

Cuyahoga County Board of Control
April 7, 2014 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order
2. Review Minutes
3. Public Comment

4. Tabled Items

Item	Requestor	Description	Board Action
BC2014-85	Office of Procurement & Diversity	Recommending an award on RQ29463 and enter into a contract with Lakefront Automotive Parts Co. (4-3) in the amount not-to-exceed \$405,000.00 for automotive replacement parts for the County garage for Department of Public Works for the period 5/1/2014 - 4/30/2017. Funding Source: 100% Maintenance Garage Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-89	Department of Public Works	Submitting an amendment to Contract No. CE1300535-01 with David V. Lewin Corp. in the amount not-to-exceed \$76,913.00 for geotechnical services for the Cuyahoga County Convention Center Hotel Project for the period 11/12/2013 - 12/31/2014, to change the scope of services, effective 2/24/2014. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-90	Department of Development	Requesting approval of a North Coast Opportunities Technology Fund Loan with Terves, Inc. in the amount not to exceed \$110,000.00 to complete development and prototyping efforts for a disintegrating "engineered-response" composite application/market feasibility assessment for the oil and gas industry; requesting authority for the Director to execute all documents required in connection with said loan. Funding Source: 100% by the Cuyahoga County Western Reserve Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-91	Department of Information Technology	Recommending an award on RQ30443 and enter into a contract with International Business Machines Corporation in the amount not-to-exceed \$472,849.00	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		for maintenance and support on IBM Z/OS software products for the period 1/1/2014 - 12/31/2014. Funding Source: 100% General Funds	
BC2014-92	Office of Procurement & Diversity	Recommending an award: <u>Department of Public Safety and Justice Services</u> a) on RQ30034 to Motorola Solutions, Inc. in the amount of \$358,631.00 for 140 Motorola APX6000 Radios and 140 Chargers. Funding Source: FY2011 Urban Area Security Initiative Grant program funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-93	Department of Public Safety and Justice Services/Witness/Victim	Submitting an amendment to Contract No. CE1200468-01 with Mental Health Services for Homeless Persons, Inc. for Defending Childhood Central Intake and Assessment services for the period 7/18/2012 - 6/30/2014 to extend the time period to 12/31/2014 and for additional funds in the amount not-to-exceed \$235,000.00. Funding Source: 100% U.S. Department of Justice, Collaborative for the Defending Childhood Initiative.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

BC2014-94	Department of Health and Human Services/ Division of Children and Family Services	a) Recommending an alternative procurement process on RQ29256, which will result in an award recommendation to Ohio Guidestone in the amount of \$320,000.00 for supported visit services for the period 4/1/2014 - 3/31/2016. b) Recommending an award on RQ29256 and enter into a contract with Ohio Guidestone in the amount not-to-exceed \$320,000.00 for supported visit services for the period 4/1/2014 - 3/31/2016. Funding Source: 33% Federal and 67% Health and Human Services Levy 1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) The Division of Children and Family Services is seeking approval for an Alternative Procurement Process to award for Supported Visit Services from RFP 29256 in an amount not to exceed \$320,000. The contract time	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
-----------	--	---	--

	<p>period is from April 1, 2014 to March 31, 2016.</p> <p>DCFS issued an RFP for Supported Visit Services on January 17, 2014 and the bid closed February 11, 2014. We received 2 proposals from 2 different applicants; each was reviewed by a panel of six program staff.</p> <p>The RFP had a mistake in the standard set for the minimum evaluation score. It was inadvertently set at 75 out of 100 possible points. However, it should have been set at 63.75, which would have been 75% of the possible points. Our mistake would have invalidated all proposals received. After Review of all scores, we would like to select the proposal from the organization that most closely met the intended 75% standard (63.75 points).</p> <p>We are requesting the Alternative Procurement Process to award OhioGuidestone.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Two-Year Total Contract Value: \$320,000.00 (year 1: \$160,000.00; year 2: \$160,000.00 Index Code: CF135525 Object Code: 0585 User Code: H00199</p> <p>Funding Percentage Breakdown: 33% Federal; 67% Health and Human Services Levy</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>In consideration of the performance history and strengths of this organization, DCFS staff recommends to its Administrator that we award a supported visit contract to OhioGuidestone. We feel that this organization will improve the quality and quantity of parent-child visits, thereby positively impacting length of stay, timely reunification, the number of placement changes children experience, and recidivism rates.</p> <p>4. What other available options and/or vendors were</p>	
--	--	--

		<p>evaluated? If none, include the reasons why.</p> <p>All proposals were evaluated based on a minimum that was too high from the beginning.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>In consideration of the performance history and strengths of this organization, DCFS staff recommends to its Administrator that we award a supported visit contract to OhioGuidestone. We feel that this organization will improve the quality and quantity of parent-child visits, thereby positively impacting length of stay, timely reunification, the number of placement changes children experience, and recidivism rates.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>All services would need to be halted until we could initiate a new RFP process and the current contract ends March 31, 2014.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County plans to permit competitive bidding for these services in the future.</p>	
--	--	--	--

7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
 March 31, 2014 11:00 A.M.
 Lakeside Place - Council Offices - Board Room
 323 W. Lakeside Avenue, 4th Floor

6. Call to Order

Fiscal Officer Mark Parks called the meeting to order at 11:02 a.m.

Attending:

County Executive Ed FitzGerald

Councilman Michael Gallagher
Councilman Dave Greenspan
Councilman Pernel Jones
Senior Purchasing Administrator Richard Opre (Alternate for Lenora Lockett)
Fiscal Officer Mark Parks
Public Works Director Bonnie Teeuwen

At the March 31, 2014 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

7. Review Minutes

Michael Gallagher moved to approve the minutes from the March 24, 2014 Board of Control meeting, as written. Pernel Jones seconded the motion. The minutes were unanimously approved; Bonnie Teeuwen abstained.

8. Public Comment

Jennifer Armstrong from the law firm of McDonald, Hopkins, Burke, & Haber spoke on behalf of her client, Chagrin Valley Auto Parts. Ms. Armstrong's comments related to item BC2014-85 on the meeting agenda. She presented information pertaining to the bid submitted by Chagrin Valley, and requested that the County consider either awarding the contract to Chagrin Valley, or rejecting all bids and rebidding the project.

9. Tabled Items

There were no tabled items.

10. New Items for Review

BC2014-80 Department of Public Works submitting an amendment to Contract No. CE1000877-01 with Poli, Inc. for lease of space for the Westside Regional Probation Office for use by Juvenile Court for the period 9/1/2010 - 3/31/2014 to extend the time period to 8/31/2015 and for additional funds in the amount of \$72,760.00. Funding Source: General Fund.

Bonnie Teeuwen presented. Mark Parks motioned to approve the item; Michael Gallagher seconded. Item BC2014-80 was unanimously approved.

BC2014-81 Department of Public Works recommending to rescind Board of Control Approval No. BC2013-261 dated 9/17/2013, which:

a) approved an Alternative Procurement Process under RQ28702, which resulted in an award under state term contract to Key Chrysler Jeep & Dodge, Inc. in an amount not to exceed \$104,976.70 for the purchase of five Dodge Grand Caravans for the County Sheriff.

b) authorized an award and enter into a state term contract with Key Chrysler Jeep & Dodge, Inc. in an amount not to exceed \$104,976.70 for the purchase of five Dodge Grand Caravans for the County Sheriff.

Funding Source: 100% General Funds

Mike Chambers, Public Works, presented. Dave Greenspan motioned to approve the item; Bonnie Teeuwen seconded. Item BC2014-81 was unanimously approved.

BC2014-82 Department of Public Works recommending an award on RQ28831 and enter into a contract with ARCADIS U.S., Inc. in the amount of \$200,000.00 for general engineering services for the period 4/8/2014 - 4/7/2017. Funding Source: 100% by County Road and Bridge \$7.50 Fund.

Bonnie Teeuwen presented. Pernel Jones motioned to approve the item; Bonnie Teeuwen seconded. Item BC2014-82 was unanimously approved.

BC2014-83 Department of Development recommending awards on RQ29026 to various providers for fair housing services in the total amount of \$127,000.00 for the Cuyahoga Urban County for the period 4/1/2014 - 3/31/2015:

- a) Cleveland Tenants Organization in the amount of \$27,000.00.
- b) Heights Community Congress in the amount of \$16,000.00.
- c) Housing Research & Advocacy Center in the amount of \$84,000.00.

Funding Source: 100% federally funded using Community Development Block Grant funds

Paul Herdeg, Department of Development, presented. Pernel Jones motioned to approve the item; Bonnie Teeuwen seconded. Item BC2014-83 was unanimously approved.

BC2014-84 Department of Information Technology Submitting an amendment to Contract No. CE1300341-01 with Flairsoft Ltd. for Oracle Database Administrator services for the Division of Children and Family Services for the period 3/1/2013 - 2/28/2014 to extend the time period to 4/30/2014 and for additional funds in the amount of \$40,000.00. Funding Source: State/Federal/Levy Mix.

Jeff Mowry, Chief Information Officer, presented. Mark Parks motioned to approve the item; Pernel Jones seconded. Item BC2014-84 was unanimously approved.

BC2014-85 Office of Procurement & Diversity recommending an award on RQ29463 and enter into a contract with Lakefront Automotive Parts Co. (4-3) in the amount not-to-exceed \$405,000.00 for automotive replacement parts for the County garage for Department of Public Works for the period 5/1/2014 - 4/30/2017. Funding Source: 100% Maintenance Garage Funds.

Richard Opre presented. Discussion ensued regarding the bid process on this item and Chagrin Valley's request to award the contract to their company or rebid the contract. The item was held by the Board for further review of the bid results and award protest submitted by Chagrin Valley Automotive Parts.

BC2014-86 Juvenile Court recommending an award on RQ28782 and enter into a contract with Accuscripts Pharmacy LLC (20-2) in the amount not-to-exceed \$138,000.00 for pharmacy services and medical supplies for the Juvenile Court Detention Center for the period 4/1/2014 - 3/31/2016. Funding Source: 100% by the General Fund.

Karen Lippman, Juvenile Court, presented. Discussion ensued regarding whether MetroHealth has the capability to provide pharmaceutical and medical supplies to the Detention Center. Dave Greenspan motioned to approve the item; Bonnie Teeuwen seconded the motion. Item BC2014-86 was unanimously approved.

BC2014-87 Department of Health and Human Services/Division of Cuyahoga Job and Family Services submitting an amendment to Contract No. CE1100369-01 with Catholic Charities Corporation intensive case management services for Ohio Works First and Disability Financial Assistance cash recipients with barriers to employment for the period 7/1/2011 - 6/30/2014 to extend the time period to 6/30/2015 and for additional funds in the amount of \$342,650.00. Funding Source: 100% Federal TANF funds.

Rick Werner, Director of the Department of Human Services, presented. Discussion ensued regarding the potential to RFP the contract instead of amending and extending. Pernel Jones motioned to approve; Bonnie Teeuwen seconded the motion. Item BC2014-87 was unanimously approved.

The Clerk noted for the record the arrival of the County Executive.

BC2014-88 Department of Health and Human Services/Division of Children and Family Services Recommending awards on RQ29004 and enter into contracts with various providers in the total amount of \$165,000.00 for evidence-based parenting services for the period 3/1/2014 - 2/28/2015:

- a) Applewood Centers, Inc. in the amount of \$35,843.16.
- b) Beech Brook in the amount of \$55,317.36
- c) Catholic Charities Corporation in the amount of \$15,097.46.
- d) FrontLine Service in the amount of \$15,097.46.
- e) Bellefaire Jewish Children's Bureau in the amount of \$20,745.70.
- f) The Cleveland Christian Home Incorporated in the amount of \$22,898.86.

Funding Source: 100% Temporary Assistance to Needy Families (TANF)

Rick Werner, Director of the Department of Human Services, presented. Mark Parks motioned to approve; Ed FitzGerald seconded the motion. Item BC2014-88 was unanimously approved.

11. Other Business

No other business was presented.

12. Public Comment

There was no further public comment.

13. Adjourn

Mark Parks motioned to adjourn; Ed FitzGerald seconded the motion. The motion to adjourn was unanimously approved at 11:30 a.m.

4. Tabled Items

BC2014-85

A. Scope of Work Summary

1. The Office of Procurement & Diversity is Recommending an Award and Submission of Contract on RQ29463 to Lakefront Automotive Parts Co. for Automotive Replacement Parts for Cuyahoga County Department of Public Works' Fleet Services Division in the amount not-to-exceed Four Hundred Five Thousand Dollars, (\$405,000.00) for the period May 1, 2014 through April 30, 2017.

The County:

a) reserved the right to order the fluids listed under this contract at the discount / mark-up quoted. The County may also elect to secure competitive bids and order from other than the successful bidder at any time during the contract period.

b) option to terminate said contract with a thirty (30) day notice.

2. The contractor will furnish and deliver Automotive Replacement Parts as placed verbally by the Fleet Services Manager or his designated representative on an "as needed" basis. The Contractor shall make every effort to stock the items regularly used by the County Garage.

Services will also include:

a) Deliver stock items within 30 minutes of the phone request;

b) Deliver non-stock items (special order) within 24 hours of the phone request

c) Deliveries accompanied with the appropriate packing slips for the exact quantity being delivered.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The total value of the RFB was in the amount not-to-exceed Four Hundred Five Thousand Dollars, (\$405,000.00) for the three (3) years.

2. The bid closed on February 11, 2014.

3. Four (4) bids were pulled from OPD and three (3) bids were submitted and Lakefront Automotive Parts Co. is being recommended for the award.

4. There was a 0% SBE goal participation.

C. Contractor and Project Information

1. Lakefront Automotive Parts Co.

3141 Superior Avenue

Cleveland, OH 44114

2. The Vice President/Secretary of Lakefront Automotive Parts Co. is Rebbeca Mettler (216) 771-1515

D. Project Status and Planning

1. The resulting contract will be for the period of May 1, 2014 through April 30, 2017.
2. A performance bond is required for this item. The performance bond and related contract documents are due 21 days after the recommendation of award.
3. This is a bid utilizing the pilot project with contract being submitted at time of bid closing.

E. Funding

1. The contract is funded 100% by (CT575001- Maintenance Garage / ST540286 Sanitary Engineer/ CE417154-Motor Vehicle Gas Tax)
2. Schedule of payments will be paid for by releases against the contract in accordance with the terms of the contract.

5. New items for review

BC2014-89

A. Scope of Work Summary

1. Department of Public Works requesting approval of a amendment with David V. Lewin Corp. for the not to exceed cost of \$76,913.00.
2. The primary goal of this contract is to perform geotechnical engineering services for the Convention Center hotel.
The purpose of this amendment is to provide additional engineering services in order to observe and monitor caisson construction, footing bearing surfaces and earthwork and to install and read tiltmeter plates for the existing Convention Center walls.
- 3.N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$167,513.00.
2. The RFQ was closed on November 1, 2013. There is a 0% SBE goal on this RFQ.
3. There were 3 proposals submitted for review, 1 proposal approved.

C. Contractor and Project Information

1. The address of the vendor is:
David V. Lewin Corp.
812 Huron Road E., Suite 540
Cleveland, OH 44115
Council District 7
2. The owners of David V. Lewin Corp. are Duane Schreiber and Joseph Recktenwald.
3. a. The location of the project is the Convention Center Hotel (old County Administration Building).
3. b. The project is located in Council District 7.

D. Project Status and Planning

1. The project is ongoing to the County.

2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% from the General Fund.
2. The Schedule of payments is by invoice.
3. This is an amendment to a contract. This amendment changes scope and value and is the first amendment of the contract.

BC2014-90

A. Scope of Work:

- 1.) Department of Development requesting approval of an NCO Technology Fund Loan with Terves, Inc. in the amount not to exceed \$110,000.00 and requesting authority for the Director to execute all documents required in connection with said loan.
- 2.) The primary goals of the project to complete development and prototyping efforts for a disintegrating “engineered-response” composite application and complete market feasibility assessment for the oil and gas industry. The project will accelerate the development of a high-growth entrepreneurial company, increase the flow of follow-on private investment, create new high paying jobs, and generate program income.

B. Procurement:

- 1.) Loan
- 2.) The project will be subject to the following, without limitation: the County’s SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting, and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein, if applicable.

C. Contractor and Project Information:

- 1.) The current address of the borrower is:
Terves, Inc.
24112 Rockwell Drive
Euclid, Ohio 44117
County Council District #11
- 2.) The principals of the borrower are:
Andrew Sherman, President & CEO – 59%

D. Project Status:

- 1.) The project is new to the County.

E. Funding:

- 1.) The project is funded 100% by the Cuyahoga County Western Reserve Fund
- 2.) The schedule of loan disbursements is by invoice in accordance with the project budget as defined within the loan agreement.

BC2014-91

The Department of Information Technology, 2014, International Business Machine Corporation, Software Maintenance Renewal Contract

DoIT submitting a contract with International Business Machine Corporation, in the amount not-to-exceed \$472,849.00 for software maintenance of z890 System, for the period 1/1/14 - 12/31/14.

A. Scope: Software Maintenance z890 System main frame system.

B. Procurement: State of Ohio Vendor 534133

C. Contractor: International Business Machine Corporation, 30 S. 17th St., Philadelphia, PA 19103 Owner: Public

D. N/A

E. 100% General Fund

BC2014-92

OPD requesting approval of purchase of Motorola APX Radios (140) and chargers (140) from Motorola Solutions, Inc. on RQ30034

A. Scope of Work Summary

1. Office of Procurement & Diversity requesting approval of purchase with for the purchase of Motorola APX Radios (140) and chargers (140) from Motorola Solutions, Inc. on RQ30034 in the amount of \$358,631.00.
2. The primary goal of the project is purchase of Motorola APX radios and charges to be used by municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was an RFP Exemption approved by the CPB on 3/10/14 (#CPB2014-174)
2. The Intent to Purchase under a State Contract was posted on OPD's website for 5 business days, and no other quotes were received. The OTF Justification for a State Contract -purchase was reviewed and approved by OPD on 2/27/14.

C. Contractor and Project Information

1. The address of the vendor is:

Motorola Solutions, Inc.
9150 South Hills Blvd. #260

Broadview Heights, OH 44147

2. The owner for the contractor is: Greg Brown - CEO
(Contact: Sean Prude 847-576-5000)

3.a. The address or location of the project is: n/a

3.b. The project is located in Council District: n/a

D. Project Status and Planning

1. Radios were tested by first responders throughout Cuyahoga County.

E. Funding

1. The project is funded by FY2011 Urban Area Security Initiative Grant program.(JA741520 and JA763466)

2. The schedule of payments is upon receipt of goods.

BC2014-93

A. Scope of Summary

1. PSJS/Witness Victim Service Center is submitting an amendment to Contract CE1200468-01 with Mental Health Services for Homeless Persons, Inc., to amend the time period from July 18, 2012 through June 30, 2014 to July 18, 2012 through December 31, 2014 and to add additional funds in the amount of \$235,000.

2. The Primary goal of the project is to operate a central intake and assessment service for Defending Childhood to take cases, respond to crisis situations, complete assessments and make referrals for appropriate treatment services.

3. N/A

B. Procurement

1. Justification for other than full and open competition approved 2/20/14. This is an extension of a federal project and is funded 100% by the U.S. Department of Justice.

2. N/A

3. N/A

C. Contractor and Project Information

1. Mental Health Services for Homeless Persons, Inc.

1744 Payne Avenue

Cleveland, Ohio 44114

2. The Executive Director is Susan Neth.

3a. N/A

3b. Services are available to any family living in Cuyahoga County.

D. Project Status and Planning

1. The project is an extension of an existing project, funded 100% by the U.S. Department of Justice.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by the U.S. Department of Justice, Collaborative Agreement for the Defending Childhood Initiative.
2. The schedule of payments is monthly, upon invoice.
3. The project is an amendment to a contract. This amendment changes the value and the term of the contract and is the second amendment of the contract. A history of the contract is attached.

DCFS 2014 Award Recommendation and Contract Approval for RQ29256