

Cuyahoga County Board of Control
April 28, 2014 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor
Revised

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-103	Department of Development	<p>Recommending awards on RQ30211 to various nonprofit agencies in the total amount not-to-exceed \$250,000.00 for Foreclosure Prevention Counseling Services for Cuyahoga Urban County Homeowners for the period 5/1/2014 - 4/30/2015:</p> <p>a) Cleveland Housing Network in the amount not-to-exceed \$64,250.00. b) Community Housing Solutions in the amount not-to-exceed \$62,500.00. c) Empowering and Strengthening Ohio's People in the amount not-to-exceed \$50,000.00. d) Home Repair Resource Center in the amount not-to-exceed \$10,000.00. e) Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$63,250.00.</p> <p>Funding Source: 100% Federal Community Development Block Grant funds</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
BC2014-104	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Court of Appeals</u></p> <p>a) on RQ30613 to Hewlett-Packard Co. (1-1) in the amount of \$119,941.20 for the purchase of 72- Desktop Computers, Monitors, Speakers and Hardware support.</p> <p>Funding Source: 100% General Funds</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
BC2014-105	Department of Public Safety and Justice Services/ Witness/ Victim	<p>Submitting an amendment to Contract No. CE1200481-01 with Catholic Charities Corporation for Defending Childhood Treatment services for the period 7/18/2012 - 6/30/2014 to extend the time period to 9/30/2014 and for additional funds in the amount of \$40,000.00.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>

	Funding Source: U.S. Department of Justice Cooperative Agreement for Defending Childhood	
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6. Other Business

<p>BC2014-106</p>	<p>Department of Health and Human Services/ Community Initiatives Division/ Family and Children First Council</p>	<p>a) Submitting an RFP exemption on RQ3082, which will result in award recommendations to various political subdivisions in the total amount not-to-exceed \$500,000.00 for implementation of Community/School-based Closing the Achievement Gap and Amer-I-Can Pilot Programs for the period 4/1/2014 - 12/31/2015:</p> <p>a) Garfield Heights City School District in the amount of \$199,600.00.</p> <p>b) Maple Heights City School District in the amount of \$170,700.00.</p> <p>c) Warrensville Heights City School District in the amount of \$129,700.00.</p> <p>b) Recommending awards on RQ30825 and enter into an agreement with various political subdivisions in the total amount not-to-exceed \$500,000.00 for implementation of Community/School-based Closing the Achievement Gap and Amer-I-Can Pilot Programs for the period 4/1/2014 - 12/31/2015:</p> <p>a) Garfield Heights City School District in the amount of \$199,600.00.</p> <p>b) Maple Heights City School District in the amount of \$170,700.00.</p> <p>c) Warrensville Heights City School District in the amount of \$129,700.00.</p> <p>Funding Source: 100% Health and Human Services Levy Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Garfield Heights, Maple Heights, and Warrensville Heights City School Districts approached the county requesting assistance to support students. The districts report substantial percentages of minority students from economically disadvantaged and/or transient families,</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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	<p>with social-emotional problems that affect their education. The districts have identified the programs, Closing the Achievement Gap and Amer-I-Can, to assist students with these barriers and reengage the youth and the families in the academic process while preparing the youth for post secondary opportunities.</p> <p>The agreement period is April 1, 2014 to August 30, 2015 for the amount not to exceed \$500,000.00, which will be released as \$250,000 over two school years.</p> <p>The funding will cover the second half of the 2013-2014 school year, summer 2014 programming, 2014-2015 school year, and summer 2015 programming. Future funding will be determined based upon the budget.</p> <p>The school district will use the fund to implement Closing the Achievement Gap and Amer-I-Can by contracting with consultants to assist with program oversight and hiring a full time Linkage Coordinator to provide direct service assistance to the identified students.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The agreement period is April 1, 2014 to August 30, 2015 for the amount not to exceed \$500,000.00, which will be released as \$250,000 over two school years. The funding source is 100% Health and Human Services Levy.</p> <p>See attached individual district budgets.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The county received written requests from Garfield Heights, Maple Heights, and Warrensville Heights School Districts asking for assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement. Based on the districts requests, the County Council authorized this pilot. The communities are contiguous. The schools have demographic data that shows these families move between the districts.</p>	
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		<p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Garfield Heights, Maple Heights, and Warrensville Heights City School Districts specifically requested this assistance. At this time, no other districts have approached the county with a similar request. If program evaluation and district data indicate a need, the program could expand in the future.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The State of Ohio implemented Closing the Achievement Gap under the Strickland administration. The program demonstrated good outcomes for the targeted youth. The program complements existing youth development and academic programming. The county was able to reduce program costs by linking the programs with existing out-of-school time programs. Murtis Taylor Human Services System has entered into a memorandum of understanding with Warrensville Heights City School District to offer school-based community mental health services, prevention, consultation, and other human services. Because of community concerns in Garfield Heights, the district will offer Amer-I-Can in addition to Closing the Achievement Gap. Maple Heights will only implement Closing the Achievement Gap.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The communities have expressed concerns related to safety, academic scores, and college exposure and access. The school districts believe the immediate intervention of these programs will address their concerns. They have access to data showing the program is appropriate for the youth they wish to target. Family and Children First Council and Starting Point, our lead agency for out-of-school time, have identified summer programming for the targeted youth. They need to engage the youth and their families prior to the end of the school year, which is approaching.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Once the pilot is completed, Family and Children First Council will work with the administration to determine</p>	
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		next steps.	
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7. Public Comment

8. Adjourn

Note: The April 21st Board of Control meeting was cancelled.

Minutes

Cuyahoga County Board of Control
April 14, 2014 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order

The meeting was called to order at 11:10 a.m.

Attending:

County Executive Ed FitzGerald
Councilman Michael Gallagher
Councilman Dale Miller (alternate for Dave Greenspan)
Director of Procurement and Diversity Lenora Lockett
Councilman Pernel Jones
Treasurer Jeannet Wright (alternate for Mark Parks)
Public Works Director Bonnie Teeuwen

2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the April 7, 2014 Board of Control meeting as written; Dale Miller seconded the motion. The minutes were unanimously approved.

3. Public Comment

4. Tabled Items

BC2014-85 Office of Procurement & Diversity recommending an award on RQ29463 and enter into a contract with Lakefront Automotive Parts Co. (4-3) in the amount not-to-exceed \$405,000.00 for automotive replacement parts for the County garage for Department of Public Works for the period 5/1/2014 - 4/30/2017. Funding Source: 100% Maintenance Garage Funds

Lenora Lockett presented the item and gave a brief synopsis associated with Cuyahoga County's bidding process. Majeed Makhlof, Cuyahoga County Law Director clarified how the Law Department defines the terms of provisions when determining a responsive bidder.

Jennifer Armstrong, from the Law Firm of McDonald, Hopkins, Burke, & Haber spoke on behalf of Chagrin Valley Auto Parts and declared that her client's bid submission should not have been deemed non-responsive, but rather a clerical error made by the Surety Company. Ms. Armstrong requested that

the County consider either awarding the contract to Chagrin Valley, or reject all bids received and rebid the project.

Dale Miller stated the proposal from Lakefront Automotive Parts Co. was the lowest and best bidder and recommended the contract for approval.

Bonnie Teeuwen, made a motion to approve the item; Lenora Lockett seconded. Item BC2014-85 was approved by majority vote, with Miller, Jones, Teeuwen, Lockett and Wright voting "yes," and FitzGerald, Gallagher voting "no."

5. New Items for Review

BC2014-95 Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1300154-01 with Karvo Paving, Co. for resurfacing of Columbus Road from Center Street to West 25th Street in the City of Cleveland for additional funds in the amount not-to-exceed \$105,837.75.

Funding Source: 80% Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund and 20% City of Cleveland.

Bonnie Teeuwen presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded. Item BC2014-95 was unanimously approved.

BC2014-96 Department of Public Works, recommending an award on RQ27960 and enter into a contract with HDR Engineering, Inc. (7-1) in the amount not-to-exceed \$411,855.00 for design services for the rehabilitation of North Main Street Bridge No. 00.12 over the Chagrin River in the Village of Chagrin Falls. Funding Source: 100% by County Road and Bridge \$5.00 Fund

Bonnie Teeuwen presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded. Item BC2014-96 was unanimously approved.

BC2014-97 Department of Development, Recommending payments to various organizations for the period 1/1/2014 - 12/31/2014:

- a) Greater Cleveland Film Commission in the amount of \$210,000.00 for operating expenses.
- b) Greater Cleveland Sports Commission in the amount of \$200,000.00 for operational support for various sporting events.
- c) Downtown Cleveland Alliance in the amount of \$120,000.00 for support of clean and safe, marketing and economic development initiatives. Funding Sources: 100% General Funds

Nathan Kelly, Deputy Chief of Staff, Department of Development presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded. Item BC2014-97 was unanimously approved.

BC2014-98 Office of Procurement & Diversity, Recommending an award on RQ29848 and enter into a contract with Joshen Paper & Packaging Co. (9-2) in the amount not-to-exceed \$450,000.00 for custodial paper supplies for various County buildings for the period 6/1/2014 - 5/31/2017. Funding Source: 100%

Lenora Lockett presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded. Item BC2014-98 was unanimously approved.

BC2014-99 Department of Public Safety and Justice Services/Witness/Victim, Submitting an amendment to Contract No. CE1200593-01 with Domestic Violence & Child Advocacy Center for Direct services for the Ujima Project for the period 10/1/2012 - 3/31/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$95,216.94. Funding Source: 100% by the U.S. Department of Justice, Grants to Encourage Arrest and Enforcement of Protection Orders

Felicia Harrison, Business Services Manager, Department of Public Safety and Justice Services presented. Ed FitzGerald motioned to approve the item; Dale Miller seconded. Item BC2014-99 was unanimously approved.

BC2014-100 Department of Public Safety and Justice Services/Public Safety Grants, recommending awards to various providers in the total amount of \$324,608.52 for the FY2013 STOP Violence Against Women Act Grant Program for the period 1/1/2014 - 12/31/2014:

- a) City of Bedford, Municipal Court in the amount not-to-exceed \$21,640.57 for the Domestic Violence Victim's Program.
- b) City of Cleveland, Public Safety Department in the amount not-to-exceed \$108,202.84 for the Cleveland Domestic Violence Project.
- c) Cleveland Rape Crisis Center in the amount not-to-exceed \$70,991.94 for direct services for survivors of sexual assault.
- d) Domestic Violence and Child Advocacy Center in the amount not-to-exceed \$100,000.00 for the Latina Domestic Violence Project.
- e) Jewish Family Service Association of Cleveland in the amount not-to-exceed \$23,773.17 for the Family Violence Victims Assistance and Legal Advocacy project.
Funding Source: 100% of funding is from the Department of Justice, Office of Violence Against Women through the Ohio State Office of Criminal Justice Services. A 25% match is assumed by the awarded project agencies.

Felicia Harrison, Business Services Manager, Department of Public Safety and Justice Services presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded. Item BC2014-100 was unanimously approved.

6. Other Business

BC2014-101 Department of Health and Human Services/Office of Re-entry, Recommending an alternate procurement process, which will result in an award recommendation to Case Western Reserve Begun Center in the amount of \$25,000.00 for evaluation of the Re-entry Redirection Program. Funding Source: 100% Health and Human Services Levy Funds.

Rick Werner, Director, Human Services, presented. Ed FitzGerald motioned to approve the item; Dale Miller seconded. Item BC2014-101 was unanimously approved.

BC2014-102 Department of Information Technology,

a) requesting approval of an exemption from aggregation on RQ27440, which will result in an award recommendation to MCPc, Inc. in the amount of \$77,392.40 for the purchase, installation and configuration of 10 -Cisco Aironet 3700 Series 802.11ac Access Points, 4-Cisco Aironet 3700 Series 802.11ac Access Points and 4- TerraWave 802.11n Quad Patch Antennas.

b) recommending an award on RQ27440 to MCPc, Inc. in the amount of \$77,392.40 for the purchase, installation and configuration of 10 -Cisco Aironet 3700 Series 802.11ac Access Points, 4-Cisco Aironet 3700 Series 802.11ac Access Points and 4- TerraWave 802.11n Quad Patch Antennas. Funding Source: 100% Capital Fund Budget

Jeff Mowry, Chief Information Officer, Department of Information Technology, presented. Ed FitzGerald motioned to approve the item; Bonnie Teeuwen seconded. Item BC2014-102 was unanimously approved.

7. Public Comment

There was no further public comment.

8. Adjourn

Ed FitzGerald motioned to adjourn the meeting; Michael Gallagher seconded. The motion to adjourn was unanimously approved at 12:01 p.m.

5. New Items for Review

BC2014-103

Department of Development, recommending awards on RQ30211 to various nonprofit agencies in the total amount not-to-exceed \$250,000.00 for Foreclosure Prevention Counseling Services for Cuyahoga Urban County Homeowners for the period 5/1/2014 - 4/30/2015:

- a) Cleveland Housing Network in the amount not-to-exceed \$64,250.00.
- b) Community Housing Solutions in the amount not-to-exceed \$62,500.00.
- c) Empowering and Strengthening Ohio's People in the amount not-to-exceed \$50,000.00.
- d) Home Repair Resource Center in the amount not-to-exceed \$10,000.00.
- e) Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$63,250.00.

Funding Source: 100% Federal Community Development Block Grant funds

BC2014-104

Novus Title: OPD 2014 Award Recommendation for Hewlett-Packard for Court of Appeals IT equipment RQ30613

A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of an Award Recommendation for Hewlett-Packard Company for the amount of \$119,941.20 for purchase of computer equipment for the

Court of Appeals.

2. The primary goal of this purchase is to upgrade the Court's computer system.

B. Procurement

1. The procurement method for this purchase is off a Memorandum of Understanding with HP, as approved on CPB2013-699 on September 16, 2013. This MOU is valid through April 30, 2014.

2. There is no SBE participation for this non-competitive purchase.

C. Contractor and Project Information

1. The address of the vendor is:

Hewlett-Packard Company

3000 Hanover Street

Palo Alto, California 94043

There is no Council representation, as the vendor is located out-of-state.

2. The President/CEO for the vendor is Meg Whitman.

3. The project is located at the:

Court of Appeals (8th District)

One Lakeside Avenue, Room 202

Cleveland, Ohio 44113

3b. The project is located in Council District 7.

D. Project Status and Planning

1. The purchase is new to the County for the Court's upgrade.

2. There may be more purchases for this upgrade, as the TAC approval estimated cost is \$367,000.00.

E. Funding

1. The project is funded 100% by the General Fund.

2. Payment will be made per terms of the invoice.

BC2014-105

A. Scope of Work Summary

1. PSJS/Witness Victim Service Center is submitting an amendment to Contract No.CE1200481-01 with Catholic Charities, changing the time period from 7/18/12-6/30/14 to 7/18/12-9/30/14 and adding additional funds in the amount of \$40,000.00

2. The primary goal of the project is to provide specialized services to children experiencing trauma as a result of their exposure to violence; utilize evidence based, trauma-informed treatment.

3. N/A

B. Procurement

1. Justification for other than full and open competition approved 2/20/14.

2. N/A

3. N/A

C. Contractor and Project Information

Catholic Charities Service Corporation

6753 State Road

Parma, Ohio 44134

2. Maureen Dee, Executive Director

3a. N/A

3b. Services are available to any family living in Cuyahoga County.

D. Project Status and Planning

1. This is an extension of the existing project

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by U.S. Department of Justice, Cooperative Agreement for Defending Childhood.

2. The schedule of payments is monthly upon invoice.

3. The project is an amendment to a contract. This is the second amendment of the contract and extends the term and adds additional funding.

BC2014-106

(See section 6 item details above)