

Cuyahoga County Board of Control
November 4, 2013 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-298	Department of Workforce Development	Submitting an amendment to Contract No. CE1200195-01 with Linking Employment, Abilities & Potential for training and employment related services to individuals with disabilities for the period 3/1/2012 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds in the amount not-to-exceed \$177,000.00. Funding Source: 100% by Disability Employment Initiative program (DEI) Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-299	Department of Public Safety and Justice Services/ Public Safety Grants	Requesting approval to apply for and accept grant funds from Ohio Office of Criminal Justice Services in the amount of \$432,811.36 for FY2013 STOP Violence Against Women Act Grant Program for the period 1/1/2014 - 12/31/2014. Funding Source: Department of Justice, Office of Justice Programs, Office of Violence Against Women through the Ohio Department of Public Safety, Office of Criminal Justice Services	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-300	Department of Health and Human Services/ Division of Children and Family Services	Submitting an amendment to Contract No. CE1100752-01 with Case Western Reserve University for the Partners for Forever Families Initiative for the Adoption Opportunities Program for the period 9/30/2011 - 9/29/2013 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$25,000.00. Funding Source: 100% Health and Human Services Levy funds (with expenses eligible for reimbursement under a federal Adoption Opportunity Grant)	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-301	Department of Health and	Submitting an amendment to Contract No. CE1300065-01 with Lutheran Metropolitan Ministry for Guardianship of	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove

	Human Services/ Division of Senior and Adult services	Adult Services for the period 1/1/2013 - 12/31/2013 for additional funds in the amount not-to-exceed \$52,000.00. Funding Source: County Health & Human Services levy in the amount of \$26,000.00 (50%) and by the Cuyahoga County Probate Court in the amount of \$26,000.00 (50%).	___ Hold
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- 6. Other Business**
- 7. Public Comment**
- 8. Adjourn**

Minutes

Cuyahoga County Board of Control
October 28, 2013 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

- 1. Call to Order
The meeting was called to order at 11:05 a.m.

Attending:
County Executive Edward FitzGerald
Councilman Michael Gallagher
Councilman David Greenspan
Councilman Pernel Jones
Procurement and Diversity Director Lenora Lockett
Interim Fiscal Officer Mark Parks
Public Works Director Bonnie Teeuwen
Clerk of the Board of Control Melinda Burt

At the October 28, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

- 2. Review Minutes
Ed FitzGerald motioned to approve the minutes from the October 21 Board of Control Meeting, as written. Michael Gallagher seconded the motion. The minutes were unanimously approved as written.
- 3. Public Comment
There was no public comment.

4. Tabled Items

BC2013-264 Department of Development requesting approval of an Economic Development Loan to PMH Fitness, LLC in the amount not-to-exceed \$150,000 for redevelopment of a 9,700 square foot facility located at 6708 Pearl Road, Parma Heights; and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan. Funding source: 100% Community Development Block Grant Funds (HUD).

Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2013-264 was unanimously approved.

5. Scheduled Items

BC2013-295 Department of Public Works submitting an amendment to Contract No. CE0700690-01 with TransSystems Corporation of Ohio for consultant engineering services for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township to change the scope of services, effective 10/28/13 and for additional funds in the amount of \$166,557.00. Funding Source: 80% by Federal Funds and 20% by County Road and Bridge

Ed FitzGerald motioned to approve the item; Bonnie Teeuwen seconded the motion. Item BC2013-295 was unanimously approved.

BC2013-296 Department of Development requesting approval to amend agreement CE1200499-01 with Neighborhood Housing Services of Greater Cleveland to change the time of performance from 08/20/2012 - 08/19/2013 to 08/20/2012 - 12/31/2013 and to add additional \$111,782 of federal HOME funds, which will increase the contract amount from \$330,000 to \$441,782. Funding Source: 100% with federal HOME funds.

Ed FitzGerald motioned to approve the item; Mark Parks seconded the motion. Item BC2013-296 was unanimously approved.

BC2013-297 Office of Procurement & Diversity recommending an award on behalf of the Department of Information Technology a) on RQ28225 to Integrated Precision Systems, Inc. in the amount of \$185,304.29 for the purchase of 11- Security cameras, 1- ID print shop and 20 licenses. Funding Source: 100% by the Health and Human Services Levy.

Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2013-297 was unanimously approved.

6. Other Business

There was no other business presented.

7. Public Comment

There was no public comment.

8. Adjourn

Ed FitzGerald motioned to adjourn; Michael Gallagher seconded the motion. A motion to adjourn was unanimously approved at 11:16 a.m.

5. New Items for Review

BC2013-298

A. Scope of Work Summary

1. To offer employment connection services mandated by the federal Workforce Investment Act (WIA) to adults and dislocated worker job seekers who have significant disabilities. Contracted services include job search and placement assistance, career guidance, labor market information (which identifies job vacancies, skills needed for in-demand jobs, and local, regional and national employment trends), assessment of skills and needs, development of individual employment plans, case management, assisting eligible clients in choosing a certified training program that meets assessments and employment goals, work experience, and providing follow-up services after job placement. The amendments will continue to allow for services to eligible WIA adult job seekers who have significant disabilities for the period 7/1/13 - 6/30/14.

2. The primary goal of the project is to provide job search/job placement assistance to job seekers who have significant disabilities. The organization will be reimbursed on a cost reimbursement basis. The recommended provider will continue to be expected to ensure that the past successful performance will be maintained.

3. The project is federally funded by the Department of Labor Disability Employment Initiative funds, passed through from the Ohio Department of Job and Family Services.

B. Procurement

1. Workforce Development issued an RFP in 2010 and procured the organizations. An RFP exemption for this contract amendment (extension) was approved by Contracts and Purchasing Board on 10/7/13.

C. Contractor and Project Information

LEAP - Melanie Hogan, Executive Director
2545 Lorain Avenue, Cleveland, OH 44113

D. Project Status and Planning

1. This contract amendment is with provider performing well under its current contract. The Justification to amend contract has been approved.

2. Services would be contracted through 6/30/14. The amendment will allow for the continued provision of workforce services.

E. Funding

1. The project is funded 100% by Disability Employment Initiative program (DEI) Funds.

2. The schedule of payments is by monthly invoice received from the organization on a monthly basis.

BC2013-299

A. Scope of Work Summary:

1) Public Safety and Justice Services/Public Safety Grants is requesting authority to submit, accept and complete all necessary forms for the 2013 Violence Against Women Act Block and Administrative awards (2013 VAWA) for the anticipated amount of \$431,811.36 for the block portion and \$14,232.21 for the administrative portion. The anticipated start-completion dates are January 1, 2014 through December 31, 2014.

The grant application requires that the awarded agencies provide a 25% match for the block portion and the County provide the 25% match for the Administrative portion totaling \$4,744.07. The matching funds for the administrative portion are from the Public Safety Grants general fund.

The grant application, if awarded by the grantor, requires that the County contract with vendors for the proposed services. The address of all the vendors and/or contractors is:

The City of Bedford (Municipal Court)
Mayor, Daniel S. Pocek
165 Center Road
Bedford, Ohio 44146

The City of Cleveland (Law Department)
Mayor Frank Jackson
601 Lakeside Avenue
Cleveland, Ohio 44114

The City of Cleveland (Public Safety Department)
Mayor Frank Jackson
601 Lakeside Avenue
Cleveland, Ohio 44114

Cleveland Rape Crisis Center
526 Superior Avenue, #1400
Cleveland, Ohio 44114
Sondra Miller, Executive Director

Domestic Violence and Child Advocacy Center
PO Box 5466
Cleveland, Ohio 44101
Linda Johaneck, Executive Director

Jewish Family Service Center of Cleveland
3659 South Green Road
Beachwood, Ohio 44122
Dr. Susan Bischel, President and CEO

2) Public Safety and Justice Services has submitted a Justification for an alternate procurement process (9-25-2013 approval) in connection with the 2013 VAWA Block portion which will result in contracts with the following vendors:

1. The City of Bedford (Municipal Court) in the amount of \$21,640.57
2. The City of Cleveland (Prosecutors Office) in the amount of \$108,202.84
3. The City of Cleveland (Public Safety Department) in the amount of \$108,202.84
4. The Cleveland Rape Crisis Center in the amount of \$70,991.94
5. The Domestic Violence and Child Advocacy Center in the amount of \$100,000.00
6. Jewish Family Service Association of Cleveland in the amount of \$23,773.17

All contracts will have the project period of 1/1/2014 through 12/31/2014. A 25% match requirement is assumed by the above awarded agencies.

B. Procurement

The procurement method for this project was through a grant Solicitation for Applications. The grant process is as follows:

The Ohio State Office of Criminal Justice Services issues a notification of block funding to the Regional Planning Unit counties (Cuyahoga, Franklin and Hamilton). Department of Public Safety and Justice Services, Public Safety Grants (grant administrator) issues/advertises a solicitation for applications under the grant guidelines. Applications are scored and recommended for funding by the VAWA Allocation Committee (a sub-committee under Justice Governing Board). Recommended funding is submitted to the Deputy Chief of Staff for Justice and the Executive for approval. The recommended funding application for both the block and administrative awards is sent to the OCJS. The County Receives a Notice of Award for both the Block and Administrative Awards.

C. Contractor and Project Information

Department of Public Safety and Justice Services requesting approval to submit Contract/Agreements with the following vendors:

The City of Bedford (Municipal Court) in the amount of \$21,640.57
Mayor, Daniel S. Pocek
165 Center Road
Bedford, Ohio 44146

The City of Cleveland (Law Department) in the amount of \$108,202.84
Mayor Frank Jackson
601 Lakeside Avenue
Cleveland, Ohio 44114

The City of Cleveland (Public Safety Department) in the amount of \$108,202.84
Mayor Frank Jackson
601 Lakeside Avenue
Cleveland, Ohio 44114

Cleveland Rape Crisis Center in the amount of \$70,991.94
526 Superior Avenue, #1400
Cleveland, Ohio 44114

Sondra Miller, President and CEO

Domestic Violence and Child Advocacy Center in the amount of \$100,000.00
PO Box 5466
Cleveland, Ohio 44101
Linda Johaneck, Executive Director

Jewish Family Service Center of Cleveland in the amount of \$23,773.17
3659 South Green Road
Beachwood, Ohio 44122
Dr. Susan Bischel, President and CEO

D. Project Status and Planning

All projects are directed toward community approaches to reduce violence against women and creating mutually respectful partnerships between the justice system and victim services.

All contracts will be for the project period of January 1, 2014 through December 31, 2014.

E. Funding

Funding for the 2013 VAWA grant is from the Department of Justice, Office of Justice Programs, Office of Violence Against Women through the Ohio Department of Public Safety, Office of Criminal Justice Services.

BC2013-300

Title: DCFS 2013- Partners for Forever Families (PFFF): Case Western Reserve University Amend No 2-time extension and \$25,000.00 increase

A. Scope of Work Summary

1.The Cuyahoga County Division of Children and Family Services (DCFS) is requesting authorization to amend its current contract with Case Western Reserve University (CE# 1100752-01) for project coordination and evaluation services related to the Partners for Forever Families initiative. The Partners for Forever Families initiative is in its fifth (5th) and final year of funding through an Adoptions Opportunities Grant via the United States Department of Health and Human Services, Administration for Children and Families Children's Bureau. The grant was awarded for the five-year period of September 30, 2008 through September 29, 2013 (award #90CO1034). In an effort to allow Case Western Reserve University to complete evaluation activities and prepare the final project/evaluation reports required, DCFS is requesting authorization to amend its contract with Case Western Reserve University (CWRU). We are requesting to increase the contract amount by \$25,000.00 and extend the contract period from September 29, 2013 to December 31, 2013.

B. Procurement

1.DCFS received a grant from The United States Department of Health and Human Services, Administration for Children and Families Children's Bureau. RFP exemption for this contract amendment (extension) approved by Contracts and Purchasing Board on 10/7/13.

C. Contractor and Project Information

1. Case Western Reserve University
10900 Euclid Avenue
Cleveland, OH 44106
President: Barbara R. Snyder

D. Project Status and Planning

1. The project ends this year.
2. NA
3. NA

E. Funding

1. The project is funded 100% by the General Fund (Health and Human Services Levy).
2. The schedule of payments will be by quarterly invoice.

BC2013-301

Title: Senior & Adult Services; 2013; Lutheran Metropolitan Ministry – Guardianship of Adult Services; Contract Amendment, RQ24574.

A. Scope of Work Summary

1. The Division of Senior and Adult Services is submitting an amendment to CE1300065 with Lutheran Metropolitan Ministry (LMM) for the provision of guardianship of adult services for the time period 01/01/13 through 12/31/13 for additional funds in the amount of \$52,000.00.

2. The primary goal of this contract amendment is to provide additional funding for at-risk APS clients requiring the provider's guardianship services.

3. The Division of Senior & Adult Services (DSAS) is charged with fulfilling the County's state mandate per Ohio Revised Code (Section 5101.60 and 5101.71) to provide adult protective services (APS) within the geographical boundaries of Cuyahoga County.

DSAS identifies the at-risk APS client requiring guardianship services and makes a referral to the provider of guardianship services.

B. Procurement

1. The procurement method for this project was RFP 24574. The total value of the contract is \$527,000.00.

2. The RFP was closed on 10/30/12.

3. The proposed amendment received a Justification for Other than Full and Open Competition on 9/4/2013.

C. Contractor and Project Information

1. The address of the provider is:
Lutheran Metropolitan Ministry
4515 Superior Ave.
Cleveland, Ohio 44103

2. The owner for the provider is as follows:

501(c)3 status - Governed by Bd. of Directors - Carol Fredrich, Executive Director

4515 Superior Ave.

Cleveland, Ohio 44103

Council District

3. Guardianship of Adult Services will be delivered to residents throughout the entire county.

D. Project Status and Planning

1. The project reoccurs annually.

2. The current contract for Guardianship for Adult Services ends on December 31, 2013.

3. To avoid an interruption of client services, it is important this contract amendment keeps moving forward.

4. Not applicable.

5. Not applicable.

E. Funding

1. The guardianship of adult services amendment is funded by the County Health & Human Services levy in the amount of \$26,000.00 (50%) and by the Cuyahoga County Probate Court in the amount of \$26,000.00 (50%).

2. The vendor is paid on a monthly basis for services rendered the previous month.

3. This project is an amendment to the original contract. This contract amendment changes the value of the original contract from \$475,000.00 to \$527,000.00 and is the 1st amendment of the contract.