

Cuyahoga County Board of Control
County Administration Building, 4th Floor
October 15, 2013 11:00 A.M.

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items
5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-284	Department of Public Works	Submitting an amendment to Contract No. CE1300036-01 with ABC Fire, Inc. for maintenance of fire suppression systems and fire extinguishers for various County buildings for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount not-to-exceed \$25,000.00. Funding Source: Internal Service Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-285	Department of Public Works	Submitting an amendment (Subsidiary No. 1) to Contract No. CE1300287-01 with Suburban Maintenance and Construction, Inc. for the Huntington Parking Garage emergency repair project for additional funds in the amount not-to-exceed \$80,283.66. Funding Source: Capital Project Future Debt Issue	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-286	Office of Procurement & Diversity	Recommending an award and enter into a contract: <u>Department of Public Works</u> a) on RQ26870 with Honeywell International Inc. (3-1) in the amount not-to-exceed \$304,000.00 for Jail II fire alarm testing, inspection, maintenance and critical parts for the period 11/1/2013 - 10/31/2016. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-287	Office of Procurement & Diversity	Recommending an award and enter into a contract: <u>Department of Public Works</u> a) on RQ27246 with Browning-Ferris Industries of Ohio, Inc. DBA Republic Services of Elyria (5-2) in the amount not-to-exceed \$300,000.00 for Rubbish Removal Services for Various County Buildings for the period 11/1/2013 - 10/31/2016. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-288	Office of Procurement	Recommending an award:	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove

	& Diversity	<u>Department of Information Technology</u> a) on RQ28461 to TEC Communications, Inc. in the amount of \$115,125.00 for the purchase of 445- Cisco VOIP phones and Smart Net Licenses (State Contract No. 533110 County Code 501.12B(19)). Funding Source: 100% General Funds	____ Hold
BC2013-289	Law Department	Recommending an award on RFQ No. 28678 and authorizing the entry of an engagement letter with the firm Squire Sanders (US) LLP in the amount of \$225,000 to serve as bond counsel in connection with the Convention Center Hotel Project for the period 10/10/2013 – 12/31/2014. Funding Source: 100% Hotel Bond proceeds	____ Approve ____ Disapprove ____ Hold
BC2013-290	Department of Development	Recommending an award on RQ27542 and enter into a contract with County Planning Commission in the amount not to exceed \$150,000.00 for Improvement Target Area Identification and Redetermination Study for the period 9/10/ 2013 - 5/31/2014. Funding Source: 100% funded general funds	____ Approve ____ Disapprove ____ Hold

- 6. Other Business
- 7. Public Comment
- 8. Adjournment

Minutes

Board of Control Meeting
October 7, 2013
County Administration Building, 1219 Ontario Street, 4th Floor

1. Call to Order

County Executive Edward FitzGerald called the meeting to order at 11:00 a.m.

Attending:
County Executive Edward FitzGerald
Interim Fiscal Officer Mark Parks
Deputy Chief Engineer Stan Kosilesky (Alternate for Public Works Director Bonnie Teeuwen)
Director of Purchasing Lenora Lockett
Councilman Michael Gallagher
Councilman David Greenspan
Councilman Pernell Jones

At the October 7, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the 9/20/13 Board of Control meeting. Michael Gallagher seconded the motion. The minutes were approved as written. Pernel Jones and Dave Greenspan abstained.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2013-279 Office of Procurement & Diversity recommending an award: County Treasurer a) on RQ28482 to Mid-West Presort Mailing Services, Inc. in the amount of \$279,800.00 (9-2) for production and mailing of first and last half 2013 real property and delinquent collection tax bills. Funding Source: 100% General Fund

Ed FitzGerald motioned to approve the item. Stan Kosilesky seconded the motion. Item BC2013-279 was unanimously approved.

BC2013-280 Department of Health and Human Services/Cuyahoga Job and Family Services submitting an amendment to Contract No. CE1100537-03 with JDC Advertising for the Cuyahoga County Fatherhood Initiative for the period 7/1/2011 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds in the amount of \$80,000.00. Funding Source: 33% Federal, 33% State and 34% Human Services Levy

Ed FitzGerald motioned to approve the item. Pernel Jones seconded the motion. Item BC2013-280 was unanimously approved.

8. Other Business

BC2013-281 Department of Public Works requesting approval of an alternative procurement process on RQ28697, which will result in an award recommendation to Ohio Cat in the amount not-to-exceed \$1,250,000.00 for heavy duty construction equipment/other equipment, parts, supplies and services for the period 10/1/2013 - 9/30/2018 (Chapter 501.12 (b)(15)). Funding Source: Sanitary Sewer Fund, the Road & Bridge Fund, and the General Fund on a shared basis proportionate to the percentage of use by each of the groups.

Ed FitzGerald motioned to approve the item. Stan Kosilesky seconded the motion. Item BC2013-281 was unanimously approved.

BC2013-282 Department of Public Safety and Justice Services requesting approval of an alternative procurement process on which will result in award recommendations to various providers in the total amount of \$432,811.36 for the FY2013 Violence Against Women Act Grant program for the period 1/1/2014 - 12/31/2014 (Chapter 501.12 (b)(16)):

- a) City of Bedford, Municipal Court in the amount of \$21,640.57.
- b) City of Cleveland, Public Safety Department in the amount of \$108,202.84.
- c) City of Cleveland, Prosecutors Office in the amount of \$108,202.84.
- d) Cleveland Rape Crisis Center in the amount of \$70,991.94.
- e) Domestic Violence and Child Advocacy Center in the amount of \$100,000.00.
- f) Jewish Family Service Association of Cleveland in the amount of \$23,773.17.

Funding Source: FY2013 Violence Against Women Act Grant funds

Ed FitzGerald motioned to approve the item. Mark Parks seconded the motion. Item BC2013-282 was unanimously approved.

WALK-ON - The following item was moved from the 10/07/13 Contracts & Purchasing Board Calendar, to the 10/07/13 Board of Control Calendar:

BC2013-283 Department of Information Technology a) requesting approval of an alternative procurement process on RQ28884, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$79,367.15 for the purchase of access control equipment and security cameras for the Treasurer's Office at the Whitlatch Building (Chapter 501.12(b)(15)). b) recommending an award on RQ28884 to Integrated Precision Systems, Inc. in the amount of \$79,367.15 for the purchase of access control equipment and security cameras for the Treasurer's Office at the Whitlatch Building. Funding Source: building move Capital Fund.

Ed FitzGerald motioned to approve the item. Michael Gallagher seconded the motion. Item BC2013-283 was unanimously approved.

9. Public Comment

There was no public comment.

10. Ed FitzGerald motioned to adjourn. Michael Gallagher seconded the motion. The motion to adjourn was unanimously approved at 11:08 a.m.

4. Tabled Items

5. New Items for Review

BC2013-284

TITLE: Public Works 2013 Amendment ABC, Inc. RQ25653 CE1300036

A. Scope of Work Summary

The Department of Public Works submitting a request to amend approved resolution CPB2012-1097 for Fire Suppression Systems Servicing and Fire Extinguisher Inspection, Servicing, Testing and Replacement, utilizing the approved option one (1) year, term beginning January 1, 2013 - December 31, 2013 extending to December 31, 2014 with ABC Fire, Inc., original contract amount is \$25,000.00 and will be requesting an additional amount of \$25,000.00 for the additional year. OPD approved on 9/18/13.

B. Procurement

The procurement method for this project was an Informal Bid in a not to exceed amount of \$25,000.00. The Bid closed on November 6, 2012 with ABC Fire, Inc. being lowest and best bidder per Requisition 25653 detail of service units.

C. Contractor and Project Information

ABC Fire, Inc., is the awarded bidder and is located at 10250 Royalton Road in North Royalton, Ohio, Council District 5.

The President of ABC Fire, Inc. is Richard Watson

D. Project Status and Planning

This contract will occur annually to service County Fire Suppression Equipment and Fire Extinguishers. The vendor will be expected to perform annual inspections of the equipment and maintain the equipment at local, state and federal Codes.

E. Funding

The contract is Internal Service Fund - Account CT577411 0245 (Building and Grounds - Other Services)

BC2013-285

A. Summary of Scope

1. Department of Public Works is submitting for amended agreement (Subsidiary No. 1) to Contract CE1300287 with Suburban Maintenance and Construction, Inc. for the Cuyahoga County Huntington Park Garage Emergency Repairs for an amount not-to-exceed \$80,283.66.

This project is staffed with following employees of the Department of Public Works:

Jaoudat S. Charif, P.E., Area Construction Engineer

Mark Rinderman, Project Supervisor

The engineer's estimate was \$1,230,000.00

Original Contract Amount: \$969,000.00
Amendment No. 1: \$80,283.66 (Pending)
Rev. Contract Amount: \$1,049,283.66

2) The primary goal is to complete construction, per plans and specifications.

B. Procurement

1. Justification for other than full and open competition was submitted for approval.

C. Contractor and Project Information

1. Contractor: Suburban Maintenance and Construction, Inc., 16330 York Road, North Royalton, Ohio 44133 (Council District 5). Project Location: Cleveland (Council District 7).

Primary Owner: Brian Stucky, President 440-237-4465

D. Project Status and Planning

1. Project is under construction and progressing as per schedule.

E. Funding

1. Capital Project Future Debt Issue.

The contractor has completed ethics training as required.

BC2013-286

A. Scope of Work Summary

1. The Office of Procurement & Diversity is recommending an Award and Submission of Contract on RQ26870 to Honeywell International, Inc. for the Cuyahoga County Jail II Fire Alarm Test/Inspect/Maintain & Critical Parts for the Department of Public Works in the amount not-to-exceed \$304,000.00. Includes \$30,000.00 (\$10,000.00 annually) for critical parts allowance. For the period November 1, 2013 through October 31, 2016.

The County:

- a) reserved the right to add or delete equipment
- b) option to terminate said contract with a thirty (30) day notice.

2. The contractor will furnish and deliver preventative maintenance, emergency service assessments, testing and inspection services and stock needed critical parts.

Services will also include:

- a) hardware and software support on devices and systems currently installed, however the County will

be responsible for:

i) Third-party applications and/or software including, but not limited to, operating system(s), web browsers, local area network (LAN) and computerized maintenance management systems and any labor, software and/or hardware required to maintain the present applications and/or implement functional enhancements.

ii) Purchasing applicable hardware, firmware, and/or software that may hereafter be required to improve performance of the software installed on CUYAHOGA COUNTY'S system. Vendor shall not be responsible to provide any improvements, functional, operational or otherwise. Third party software that adds, enhances or improves functional performance of CUYAHOGA COUNTY'S system are excluded under these Specifications and will be provided when and if available and at CUYAHOGA COUNTY'S expense.

b) Annual Performance Review to identify opportunities to improve performance of the equipment

c) Internet-based application to allow Cuyahoga County to submit/ review status of service calls and details of work performed.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The total value of the RFB was in the amount not-to-exceed \$304,000.00 for the three (3) years.

2. The bid closed on September 3, 2013.

3. Three (3) bids were pulled from OPD and one (1) bid was submitted and Honeywell International, Inc. is being recommended for the award.

4. There was a 20% SBE goal participation. The vendor requested a waiver and the SBE goal was waived.

C. Contractor and Project Information

1. Honeywell International, Inc.

950 Keynote Circle

Brooklyn Hts., OH 44131

2. The Primary owner for Honeywell International, Inc. is State Street Corporation - 9.1%.

3. The Chief Executive Officer is Dave Cote (973) 455-6768

D. Project Status and Planning

1. The resulting contract will be for the period of November 1, 2013 through October 31, 2016.

2. A performance bond is required for this item. The performance bond and related contract documents are due 21 days after the recommendation of award.

3. This is the first RFB for the pilot project with contract being submitted at time of bid closing.

E. Funding

1. The contract is funded 100% by General Fund (CT577411)

2. Schedule of payments will be paid for by releases against the contract upon delivery and acceptance of the merchandise by the County under the terms of the contract.

BC2013-287

A. Scope of Work Summary

1. The Office of Procurement & Diversity is Recommending an Award and Submission of Contract on RQ27246 to Browning-Ferris Industries of Ohio, Inc. dba Republic Services of Elyria for Rubbish Removal Services for Various County Buildings in the amount not-to-exceed Three Hundred Thousand Dollars (\$300,000.00) for the period November 1, 2013 through October 31, 2016.

The County:

- a) reserved the right to request an increase or decrease in the number of pick-ups at each location terminate said contract with a sixty-day notice
- b) option to terminate said contract with a sixty (60) day notice.

2. The contractor will haul and dispose of solid waste and power wash compactor containers.

Services will also include:

1) The capturing, containing and safely disposing of the waste and wastewater generated during the power washing operations in compliant with all applicable rules and regulations including the laws stipulated by the Clean Water Act.

B. Procurement

- 1. The procurement method for this purchase was a formal competitive bid. The total value of the RFB was in the amount not-to-exceed Three Hundred Thousand (\$300,000.00) for the three (3) years.
- 2. The bid closed on September 4, 2013.
- 3. Five (5) bids were pulled from OPD and (2) bids were submitted and Browning-Ferris Industries of Ohio, Inc. dba Republic Services of Elyria is being recommended for the award.
- 4. There was a 25% SBE goal participation. The vendor requested a waiver and the SBE goal was waived.

C. Contractor and Project Information

1. Browning-Ferris Industries of Ohio, Inc.
dba Republic Services of Elyria
40195 Butternut Ridge Road
Elyria, Ohio 44035

2. The General Manager is Eric Van Houten (440) 458-5191

D. Project Status and Planning

1. The resulting contract will be for the period of November 1, 2013 through October 31, 2016.

2. A performance bond is required for this item. The performance bond and related contract documents are due 21 days after the recommendation of award.

3. This is a bid utilizing the pilot project with contract being submitted at time of bid closing.

E. Funding

1. The contract is funded 100% by General Fund.
2. Schedule of payments will be paid for by releases against the contract in accordance with the terms of the contract.

BC2013-288

Title: OPD 2013 Recommendation of Award T E C Communications, Inc. VoIP Phones DoIT RQ28461

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an Award Recommendation for T E C Communications, Inc. in the amount of \$115,125.00 for the purchase of VoIP Phones and SmartNet Licenses for the Department of Information Technology.
2. The primary goal of the project is to purchase the phones as replacements to the current AT&T phones in the Court of Common Pleas, located at the Justice Center and Marion Building.
3. N/A

B. Procurement

1. The procurement method for this purchase is State Contract/RFP Exemption. STS 533110 expires 6/30/2015.
2. There were no inquiries to the State Contract, Intent to Purchase posting.

C. Contractor and Project Information

1. The address of the vendor is:

T E C Communications, Inc.
20234 Detroit Road
Rocky River, Ohio 44116
Council District: 1

2. The owners of the vendor are:

Eleanor B. Murnane, CFO and Melanie M. Schilling, President

3a. The purchases will be housed at the Justice Center and Marion Building.

3b. Council District 7

D. Project Status and Planning

1. The purchase is a continuation of a Capital project administered by the Department of Information Technology for equipment consistency within Cuyahoga County.
2. If there are additional phases for the Capital project, it would be based upon need as determined by DoIT.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments would be by invoice as submitted by the vendor.

BC2013-289

A. Scope of Work Summary

1. Law Department recommending an award on RFQ No. 28678 to Squire Sanders (US) LLP to serve as bond counsel in connection with the Convention Center Hotel Project and authorizing the entry of an engagement letter with the firm for \$225,000 for said services. Time Period – 10/10/13 through 12/31/14.

B. Procurement

1. The procurement method for this project was RFQ. The county received nine (9) statements of qualifications from law firms in response to the RFQ.
2. The RFQ closed on 9/20/13.

C. Contractor and Project Information

1. The address of the vendor is:
Squire Sanders (US) LLP
4900 Key Tower
127 Public Square
Cleveland, Ohio 44114 Council District (xx)
Managing Partner – David Goodman

D. Project Status and Planning

1. The project is an occasional service needed by the County.
2. *n/a*
3. The project is on a critical action path because bond counsel services are necessary to move forward with construction timeline of the hotel.
4. *n/a*
5. *n/a*

E. Funding

The project is funded 100% by the Hotel Bond proceeds.

BC2013-290

A. Scope of Work

1. Department of Development submitting a contract for award to the County Planning Commission in the amount not to exceed \$150,000 under RQ 27542 for the term September 10, 2013 - May 31, 2014.
2. The primary goal of the project is to conduct the HUD required Improvement Target Area (ITA) Identification and Redetermination Study.
3. The project is required every 10 years by the U.S. Department of Housing and Urban Development.

B. Procurement

1. The procurement method for this project was by RFQ. One response was received.

C. Contractor and Project Information
Cuyahoga County Planning Commission

D. Project Status and Planning

The project's term has already begun. The reason there was a delay was the need to finalize the contract terms

E. Funding

1. The project will be 100% funded by general fund.

6. Other Business