63,477.94. Funding Source: 100% US DOJ Fiscal Year 2011 Defending Childhood Grant Funds	
BC2013-275	Department of Public Safety and Justice Services/ Witness/ Victim	Submitting an amendment to Contract No. CE1200468-01 with Mental Health Services for Homeless Persons, Inc. for Defending Childhood Treatment services for the period 7/18/2012 - 9/30/2013 to extend the time period to 2/28/2014 and for additional funds in the amount not-to-exceed \$35,000.00. Funding Source: 100% Fiscal Year 2011 US DOJ Defending Childhood Funds	
BC2013-276	Department of Health and Human	Recommending awards and enter into contracts with the following agencies, in the dollar amounts and for services specified, each for the time period 9/1/2013 –	

	Services/ Community Initiatives Division/ Office of Homeless Services	<p>8/31/2014:</p> <ul style="list-style-type: none"> a) On RQ28604, Care Alliance Health Center in the amount not-to-exceed \$15,000.00 for medical outreach services and support for homeless individuals and families. b) On RQ28605, Cleveland Mediation Center in the amount not-to-exceed \$18,774.00 for diversion assessment services for homeless individuals and families. c) On RQ28606, Family Promise of Greater Cleveland in the amount not-to-exceed \$40,125.00 for transitional housing services for homeless families. d) On RQ28607, Transitional Housing, Inc. in the amount of \$23,000.00 for transitional housing services and support for homeless women. e) On RQ28608, Volunteers of America of Greater Ohio in the amount not-to-exceed \$15,000.00 for emergency shelter services for young men. f) On RQ28609, West Side Catholic Center in the amount not-to-exceed \$39,850.00 for emergency shelter services for women and children. g) On RQ28610, YMCA of Greater Cleveland in the amount of \$13,312.00 for transitional housing services for single men. <p>Funding Source: 100% FY 2013 Federal Emergency Shelter Grant Funds (HUD)</p>	
BC2013-277	Department of Health and Human Services/ Division of Senior and Adult Services	<p>Submitting an amendment to Contract No. CE1200276-01 with Mobile Meals, Inc. for Home Delivered Meal services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 for additional funds in the amount of \$63,148.50.</p> <p>Funding Source: County Health & Human Services levy, with a small portion of the program revenues coming from client user fees</p>	

6. Other Business

Item	Requestor	Description	Board Action
BC2013-	Department of	a) Requesting approval to apply for and accept grant	

278	Health and Human Services/ Community Initiatives Division/ Office of Early Childhood	<p>funds from William J. and Dorothy K. O'Neill Foundation in the amount of \$150,000.00 for the FY2013 Positively Moms Initiative Program for the period 10/1/2013 - 9/30/2014.</p> <p>b) Submitting an RFP exemption which will result in an award recommendation to Educational Service Center for the FY2013 Positively Moms Initiative Program for the period 10/1/2013 - 9/30/2014.</p> <p>Funding Source: 100% Private Foundation Grant funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Cleveland-based William J. and Dorothy K. O'Neill Foundation launched the Positively Moms Initiative (PMI) which seeks to reduce the incidence of, and negative family outcomes from, perinatal maternal distress. Cuyahoga County through the Office of Early Childhood/Invest In Children is applying for the third year of a three year grant from the O'Neill Foundation to implement Positively Moms in Cuyahoga County. The third year begins on October 1, 2013.</p> <p>The Positively Moms Initiative will enhance our existing County home visiting program provided through Help Me Grow that would deliver a carefully designed intervention to reduce maternal distress in at-risk women. PMI funds are to be used to design, deliver and test whether these targeted strategies can improve the lives of families with children living in poverty. For the Cuyahoga County project, we will partner with HMG to assess mothers and in the third year deliver the new intervention curriculum called 3 for Me!</p> <p>Specifically, the Help Me Grow Program will implement the 3 for Me! curriculum to enrolled moms via computer tablets with a specifically designed website. All information will be gathered in real time and on secure servers.</p> <p>The Office of Early Childhood is submitting a grant proposal to the William J. and Dorothy K. O'Neill Foundation requesting \$150, 000 to fund the Positively Moms Initiative in Partnership with the Help Me Grow Bright Beginnings Home Visiting Program.</p>	
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		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$150,000 -Requested from O’Neill Foundation</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>We are requesting to name the Educational Service Center of Cuyahoga County as a vendor for the Grant Application to the O’Neill Foundation because the ESC serves as the fiscal agent for Help Me Grow (HMG). HMG is the entity that provides Home Visiting Services in Cuyahoga County.</p> <p>The Office of Early Childhood is applying to the William J. and Dorothy K. O’Neill Foundation for the third year of the Positively Moms Initiative. Positively Moms of Cuyahoga County builds upon Invest in Children’s successful history of providing home visiting services.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None were evaluated because the ESC along with Help Me Grow is the lead agency that provides home visiting services in Cuyahoga County. The Educational Service Center, which is a political subdivision, is the fiscal agent for the Cuyahoga County Help Me Grow program.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The Help Me Grow program provides the services for the County Home Visiting Program for children 0-3. We determined that they were the best existing program to implement Positively Moms because they already served the population we were looking to target and, via home visiting, had a mechanism to implement an assessment and intervention. The Educational Service Center is the fiscal agent for the Cuyahoga County Help Me Grow program.</p> <p>6. Provide an explanation of unacceptable delays in</p>	
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		<p>fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>We have built the PMI program on the back of the Help Me Grow Bright Beginnings program. Going out for bid would potentially require us to redo the entire model. We will be beginning the third and final year of this initiative to determine if the new curriculum works. This would not give us enough time to determine if the project works. We will not have a large enough study sample.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Currently, there are no future plans to permit open competition for this service. Help Me Grow is part of Ohio's birth to 3 System and to implement and maintain a coordinated, community-based infrastructure that promotes trans-disciplinary, family-centered services for expectant parents, newborns, infants and toddlers and their families. Additionally, HMG is an important component of the Early Childhood System Invest in Children has built over 12 years.</p> <p>In this case we are specifically using Help Me Grow because of their position to help us implement the Positively Moms Initiative.</p>	
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7. Public Comment

8. Adjournment

Minutes

Cuyahoga County Board of Control Meeting
 County Administration Building, 1219 Ontario St., 4th Floor
 September 23, 2013

1. Call to Order

Melinda Burt called the meeting to order at 11:32 a.m.

Attending:

County Executive Edward FitzGerald
 Councilman Michael Gallagher

Councilman Pernel Jones
Councilman David Greenspan
Interim Fiscal Officer Mark Parks
Public Works Director Bonnie Teeuwen
Director of Procurement and Diversity Lenora Lockett
Clerk of the Board of Control Melinda Burt

At the September 23, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

2. Review Minutes – Ed FitzGerald motioned to approved the minutes from the September 16, 2013 Board of Control meeting, as written. Pernel Jones seconded the motion. The minutes were unanimously approved.

3. Public Comment – there was no public comment.

4. Tabled Items

BC2013-242 Office of Procurement & Diversity, on behalf of the County Sheriff, recommending an award: on RQ27685 to McKesson Medical-Surgical, Inc. (11-2) in the amount not-to-exceed \$450,000.00 for medical supplies for the period 9/1/2013 - 8/31/2016. Funding Source: 100% General Fund.

Ed Fitzgerald motioned to approved the item. Michael Gallagher seconded the motion. Item BC2013-242 was unanimously approved. Ed FitzGerald requested an update from Norberto Colon in 6 months on whether the County's expanding relationship with Metro Hospital could provide costs savings on procurement of the items covered in the contract.

Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2013-242 was unanimously approved.

5. Scheduled Items

BC2013-263 Department of Public Works Recommending an award on RQ28576 and enter into a contract with Andrews Moving and Storage Company (5-1) in the amount not-to-exceed \$129,290.00 for moving and liquidation services for the period 9/23/2013 - 12/31/2013. Funding Source: 100% General Fund.

Ed FitzGerald motioned to approve; Michael Gallagher seconded the motion. Item BC2013-263 was unanimously approved.

BC2013-264 Department of Development Requesting approval of an Economic Development Loan to PMH Fitness, LLC in the amount not-to-exceed \$150,000 for redevelopment of a 9,700 square foot facility located at 6708 Pearl Road, Parma Heights; and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other

instruments and agreements, with such parties that may be required or appropriate to effectuate the loan. Funding source: Cuyahoga County Western Reserve Fund.

Executive Ed FitzGerald asked that item BC2013-264 be held, and requested additional information on the number of jobs to be created by the project.

BC2013-265 Fiscal Office Recommending an award on RQ28037 to Griffin & Strong, P.C. in the amount not-to-exceed \$122,200.00 for a disparity study for the period 8/29/2013-11/30/2014. Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve the item; Mark Parks seconded the motion. The item was unanimously approved.

BC2013-266 County Sheriff Recommending an award on RQ28532 and enter into a contract with Cleveland Rape Crisis Center in the amount of \$101,865.00 for coordinator services for the development and implementation of a prison rape elimination training program in connection with the Prison Rape Elimination Act (PREA) grant program for the period 10/1/2013 - 09/30/2014. Funding Source: 100% by the Safe & Sound Project, Prison Rape Elimination Act Grant Program.

Ed FitzGerald motioned to approve the item; Bonnie Teeuwen seconded the motion. Item BC2013-266 was unanimously approved. Ed FitzGerald asked for statistics on the annual number of allegations of rape occurring in the County Jail during the past five years, and the outcome of the investigation of each allegation.

BC2013-267 Department of Public Safety and Justice Services/ Regional Enterprise Data Sharing System Submitting an amendment to Contract No. CE1200551-02 with Main Sail, LLC for consultant services for the development and upgrade of the Regional Enterprise Data Sharing System for the period 7/1/2012 - 12/31/2013 for additional funds in the amount of \$170,000.00. Funding Source: 100% General Fund.

Ed FitzGerald made a motion to approve; Bonnie Teeuwen seconded the motion. Item BC2013-267 was unanimously approved.

BC2013-268 Department of Health and Human Services/ Community Initiatives Division/ Family and Children First Council Recommending an award on RQ28667 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$268,399.73 for the FY2014 System of Care Family Centered Services and Supports Grant Program for the period 7/1/2013 - 6/30/2014. Funding Source: Combination of Federal child welfare dollars and State general revenue funds from ODMH, ODADAS, ODYS, and ODODD

Director of Health and Human Services, Rick Werner, was unable to attend the meeting to present and asked that item BC2013-268 be held until the following week.

6. Other Business

BC2013-269 Department of Public Works Requesting approval of an alternative procurement process on RQ28659, which will result in an award recommendation to Jack Doheny Companies, Inc. in the amount not to exceed \$3,000,000.00 for Sewer Jet Vac Trucks, parts, supplies and services for the period 10/1/2013 - 9/30/2018 (Chapter 501.12(b)(15)). Funding Source: Sanitary Sewer Fund and the Road & Bridge Fund, shared proportionally.

Ed FitzGerald made a motion to approve; Pernel Jones seconded the motion. Item BC2013-269 was unanimously approved.

7. Public Comment – there was no further public comment

8. Adjournment – Ed FitzGerald motioned to adjourn; Pernel Jones seconded. The meeting was adjourned with unanimous approval at 11:25 a.m.

4. Tabled Items

BC2013-256

[Detail provided in Section 4 "Tabled Items," above]

BC2013-268

A. Scope of Work Summary

1. Family and Children First Council requesting approval of an Interagency Agreement with ADAMHS for the anticipated amount of \$268,399.73. The anticipated start-completion dates are 7/1/2013 to 6/30/2014.

2. The primary goals of the project are:

- Serve as the lead agency to provide oversight to select and manage the identified fiscal agent.
- Funding provided through this agreement will be used only for the FCSS activities as specified in the FCSS SFY14 Guidance Document.
- ADAMHS will maintain the focus of the FCSS program, targeting youth and their families who meet the eligibility requirements outlined by the FCSS FY14 Guidance Document.

3. The project is mandated by the ORC 121.37 to maintain children and youth in their own homes and communities by providing non-clinical, family-centered services and supports.

B. Procurement

1. The proposed agreement received a Justification for Other than Full and Open Competition exemption on 9/5/2012. The approval letter is attached for review.

C. Contractor and Project Information

1. The address of all vendors and/or contractors is:

ADAMHS board of Cuyahoga County
2012 West 25th Street
Cleveland, Ohio 44113
All 11 council districts.

2. The Chief Executive Officer is William Denihan.

3. A. The address or location of the project is:

ADAMHS board of Cuyahoga County
2012 West 25th Street
Cleveland, Ohio 44113
B. All 11 council districts.

D. Project Status and Planning.

1. The project reoccurs annually.
2. The project has 3 phases. The next steps, dates and anticipated cost of these are;
 - a. ADAMHS will issue a contract with its fiscal agent.
 - b. Coordinate and conduct a training for various providers to learn how to access FCSS funding.
 - c. Begin accepting applications for FCSS.

Billable service delivery dates are July 1, 2013 to June 30, 2014. The reimbursable amount in total from all providers is not to exceed \$268,399.73.

3. The project is on a critical action path because the FCSS funding for FY14 must be spent in full by June 30, 2014.
4. The project's term has already begun. The reason for the delay is a late notification from Ohio Family and Children First. The state needed more information regarding its federal allocation. The SFY each county received a 5% funding reduction.

E. Funding

1. The project is funded 100% through a combination of federal child welfare dollars and state general revenue funds from ODMH, ODADAS, ODYS, and ODODD.
2. The schedule of payments is semi-annually.
3. N/A

5. New Items for Review

BC2013-270

A. Scope of Work Summary

1. Department of Public Works requesting approval of an amendment with DLZ Ohio, Inc. for the cost of \$436,815.00.
2. This contract is for DLZ Ohio, Inc. to perform additional services required for completion of the environmental documentation from feasible alternatives thru Stage 1 Plans for this project. DLZ was chosen to develop alternates, complete the environmental and develop plans and specifications. Based on this alternative, this amendment will take the project through the completion of Step 4 of the ODOT PDP Process. This amendment is a continuation to refine an alternate, complete the environmental documentation and prepare preliminary plans.
3. N/A

B. Procurement

1. The procurement method for the design of the project was RFQ. The total value of the the RFQ is \$1,051,470.00.
2. The RFQ closed on February 15, 2006.
3. There were 11 proposals submitted for review, 3 were interviewed and 1 approved.

C. Contractor and Project Information

1. The address of the vendor is:

DLZ Ohio, Inc.
614 W. Superior Avenue
Suite 1000
Cleveland, OH 44113
Council District - 7

2. The Board of Directors are: V.V. Rajadhyaksha, Shyam V. Rajadhyaksha, Ram V. Rajadhyaksha and Robert P. Kirkley
3. a. The location of the project is Stage 1 of the Towpath Trail (Harvard Road to Steelyard Commons).
3. b. The project is located in Council District 7.

D. Project status and Planning

1. The project is an extension of the existing project.
2. N/A
3. N/A
4. N/A
5. This contract needs a signature in ink asap to avoid project delays.

E. Funding

1. This contract is funded 100% by Federal Funds.
2. The schedule of payments is by invoice.
3. The project is an amendment to a contract. This amendment changes scope and value.

BC2013-271

A. Summary of Requested Action:

Department of Public Works, submitting an amendment to Contract No. CE1000412-01 with MCG Trust for lease of storage space in the Bolton Building located at 1278 West 4th Street, Cleveland, Ohio (PPN #101-09-032) for use by Cuyahoga County Clerk of Courts for the period of 11/1/2012 - 10/31/2014 to exercise an option to extend the time period and for additional funds in the amount not-to-exceed \$49,940.00.

Term:

Lease Term of Twenty-Four months commencing on 11/1/12 and shall expire 10/31/14

The annual cost shall remain the same in the amount of \$24,970.00 per year and shall be paid in quarterly payments of \$6,242.50. The Clerk of Courts currently leases this space and said lease expired on 10/31/2012. Section 2 of the lease provides for the option of extending the Term.

The Clerk of Courts has requested to continued use of this space for overflow storage of court records. This facility is on W. 4th, within walking distance of the Justice Center. The total two year cost shall be \$49,940.00 and is the same as the current lease rate and there is no cost increase. This will continue to provide needed storage space while the long range storage needs of the County are examined.

B. Procurement:

The procurement method was by RFP 17533

C. Contractor & Project Information:

The Vendor/Landlord is MCG Trust, with a mailing address of 1283 West 9th Street, Cleveland, Ohio 44113.

The principal property to be leased is located at 1278 West Fourth Street, Cleveland, Ohio 44103 in County Council District 7.

D. Project Status and Planning:

This lease of space will be in place for a Twenty-Four months, unless terminated sooner under provisions of the lease. No further action steps are needed or required at this time.

E. Funding:

Funding will be 100% General Funds. The payments will be made by invoice.

BC2013 – 272

Title: OPD 2013 Amendment to CE1100368 with Staples for Office Supplies RQ20516

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of a Contract Amendment with Staples Contract & Commercial, Inc., for Office Supplies to Various County Departments, for the period 7/1/2011 - 9/30/2013 to extend the time period to 11/30/2013 and for additional funds in the amount of \$100,000.00.
2. The primary goal of the contract is for the furnishing and delivering of office supplies to various county departments.

B. Procurement

1. The procurement method for the contract was Cooperative Purchasing Agreement, using the current state contract.

C. Contractor and Project Information

1. Staples Contract & Commercial, Inc.
500 Staples Drive
Framingham, MA 01702
2. The Chairman of the Board and CEO for the vendor is Ronald Sargent.
3. There is no County Council representation as the vendor is out of state.

D. Project Status and Planning

1. This contract occurs every 2 to 3 years.
2. This contract is being extended so we can work with a new vendor in submitting an award to be approved by County Council and allow time to set up user accounts and finalize the contract.

E. Funding

1. The project is funded 100% by the General Fund (for this amendment).
2. The schedule of payments is monthly.

BC2013-273

Title: OPD 2013 Recommendation of Award NetMotion Licenses and Software Maintenance DoIT RQ28172

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of a Recommendation of Award to SHI International Corp. for the amount of \$251,937.60 for NetMotion user licenses and 3-year maintenance and support.
2. The primary goals of this project is to comply with an FBI mandate for this software or face administrative sanctions and/or criminal penalties. Public Safety, judicial and correctional institutions are under the mandate. The purchase order will allow REDDS to bring all public safety-connected clients into compliance with this mandate.
3. In 2010, the Department of Justice published FBI CJIS security policies requiring the use of two-factor authentication for remote access to the national criminal justice database. Compliance with the mandate is required by September 30, 2013.

B. Procurement

1. The procurement method for this project was approval of an Alternative Procurement, Non-Competitive Method.
2. N/A
3. BC2013-250 was approved on September 3, 2013.

C. Contractor and Project Information

1. The address of the vendor is:
SHI International Corp.
290 Davidson Avenue
Somerset, New Jersey 08873
There is no Council District representation, as the vendor is located out of the County.
2. The owners for the vendor are:
Thai Lee, President and CEO
Koguan Leo, Chairman of the Board
3. The project is County-Wide, as all REDDS users will need to be brought into compliance.
3b. All Council Districts are affected.

D. Project Status and Planning

1. The project is new to the County.
2. The next step would be continuing maintenance, after 3 years, as determined by the Department of Public Safety and Justice Services.
3. The project is on a critical action path due to the deadline for compliance.

E. Funding

1. The index code is funded by (3) Funding Sources: including Agency User Fees, \$5 Moving Violations Fees and General Fund Subsidy.
2. The schedule of payments will be by invoice, as submitted by the vendor.

BC2013-274

A. Scope of Work Summary

1. Witness/Victim Service Center submitting contract amendment No. CE1200593-01 with Domestic Violence & Child Advocacy Center in the amount of 253,911.64, to amend the time period to March 31, 2014 and additional funds in the amount of \$ 63,477.94.
2. The primary goals of the project are to increase outreach and specialized services to African American

female victims of domestic violence.

3. N/A

B. Procurement

1. Justification for other than full and open competition Approved 8/28/2013

2.N/A

3.N/A

C. Contractor and Project Information

1. The address of the vendor is:

P.O. Box 5466

Cleveland, Ohio 44101

2. The CEO of the center is Linda Dooley Johaneck.

3. The address and location of the services is kept confidential due to safety concerns for victims of domestic violence. Residents county-wide are eligible for services and access them by calling a hotline.

3B. Services are available to any family living in Cuyahoga County.

D. Project Status and Planning

1.This is an extension of the existing project

2. N/A

3. N/A

4.N/A

5. N/A

E. Funding Source – FY 2011 USDOJ Defending Childhood Grant funds.

BC2013-275

A. Scope of Summary

1. PSJS/Witness Victim Service Center is submitting an amendment with Mental Health Services for \$425,000.00 for the period July 18, 2012 to September 30, 2013 for additional funds in the amount of \$35,000.00 and to extend the time to February 28, 2014.

2. The Primary goals of the project are to operate 24/7 to take referrals, respond to crisis situations, complete assessments and make referrals for appropriate treatment services.

3. N/A

B. Procurement

1. Justification for other than full and open competition approved 8/28/2013

2. N/A

3. N/A

C. Contractor and Project Information

1. Mental Health Services for Homeless Persons, Inc.

1744 Payne Avenue

Cleveland, Ohio 44114

2. Susan Neth, CEO

3a. N/A

3b. Services are available to any family living in Cuyahoga County.

D. Project Status and Planning

1. This is an extension of the existing project.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding Source – FY 2011 USDOJ Defending Childhood Grant funds.

BC2013-276

Title: Recommending awards and enter into contracts with the following agencies, in the dollar amounts and for services specified, each for the time period 9/1/2013 – 8/31/2014:

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with **Care Alliance** in the amount of \$15,000.00 for the term of 9/01/2013 - 8/31/2014.
2. The goals of the program are to provide quality medical outreach to homeless persons living on the streets and in the shelters, and to link persons with appropriate on going health care in the community.
3. N/A

B. Procurement

1. An alternative procurement method was approved for this contract on 8/12/2013. The minutes from the meeting are attached.

C. Contractor and Project Information

1. Care Alliance
1530 St. Clair Ave.
Cleveland, OH 44114
Council District #7
2. The Project Director is Francis Afram-Gyening.
3. The project is located at
1530 St. Clair Avenue
Cleveland, OH 44114
Council District #7

D. Project Status

1. This Contract maintains funding for a program that has been operating in the community since 1989.
2. N/A
3. and 4. The contract/project is on a critical path because it is an ongoing service in the community. The contract term started 9/01/13. The submission of the contract for approval was delayed because of documentation requirement issues with the RFP.
5. N/A

E. Funding

1. The contract is funded 100% with federal Emergency Shelter Grant funds.

2. The provider is reimbursed on a monthly basis.
3. N/A

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with **Cleveland Mediation Service** in the amount of \$18,774.00 for the term of 9/01/2013 - 8/31/2014.
2. The goals of the program are to provide diversion assessments for persons seeking shelter for the first time, and, whenever possible, identify a safe, permanent housing alternative to entering the shelter system.
3. N/A

B. Procurement

1. An alternative procurement method was approved for this contract on 8/12/2013. The minutes from the meeting are attached.

C. Contractor and Project Information

1. Cleveland Mediation Center
2012 W. 25th Street, STe. 401
Cleveland, OH 44113
Council District #7
2. The Project Director is Dan Joyce.
3. The project is located at
2012 W. 25th St.
Cleveland, OH 44113
Council District #7

D. Project Status

1. This Contract maintains funding for a program that has been operating in the community since 2009.
2. N/A
3. and 4. The contract/project is on a critical path because it is an ongoing service in the community. The contract term started 9/01/13. The submission of the contract for approval was delayed because of documentation requirement issues with the RFP.
5. N/A

E. Funding

1. The contract is funded 100% with federal Emergency Shelter Grant funds.
2. The provider is reimbursed on a monthly basis.
3. N/A

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with **Family Promise of Greater Cleveland** in the amount of \$40,125.00 for the term of 9/01/2013 - 8/31/2014.
2. The goals of the program are to provide a) safe temporary housing; b) linkages to community based services; c) assistance in procuring permanent housing.
3. N/A

B. Procurement

1. An alternative procurement method was approved for this contract on 8/12/2013. The minutes from the meeting are attached.

C. Contractor and Project Information

1. Family Promise of Greater Cleveland
3470 E. 152nd Street
Cleveland, OH 44120
Council District #7
2. The Project Director is Joan Maser.
3. The project is located at
3470 E.152nd Street
Cleveland, OH 44120
Council District #7

D. Project Status

1. This Contract maintains funding for a program that has been operating in the community since 1990.
2. N/A
3. and 4. The contract/project is on a critical path because it is an ongoing service in the community, serving 32 families a night. The contract term started 9/01/13. The submission of the contract for approval was delayed because of documentation requirement issues with the RFP.
5. N/A

E. Funding

1. The contract is funded 100% with federal Emergency Shelter Grant funds.
2. The provider is reimbursed on a monthly basis.
3. N/A

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with **Transitional Housing, Inc.** in the amount of \$23,000.00 for the term of 9/01/2013 - 8/31/2014.
2. The goals of the program are to provide a) safe temporary housing; b) linkages to community based services; c) assistance in procuring permanent housing.
3. N/A

B. Procurement

1. An alternative procurement method was approved for this contract on 8/12/2013. The minutes from the meeting are attached.

C. Contractor and Project Information

1. Transitional Housing, Inc.
1545 W. 25th Street
Cleveland, OH 44113
Council District #7
2. The Project Director is Sherri Brandon.
3. The project is located at
1545 W. 25th Street
Cleveland, OH 44113
Council District #7

D. Project Status

1. This Contract maintains funding for a program that has been operating in the community since 1989.
2. N/A
3. and 4. The contract/project is on a critical path because it is an ongoing service in the community, serving 60 women a night. The contract term started 9/01/13. The submission of the contract for approval was delayed because of documentation requirement issues with the RFP.
5. N/A

E. Funding

1. The contract is funded 100% with federal Emergency Shelter Grant funds.
2. The provider is reimbursed on a monthly basis.
3. N/A

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with the **Volunteers of America of Greater Ohio** in the amount of \$15,000.00 for the term of 9/01/2013 - 8/31/2014.
2. The goals of the program are to provide a) safe temporary housing; b) linkages to community based services; c) assistance in procuring permanent housing.
3. N/A

B. Procurement

1. An alternative procurement method was approved for this contract on 8/12/2013. The minutes from the meeting are attached.

C. Contractor and Project Information

1. Volunteers of America
2710 Walton
Cleveland, OH 44113
Council District #7
2. The Project Director is Norika Hancock.
3. The project is located at
2710 Walton
Cleveland, OH 44113
Council District #7

D. Project Status

1. This Contract maintains funding for a program that has been operating in the community since 1989.
2. N/A
3. / 4. The contract/project is on a critical path because it is an ongoing service in the community, serving 26 men a night. The contract term started 9/01/13. The submission of the contract for approval was delayed because of documentation requirement issues with the RFP.
5. N/A

E. Funding

1. The contract is funded 100% with federal Emergency Shelter Grant funds.
2. The provider is reimbursed on a monthly basis.
3. N/A

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with **West Side Catholic Center** in the amount of \$39,850.00 for the term of 9/01/2013 - 8/31/2014.
2. The goals of the program are to provide a) safe temporary housing; b) linkages to community based services; c) assistance in procuring permanent housing.
3. N/A

B. Procurement

1. An alternative procurement method was approved for this contract on 8/12/2013. The minutes from the meeting are attached.

C. Contractor and Project Information

1. West Side Catholic Center
3135 Lorain Avenue
Cleveland, OH 44113
Council District #3
2. The Project Director is Anita Cook.
3. The project is located at
3135 Lorain Avenue
Cleveland, OH 44113
Council District #3

D. Project Status

1. This Contract maintains funding for a program that has been operating in the community since 1989.
2. N/A
3. and 4. The contract/project is on a critical path because it is an ongoing service in the community, serving 12 families a night. The contract term started 9/01/13. The submission of the contract for approval was delayed because of documentation requirement issues with the RFP.
5. N/A

E. Funding

1. The contract is funded 100% with federal Emergency Shelter Grant funds.
2. The provider is reimbursed on a monthly basis.
3. N/A

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with the **YMCA of Greater Cleveland** in the amount of \$13,312.00 for the term of 9/01/2013 - 8/31/2014.
2. The goals of the program are to provide a) safe temporary housing; b) access to outpatient treatment; c) employment direction; and d) assistance in procuring permanent housing.
3. N/A

B. Procurement

1. An alternative procurement method was approved for this contract on 8/12/2013. The minutes from the meeting are attached.

C. Contractor and Project Information

1. YMCA of Greater Cleveland
2200 Prospect Avenue
Cleveland, OH 44115
Council District #7
2. The Project Director is Chip Joseph.
3. The project is located at
Y-Haven
6001 Woodland Avenue
Cleveland, OH 44104
Council District #7

D. Project Status

1. This Contract maintains funding for a program that has been operating in the community since 1996.
2. N/A
3. and 4. The contract/project is on a critical path because it is an ongoing service in the community, serving 115 men a night. The contract term started 9/01/13. The submission of the contract for approval was delayed because of documentation requirement issues with the RFP.
5. N/A

E. Funding

1. The contract is funded 100% with federal Emergency Shelter Grant funds.
2. The provider is reimbursed on a monthly basis.
3. N/A

BC2013-277

Title: Senior & Adult Services – 2012 – Award & Execute Contract – Mobile Meals Inc. – Options – 2012/2014 – RFP 21578.

A. Scope of Work Summary

1. Senior & Adult Services is submitting an amendment to CE1200276 with Mobile Meals, Inc for the Options Program for the provision of Home Delivered Meal Service for the period 7/1/2013 - 6/30/2014 for additional funds in the amount \$63,148.50.
2. The primary goal of this contract amendment is to reallocate program dollars to reflect anticipated service delivery to clients participating in the Cuyahoga County Options program.
3. The Options program is a non-mandated service offered to Cuyahoga County residents.

B. Procurement

1. The procurement method for this contract was RFP 21578. The total value of the contract is \$570,131.50.
2. The RFP was closed on 01/20/2012. There was a 10% SBE participation/goal.
3. The proposed amendment received a Justification for Other than Full and Open Competition approval on 8/21/13.

C. Contractor and Project Information

1. The address of the vendor is:

Mobile Meals, Inc.

1063 S. Broadway

Akron, OH 44311

Council District: n/a Outside of County

2. The owner for the vendor is: Lorie Travaglino , President

3. Mobile Meals, Inc. program services are delivered in Cuyahoga County.

D. Project Status and Planning

1. The awarding of Options contracts occurs every two years.

2. The current contract for the Options for Elders Program ends June 30, 2014.

3. To avoid an interruption of client services, it is important this contract amendment keeps moving forward.

4. Not applicable.

5. Not applicable.

E. Funding

1. The Options program is funded by the County Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale.

2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

3. This project is an amendment to a contract. This contract amendment changes the value of the original contract and is the 1st amendment of the contract.

6. Other Business

BC2013-278

[For RFP exemption justification, see item detail under BC2013-278 in section 6, above.]

Title: Office of Early Childhood/Invest In Children 2013 Positively Moms Initiative

A. Scope of Work Summary

1. Office of Early Childhood/Invest In Children is requesting approval to submit a grant for the anticipated amount of \$150,000.00. The anticipated start-completion dates are (10/01/2013-9/30/2014).

2. The grant application, if awarded by the grantor, requires that the county contract with vendors for the proposed services. The addresses of all vendors and/or contractors is:

Educational Service Center of Cuyahoga County

5811 Canal Road

Valley View, OH 44125

Council District 6

B. Procurement

1. The procurement method for this project was: O'Neill Foundation RFP. The total value of the RFP is (\$150,000.00)
2. N/A
3. The proposed application will be reviewed for an RFP exemption on 9/11/13.

C. Contractor and Project Information

1. The address(es) of all vendors is: William J. and Dorothy K. O'Neill Foundation 30195 Chagrin Blvd # 106 Cleveland, OH 44124 Council District 6
2. The President and CEO is: Leah S. Gary
- 3.a The project occurs County wide.
- 3.b. The project administration is located in Council District: 6

D. Project Status and Planning

1. The project is the third year of a three year project

E. Funding

1. The project is funded
O'Neill Foundation - \$150,000.00 – 100%
2. The schedule of payments is by Grant Award
Submitting an Other Than Full and Open Competition form for an RFP exemption for the Positively Moms Initiative (PMI) of Cuyahoga County. We have applied to the William J. and Dorothy K. O'Neill Foundation for funding (\$150,000) for year three of the Positively Moms Initiative (PMI) of Cuyahoga County. In the first two years of the project we have contracted with the Educational Service Center of Cuyahoga County and Help Me Grow to implement PMI. We would like to continue this relationship for the third year of the project because they are the key to the entire initiative.