

Cuyahoga County Board of Control
November 18, 2013 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-309	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Information Technology,</u></p> <p>a) on RQ28900 to Hewlett- Packard in the amount of \$171,448.72 for an HP Blade Server/Rack Storage System (State Contract No. 0A1067).</p> <p>Funding Source: 100% by a Special Revenue Fund - Project #2</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2013-310	Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood	<p>Recommending an award on RQ29180 and enter into a contract with The Literacy Cooperative of Greater Cleveland in the amount not-to-exceed \$300,000.00 for the Supporting Partnerships to Assure Ready Kids Program for the Invest in Children Program for the period 9/1/2013 - 8/31/2014.</p> <p>Funding Source: 100% by United Way Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2013-311	Department of Health and Human Services/ Cuyahoga Job and Family Services	<p>Recommending an award on RQ26843 and enter into a contract with Catholic Charities Corporation in the amount not-to-exceed \$432,632.00 for Employment and Refugee Social Services Program for the period 10/1/2013 - 9/30/2014.</p> <p>Funding Source: 100% by Federal Refugee Social Service Program</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

Minutes

Cuyahoga County Board of Control
November 12, 2013 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order

The meeting was called to order at 11:03 a.m.

Attending:

Interim Fiscal Officer Mark Parks (Chair for the Executive)
Councilman Michael Gallagher
Councilman Pernel Jones
Deputy Chief Deputy Engineer, Stan Kosilesky (Alternate for Bonnie Teeuwen)
Director of Procurement and Diversity, Lenora Lockett
Councilman Dale Miller (Alternate for Councilman Greenspan)

At the November 12, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

2. Review Minutes

Mark Parks asked if there were any corrections to or questions on the minutes from the November 4, 2013 Board of Control meeting minutes. Hearing none, Mark Parks motioned to approve the minutes as written. Dale Miller seconded the motion. The minutes were unanimously approved.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2013-302 Juvenile Court Recommending an award on RQ27520 and enter into a contract with Mizanin Reporting Service, Inc. for court reporting services in the amount not-to-exceed \$130,000.00 for the period 1/1/2014 - 12/31/2015. Funding Source: 100% General Funds.

Karen Lippman from Juvenile Court presented. Board members held and referred item BC2013-302 to the Public Safety Committee of Council for further review.

BC2013-303 Department of Public Safety and Justice Services/ Public Safety Grants Submitting an agreement with City of Cleveland in the amount not-to-exceed \$184,600.75 for reimbursement of

eligible expenses in connection with the FY2011 State Homeland Security-Law Enforcement Grant Program for the period 9/1/2011 - 3/31/2014. Funding Source: Department of Homeland Security Funding through the Ohio Emergency Management Agency.

Felicia Harrison from Public Safety and Justice Services presented. Mark Parks motioned to approve item BC2013-303; Dale Miller seconded. Item BC2013-303 was unanimously approved.

BC2013-304 Department of Public Safety and Justice Services/ Public Safety Grants submitting an agreement with City of Cleveland in the amount not-to-exceed \$137,433.00 for reimbursement of eligible expenses in connection with the FY2012 State Homeland Security Grant Program for the period 9/1/2012 - 4/30/2014. Funding Source: Department of Homeland Security Funding through the Ohio Emergency Management Agency.

Rick Werner, Director of Health and Human Services, presented. Mark Parks motioned to approve item BC2013-304; Michael Gallagher seconded. Item BC2013-304 was unanimously approved.

BC2013-305 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300125-01 with Cleveland Tenants Organization for homeless prevention outreach, information and referral services for the period 10/1/2012 - 9/30/2013 to extend the time period to 9/30/2014 and for additional funds in the amount of \$50,593.00. Funding Source: 100% through federal, Emergency Solutions Grant funds.

Rick Werner, Director of Health and Human Services, presented. Mark Parks motioned to approve item BC2013-305; Michael Gallagher seconded. Item BC2013-305 was unanimously approved.

BC2013-306 Department of Health and Human Services/ Division of Cuyahoga Job and Family Services submitting an amendment to Contract No. CE1300411-01 with ResCare Workforce Services for a Work Experience Program for Ohio Works First cash recipients for the period 10/1/2013-9/30/2014 to change the scope of services, effective 12/2/2013, and for additional funds in the amount of \$475,000.00. Funding Source: 100% by Federal TANF funds.

Rick Werner, Director of Health and Human Services, presented. Dale Miller motioned to approve item BC2013-306; Pernel Jones seconded. Item BC2013-306 was unanimously approved.

6. Other Business

BC2013-307 Department of Public Works submitting an alternate procurement process on RQ RQ29262 which will result in an award recommendation in the amount not-to-exceed \$400,000 for the installation (including reclaim, disposal/recycle, repair and replace) of Shaw carpet for various County locations. Funding Source: Capital Projects Maintenance Fund.

Mike Chambers, Fiscal Officer for Public Works, presented. Mark Parks motioned to approve the item; Pernel Jones seconded. Item BC2013-307 was approved with Parks, Jones, Miller, Kosilesky, and Lockett voting in the affirmative, and Gallagher voting in the negative.

BC2013-308 Clerk of Courts Submitting an alternate procurement process on RQ29245 which will result in an award recommendation in the amount not-to-exceed \$1,760,000.00 for certified mailing

services for the period 1/1/2014 - 12/31/2015 (Cuyahoga County Code 501.12B(15)). Funding Source: 100% General Fund.

Andrea Rocco, Clerk of Courts, presented. Mark Parks motioned to approve the item; Michael Gallagher seconded. Item BC2013-308 was unanimously approved.

7. Public Comment

There was no further public comment.

8. Adjourn

Mark Parks motioned to adjourn. The motion to adjourn was seconded and unanimously approved at 11:30 a.m.

5. New Items for Review

BC2013-309

Title: OPD 2013 Award Recommendation Hewlett-Packard Company for Server/Storage for DoIT RQ28900

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of a Recommendation of Award to Hewlett-Packard Company for a Blade Server/Rack Storage System, requested by the Department of Information Technology for end use by Common Pleas Court, for the amount of \$171,448.72.
2. The primary goal of the project is to replace the current system in use by the Court. The purchase includes the equipment, software, support and installation.

B. Procurement

1. The procurement method for this purchase was State Contract # 0A1067, expiration 8/31/2014, approved under RFP exemption CPB2013-811 on 10/21/2013.

C. Contractor and Project Information

1. The address of the vendor is:

Hewlett-Packard Company
3000 Hanover Street
Palo Alto, CA 94304

There is no County Council representation as the vendor is out-of-state.

2. The CEO for the vendor is Meg Whitman.
- 3a. The server will be housed at Common Pleas Court at the Justice Center, 1200 Ontario Street, Cleveland, OH 44113.
- 3b. The project is located in Council District 7.

D. Project Status and Planning

1. The project is new to the County.

E. Funding

1. The project is funded 100% by a Special Revenue Fund - Project #2.
2. The payment will be by invoice.

BC2013-310

Title: Office of Early Childhood/Invest in Children 2013-2014 Literacy Cooperative of Greater Cleveland for Supporting Partnerships To Assure Ready Kids (SPARK)

A. Scope of Work Summary

1. Office of Early Childhood/Invest in Children is requesting approval of a contract with The Literacy Cooperative of Greater Cleveland for the anticipated cost of \$300,000.00. The anticipated start-completion dates are September 1, 2013 to August 31, 2014.
2. The primary goals of the project are: a) Improve school-readiness levels among SPARK children entering kindergarten in targeted communities, b) Increase SPARK participant scores on the 3rd grade Ohio Achievement Tests (OAT) in reading and math , c) Improve school attendance rates.
3. N/A

B. Procurement

1. The procurement method for this project was grant agreement. The Literacy Cooperative was identified by the funder (United Way) as the lead agency to implement the program. The total value of the grant agreement is \$300,000.00. The grant award was accepted on 10/15/13 (CPB2013-797)
- 2.NA
- 3.The proposed contract is on the agenda for an RFP exemption on October 30, 2013.

C. Contractor and Project Information

1. The Literacy Cooperative of Greater Cleveland 1331 Euclid Avenue Cleveland, OH 44115 Council District (3)
2. The Executive Director for the vendor is Robert Paponetti.
- 3.a SPARK is being offered in the Cleveland Municipal School District-George Washington Carver school and the Cleveland Heights/University Heights and the Maple Heights School Districts
- 3.b.The project is located in Council Districts (8,10,11)

D. Project Status and Planning

1. The project reoccurs annually. This is the fourth year of the project.
2. N/A
3. N/A
4. The project's term has already begun. The reason there was a delay in this request is we just recently received the grant award from United Way. It was received on August 26th. There was an issue with the original grant award and we received a revised grant award on September 16th. We are required to submit the item for grant acceptance which occurred on October 15th and now are submitting for contracting.

E. Funding

1. The project is funded 100% by United Way.
2. The schedule of payments is invoice.
3. N/A

BC2013-311

Title: Cuyahoga Job and Family Services 2014 Recommended Award RQ#26843 Catholic Charities Corporation Contract: Employment & Refugee Social Services Program (RSSP)

A. Scope of Work Summary

1. Cuyahoga Job and Family Services is recommending a contract award to Catholic Charities Corporation for the cost of \$432,632.00. The planned contract period is October 1, 2013 to September 30, 2014.
2. The primary goal of the program:
 - To assist refugees in receipt of OWF-cash assistance to meet their work requirements and other eligible refugees in gaining employment and self sufficiency within the shortest period of time after their arrival in the United States.
3. The program is mandated by ORC Section 5101-2-4, restricting RSSP funds for defined activities that lead to employment.

B. Procurement

1. The procurement method for this project was RFP.
2. The RFP RQ#26843 was closed on May 3, 2013.
3. There was one (1) proposal submitted for review, 1 proposal is being recommended for approval.

C. Contractor and Project Information

1. The address of the vendor:
Catholic Charities Corporation
7911 Detroit Avenue
Cleveland, OH 44102
Council District (07)
2. The President & CEO for the vendor is Patrick Gareau.
3. a. The location of the project is:
Migration & Refugee Services
Catholic Charities, Diocese of Cleveland
7800 Detroit Ave
Cleveland, OH 44102
3. b. The project is located in Council District (07)

D. Project Status and Planning

1. The project reoccurs annually.
2. The project is on a critical action path, since service delivery began October 1, 2013.
3. Award recommendation was delayed pending State's funding allocation for the contract year (9/17/13) and the need for the vendor to revise their budget accordingly.

E. Funding

1. The project is funded 100% by Federal Refugee Social Service Program (RSSP) funding.
2. The schedule of payments is monthly by invoice.