

**Cuyahoga County Board of Control**  
**February 24, 2014 11:00 A.M.**  
**Lakeside Place - Council Offices - Board Room**  
**323 W. Lakeside Avenue, 4<sup>th</sup> Floor**

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items
  
5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-41	Department of Public Works	Submitting an amendment to Contract No. CE1200589-01 with Karen S. Ganofsky, DVM for veterinary services for the period 9/24/2012 - 9/30/2014 to change the scope of services effective 12/10/2013, and for additional funds in the amount of \$90,000.00.  Funding Source: 100% by Dog License Fees	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-42	Department of Public Works	a) submitting an amendment (Subsidiary No. 1) to Contract No. CE1200407-01, 02 with DiGioia/Suburban Excavating, L.L.C. for the widening and reconstruction of Barrett Road from Spafford Road to the Berea West Corporation Line and the replacement of Barrett Road Culvert Nos. 8, 9, 10, 11 and improvement of Barrett Road Culvert No. 12 in Olmsted Township, for additional funds in the amount not-to-exceed \$118,921.03.  b) recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63.  Funding Source: 50% Ohio Public Works Commission and 50% Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-43	Department of Public Works	Recommending an award on RQ29182 and enter into a contract with Irie Kynyk Goss Architects, Inc. in the amount not-to-exceed \$200,000.00 for general architectural engineering services for the period 3/4/2014 - 3/3/2017.  Funding Source: 100% by General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-44	Department of Public Works	Submitting an amendment to an agreement with Cleveland Thermal, LLC for Central Heating and Cooling	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove

		Services (chilled water and steam) for various Cuyahoga County facilities for the period 6/1/1993 - 1/31/2014 to extend the time period to 2/28/2014 and for additional funds based on the existing utility rate schedule.  Funding Source: 100% General funds	___ Hold
BC2014-45	Department of Development	Submitting an amendment to Contract No. CE1300483-01 with Partners Environmental Consulting Inc. for Brownfield environmental site assessment services for commercial warehouse building located at 3204 Sackett Avenue, Cleveland for the period 10/15/2013 - 4/13/2014, to extend the time period to 10/10/2014, to change the scope of services effective 2/24/2014, and for additional funds in the amount of \$26,100.00.  Funding Source: Economic Development/brownfield assessment funds	___ Approve ___ Disapprove ___ Hold
BC2014-46	Department of Development	Submitting a United States Environmental Protection Agency Brownfield Revolving Loan Fund Subgrant agreement with City of Richmond Heights in the the amount not to exceed \$200,000.00 for environmental cleanup of property located at 26102 Chardon Road, Richmond Heights; authorizing the Director to execute all documents required in connection with said agreement.  Funding Source: 100% federal USEPA RLF Grant funds	___ Approve ___ Disapprove ___ Hold
BC2014-47	Office of Procurement & Diversity	Recommending an award:  <u>Department of Information Technology</u> a) on RQ29682 to Integrated Precision Systems, Inc. (1-1) in the amount of \$143,731.13 for 62 indoor security cameras, access control readers and associated hardware for 3 doors and 1 video server with 62 XProtect corporate device channel licenses for cash-handling areas used by Clerk of Courts, Civil and Criminal Division, and Courthouse.  Funding Source: 100% General Funds	___ Approve ___ Disapprove ___ Hold

## 6. Other Business

Item	Requestor	Description	Board Action
BC2014-48	Department of Public Safety and Justice Services/	Submitting an exemption from aggregation of contracts which will result in agreements with various municipalities in the total amount of \$81,003.95 for related grant activities in connection with the FY2013	___ Approve ___ Disapprove ___ Hold

	<p>Public Safety Grants</p>	<p>Juvenile Accountability Block Grant Program for the period 3/1/2014 - 2/28/2015 (Cuyahoga County Code Chapter 501 Section 12B(16)/Federal, State, or Other Grant Application Program):</p> <p>(a) The City of Cleveland in the amount of \$24,364.00.</p> <p>b) The City of Lakewood in the amount of \$20,000.00.</p> <p>c) East Cleveland Neighborhood Center in the amount of \$19,185.95.</p> <p>d) The City of South Euclid in the amount of \$17,454.00.</p> <p>Funding Source: FY2013 Juvenile Accountability Block Grant funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Public Safety and Justice Services, Public Safety Grants is requesting exemption from aggregation of contracts for the following contracts and agreements under the 2013 Juvenile Accountability Block Grant (FY13 JABG):</p> <p>An Agreement with the City of Cleveland in the amount of \$24,364.00  An Agreement with the City of Lakewood in the amount of \$20,000.00  An Agreement with East Cleveland Neighborhood Center in the amount of \$19,185.95  An Agreement with the City of South Euclid in the amount of \$17,454.00</p> <p>All contracts and agreements are for the time period of March 1, 2014 through February 28, 2015.</p> <p>A 10% match will be assumed by the above agencies.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)  \$81,003.95  US Office of Juvenile Justice Delinquency Prevention, through the Ohio Department of Youth Services.</p>	
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	<p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Grant allocation process:</p> <ul style="list-style-type: none"> <li>*Block funding is allocated to Cuyahoga County (Public Safety and Justice Services, Public Safety Grants), by Ohio Department of Youth Services (ODYS)</li> <li>*Public Safety and Justice Services, Public Safety Grants advertises (legal advertisement) for applications under the grant.</li> <li>*Applications are reviewed, scored and recommended for funding by the JABG Review Committee.</li> <li>*Internal County approvals completed.</li> <li>*Final application is sent to ODYS.</li> <li>*Notice of Award is issued by ODYS</li> <li>*Internal fiscal appropriations are completed.</li> <li>*Contracts and Agreements are executed.</li> <li>*Projects begin approved activities.</li> </ul> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>N/A</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Grant allocation process</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
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**7. Public Comment**

**8. Adjourn**

## Minutes

Cuyahoga County Board of Control  
February 18, 2014 11:00 A.M.  
Lakeside Place - Council Offices - Board Room  
323 W. Lakeside Avenue, 4th Floor

### 1. Call to Order

The meeting was called to order at 11:10 a.m.

Attending:

County Executive Ed FitzGerald

Councilman Michael Gallagher

Councilman Dave Greenspan

Councilman Pernel Jones

Richard Opre (alternate for Lenora Lockett, Procurement and Diversity)

Public Works Director Bonnie Teeuwen

At the February 18, 2014 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

### 2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the February 10, 2014 meeting, as written. Michael Gallagher seconded the motion. The minutes were unanimously approved. Richard Opre abstained.

### 3. Public Comment

There was no public comment.

### 4. Tabled Items

There were no tabled items.

### 5. New Items for Review

BC2014-38 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1200260-01 with MHS, Inc. for transitional housing program services for the period 6/1/2012 - 7/31/2014 to extend the time period to 9/30/2014 and for additional funds in the amount of \$203,866.00. Funding Source: 100% Health and Human Services Levy funds.

Rick Werner, Director of Health and Human Services, presented. Ed FitzGerald motioned to approve the item. Michael Gallagher seconded the motion. Item BC2014-38 was unanimously approved.

BC2014-39 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services/recommending an award on RQ29984 and enter into a contract with Emerald Development & Economic Network, Inc. in the amount not-to-exceed \$226,715.00 for property management services for the Norma Herr Women's Center, located at 2227 Payne Avenue, Cleveland, for the period 1/1/2014 - 12/31/2014. Funding Source: 100% Health and Human Services Levy funds.

Rick Werner, Director of Health and Human Services, presented. Ed FitzGerald motioned to approve the item. Pernel Jones seconded the motion. Item BC2014-39 was unanimously approved.

BC2014-40 Department of Health and Human Services/Cuyahoga Job and Family Services submitting an amendment to Contract No. CE1100240-01 with Cleveland Housing Network, Inc. for utility assistance counseling sessions for Temporary Assistance to Needy Families (TANF)-eligible residents for the period 4/1/2011 - 3/31/2014 for additional funds in the amount of \$25,000.00. Funding Source: Federal Temporary Assistance to Needy Families funds.

Rick Werner, Director of Health and Human Services, presented. Discussion ensued regarding the location of services, the RFP for the service that is currently in process, and the need for additional funds included in the amendment. Ed FitzGerald motioned to approve the item. Bonnie Teeuwen seconded the motion. Item BC2014-40 was unanimously approved.

#### 6. Other Business

No other business was presented.

#### 7. Public Comment

There was no further public comment.

#### 8. Adjourn

Ed FitzGerald motioned to adjourn the meeting; Michael Gallagher seconded. The motion to adjourn was unanimously approved at 11:22 a.m.

### **5. New Items for Review**

#### **BC2014-41**

##### A. Scope of Work Summary

1. Department of Public Works requesting approval of a amendment with Karen S. Ganofsky, DVM to change the scope of services for Professional Veterinary Services in the amount of \$90,000.00.
2. The primary goal of this professional services contract is to provide professional veterinary services to the Cuyahoga County Animal Shelter. The purpose of this amendment is to add additional Professional

Veterinary Services due to the demand for more Professional Veterinary Services than originally anticipated in the original contract.

3.N/A

#### B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$90,000.00.
2. The RFQ was closed on Sept., 24, 2012. There is a 0% SBE on this RFQ.
3. One proposal submitted for review and one proposal approved.

#### C. Contractor and Project Information

1. The address of the vendor is:

Karen S. Ganofsky, DVM  
7310 West Cross Creek Trail  
Brecksville, Ohio 44141

2. The owner is Karen S. Ganofsky.

3. a. The central location of the project is 9500 Sweet Valley Drive, Valley View, OH. 44125.
3. b. The central location is in Council District 6.

#### D. Project Status and Planning

1. The project is ongoing to the County.
2. N/A
3. N/A
4. N/A
5. N/A

#### E. Funding

1. The project is funded 100% by Dog License Fees.
2. The Schedule of payments is by invoice.
3. This is an amendment to a contract. This amendment is the first amendment of the contract. This amendment does not change the length of the contract.

### **BC2014-42**

Department of Public Works

#### A. Scope Of Work Summary

(a) is submitting the final amended agreement (Subsidiary No. 1) on RQ15442 for an amount not-to-exceed \$118,921.03 for the widening and reconstruction of Barrett Road from Spafford Road to the Berea West Corporation Line, replacement of Barrett Road Culvert Nos. 8, 9, 10 and 11 and improvement of Barrett Road Culvert No. 12 in Olmsted Township.

(b) is requesting that the above referenced project be accepted as complete in accordance with the

plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

The project is staffed with the following DOPW employees:

Darwin Merdes, P.E., Area Construction Engineer

Patrick Kearney, Project Supervisor

David Toth, Project Inspector

Original Contract Amount: \$2,321,156.59

Amendment No. 1: \$118,921.03 Pending

Rev. Contract Amount: \$2,440,077.62

(5.12% over original contract amount)

2) The primary goals are to finalize and accept construction as complete per plans and specifications.

3) N/A.

#### B. Procurement

1) Competitive Bid process (Original Contract).

3) N/A.

#### C. Contractor And Project Information

DiGioia-Suburban Excavating, LLC 216-391-1444

Nick DiGioia, President (Primary Owner)

11293 Royalton Road

North Royalton, Ohio 44133 (Council District 5)

Construction was in Olmsted Township (Council District 5).

#### D. Project Status And Planning

1. There was a final inspection on August 28, 2013 and a final punch list was prepared. All work has been completed.

#### E. Funding

1. 50% Ohio Public Works Commission and 50% Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund.

The contractor has completed ethics training as required



## **BC2014-43**

### **A. Scope of Work Summary**

1. Department of Public Works requesting award and approval of a contract with Irie Kynyk Goss Architects Inc. for the not-to-exceed cost of \$200,000.00.
2. The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address "peaks" in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these "peaks" in staffing needs, this office has instituted the use of a consulting engineering firm to provide General Architectural-Engineering Services.
3. N/A

### **B. Procurement**

1. The procurement method for this project was RFQ. The total value of the RFQ is 2 separate contracts not to exceed \$200,000.00 each.
2. The RFQ was closed on December 13, 2013. There is 30% SBE on this RFQ.
3. There were 6 proposals submitted for review, 2 proposals approved (one contract with Irie Kynyk Goss Architects Inc. and one with City Architecture Inc., which is being submitted under another submission).

### **C. Contractor and Project Information**

1. The address of the vendor is:  
Irie Kynyk Goss Architects Inc.  
2216 Lee Road  
Cleveland Heights, OH 44118
2. A. Gregory Scott Goss, President
3. a. The address of the project could be throughout Cuyahoga County depending on the task assigned.
3. b. The project could be located in all Council Districts depending on the assigned.

### **D. Project Status and Planning**

1. The Project reoccurs each year, with a new RFQ and consultant selection process
2. N/A
3. N/A
4. N/A
5. N/A

### **E. Funding**

1. The project is funded 100% by General Fund.
2. The Schedule of payments is by invoice.
3. N/A

## **BC2014-44**

### A. Scope of Work Summary

1. Department of Public Works requesting approval of an Amendment to an Agreement with Cleveland Thermal, LLC for Central Heating & Cooling Services (chilled water & steam) for various Cuyahoga County facilities for the anticipated cost of \$318,147.00 for the period of February 1, 2014 to February 28, 2014.
2. The primary goal of this Agreement is to provide Central Heating & Cooling Services (rates) to various County facilities
3. N/A

### B. Procurement

1. The procurement for this project was in 1993 and unknown.
2. N/A
3. The proposed amendment is being requested as an RFP exemption.

### C. Contractor and Project Information

1. The address of the vendor is:  
Cleveland Thermal, LLC  
1921 Hamilton Avenue, Cleveland, Ohio 44114  
Council District - 7
2. Donald Hoffman is the Chairman of Cleveland Thermal and Marc Divis is the President.
3. a. The location is various County facilities in downtown Cleveland.
3. b. Council District - 7

### D. Project Status and Planning

1. The project is an extension of the existing agreement.
2. N/A
3. The project is on the critical path because the previous contract amendment expired on January 31, 2013 and must be renewed in order to continue service.
4. The project's term has already begun.
5. The amendment needs a signature in ink asap.

### E. Funding

1. The Central Heating & Cooling Services is funded 100% by County General fund.
2. The schedule of payments is by monthly invoice.
3. The project is an amendment to an agreement. The amendment changes the value and term of the project and is the fourth amendment of the contract.

## **BC2014-45**

### A. Scope of Work Summary

1. Department of Development requesting a. Executive's signature on a zero amount agreement titled

“Grant of Right of Entry, Consent and Release from Liability” for the Phase II assessment on the below named project site; b. Approval of amendment to Contract CE-1300483-01 with Partners Environmental Consulting Inc. to increase scope of services and associated costs to perform a Phase II brownfield environmental site assessment in the amount of \$26,100.00.

The need for this additional environmental investigation was determined by the original Phase I, conducted in November 2013 and funded through this contract.

Additional time is needed to complete these activities extending the contract dates from 10/15/2013-04/13/2014 to 10/15/2013 to 10/10/2014.

2. The primary goals of this project are:

- a. To jumpstart the redevelopment/reuse of this former screw manufacturing building.
- b. To assist applicant in their due diligence pre purchase of this site for manufacturing expansion.
- c. To conduct a Phase II Environmental Site Assessment (based on results of recent Phase I investigation).

B. Procurement: RFQ20596, which closed on August 26, 2011; had eleven proposals submitted to OPD. Partners Environmental Consulting Inc. was one of the five highest scoring firms approved for this program at the Contracts and Purchasing Board on November 14, 2011.

C. Contractor And Project Information

1. Partners Environmental Consulting Inc. 31100 Solon Road Suite G Solon, Ohio 44139
2. Dan Brown is the President and sole owner of this firm.
3. The project is located at: 3204 Sackett Avenue Cleveland, Ohio 44109; Council District 3

D. Project Status and Planning

1. The project is for brownfield assessment which is an occasional service (usually one or two times per site - depending on the needs of the applicant and the contaminations found).
2. The brownfield assessment projects have typically two (2) phases. Phase I (completed through the original contract) is a review of databases to determine historic uses of the site that may have caused potential environmental detriments to redevelopment of the site. The Phase II environmental investigation (being requested through this contract amendment) consists of sampling (soil, groundwater, structures [i.e. potential asbestos or lead containing materials located in roofs, walls, floors, windows]) areas or current Underground Storage Tanks. Information gathered from a complete Phase II investigation is typically used to determine if remediation (clean-up /removal of contaminants) is needed prior to redevelopment of the site.
3. This contract amendment to this project will provide Phase II services. This portion of the project would resume upon date of approval by Contracting and Purchasing Board. The time period would increase by 180 days from the original end date of- 04/13/2013 to end at 10/10/2014.
4. The scope of services are attached and made part of the contract.

E. Funding

1. The project is funded by both economic development brownfield assessment funds.
2. The schedule of payments is typically monthly invoice submissions from consultant.
3. This contract amendment for the project is to allow for LIMITED Phase II assessment investigation up to \$26,100. The schedule of payments will be approximately monthly to the consultant.

**BC2014-46**

*TITLE: Development/2014/City of Richmond Heights/USEPA RLF Subgrant Agreement for 26102 Chardon Road, Richmond Heights*

A. Scope Of Work Summary:

1. The Department of Development is requesting approval of a United States Environmental Protection Agency (USEPA) Brownfield Revolving Loan Fund (RLF) Subgrant agreement between Cuyahoga County, on behalf of the Department of Development, and the City of Richmond Heights for the environmental cleanup of property located at 26102 Chardon Road, Richmond Heights; in the the amount not to exceed \$200,000.00. Authorizing the Director of the Department of Development to sign all necessary documents in relation to the Brownfield Revolving Loan Fund Subgrant Agreement.
2. The primary goals of the project are to ready the property for redevelopment through the removal of underground storage tanks and remediation of the former gas station property. The County's assistance will facilitate the subsequent redevelopment of the property in accordance with the City's Master Plan.

B. Procurement: Grant Agreement

C. Contractors And Project Information:

1. USEPA RLF Subgrant Agreement Recipient  
City of Richmond Heights  
26789 Highland Road  
Richmond Heights, OH 44143  
Cuyahoga County Council District - 11
2. The City of Richmond Heights is a local unit of government.
3. The location of the Project is  
26102 Chardon Road  
Richmond Heights, Ohio 44143  
Cuyahoga County Council District 11

D. Project Status And Planning

The Subgrant is funded through an existing Department of Development program that is funded exclusively by USEPA. The County was awarded supplemental funds for the program totaling \$200,000 in July 2013. This supplemental grant award from the USEPA expires July 31, 2015.

E. Funding

This project is funded 100% by federal funds - USEPA RLF Grant supplemental award to Cuyahoga County. The City of Richmond Heights will provide a 20% match to the project and will submit requests for reimbursement on a monthly basis.

**BC2014-47**

*Title: OPD 2014 Award Recommendation Integrated Precision Systems, Inc. for Department of Information Technology RQ29682*

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an Award Recommendation to Integrated Precision Systems, Inc. in the amount of \$143,731.13 for the purchase of security equipment for the Department of Information Technology.
2. The primary goals of this project is to purchase access control readers, indoor cameras, server and licensing for the cash-handling areas of the Clerk of Courts: Civil, Criminal and Courthouse areas.

B. Procurement

1. The procurement method for this purchase was approval of an Alternative Procurement Process request, BC2014-27 on January 27, 2014.
2. There is no SBE goal for this purchase.
3. TAC approval was revised on January 9, 2014.

C. Contractor and Project Information

1. The address of the vendor is:  
Integrated Precision Systems, Inc.  
9321 Ravenna Road, Suite C  
Twinsburg, Ohio 44087  
(There is no County Council representation as the vendor is out-of-county).

2. The primary owners are:  
Jim Butkovic, President  
Greg Ponchak, Vice President

3. The project will be housed at the Clerk of Courts Office in the Justice Center and old Courthouse locations.

D. Project Status and Planning

1. This is a new purchase for the County, as part of the existing project to upgrade security within various County sites.

E. Funding

1. This purchase is funded 100% by General Fund - Clerk of Courts (CL200055).
2. Payment will be made via invoice.