

**Cuyahoga County Board of Control**  
**May 5, 2014 11:00 A.M.**  
**Lakeside Place - Council Offices - Board Room**  
**323 W. Lakeside Avenue, 4<sup>th</sup> Floor**

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items
  
5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-107	Department of Public Works	Submitting an amendment to Contract No. CE08166-01 with Euthenics, Inc. for consultant services for improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma to change the scope of services and for additional funds in the amount not-to-exceed \$219,388.51.  Funding Source: Road and Bridge Funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-108	Department of Development	Requesting approval of a Community Housing Development Organization loan in the amount not to exceed \$450,000.00 to assist in the creation of 66 permanent supportive affordable housing units for the Emerald Alliance VIII project in Cleveland, OH.  Funding Source: Federal HOME Investment Partnership Program Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-109	Department of Development	Requesting approval of a HOME loan in the amount not to exceed \$350,000.00 to assist in the rehabilitation of 179 affordable senior housing units for the Westerly III project in Lakewood, OH.  Funding Source: Federal HOME Investment Partnership Program Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-110	Department of Public Safety and Justice Services/ Public Safety Grants	Recommending to amend Board of Control Approval No. BC2013-331 dated 12/16/2013, which approved an agreement with Northeast Ohio Regional Fusion Center for reimbursement of eligible expenses in connection with the FY2012 State Homeland Security-Law Enforcement Grant Program by changing the amount not-to-exceed from \$135,800.00 to \$97,448,00 and by changing the time period from 9/1/2012 - 4/30/2014 to	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		9/1/2012-5/15/2014.  Funding Source: Department of Homeland Security via the Ohio Emergency Management Agency	
BC2014-111	Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services	Submitting an agreement with Bowman Systems L.L.C in the amount of \$26,335.00 for software maintenance and support on the Homeless Management Information System for the period 1/1/2013 - 12/31/2014.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-112	Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services	Submitting an agreement with City of Cleveland in the amount not to exceed \$407,093.00 for implementation of the Emergency Solutions Grant Program for the period 1/1/2014 - 12/31/2014.  Funding Source: FY 2013 Emergency Solutions Grant funds awarded by the U.S. Department of Housing & Urban Development (HUD)	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-113	Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services	Recommending an award on RQ30759 and enter into a contract with Emerald Development & Economic Network, Inc. in the amount not-to-exceed \$171,308.00 for administration of the Supportive Housing Rental Assistance Program in connection with the FY2012 U.S McKinney-Vento Homeless Assistance Grant for the period 4/1/2014 - 3/31/2017.  Funding Source: 100% by the FY 2012 U.S. Department of Housing & Urban Development, McKinney-Vento Homeless Assistance Grant	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-114	Department of Health and Human Services/ Office of Reentry	Recommending an award on RQ28837 and enter into a contract with Recovery Resources (19-3) in the amount not-to-exceed \$230,000.00 for Reentry Redirection for the Jail Diversion Program for the period 5/1/2014 - 10/31/2015.  Funding Source: 56.5% by the HHS General Fund and 43.5 % by the Sheriff Commissary Fund.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

## 6. Other Business

Item	Requestor	Description	Board Action
BC2014-115	Sheriff's Department	a) Submitting an RFP exemption which will result in amendment to agreements with various providers for	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove

	<p>real estate appraisal services for Sheriff's sales for the period 1/1/2012 - 1/1/2014, to extend the time period to 8/2/2014, and for additional funds based on the existing fee schedule set forth by the Cuyahoga County Common Pleas Court's Rules of the General Division, Rule 27; and</p> <p>b) Recommending to amend agreements with various providers for real estate appraisal services for Sheriff's sale for the period 1/1/2012 - 1/1/2014, to extend the time period to 8/2/2014 and for additional funds based on the existing fee schedule set forth by the Cuyahoga County Common Pleas Court's Rules of the General Division, Rule 27:</p> <ul style="list-style-type: none"> <li>a) John W. Andrews</li> <li>b) Mark Butler</li> <li>c) Gregory W. Conte</li> <li>d) Thomas P. Hogan</li> <li>e) Paul D. Kinczel</li> <li>f) John H. Koz</li> <li>g) Ruth A. Lassiter</li> <li>h) Wayne F. Levering</li> <li>i) Christopher J. Loftus</li> <li>j) Paul G. McLaughlin</li> <li>k) Stanley R. Patriski</li> <li>l) Daniel J. Rocco</li> <li>m) Crystal A. Williams</li> </ul> <p>Funding Source: 100% proceeds generated from sale of parcels at the Sheriff's Foreclosure &amp; Tax Sales</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Cuyahoga County Sheriff's Department is requesting approval of an RFP Exemption for contract amendments with various appraisers; payment to each appraiser will be based on the fee schedule as set forth by the Cuyahoga County Common Pleas Court's Rules of the General Division, Rule 27 which states "Up to \$100,000 tax value, each appraiser \$50.00; On all appraisals where the tax value exceeds \$100,000, each appraiser shall receive \$1.25 for each \$5,000 or fraction in excess of the amount. In considering appraisals on commercial property for good cause shown, the Court may award fees in excess of the scale." The original anticipated start and completion dates were 01/01/2012 – 1/1/2014, these amendments will extend the completion date to</p>	<p>___ Hold</p>
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	<p>08/01/2014. The primary goal of the project is to effectively appraise in a non-partisan manner for the Cuyahoga County Common Pleas Court a fair market value for the parcels ordered for appraisal.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)  This project is fully funded by the proceeds from each individual parcel sold at the Sheriff's Foreclosure &amp; Tax Sales; there is no general fund impact.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)  The original procurement method for these contracts was through a Request for Qualifications; each individual was evaluated and scored; they were then chosen based on those two items.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.  n/a</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?  Each individual appraiser was evaluated and scored based on their responses to the Request for Qualifications and then chosen based on their response scores.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.  This project is mandated by ORC sections 2329.17 – 2329.21. If these contracts are not extended, the County will be without appraiser's necessary for parcels to move forward to Sheriff's Foreclosure and Tax Sales.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.  The appraiser contracts have been a competitive process</p>	
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		since 2011; the new contracts will commence 08/02/2014 and the new contractors have been chosen through a Request for Qualifications process.	
BC2014-116	Sheriff's Department	<p>a) Submitting an RFP exemption which will result in amendment to agreements with various providers for real estate appraisal services for Sheriff's sale for the period 5/1/2012 - 4/30/2014, to extend the time period to 8/2/2014, and for additional funds based on the existing fee schedule set forth by the Cuyahoga County Common Pleas Court's Rules of the General Division, Rule 27; and</p> <p>b) Recommending to amend agreements with various providers, for real estate appraisal services for Sheriff's sales for the period 5/1/2012 - 4/30/2014, to extend the time period to 8/2/2014 and for additional funds prescribed by the fee schedule set forth by the Cuyahoga County Common Pleas Court's Rules of the General Division, Rule 27:</p> <ul style="list-style-type: none"> <li>a) Brent T. Bailey</li> <li>b) Lana Blaze</li> <li>c) Vernon A. Blaze</li> <li>d) Bradford E. Charnas</li> <li>e) Thomas P. Costello</li> <li>f) Marilyn J. Fandrich</li> <li>g) William J. Gaydos</li> <li>h) Cathleen A. Higgins</li> <li>i) Brian E. Lynch</li> <li>j) John J. Rusnov</li> <li>k) Michael D. Wagner</li> </ul> <p>Funding Source: 100% proceeds generated from sale of parcels at the Sheriff's Foreclosure &amp; Tax Sales</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) The Cuyahoga County Sheriff's Department is requesting approval of an RFP Exemption for contract amendments with various appraisers; payment to each appraiser will be based on the fee schedule as set forth by the Cuyahoga County Common Pleas Court's Rules of the General Division, Rule 27 which states "Up to \$100,000 tax value, each appraiser \$ 50.00; On all appraisals where the tax value exceeds \$100,000, each appraiser shall receive \$1.25 for each \$5,000 or fraction in excess of the amount. In considering appraisals on commercial</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>property for good cause shown, the Court may award fees in excess of the scale." The original anticipated start and completion dates were 01/01/2011 – 12/31/2013, these amendments will extend the completion date to 08/01/2014. The primary goal of the project is to effectively appraise in a non-partisan manner for the Cuyahoga County Common Pleas Court a fair market value for the parcels ordered for appraisal.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)  This project is fully funded by the proceeds from each individual parcel sold at the Sheriff's Foreclosure &amp; Tax Sales; there is no general fund impact.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)  The original procurement method for these contracts was through a Request for Qualifications; each individual was evaluated and scored; they were then chosen based on those two items.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.  n/a</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?  Each individual appraiser was evaluated and scored based on their responses to the Request for Qualifications and then chosen based on their response scores.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.  This project is mandated by ORC sections 2329.17 – 2329.21. If these contracts are not extended, the County will be without appraiser's necessary for parcels to move forward to Sheriff's Foreclosure and Tax Sales.</p> <p>7. Describe what future plans, if any, the County can take</p>	
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		<p>to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The appraiser contracts have been a competitive process since 2011; the new contracts will commence 08/02/2014 and the new contractors have been chosen through a Request for Qualifications process.</p>	
<p>BC2014-117</p>	<p>Department of Public Safety and Justice Services</p>	<p>Requesting approval of an alternative procurement process on RQ30780, which will result in an award recommendation to City of Broadview Heights in the amount of \$30.00 (\$1.00 per year) for lease of land located in Brecksville Township, Lot No. 40 for an Emergency Operations Center/Special Operations Facility.</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>This is a contract with Broadview Heights for property on their civic campus to build an Emergency Operations Center. The property is located on "Original Brecksville Township Lot No. 40" and will be leased to the County for \$1.00 per year. The County may build an Emergency Operations Center and Special Operations Facility on the property.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$30.00 - \$1.00 per year for the</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>We are requesting approval of an alternative procurement process because after careful assessment, the City of Broadview Heights property will be the best location for the Cuyahoga County Emergency Operations Center. An original Request for Information went out to the entire County, a feasibility of building on various properties was conducted by URS and based on that assessment. The Broadview Heights location best met the</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

		<p>requirements of the County.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The County put out an RFI and 14 municipalities responded. We eliminated eight municipalities because of location / proximity to EHS facilities, flood plains, and other high risk facilities. The remaining sites were evaluated by URS and Broadview Heights was selected as the best location.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Broadview Heights was selected after careful assessment of interested locations. Broadview Heights best meets the land needs to build an Emergency Operations Center.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The County Executive announced the opening of an Emergency Operations Center in September 2015. If we are not able to get this portion complete in a timely manner, it will delay the release of this important project.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p>	
BC2014-118	Department of Health and Human Services/ Division of Children and Family Services	<p>a) Requesting an exemption from aggregation on RQ28786 resulting in an award and enter into contract with East End Neighborhood House Association in the amount not-to-exceed \$320,464.00 for neighborhood collaborative services for the Family to Family Neighborhood System of Care program for the period 5/1/2014 - 4/30/2015; and</p> <p>b) Recommending an award on RQ28786 and enter into a contract with East End Neighborhood House Association in the amount not-to-exceed \$320,464.00 for neighborhood collaborative services for the Family to Family Neighborhood System of Care program for the period 5/1/2014 - 4/30/2015.</p> <p>Funding Source: 43.7% Federal; 56.3% Health and Human</p>	



		<p>Services Levy</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Family to Family services provided strive to build upon neighborhood/community resources and implement the Family-to-Family and wrap-around models to empower families and promote self-sufficiency.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any).</p> <p>One year contract total: \$320,464.00</p> <p>Funding Percentage Breakdown: 43.7% Federal; 56.3% Health and Human Services Levy</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>This contract was selected through a competitive RFP process as one of 14 vendors providing services in different locations in the County. An alternative procurement process was approved by the Board of Control on 3/10/14 in order to correct for a scoring error in the RFP evaluation process. The Contracts then received first reading at County Council on 3/11/14. The East End agreement was separated from the group of contracts and held in Council Committee on 3/19/14 in order to complete review for ethics issues. The other Family to Family contracts were moved forward and received second reading and approval by Council on 3/25/14. On April 28, 2014, the County Inspector General issued a "Decline to initiate debarment proceeding" against East End Neighborhood House, clearing the way for the County to enter into agreement with the agency. As such, in order to resume critical services for families in the East End neighborhood, DCFS is requesting that this contract be exempt from aggregation from the contracts put forth and approved under RQ28786.</p> <p>4. What other available options and/or vendors were</p>	
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		<p>evaluated? If none, include the reasons why.</p> <p>As noted, vendor was selected as part of a competitive, RFP process. This request is for approval of an exemption from aggregation in order to approve the contract for a 1- year as opposed to a 3-year period, and ensure the continuation of services to families in the neighborhood served.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The East End Neighborhood House was selected through RFP evaluation and approved alternative procurement process.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>Families in the neighborhood cannot receive services until the contract is approved.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County plans to engage in competitive bidding for these services at the end of the contract period.</p>	
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**7. Public Comment**

**8. Adjourn**

**Minutes**

Cuyahoga County Board of Control  
 April 28, 2014 11:00 A.M.  
 Lakeside Place - Council Offices - Board Room  
 323 W. Lakeside Avenue, 4<sup>th</sup> Floor  
 Revised

**9. Call to Order**

The meeting was called to order at 11:06 a.m.  
 Attending:  
 County Executive Ed FitzGerald  
 Councilman Michael Gallagher  
 Councilman Dave Greenspan

Councilman Pernel Jones  
Director of Procurement and Diversity Lenora Lockett  
Director of Public Works Bonnie Teeuwen  
Treasurer Jeannet Wright (Alternate for Mark Parks)

10. Review Minutes

Ed FitzGerald motioned to approve the minutes from the April 14<sup>th</sup> Board of Control meeting as written. Jeannet Wright seconded the motion. The minutes were unanimously approved. Councilman Greenspan abstained.

11. Public Comment

There was no public comment.

12. Tabled Items

There were no tabled items.

13. New Items for Review

BC2014-103 Department of Development recommending awards on RQ30211 to various nonprofit agencies in the total amount not-to-exceed \$250,000.00 for Foreclosure Prevention Counseling Services for Cuyahoga Urban County Homeowners for the period 5/1/2014 - 4/30/2015:

- a) Cleveland Housing Network in the amount not-to-exceed \$64,250.00.
- b) Community Housing Solutions in the amount not-to-exceed \$62,500.00.
- c) Empowering and Strengthening Ohio's People in the amount not-to-exceed \$50,000.00.
- d) Home Repair Resource Center in the amount not-to-exceed \$10,000.00.
- e) Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$63,250.00.

Funding Source: 100% Federal Community Development Block Grant funds

Paul Herdeg, Department of Development, presented. Ed FitzGerald motioned to approve the item. Michael Gallagher seconded the motion. Item BC2014-103 was unanimously approved.

BC2014-104 Office of Procurement & Diversity recommending an award: Court of Appeals

- a) on RQ30613 to Hewlett-Packard Co. (1-1) in the amount of \$119,941.20 for the purchase of 72-Desktop Computers, Monitors, Speakers and Hardware support.

Funding Source: 100% General Funds

Ute Vilfroy, Court Administrator, presented. Councilman Gallagher asked about the status of the tablets for court personnel. Ms. Vilfroy and Jeff Mowry, Chief Information Officer, responded that the tablets have been purchased and distributed. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-104 was unanimously approved.

BC2014-105 Department of Public Safety and Justice Services/Witness/Victim submitting an amendment to Contract No. CE1200481-01 with Catholic Charities Corporation for Defending Childhood Treatment services for the period 7/18/2012 - 6/30/2014 to extend the time period to 9/30/2014 and for additional funds in the amount of \$40,000.00. Funding Source: U.S. Department of Justice Cooperative Agreement for Defending Childhood

Felicia Harrison, Department of Public Safety, presented. Ed FitzGerald motioned to approve the item; Michael Gallagher Seconded the motion. Item BC2014-105 was unanimously approved.

6. Other Business

BC2014-106 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council

a) Submitting an RFP exemption on RQ3082, which will result in award recommendations to various political subdivisions in the total amount not-to-exceed \$500,000.00 for implementation of Community/School-based Closing the Achievement Gap and Amer-I-Can Pilot Programs for the period 4/1/2014 - 12/31/2015:

a) Garfield Heights City School District in the amount of \$199,600.00.

b) Maple Heights City School District in the amount of \$170,700.00.

c) Warrensville Heights City School District in the amount of \$129,700.00.

b) Recommending awards on RQ30825 and enter into an agreement with various political subdivisions in the total amount not-to-exceed \$500,000.00 for implementation of Community/School-based Closing the Achievement Gap and Amer-I-Can Pilot Programs for the period 4/1/2014 - 12/31/2015:

a) Garfield Heights City School District in the amount of \$199,600.00.

b) Maple Heights City School District in the amount of \$170,700.00.

c) Warrensville Heights City School District in the amount of \$129,700.00.

Funding Source: 100% Health and Human Services Levy Funds

Rick Werner, Director of Department of Human Services, and Councilman Pernel Jones presented the item. Councilman Gallagher asked about the potential success of the program. Rick Werner responded that CWRU will provide evaluation of the program. Mr. Gallagher further inquired about financial investment from the School Districts. Mr. Werner responded that while the School Districts are not allocating funds, that the Families and Children First Council will be leveraging relationships with local agencies to collaborate and participate. Mr. Greenspan further inquired about outcome measurement, which will be especially critical if the Districts request continued funding at the end of the program. The Executive emphasized that school districts, cities and non-profits are all under fiscal pressure. As a result, the requests for funding for worthy causes exceed available dollars. In responding to such requests, the County must be diligent in ensuring a competitive process, when possible, that funds are budgeted, and that the program provides measures of success.

Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-106 was unanimously approved.

7. Public Comment

There was no further public comment.

#### 8. Adjourn

Ed FitzGerald motioned to adjourn; Michael Gallagher seconded the motion. The motion to adjourn was unanimously approved at 11:31 a.m.

### 5. New Items for Review

#### BC2014-107

##### A. Scope of Work Summary

1. Department of Public Works requesting approval of a amendment with Euthenics, Inc. in the amount not to exceed \$219,388.51.
2. The primary goal of this contract is to perform engineering services for Pleasant Valley Road from Pearl Road to York Road.  
The purpose of this amendment is to complete the final project plans and documents.
3. N/A

##### B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$1,963,325.82.
2. The RFQ was closed in 1994 under the County Engineer's Consultant Selection Policy. There was no SBE goal established for this RFQ.
3. There were several proposals submitted for review, 1 proposal approved.

##### C. Contractor and Project Information

1. The address of the vendor is:  
Euthenics, Inc.  
8235 Mohawk Drive  
Cleveland, OH 44136  
Council District 5
2. The owners of Euthenics, Inc. are Richard Wasosky, Terin Kaminski, Alan Piatak, Edward Sefcik, Edward Piatak, Daniel Bender, Jason Neville, Mary Ellen Kimberlin, Luke Baker, Micah Pilat, and Ronald Bender.
3. a. The location of the project is the Pleasant Valley Road from Pearl Road to York Road  
3. b. The project is located in Council District 4 and 5.

##### D. Project Status and Planning

1. The project is ongoing to the County.
2. N/A
3. N/A
4. N/A
5. N/A

##### E. Funding

1. The project is funded 100% from Road and Bridge Fund.
2. The Schedule of payments is by invoice.

3. This is an amendment to a contract. This amendment changes scope and value and is the fourth amendment of the contract.

**BC2014-108**

A. Scope of Work Summary:

1. Department of Development requesting approval of a federal HOME funded CHDO loan in the amount not to exceed \$450,000.00 for the project known as Emerald Alliance VIII in the City of Cleveland. The loan will assist in the creation of 66 permanent supportive affordable housing units. The loan may be forgiven based on the property maintaining six (6) units as affordable for a period of 20 years.
2. The goal of the project is the creation of 66 units of affordable housing in Cuyahoga County.

B. Procurement:

1. At its regularly scheduled meeting August 27, 2013, the Cuyahoga HOME Consortium Review Board recommended funding of the project with an allocation of HOME funds pursuant to an RFP process carried out by the Cuyahoga Housing Consortium.

The Board of Control approved an exemption from aggregation of contracts for allocation of HOME funds by the Cuyahoga Housing Consortium Review Board on April 8, 2013.

C. Contractor and Project Information

1. The address of the contractor is:

Cleveland Housing Network  
2999 Payne Avenue, 3rd Floor  
Cleveland, Ohio 44114

2. Robert S. Curry  
Executive Director

- 3.a Property Location  
8301 Detroit Avenue  
Cleveland, Ohio  
County Council District 3

D. Project Status and Planning

The project is a rental property loan.

E. Funding

The project is funded by federal HOME funds to support creation and retention of affordable housing.

**BC2014-109**

A. Scope of Work Summary:

1. Department of Development requesting approval of a federal HOME funded loan in the amount not to exceed \$350,000.00 for the project known as Westerly III in the City of Lakewood. The loan will assist in the rehabilitation of 179 affordable senior housing units. The loan may be forgiven based on the property maintaining five (5) units as affordable for a period of 20 years.

2. The goal of the project is the rehabilitation of 179 units of affordable housing in Cuyahoga County.

B. Procurement:

1. At its regularly scheduled meeting July 31, 2013, the Cuyahoga HOME Consortium Review Board recommended funding of the project with an allocation of HOME funds pursuant to an RFP process carried out by the Cuyahoga Housing Consortium.

The Board of Control approved an exemption from aggregation of contracts for allocation of HOME funds by the Cuyahoga Housing Consortium Review Board on April 8, 2013.

C. Contractor and Project Information

1. The address of the contractor is:

Cleveland Housing Network  
2999 Payne Avenue, 3rd Floor  
Cleveland, Ohio 44114

2. Robert S. Curry  
Executive Director

3.a Property Location  
14312 Detroit Avenue  
Lakewood, Ohio  
County Council District 2

D. Project Status and Planning

The project is a rental property loan.

E. Funding

The project is funded by federal HOME funds to support creation and retention of affordable housing.

**BC2014-110**

Title: Department of Public Safety & Justice Services, Amend BC2013-331; reduce funding and extend the performance period of agreement

A. Scope of Work

1. Department of Public Safety & Justice Services requesting approval of an action to amend BC2013-331, which approved an Intra-Agency Agreement with the Northeast Ohio Regional Fusion Center. The amount of the agreement is not-to-exceed \$97,448. The anticipated start and completion dates are 9/1/2012-5/15/2014.

2. The primary goals of the project are:

Acquire equipment to promote the early identification of threats  
Continue to develop secure local-, regional-, and state level intelligence and information sharing systems, with the goal of interconnecting and standardizing these systems so that they may ultimately join the national information sharing environment

3. The funding for the FY12 SHSP-LE is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

B. Procurement

1. The procurement method for this project was a request for applications and a review process conducted by the Region 2 Law Enforcement and Terrorism Prevention Program Advisory Group and with the oversight of OEMA. Per guidance provided from OEMA, the Advisory Group must consist of the following members: three police chiefs, three county sheriffs, one university law enforcement

representative, one representative from a criminal justice services agency and one representative from a terrorism and early warning group. This group accepted applications and recommended awards with OEMA's oversight.

2. The performance period of the grant agreement ends on May 15, 2014
3. The NEORFC follows Cuyahoga County's procurement policy.

#### C. Contractor and Project Information

1. The address of the Northeast Ohio Regional Fusion Center:  
1300 Ontario Street, 9th Floor  
Cleveland, OH 44113  
Council District: 7
2. Edward FitzGerald, County Executive
3. The address of the project is: same as above  
Council District: 7

#### D. Project Status and Planning

1. The SHSP-LE is awarded on a yearly basis provided DHS receives funding from Congress
2. The project is underway and will be completed May 15, 2014 in accordance with the performance period of the SHSP-LE grant.
3. The project is not on a critical action path
4. The project's term has already begun in accordance with the performance period of the grant. The reason there was a delay in this request was working with the law department on how best to proceed with the agreement given some internal fiscal/appropriation issues.
5. N/A

#### E. Funding

1. The project is 100% funded by DHS through OEMA
2. N/A
3. This project is not an amendment to an agreement as we are amending the approval number (BC2013-331) to reduce the amount of the agreement and extend the performance period of the agreement. The law department decided we should amend the approval number as opposed to amending the agreement given that the original agreement is NSF and cannot be remedied due to internal fiscal procedures and issues.

### **BC2014-111**

#### A. Scope of Work Summary

1. OHS requesting approval of a contract with Bowman Systems L.L.C., for the period 1/01/2014 - 12/31/2014, in the amount of \$26,335.00.
2. The Contract Scope of Service: a) to provide ServicePoint software; b) hosting services for the Cuyahoga County Homeless Management Information System, and c) technical assistance as required for system management and upgrades.
3. N/A

#### B. Procurement

- 3.2 The vendor was approved as a Sole Source per CPB2014-6. The TAC Board also approved the Vendor on 12/11/13.



#### C. Contractor and Project Information

1. Bowman Systems L.L.C.  
333 Texas Street, Ste. 300  
Shreveport, LA 71101-5304  
Council District: N/A
2. Robert Bowman is the owner of Bowman Systems, L.L.C.
- 3.a and 3. b. N/A

#### D. Project Status & Planning

1. Cuyahoga County is required to provide a homeless management information system as a condition for receiving funding for the Continuum of Care for homeless services. This is an ongoing, grants management requirement.
2. and 3. N/A
4. The contract term has already started. The reason for the delay in submitting the contract was due to the Vendor requesting a modification in the Indemnity language included in the Contract.

#### E. Funding

1. Contract is funded 100% by General Fund/HHS Levy.
2. N/A

#### **BC2014-112**

Submitting an Agreement in the amount of \$407,093.00 with the City of Cleveland for implementation of the Emergency Solutions Grant Program for the period January 1, 2014 - December 31, 2014, for signature.

#### A. Scope of Work Summary

1. Office of Homeless Services requesting approval and signing of an Agreement with the City of Cleveland in an amount not to exceed \$407,093.00. The anticipated start date is January 1, 2014 through December 31, 2014.
2. The Agreement sub grants a portion of the City of Cleveland's Emergency Solutions Grant Program allocation to Cuyahoga County and authorizes Cuyahoga County to manage the funds through sub recipient agreements with providers. The goals of the ESG program are to:  
a) reduce the number of people who enter the homeless shelter system and b) assist individuals and families who are experiencing homelessness to exit the shelter more quickly.
3. N/A

#### B. Procurement

1. The OHS has conducted an RFP process to identify the sub recipient providers of the ESG funds.
2. The RFP was closed on August 10, 2012.
3. There were five bids submitted. Five RFPs were reviewed and submitted for award recommendations.

#### C. Contractor and Project Information N/A

#### D. Project Status and Planning

1. This Agreement continues a sub grantee relationship between the City of Cleveland and Cuyahoga County initiated with American Recovery and Reinvestment Act (ARRA) funds sub granted to Cuyahoga County for the Homeless Prevention & Rapid Re-housing Program (HPRP) in FY 2009. Through HPRP, the City sub granted \$9 million to the Office of Homeless Services over a 3 year period. The Emergency

Solutions Grant (ESG) Program funding replaces the HPRP funding.

2. N/A

3. The project is on a critical path. Due to delays at the City in issuing the Agreement, contract awards have been delayed to providers. The City provided the County with the Legislation and a letter of commitment regarding the fund earlier, however, OBM denied appropriating the funds until the formal Agreement was provided and signed.

4. The Provider's contract term began January 1, 2014.

5. The four copies of the Agreement require an ink signature.

#### E. Funding

1. The funding for the Agreement is the FY 2013 Emergency Solutions Grant award to the City of Cleveland. These are federal funds awarded by the U.S. Department of Housing & Urban Development (HUD).

### **BC2014-113**

#### A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a Contract with Emerald Development & Economic Network, Inc, in the amount of \$171,308.00 for the term of April 1, 2014 through March 31, 2017.

2. The primary goals of the Rental Assistance Program are: a) to provide permanent housing for disabled homeless persons; b) assure that housed clients receive supportive services aimed at maintaining their housing; c) support clients to become as independent as they can be. This Contract will maintain provide rent subsidies for 23 homeless families who have barriers to accessing and maintaining housing.

3) N/A

#### B. Procurement

1. N/A.

2. N/A

3.[3] A Justification for RFP Exemption was approved on 4/14/14. A copy of the Justification request is attached.

#### C. Contractor and Project Information

1. Emerald Development & Economic Network

7812 Madison Ave.

Cleveland, OH 44102

County Council District #4

2. The Executive Director is Irene Collins. (216) 961-9690.

3. The rent subsidies are provided at scattered sites, based on client choice, throughout the community.

#### D. Project Status and Planning

1. This is a new award approved through the FY 2012 HUD NOFA process. The term of the Grant is 3 years.

2. N/A

3. The Contract is on a critical path due to delays related to the Grant Award process.

4. The Contract start date is 4/01/14. The reason there was a delay in submitting the contract was due to both the lateness of the award notice from HUD, and County processes that require a signed Grant Agreement prior to requesting an Appropriation from County Council. Without Appropriation, the Contract may not be submitted.

#### E. Funding

1. The Contract is funded 100% by the FY 2012 U.S. Department of Housing & Urban Development, McKinney-Vento Homeless Assistance Grant.
2. The provider is reimbursed for rent assistance for clients on a monthly basis.
3. N/A

#### **BC2014-114**

##### A. Summary Scope of Work

Dept. of Health & Human Services Office of Reentry recommending an award on RQ 28837 and approval of a contract to Recovery Resources in the amount of \$230,000.00 for operation of the Reentry Redirection Program in the County Jail for the period May 1, 2014 through October 31, 2015. (Resolution No. DC2013-264 - authority to seek proposals.)

The primary goals of the project are to offer an intensive intervention, treatment and support team to individuals Local Incarceration Program inmates in the Cuyahoga County Jail who are identified as medium to high-risk and who will return to Cuyahoga County communities within a six-month time period. The vendor will leverage a full continuum of screening, assessment, treatment and supportive services so program participants can set and achieve goals for successful reentry and develop plans to prevent them from reoffending.

##### B. Procurement

The procurement method for this project was RFP and the total value is \$230,000.00. The above procurement was closed on November 15, 2013. There were 3 proposals pulled from OPD, three proposals submitted for review and one proposal approved.

##### C. Contractor Information

The address of the vendor is  
Recovery Resources  
3950 Chester Avenue  
Cleveland, OH 44114  
Council District 7

The President and CEO for the vendor is Debora Rodriguez.

##### D. Project Status and Planning

The project is new to the Courty.

##### E. Funding Source

The project is funded 56.5% by the HHS General Fund and 43.5 % by the Sheriff Commissary Fund. The schedule of payments is by invoice.