

Cuyahoga County Board of Control
March 24, 2014 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order
2. Review Minutes
3. Public Comment

4. Tabled Items

Item	Requestor	Description	Board Action
BC2014-70	Department of Development	Requesting approval to enter into an agreement with the City of Lakewood for HOME funded activities in the amount not-to-exceed \$295,724.00. Anticipated start - completion dates are 01/08/2014 - 12/31/2015. Funding Source: Federal HOME funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-73	Department of Public Safety and Justice Services	Submitting an alternative procurement process which will result in award recommendations to various providers in the total amount of \$160,429.00 for the FY2012 Juvenile Justice and Delinquency Prevention grant program for the period 2/1/2014 - 6/30/2014 (Cuyahoga County Code Chapter 501 Section 12B(15)): a) Bellefaire, JCB in the amount of \$27,750.00. b) Cuyahoga County Juvenile Court in the amount of \$48,150.00. c) Front-Line Services in the amount of \$24,150.00. d) Golden Ciphers, Inc. in the amount of \$60,379.00. Funding Source: FY2012 Juvenile Justice and Delinquency Prevention grant funds 1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Public Safety and Justice Services, Public Safety Grants is submitting an alternative procurement process which will result in the following contracts and agreements under	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>the 2012 Juvenile Justice and Delinquency Prevention grant (FY12 JJDP):</p> <p>A Contract with Bellefaire, JCB in the amount of \$27,750.00</p> <p>A Contract with Front Line Services in the amount of \$24,150.00</p> <p>A Contract with Golden Ciphers, Inc. in the amount of \$60,379.00</p> <p>An Agreement with Cuyahoga County Juvenile Court in the amount of \$48,150.00</p> <p>All contracts and agreements are for the time period of February 1, 2014 through June 30, 2014.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) US Office of Juvenile Justice Delinquency Prevention through the Ohio Department of Youth Services.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Grant allocation process: *Block funding is allocated to Cuyahoga County (Public Safety and Justice Services, Public Safety Grants), by Ohio Department of Youth Services (ODYS). *Public Safety and Justice Services, Public Safety Grants advertises (legal advertisement) for applications under the grant. *Applications are reviewed, scored and recommended for funding by the JJDP Review Committee. *Internal County approvals completed. *Final application is sent to ODYS. *Notice of Award is issued by ODYS *Internal fiscal appropriations are completed. *Contracts and Agreements are executed *Projects begin approved activities.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p>	
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		<p>N/A</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Grant allocation process</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
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5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-74	Department of Public Works	<p>Submitting an amendment (Subsidiary No. 2) to Contract No. CE1200508-01 with Terrace Construction Company, Inc. for improvement of East 105th Street/Martin Luther King Drive Intersection in the City of Cleveland for additional funds in the amount not-to-exceed \$121,570.72.</p> <p>Funding Source: 50% Federal Funds, 42% Ohio Public Works Commissioner, 4% Cuyahoga County 4% City of Cleveland.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2014-75	Department of Public Works	<p>Recommending an award on RQ29182 and enter into a contract with City Architecture Inc. in the amount not-to-exceed \$200,000.00 for general architectural engineering services for the period 3/25/2014 - 3/24/2017.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2014-76	Department of Public Safety and Justice Services	<p>Submitting an amendment to Contract No. CE1300291-01 with Emergency CallWorks, Inc. for vendor hosted Next Generation 9-1-1 services for the period 8/1/2013 - 1/31/2025 for additional funds in the amount not-to-exceed \$287,556.79.</p> <p>Funding Source: 9-1-1 Wireless Assistance Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2014-	Department of	Submitting an amendment to Contract No. CE1200551-01	<input type="checkbox"/> Approve

77	Public Safety and Justice Services	with Main Sail, LLC for consultant services for the development and upgrade of the Regional Enterprise Data Sharing System for the period 7/1/2012 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$165,200.00. Funding Source: Witness/Victim Family Justice Center/ Project/JA753079-\$94,200.00; REDSS/JA090068-\$71,000.00	<input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-78	Department of Health and Human Services/ Cuyahoga Job and Family Services	Submitting an amendment to Contract No. CE1100179-01, 02 with Synovate, Inc. for a Customer Satisfaction Tracking Survey for the period 1/1/2011 - 12/31/2014 for additional funds in the amount of \$47,000.00. Funding Source: 100% Health and Human Services Levy Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

Other Business

Item	Requestor	Description	Board Action
BC2014-79	Department of Health and Human Services/ Division of Children and Family Services	Submitting an alternative procurement process on RQ29004, which will result in award recommendations to various providers in the total amount of \$165,000.00 for evidence-based parenting services for the period 3/1/2014 - 1/31/2015: a) Applewood Centers, Inc. in the amount of \$35,843.16. b) Beech Brook in the amount of \$55,317.36 c) Catholic Charities Corporation in the amount of \$15,097.46. d) FrontLine Service in the amount of \$15,097.46 e) Bellefaire Jewish Children's Bureau in the amount of \$20,745.70. f) The Cleveland Christian Home Incorporated in the amount of \$22,898.86. Funding Source: Temporary Assistance for Needy Families (TANF) 1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>The Division of Children and Family Services is seeking approval for an Alternative Procurement for Evidence-Based Services in an amount not to exceed \$165,000.00, to be awarded off of RFP29004. The time period is from March 1, 2014 to February 28, 2015.</p> <p>DCFS issued an RFP for Evidence-Based Services. We received 7 proposals from different applicants; each was reviewed by a panel of three to five program staff. The RFP had a mistake in the standard set for the minimum evaluation score. It was inadvertently set at 75 out of 85 possible points; however, it should have been set at 63.75, which would have been 75% of the possible points. Our mistake would have invalidated three proposals submitted, one proposal – Domestic Violence – was invalid, as it did not even meet the minimum. Reviewing all scores, would wish to select the proposals meeting the intended 75% standard (63.75 points). (3) proposals fell below the minimum score to receive a contract. These were The Cleveland Christian Home, Bellefaire JCB, and FrontLine Services.</p> <p>We are requesting the Alternative Procurement exemption to award to the providers: Applewood Centers, Inc Beechbrook Catholic Charities Corporation Frontline Service Bellefaire JCB The Cleveland Christian Home</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>One Year Total Contract Value: \$165,000.00</p> <p>Index Code: CF13525 Object Code: 0585 User Code: HO5930</p> <p>Funding Percentage Breakdown: 100% Federal</p> <p>3. Rationale Supporting the Use of the Selected</p>	
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		<p>Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>In consideration of the performance history and strengths of these agencies, and in light of the county's desire to promote diverse contracting relationships, DCFS staff recommends to its Administrator that we award Evidence-Based contracts to the above-listed providers. We feel that these communities, and in particular the DCFS-involved families who live in them, will best be served by awarding contracts to these agencies.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>All proposals were evaluated based on a minimum that was too high from the beginning.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>In consideration of the performance history and strengths of these agencies, and in light of the county's desire to promote diverse contracting relationships, DCFS staff recommends to its Administrator that we award Evidence-Based contracts to the above-listed providers. We feel that these communities, and in particular the DCFS-involved families who live in them, will best be served by awarding contracts to these agencies.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>All services would need to be halted until we could initiate a new RFP process and the current contract ends November 30, 2013.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County plans to permit competitive bidding for these services in the future.</p>	
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7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
March 17, 2014 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order

The meeting was called to order at 11:03 a.m.

Attending:

County Executive Ed FitzGerald
Councilman Dave Greenspan
Councilman Michael Gallagher
Councilman Pernel Jones
Director of Procurement and Diversity Lenora Lockett
Public Works Director Bonnie Teeuwen
Treasurer Jeannet Wright (Alternate for Mark Parks)

At the March 17, 2014 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the March 10, 2014 Board of Control Meeting. Pernel Jones seconded. The minutes were unanimously approved. Bonnie Teeuwen abstained.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2014-64 Department of Public Works Submitting an amendment to Contract No. CE1200163-01 with Johnson Controls, Inc. for maintenance on the Metasys and Pneumatic Heating, Ventilation and Air Conditioning Control Systems for various County buildings for the period 4/1/2012 - 3/31/2014 to extend the time period to 9/30/2014 and for additional funds in the amount of \$134,852.37. Funding Source: 100% by Public Works' Internal Service Fund

Bonnie Teeuwen presented. Ed FitzGerald motioned to approve; Pernel Jones seconded the motion. Item BC2014-64 was unanimously approved.

BC2014-65 Department of Public Works Recommending an award on RQ30117 and enter into a contract with R.J. Platten Contracting Co. in the amount of \$364,836.06 for the resurfacing of Huron

Road from Prospect Avenue to Euclid Avenue in the City of Cleveland. Funding Source: \$7.50 Vehicle License Tax Funds

Bonnie Teeuwen presented. Pernel Jones asked for the SBE goal on the project, and the date of the last resurfacing. Lenora Lockett responded that the company exceeded the SBE goal. Bonnie did not have the date of the most recent resurfacing on Huron, and said she would forward the information. Ed FitzGerald motioned to approve; Pernel Jones seconded the motion. Item BC2014-65 was unanimously approved.

BC2014-66 Department of Public Works Submitting an amendment (Subsidiary No. 3) to Contract No. CE1100721-01 with American Bridge Company for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland for additional funds in the amount of \$261,040.78. Funding Source: 80% Federal Funds and 10% County using funds from the \$5.00 Vehicle License Tax and 10% City of Cleveland.

Bonnie Teeuwen presented. Ed FitzGerald motioned to approve; Pernel Jones seconded the motion. Item BC2014-66 was unanimously approved.

BC2014-67 Department of Public Works a) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1300287-01 with Suburban Maintenance and Construction, Inc. for the Huntington Parking Garage emergency repair project for additional funds in the amount not-to-exceed \$32,519.97.

b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Capital Project Future Debt Issue

Bonnie Teeuwen presented. Ed FitzGerald motioned to approve; Jeannet Wright seconded the motion. Item BC2014-67 was unanimously approved.

BC2014-68 Department of Public Works a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1200256-01 with Terrace Construction Company, Inc. for the Sewer and Lateral Repair Program for various County sewer districts for additional funds in the amount not-to-exceed \$77,466.45.

b) Recommending to accept all task orders as complete and in accordance with plans and specifications.

Funding Source: Sewer District Cash Balances (User Fees)

Bonnie Teeuwen presented. Ed FitzGerald motioned to approve; Pernel Jones seconded the motion. Item BC2014-68 was unanimously approved.

BC2014-69 Department of Public Works Submitting an amendment to an agreement with Cleveland Thermal, LLC for Central Heating and Cooling Services (chilled water and steam) for various Cuyahoga County facilities for the period 6/1/1993 - 2/28/2014 to extend the time period to 3/31/2014

and for additional funds based on the existing utility rate schedule. Funding Source: 100% County General fund

Bonnie Teeuwen presented. Dave Greenspan asked if January and February contract usage amounts were available. Information was not available at the meeting. Ed FitzGerald motioned to approve the item; Lenora Lockett seconded the motion. Item BC2014-69 was unanimously approved.

BC2014-70 Department of Development Requesting approval to enter into an agreement with the City of Lakewood for HOME funded activities in the amount not-to-exceed \$295,724.00. Anticipated start - completion dates are 01/08/2014 - 12/31/2015. Funding Source: Federal HOME funds

The Department was not in attendance to present. Item BC2014-70 was held by the Executive.

BC2014-71 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300127-01 with Mental Health Services for Homeless Persons, Inc. for coordinated assessment and intake services for the Emergency Solutions Grant Program for the period 10/1/2012 - 9/30/2014 for additional funds in the amount of \$136,307.00. Funding Source: 100% from the Ohio Development Services Agency, State Housing Trust Fund and State Emergency Solutions Grant Funds

Rick Werner, Director of Human Services, presented. Ed FitzGerald motioned to approve; Jeannet Wright seconded the motion. Item BC2014-71 was unanimously approved.

BC2014-72 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300128-01 with United Way of Greater Cleveland for web-based housing listing services in connection with the Emergency Solutions Grant Program for the period 10/1/2012 - 9/30/2014 for additional funds in the amount of \$28,350.00. Funding Source: 100% Health and Human Services Levy Funds

Rick Werner, Director of Human Services, presented. Ed FitzGerald motioned to approve; Jeannet Wright seconded the motion. Item BC2014-72 was unanimously approved.

6. Other Business

BC2014-73 Department of Public Safety and Justice Services Requesting approval of an exemption from aggregation of contracts and an RFP exemption with various providers in the total amount of \$160,429.00 for the FY2012 Juvenile Justice and Delinquency Prevention grant program for the period 2/1/2014 - 6/30/2014 (Cuyahoga County Code Chapter 501 Section 12B(15)):

- a) Bellefaire, JCB in the amount of \$27,750.00.
- b) Cuyahoga County Juvenile Court in the amount of \$48,150.00.
- c) Front-Line Services in the amount of \$24,150.00.
- d) Golden Ciphers, Inc. in the amount of \$60,379.00.

Funding Source: FY2012 Juvenile Justice and Delinquency Prevention grant funds

Felicia Harrison, Department of Public Safety, presented.

Item BC2014-73 was held by the Executive, pending a response regarding whether the Department is able invite outside agency participation in the County's Juvenile Justice and Delinquency Prevention grant program through a Request for Proposal (RFP) process.

7. Public Comment

There was no further public comment.

8. Adjourn

Ed FitzGerald motioned to adjourn the meeting; Michael Gallagher seconded the motion. The motion to adjourn was unanimously approved at 11:18 a.m.

4. Tabled Items

BC2014-70

A. Scope of Work Summary

1. Department of Development requesting approval to enter into an agreement with the City of Lakewood for HOME funded activities in the amount not-to-exceed \$295,724.00
Anticipated start - completion dates are 01/08/2014 - 12/31/2015.

2. The primary goals of the project are to provide the city with its allocation of federal HOME funds to perform HOME qualified activities and administration. The project is mandated by the U.S. Department of Housing and Urban Development.

B. Procurement

1. Fiscal Year 2008, 2010, 2011 and 2012 HOME program funding for this agreement was approved by the Cuyahoga Housing Consortium Review Board at its regularly scheduled meeting on January 8, 2014.

The Board of Control approved an exemption from aggregation of contracts for allocations of HOME program funds by the Cuyahoga Housing Consortium Review Board on April 8, 2013.

The total value of this agreement is \$295,724.00

C. Contractor and Project Information

1. The address of the contractor is:

City of Lakewood
12650 Detroit Avenue
Lakewood, Ohio 44107

2. Michael P. Summers, Mayor

City of Lakewood
Council District 2

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. Project funded through the City of Lakewood allocation of HOME funds from the Cuyahoga HOME Consortium

2. The schedule of payments is monthly.

3. This project is an Agreement to fund eligible HOME program activities.

Original start - completion dates are 01/08/2014 - 12/31/2015.

NOTE: Overlapping time of performance with the previous agreement is required due to funding from different federal fiscal years and Cuyahoga Housing Consortium meeting dates.

5. New Items for Review

BC2014-74

A. Summary of Scope

1. Public Works is submitting an amended agreement (Subsidiary No. 2) to Contract CE1200508 with Terrace Construction Company, Inc. for improvement of East 105th Street/Martin Luther King Drive Intersection in the City of Cleveland for an amount not-to-exceed \$121,570.72.

This project is staffed with following employees of the Department of Public Works:

Michael Tworzydlo, P.E., Area Construction Engineer

Patrick Lynch, Project Supervisor

Chris Nader, Project Inspector

The engineer's estimate was \$7,210,946.75.

<u>Original Contract Amount:</u>	<u>\$6,957,014.80</u>
<u>Amendment No. 1:</u>	<u>\$56,125.62</u>
<u>Amendment No. 2:</u>	<u>\$121,570.72 (Pending)</u>
<u>Rev. Contract Amount:</u>	<u>\$7,134,711.14</u>

The primary goal is to complete construction as per plans and specifications.

B. Procurement

1. Competitive Bid Process (original contract).

C. Contractor and Project Information

1. Contractor: Terrace Construction Company, Inc., 3965 Pearl Road, Cleveland, Ohio 44109, (Council District 7). Project Location: Cleveland (Council District 7).

D. Project Status and Planning

1. Project is under construction and progressing as per schedule.

E. Funding

1. 50% Federal Funds, 42% Ohio Public Works Commissioner, 4% Cuyahoga County 4% City of Cleveland.

Terrace Construction Company, Inc. has completed the required training.

BC2014-75

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with City Architecture Inc. for the not-to-exceed cost of \$200,000.00.

2. The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address "peaks" in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these "peaks" in staffing needs, this office has instituted the use of a consulting engineering firm to provide General Architectural-Engineering Services.

3. N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is 2 separate contracts not to exceed \$200,000.00 each.

2. The RFQ was closed on December 13, 2013. There is 30% SBE on this RFQ.

3. There were 6 proposals submitted for review, 2 proposals approved (one contract with City Architecture Inc. and one with Irie Kynyk Goss Architects Inc., which is being submitted under another submission).

C. Contractor and Project Information

1. The address of the vendor is:

City Architecture Inc.
3636 Euclid Avenue
Suite 300
Cleveland, OH 44115

2. A listing of the board of directors for City Architecture, is included as an attachment.

3. a. The address of the project could be throughout Cuyahoga County depending on the task assigned.

3. b. The project could be located in all Council Districts depending on the assigned.

D. Project Status and Planning

1. The Project reoccurs each year, with a new RFQ and consultant selection process
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by General Fund.
2. The Schedule of payments is by invoice.
3. N/A

BC2014-76

Title: (Public Safety & Justice Services) (2014) (Emergency Call Works, Inc.) (Amended Contract) (Vendor Hosted Next Generation 9-1-1 Services)

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of an amendment with Emergency Call Works, Inc. for the anticipated total cost not-to-exceed \$287,556.79.

Phase I "System Installation," for an amount not-to-exceed \$145,599.43: for the purpose of providing additional funding for the installation, project management, and system engineering of routers at host locations and each of the Public Safety Answering Point locations as indicated in the Statement of Work (Exhibit C), under Phase I "System Installation".

Phase II "Product Service and Support" for the purpose of providing maintenance to new equipment as indicated in the Statement of Work (Exhibit C), purchased for an amount not-to-exceed \$141,957.36. The anticipated start-completion dates are (08/01/2013 – 01/31/2025).

2. The primary goals of the project are (list 2 to 3 goals).

- Replace all existing systems within the County with a Vendor-Hosted solution which is NG9-1-1 ready according to NENA i3 standards
- Position the County so that all software and hardware upgrades of the equipment will be included along the migration path from E9-1-1 to NG9-1-1 according to National Emergency Number Association (NENA) i3 standards

3. The project is not currently mandated, but will be with future legislation as the State builds out the Emergency Services IP Network (ESINet).

B. Procurement

1. The procurement method for this project was RFP #26143. The total value of the RFP is ().
2. The above procurement method was closed on 01/18/2013. There is an SBE participation goal of 20%.

3. There were 3 proposals pulled from OPD, 3 proposals submitted for review, 1 proposal approved
4. The Amendment received an OPD Approval Justification for Other Than Full and Open-Contract Amendment on 02/26/2014

C. Contractor and Project Information

1. The address of all vendors and/or contractors is (provide the full address in the following format):
Emergency CallWorks, Inc.
1900 International Park Drive, Suite 300
2. The President and owner for the contractor/vendor is Craig Dollar.
- 3.a The address or location of the project is: The entire County
- 3.b. The project is located in Council District (all districts)

D. Project Status and Planning

1. The project is new to the County.
2. The project is on a critical action path because some municipalities have 9-1-1 hardware that is imminent danger of failing.

E. Funding

1. The project is funded 100% by the 9-1-1 Wireless Assistance Fund.
2. The schedule of payments is going to be based on mutually agreed upon milestones and benchmarks of the project.

BC2014-77

Title: Public Safety & Justice Services 2013 Main Sail Amendment III

A. Scope of Work Summary:

1. Department of Public Safety & Justice Services is requesting approval to amend an existing contract CE1200551-01/02 & RQ# JA-12-23152 with Main Sail, LLC (Main Sail). We are seeking to extend the time period of the contract from July 1, 2012 -- December 31, 2013 through December 31, 2014, and to increase the contract amount by a total of \$165,200.00. This amount includes: \$94,200.00 (suffix 01) to cover cost of staff training, reports, enhancements and maintenance in 2014 for the existing Witness Victim Family Justice Center Project (FJCP); as well as the REDSS' Project (suffix 02), which will increase by \$71,000.00 to cover programming of the existing system.

Please note: There are two funding sources included in this request:

- * Witness/Victim Family Justice Center/Project/JA753079-\$94,200.00
- * REDSS/JA090068-\$71,000.00

B. Procurement

1. This contract received an approval of an RFP exemption request on March 3, 2014 at the Contracts and Purchasing Board. The item approval number is CPB2014-149. The procurement method for this

project was through an RFQ # JA-12-2315
The total value of this amendment is \$165,200.00

2. The primary goals of the project are:

- To increase the time period and funding to the Family Justice Center's and REDSS' portion of the contract
- To allow Main Sail, LLC. the opportunity to fully develop and complete the REDSS' and Family Justice Center's data programming and design Services by 12/31/2014.
- To successfully train Family Justice Center's staff on updated system

3. The original RFQ was closed on 5/8/12

C. Contract and Project Information

1. The address of the vendors is:

Main Sail, LLC.
20820 Chagrin BLVD, Suite 201
Shaker Heights, Ohio 44122

2. Director: Thelma Phillips

3. Address I: The address or location of the project for REDSS:

Court House Square
310 Lakeside Suite 195
Cleveland, Ohio 44113

Address II: The address or location of the project for the Witness/Victim Family Justice Center project:

Court House Square
310 Lakeside Suite 300
Cleveland, Ohio 44113

4. The project is located in Council District (7)

D. Project Status and Planning:

This is a one-time project that is expected to end 12/31/14

E. Funding:

1. The project is funded under two funding sources:

Witness/Victim Family Justice Center/Project/JA753079-\$94,200.00
REDSS/JA090068-\$71,000.00

BC2014-78

Title: Cuyahoga Job and Family Services-2014 Synovate, Inc Contract Amendment RQ17978

A. Scope of Work Summary

1. CJFS submitting an amendment with Synovate, Inc, Contract CE1100179-01 for the amount of \$47,000.00; the end date remains December 31, 2014.
2. The amendment changes the value and the term and is the fourth 4th amendment of the contract. The history of the amendments is:
 - a. Contract (2011); \$49,957.15
 - b. Amend #1 (2012); \$41,583.00
 - c. Amend #2 (2013); \$51,896.20
 - d. Amend #3 (2014); \$51,984.70
 - e. Proposed Amend#4 (2014): \$47,000.00Total: \$242,421.05

B. Procurement

1. The procurement method for this project was RFP. The total value of the initial RFP was \$75,000.00.
2. The RFP was closed on October 10, 2010. OPD waived the SBE vendor qualification.
3. The proposed amendment received OPD's approval to process on February 13, 2014.

C. Contractor and Project Information

1. Synovate, Inc
222 South Riverside Plaza
Chicago, IL 60606
2. John Vidmar, Ph.D., CEO, USA North America
3. Program serves clients who receive benefit services from CJFS/OCSS, county wide.

D. Project Status and Planning

1. The program is a recurring service to assist the agency in determining the satisfaction of services provided customers, who receive benefits from CJFS/OCSS.
2. The period of service has begun. The Office of Child Support Services was delayed in determining the extent of their survey needs.

E. Funding

1. The project is 100% funded with Child Support Enforcement Agency (CSEA) funding.
2. The schedule of payments is by quarterly invoice.