

Cuyahoga County Board of Control
March 31, 2014 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-80	Department of Public Works	Submitting an amendment to Contract No. CE1000877-01 with Poli, Inc. for lease of space for the Westside Regional Probation Office for use by Juvenile Court for the period 9/1/2010 - 3/31/2014 to extend the time period to 8/31/2015 and for additional funds in the amount of \$72,760.00. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-81	Department of Public Works	Recommending to rescind Board of Control Approval No. BC2013-261 dated 9/17/2013, which: a) approved an Alternative Procurement Process under RQ28702, which resulted in an award under state term contract to Key Chrysler Jeep & Dodge, Inc. in an amount not to exceed \$104,976.70 for the purchase of five Dodge Grand Caravans for the County Sheriff. b) authorized an award and enter into a state term contract with Key Chrysler Jeep & Dodge, Inc. in an amount not to exceed \$104,976.70 for the purchase of five Dodge Grand Caravans for the County Sheriff. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-82	Department of Public Works	Recommending an award on RQ28831 and enter into a contract with ARCADIS U.S., Inc. in the amount of \$200,000.00 for general engineering services for the period 4/8/2014 - 4/7/2017. Funding Source: 100% by County Road and Bridge \$7.50 Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-83	Department of Development	Recommending awards on RQ29026 to various providers for fair housing services in the total amount of	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove

		<p>\$127,000.00 for the Cuyahoga Urban County for the period 4/1/2014 - 3/31/2015:</p> <p>a) Cleveland Tenants Organization in the amount of \$27,000.00.</p> <p>b) Heights Community Congress in the amount of \$16,000.00.</p> <p>c) Housing Research & Advocacy Center in the amount of \$84,000.00.</p> <p>Funding Source: 100% federally funded using Community Development Block Grant funds</p>	<p><input type="checkbox"/> Hold</p>
BC2014-84	Department of Information Technology	<p>Submitting an amendment to Contract No. CE1300341-01 with Flairsoft Ltd. for Oracle Database Administrator services for the Division of Children and Family Services for the period 3/1/2013 - 2/28/2014 to extend the time period to 4/30/2014 and for additional funds in the amount of \$40,000.00.</p> <p>Funding Source: State/Federal/Levy Mix</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2014-85	Office of Procurement & Diversity	<p>Recommending an award on RQ29463 and enter into a contract with Lakefront Automotive Parts Co. (4-3) in the amount not-to-exceed \$405,000.00 for automotive replacement parts for the County garage for Department of Public Works for the period 5/1/2014 - 4/30/2017.</p> <p>Funding Source: 100% Maintenance Garage Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2014-86	Juvenile Court	<p>Recommending an award on RQ28782 and enter into a contract with Accuscripts Pharmacy LLC (20-2) in the amount not-to-exceed \$138,000.00 for pharmacy services and medical supplies for the Juvenile Court Detention Center for the period 4/1/2014 - 3/31/2016.</p> <p>Funding Source: 100% by the General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2014-87	Department of Health and Human Services/ Division of Cuyahoga Job and Family Services	<p>Submitting an amendment to Contract No. CE1100369-01 with Catholic Charities Corporation intensive case management services for Ohio Works First and Disability Financial Assistance cash recipients with barriers to employment for the period 7/1/2011 - 6/30/2014 to extend the time period to 6/30/2015 and for additional funds in the amount of \$342,650.00.</p> <p>Funding Source: 100% Federal TANF funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2014-88	Department of Health and	<p>Recommending awards on RQ29004 and enter into contracts with various providers in the total amount of</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p>

	Human Services/ Division of Children and Family Services	<p>\$165,000.00 for evidence-based parenting services for the period 3/1/2014 - 2/28/2015:</p> <p>a) Applewood Centers, Inc. in the amount of \$35,843.16.</p> <p>b) Beech Brook in the amount of \$55,317.36</p> <p>c) Catholic Charities Corporation in the amount of \$15,097.46.</p> <p>d) FrontLine Service in the amount of \$15,097.46.</p> <p>e) Bellefaire Jewish Children's Bureau in the amount of \$20,745.70.</p> <p>f) The Cleveland Christian Home Incorporated in the amount of \$22,898.86.</p> <p>Funding Source: 100% Temporary Assistance to Needy Families (TANF)</p>	___ Hold
--	---	--	----------

- 6. Other Business**
- 7. Public Comment**
- 8. Adjourn**

Minutes

Cuyahoga County Board of Control
 March 24, 2014 11:00 A.M.
 Lakeside Place - Council Offices - Board Room
 323 W. Lakeside Avenue, 4th Floor

- 1. Call to Order

The meeting was called to order at 11:09 a.m.
 Attending:
 County Executive Ed FitzGerald
 Councilman Mike Gallagher
 Councilman Dave Greenspan
 Stan Kosilesky (Alternate for Bonnie Teeuwen)
 Councilman Dale Miller (alternate for Pernel Jones)
 Senior Purchasing Administrator Richard Opre (alternate for Lenora Lockett)
 Fiscal Officer Mark Parks

- 2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the March 17, 2014 Board of Control meeting, as written. Stan Kosilesky seconded the motion. The minutes were unanimously approved. Richard Opre abstained.

3. Public Comment

There was no public comment.

4. Tabled Items

BC2014-70 Department of Development Requesting approval to enter into an agreement with the City of Lakewood for HOME funded activities in the amount not-to-exceed \$295,724.00. Anticipated start - completion dates are 01/08/2014 - 12/31/2015. Funding Source: Federal HOME funds

Paul Herdeg, Department of Development, presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded. Item BC2014-70 was unanimously approved.

BC2014-73 Department of Public Safety and Justice Services Submitting an alternative procurement process which will result in award recommendations to various providers in the total amount of \$160,429.00 for the FY2012 Juvenile Justice and Delinquency Prevention grant program for the period 2/1/2014 - 6/30/2014 (Cuyahoga County Code Chapter 501 Section 12B(15)):

- a) Bellefaire, JCB in the amount of \$27,750.00.
- b) Cuyahoga County Juvenile Court in the amount of \$48,150.00.
- c) Front-Line Services in the amount of \$24,150.00.
- d) Golden Ciphers, Inc. in the amount of \$60,379.00.

Funding Source: FY2012 Juvenile Justice and Delinquency Prevention grant funds

Felicia Harrison, Department of Public Safety, presented. Item BC2014-73 was originally presented at the March 17, 2014 Board of Control meeting as request for approval of an RFP exemption and exemption from aggregation. Dale Miller motioned to consider the item as amended. Michael Gallagher seconded the motion. The motion to consider the item as amended was unanimously approved. Ed FitzGerald motioned to approve the item; Mark Parks seconded. Item BC2014-73 was unanimously approved.

5. New Items for Review

BC2014-74 Department of Public Works submitting an amendment (Subsidiary No. 2) to Contract No. CE1200508-01 with Terrace Construction Company, Inc. for improvement of East 105th Street/ Martin Luther King Drive Intersection in the City of Cleveland for additional funds in the amount not-to-exceed \$121,570.72. Funding Source: 50% Federal Funds, 42% Ohio Public Works Commissioner, 4% Cuyahoga County 4% City of Cleveland.

Stan Kosilesky presented. Ed FitzGerald motioned to approve the item; Dale Miller seconded. Item BC2014-74 was unanimously approved.

BC2014-75 Department of Public Works recommending an award on RQ29182 and enter into a contract with City Architecture Inc. in the amount not-to-exceed \$200,000.00 for general architectural engineering services for the period 3/25/2014 - 3/24/2017. Funding Source: 100% General Funds.

Stan Kosilesky presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded. Item BC2014-75 was unanimously approved.

BC2014-76 Department of Public Safety and Justice Services submitting an amendment to Contract No. CE1300291-01 with Emergency CallWorks, Inc. for vendor hosted Next Generation 9-1-1 services for the period 8/1/2013 - 1/31/2025 for additional funds in the amount not-to-exceed \$287,556.79. Funding Source: 9-1-1 Wireless Assistance Funds

Norberto Colon, Deputy Chief for Public Safety, presented. Dale Miller asked whether the amount being charged by Emergency CallWorks for the service being added to the contract was higher or lower than the amount quoted by AT&T in the original bid. Norberto said the amounts were comparable, but would follow up with the Councilman. Ed FitzGerald motioned to approved the item; Michael Gallagher seconded. Item BC2014-76 was unanimously approved.

BC2014-77 Department of Public Safety and Justice Services submitting an amendment to Contract No. CE1200551-01 with Main Sail, LLC for consultant services for the development and upgrade of the Regional Enterprise Data Sharing System for the period 7/1/2012 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$165,200.00. Funding Source: Witness/Victim Family Justice Center/ Project/JA753079-\$94,200.00; REDSS/JA090068-\$71,000.00.

Norberto Colon, Deputy Chief for Public Safety, presented. Ed FitzGerald motioned to approve the item; Dale Miller seconded. Item BC2014-77 was unanimously approved.

BC2014-78 Department of Health and Human Services/Cuyahoga Job and Family Services submitting an amendment to Contract No. CE1100179-01, 02 with Synovate, Inc. for a Customer Satisfaction Tracking Survey for the period 1/1/2011 - 12/31/2014 for additional funds in the amount of \$47,000.00. Funding Source: 100% Health and Human Services Levy Funds

Rick Werner, Director of Human Services, presented. He corrected the funding source to be 66% federal and state dollars, 34% Health and Human Services levy funding. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded. Item BC2014-78 was unanimously approved.

6. Other Business

BC2014-79 Department of Health and Human Services/Division of Children and Family Services Submitting an alternative procurement process on RQ29004, which will result in award recommendations to various providers in the total amount of \$165,000.00 for evidence-based parenting services for the period 3/1/2014 - 1/31/2015:

- a) Applewood Centers, Inc. in the amount of \$35,843.16.
- b) Beech Brook in the amount of \$55,317.36
- c) Catholic Charities Corporation in the amount of \$15,097.46.
- d) FrontLine Service in the amount of \$15,097.46

- e) Bellefaire Jewish Children's Bureau in the amount of \$20,745.70.
- f) The Cleveland Christian Home Incorporated in the amount of \$22,898.86.

Funding Source: Temporary Assistance for Needy Families (TANF)

Rick Werner, Director of Human Services, presented. Ed FitzGerald motioned to approve the item; Dale Miller seconded. Item BC2014-79 was unanimously approved.

7. Public Comment

There was no further public comment.

8. Adjourn

Ed FitzGerald motioned to adjourn; Michael Gallagher seconded. A motion to adjourn was unanimously approved at 11:23 a.m.

5. New Items for Review

BC2014-80

A. Scope of Work Summary

The Department of Public Works, 2014, Requesting to Amend a lease with Poli, Inc. for the continued use of 5,500 square feet of space located at 5361 Pearl Road, Parma, Ohio for Juvenile Court Western satellite probation office.

Department of Public Works plans to amend Contract CE-1000877 with Poli, Inc. to extend the time period and for additional funds. Term of 04/01/2014 to 08/31/2015. The rent will continue at the same rate, \$4,280.00 per month for 17 months, for a total amount of \$72,760.00.

B. Procurement Method

The Department of Public Works plans to amend contract with Poli, Inc. This lease was entered into by RQ14354.

C. Project Information

This Juvenile Court Western satellite probation office is 5,500 square feet of space located at 5361 Pearl Road, Parma, OH.

D. Project Status and Planning

This lease will be in place for 17 months.

E. Funding

General Fund

BC2014-81

Recommending to Rescind Resolution BC2013-261 dated September 17, 2013 which approved the award to Key Chrysler Jeep & Dodge Inc. in an amount not to exceed \$104,973.70 for the purchase of five Dodge Grand Caravans.

Purchase did not occur. Vendor refused to comply with Ethics ordinance.

BC2014-82

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with ACRADIS U.S., Inc. for the not-to-exceed cost of \$200,000.00. The anticipated start completion dates are February 3, 2014- January 31, 2017.
2. The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address "peaks" in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these "peaks" in staffing needs, this office has instituted the use of a consulting engineering firm to provide general engineering services.
3. N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is 2 separate contracts not to exceed \$200,000.00 each.
2. The RFQ was closed on November 22, 2013. There is 30% SBE on this RFQ.
3. There were 7 proposals submitted for review, 2 proposals approved (one contract with ARCADIS U.S., Inc. and one with Michael Baker Jr., Inc., which is being submitted under another submission).

C. Contractor and Project Information

1. The address of the vendor is:
ARCADIS U.S., Inc.
1100 Superior Avenue
Suite 1250
Cleveland, OH 44114
2. Gary E. Coates, Chief Executive Officer
3. a. The address of the project could be throughout Cuyahoga County depending on the task assigned.
3. b. The project could be located in all Council Districts depending on the assigned.

D. Project Status and Planning

1. The Project reoccurs each year, with a new RFQ and consultant selection process
2. N/A
3. N/A
4. N/A

5. N/A

E. Funding

1. The project is funded 100% by County Road and Bridge \$7.50 Fund.
2. The Schedule of payments is by invoice.
3. N/A

BC2014-83

A. Scope of Work Summary:

1. Department of Development recommending awards on RQ29026 for Fair Housing Services from April 1, 2014 - March 31, 2015 for a total cost not to exceed \$127,000.
2. The primary goal of these projects is to fulfill the federal mandate to plan and carry out activities affirmatively furthering fair housing in the Cuyahoga Urban County.

B. Procurement:

1. The procurement method for these projects was a Request for Proposals on RQ29026.
2. The Request for Proposals was closed on February 21, 2014.
3. Three proposals were received by OPD and submitted to Development for review.

C. Contractor and Project Information:

The service area for all activities is the Cuyahoga Urban County made up of 51 Cuyahoga County cities, villages, and townships, excluding Brecksville, Cleveland, Cleveland Heights, East Cleveland, Euclid, Hunting Valley, Lakewood, and Parma. This service area includes all or part of County Council districts 1-6 and 8-11.

Cleveland Tenants Organization - \$27,000 for services to low and moderate income tenants

Angela Shuckahosee, Executive Director

3631 Perkins Ave., Suite 3A-4

Cleveland, Ohio 44114

Office located in County Council District 7

Heights Community Congress - \$16,000 for testing of sales and real estate transactions

Martha Goble, Interim Director

2222 North Taylor Road

Cleveland Heights, Ohio 44112

Office located in County Council District 10

Housing Research and Advocacy Center - \$84,000 for testing, complaint investigation, education and outreach, and fair housing technical assistance to Urban County communities

Hilary Mason King, Executive Director

2728 Euclid Avenue, Suite 200

Cleveland, Ohio 44115

Office located in County Council District 7

D. Project Status and Planning:

Fair Housing activities are carried out on an ongoing basis with annual federal funding awards.

E. Funding:

This activity is 100% federally funded using Community Development Block Grant funds. The schedule of payments is monthly reimbursements based on completion of scheduled activities.

BC2014-84

The Department of Information Technology submitting an amendment with Flairsoft LTD - CE1300341

A. Scope of Work: Submitting an amendment to CE1300341, with Flairsoft LTD, for Professional Services - Oracle Data Base Administrator, at the Department of Children and Family Services, for the period 3/1/13 - 2/28/14, extending to 4/30/14, for additional funds in the amount of \$40,000.00.

B. Procurement: STS 534289 - 100% State/Federal/Levy Mix

C. Contractor: Flairsoft LTD, 7720 Ridge Edge Dr. Suite 200, Columbus, Ohio 43235; Dheeraj Kulshrestha, President.

D. NA

E. Funding: 100% State/Federal/Levy Mix

BC2014-85

A. Scope of Work Summary

1. The Office of Procurement & Diversity is Recommending an Award and Submission of Contract on RQ29463 to Lakefront Automotive Parts Co. for Automotive Replacement Parts for Cuyahoga County Department of Public Works' Fleet Services Division in the amount not-to-exceed Four Hundred Five Thousand Dollars, (\$405,000.00) for the period May 1, 2014 through April 30, 2017.

The County:

a) reserved the right to order the fluids listed under this contract at the discount / mark-up quoted. The County may also elect to secure competitive bids and order from other than the successful bidder at any time during the contract period.

b) option to terminate said contract with a thirty (30) day notice.

2. The contractor will furnish and deliver Automotive Replacement Parts as placed verbally by the Fleet Services Manager or his designated representative on an "as needed" basis. The Contractor shall make every effort to stock the items regularly used by the County Garage.

Services will also include:

- a) Deliver stock items within 30 minutes of the phone request;
- b) Deliver non-stock items (special order) within 24 hours of the phone request
- c) Deliveries accompanied with the appropriate packing slips for the exact quantity being delivered.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The total value of the RFB was in the amount not-to-exceed Four Hundred Five Thousand Dollars, (\$405,000.00) for the three (3) years.
2. The bid closed on February 11, 2014.
3. Four (4) bids were pulled from OPD and three (3) bids were submitted and Lakefront Automotive Parts Co. is being recommended for the award.
4. There was a 0% SBE goal participation.

C. Contractor and Project Information

1. Lakefront Automotive Parts Co.
3141 Superior Avenue
Cleveland, OH 44114
2. The Vice President/Secretary of Lakefront Automotive Parts Co. is Rebecca Mettler (216) 771-1515

D. Project Status and Planning

1. The resulting contract will be for the period of May 1, 2014 through April 30, 2017.
2. A performance bond is required for this item. The performance bond and related contract documents are due 21 days after the recommendation of award.
3. This is a bid utilizing the pilot project with contract being submitted at time of bid closing.

E. Funding

1. The contract is funded 100% by (CT575001- Maintenance Garage / ST540286 Sanitary Engineer/ CE417154-Motor Vehicle Gas Tax)
2. Schedule of payments will be paid for by releases against the contract in accordance with the terms of the contract.

BC2014-86

A. Scope of Work Summary

1. Juvenile Court is requesting approval of award recommendation and approval of a contract for Pharmacy Services and Medical Supplies with Accuscripts Pharmacy LLC for the time period of April 1, 2014 to March 31, 2016, with the not-to-exceed amount of \$138,000.00.
2. The primary goal of the project is to provide pharmacological services and products for youth in the Juvenile Detention Center.

3. N/A.

B. Procurement

1. The procurement method for this project was an RFP (#28782). The total value of the RFP is \$276,000.00.
2. The above RFP closed on November 13, 2013. There was no SBE goal.
3. There were two (2) proposals submitted to OPD. The Court reviewed both proposals and chose the selected vendor to provide services.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
Accuscripts Pharmacy LLC
24340 Sperry Drive
Westlake, Ohio 44145
Council District: 1
2. The Executive Vice President of Accuscripts Pharmacy LLC is Denis R. Holmes.
- 3.a. The location of the project is 9300 Quincy Avenue, Cleveland, Ohio 44106.
- 3.b. The project is located in Council District 8.

D. Project Status and Planning

1. This project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is monthly, by invoice.
3. N/A

BC2014-87

A. Scope of Work Summary

1. CJFS is requesting approval of an amendment to Catholic Charities Corporation contract for the cost of \$342,650.00. The amendment extends the current contract period from July 1, 2014 – June 30, 2015.
2. The project is an amendment to a contract. This amendment changes the value and is the third (3rd) amendment of the contract. The history of the amendments is:

a. Award, 2011;	\$ 460,000.00
b. Amendment #1, 2012;	\$ 361,609.00
c. Amendment #2, 2013;	\$ 372,000.00
d. Proposed Amend #3, 2014;	<u>\$ 342,650.00</u>
	Total: \$1,536,259.00

3. NA

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP was \$550,000.00.
2. The procurement method was closed on April 8, 2011.
3. OPD approved amendment processing on February 5, 2014. NOVUS document attached for review.

C. Contractor and Project Information

1. The address of vendor is:

Catholic Charities Corp
7911 Detroit Ave
Cleveland, OH 44101
Council District (07)

2. The Executive Director of the Nonprofit Organization vendor is Maureen Dee.

3. a. The address of the project is:

V.E. Brown Building
1641 Payne Ave
Cleveland, OH 44114

3. b. The project is located in Council District (07)

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by Federal TANF funds.
2. The schedule of payments is monthly by invoice.

BC2014-88

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authority to contract with six vendors for RFP-29004 for Evidence-Based Parenting Services for the time period: March 1, 2014 - February 28, 2015. The vendors are:

1. Applewood Centers, Inc. \$35,843.16
2. Beechbrook-\$55,317.36
3. Catholic Charities Corporation-\$15,097.46
4. Frontline Service-\$15,097.46
5. Bellefaire JCB-\$20,745.70
6. The Cleveland Christian Home-\$22,898.86

Total-\$165,000.00

2. The purpose of RFP 29004 is to provide various evidence-based treatment interventions to:

- * address the individual needs of families,
- * support parents, and children's intrapersonal and interpersonal skills to enhance self-control,
- * promote positive family-relations,
- * address and treat past/present trauma, and
- * reduce violent behavior and risk factors.

B. Procurement

1. The procurement method for this project is RFP - 29004. The total value of this RFP is \$165,000.00

2. The RFP process closed on 12/16/2013. There were seven (7) bids submitted for this RFP; however, six (6) bids qualified for an award. Please see signed Tabulation Sheet.

C. Contractor and Project Information

1. Due to the length of this response, list of vendors, addresses and council district information is available upon request.

D. Project Status and Planning

1. This project recurs annually.

E. Funding

1. The project is funded 100% Federally. The schedule of payments will be by invoice.