# Cuyahoga County Board of Control June 16, 2014 11:00 A.M. Lakeside Place - Council Offices - Board Room 323 W. Lakeside Avenue, 4<sup>th</sup> Floor

- 1. Call to Order
- 2. Review Minutes
- 3. Public Comment
- 4. Tabled Items

## 5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-	Department of	Recommending an award on RQ30711 and enter into a	Approve
149	Public Works	contract with Northern Ohio Roofing and Sheet Metal,	Disapprove
		Inc. (7-4) in the amount not-to-exceed \$419,000.00 for	Hold
		Cuyahoga County Euclid Jail Rehabilitation Roof and	
		HVAC Unit Replacement (Phase 1).	
		Funding Sources Capital Project Future Debt Issue	
DC2014	Department of	Funding Source: Capital Project Future Debt Issue	A 10 10 10 10
BC2014- 150	Department of Public Works	Recommending an award on RQ31269 and enter into a	Approve
150	Public Works	contract with Brandstetter/Carroll-Zofcin, Inc. in the amount not-to-exceed \$494,050.00 for Owner's	Disapprove Hold
		representative services for the design and construction of	поій
		the Emergency Operations Center for the period	
		6/16/2014 - 12/31/2016.	
		0/10/2014 12/31/2010.	
		Funding Source: Total project cost \$17.8 million - \$3	
		million Wireless 9-1-1 Funds; \$14.8 million future General	
		Obligation Bond financing.	
BC2014-	Department of	Submitting an amendment to Contract No. CE1100593-01	Approve
151	Public Works	with TranSystems Corporation of Ohio for consultant	Disapprove
		engineering services for rehabilitation of Columbus Road	Hold
		Lift Bridge over the Cuyahoga River in the City of	
		Cleveland to change the scope of services,	
		effective 2/24/2014, and for additional funds in the	
		amount of \$330,358.00.	
		Funding Source: 80% Federal Funds, 10% County Road	
		and Bridge and 10% City of Cleveland	
BC2014-	Office of	Recommending an award and enter into a contract:	Approve
152	Procurement		Disapprove
	& Diversity	Department of Public Works	Hold
		a) on RQ29235 to Interstate Safety & Service, Inc. (7-	
		2) in the amount not-to-exceed \$240,000.00 for Washed	

		Limestone for the period 7/1/2014 - 6/30/2016.	
		Funding Source: 100% by Sanitary Sewer Funds	
BC2014- 153	Department of Development	Department of Development, submitting a grant agreement with the City of Cleveland in the amount not-to-exceed \$500,000.00 for the Cleveland Small Business Association Small Business Loan Initiative Program for the period 7/1/2014 - 7/30/2016.	Approve Disapprove Hold
		Funding Source: Western Reserve Economic Development Fund	
BC2014- 154	Department of Development	Department of Development, submitting a grant agreement with the City of Shaker Heights in the amount not-to-exceed \$250,000.00 for the Shaker Heights Small Business Association Small Business Loan Initiative Program for the period 7/1/2014 - 7/30/2016.	Approve Disapprove Hold
		Funding Source: Western Reserve Economic Development Fund	
BC2014- 155	Department of Development	Submitting amendments to contracts with various non- profit agencies for foreclosure prevention services for Low- and Moderate-Income Urban County Residents:	Approve Disapprove Hold
		a) Contract No. CE1300331-01 with Cleveland Housing Network, Inc. for the period 6/1/2013 - 12/31/2013 to extend the time period to 4/30/2014 and for additional funds in the amount of \$20,000.00.	
		b) Contract No. CE1300051-01 with Community Housing Solutions for the period 1/1/2013 - 12/31/2013 to extend the time period to 4/30/2014 and for additional funds in the amount of \$3,750.00.	
		c) Contract No. CE1300052-01 with East Side Organizing Project, Inc. for the period 1/1/2013 - 12/31/2013 to extend the time period to 4/30/2014 and for additional funds in the amount of \$12,500.00.	
		d) Contract No. CE1300053-01 with Home Repair Resource Center for the period 1/1/2013 - 12/31/2013 to extend the time period to 4/30/2014 and for additional funds in the amount of \$2,100.00.	
		e) Contract No. CE1300054-01 with Neighborhood Housing Services of Greater Cleveland, Inc. for the period 1/1/2013 - 12/31/2013 to extend the time period to 4/30/2014 and for a decrease in the amount of (\$40,120.00).	

BC2014- 156	Department of Information Technology	Funding Source: Federal Community Development Block Grant funds  Submitting an amendment to Contract No. CE0900084-01 with Time Warner NY Cable, LLC dba Time Warner Cable through its Northeast Ohio Division for maintenance on the Fiber Optic Wide Area Network and Internet connectivity for the period 9/15/2008 - 1/31/2014 to extend the time period to 9/30/2014 and for additional funds in the amount not-to-exceed \$64,000.00.	Approve Disapprove Hold
BC2014- 157	Department of Public Safety and Justice Services	Funding Source: 100% General Fund  Submitting an agreement with the City of Cleveland Law Department in the amount not-to-exceed \$108,202.84 for the Domestic Violence Project for the FY2013 STOP Violence Against Women Act Grant program for the period 1/1/2014 - 12/31/2014.  Funding Source: 100% of funding is from the Department of Justice, Office of Violence Against Women through the Ohio State Office of Criminal Justice Services.	Approve Disapprove Hold

- 6. Other Business
- 7. Public Comment
- 8. Adjourn

### **Minutes**

Cuyahoga County Board of Control June 9, 2014 11:00 A.M. Lakeside Place - Council Offices - Board Room 323 W. Lakeside Avenue, 4th Floor

### 1. Call to Order

Fiscal Officer Mark Parks chaired and called the meeting to order at 11:07 a.m.

Attending:

Councilman Michael Gallagher

Councilman Dave Greenspan

Councilman Dale Miller – alternate for Pernel Jones

Director of Procurement and Diversity Lenora Lockett

Director of Public Works Bonnie Teeuwen

## 2. Review Minutes

Mark Parks motioned to approve the minutes from the June 2, 2014 Board of Control meeting, as written. Bonnie Teeuwen seconded the motion. The minutes were unanimously approved.

### 3. Public Comment

There was no public comment.

### 4. Tabled Items

There were no tabled items.

### 5. New Items for Review

BC2014-146 Department of Public Works, recommending an award on RQ27930 and enter into a contract with Richard L. Bowen & Associates, Inc. in the amount not-to-exceed \$200,000.00 for general Mechanical-Electrical-Plumbing Architectural/Engineering services for the period 7/15/2014 -7/14/2017. Funding Source: 100% by General Funds.

Bonnie Teeuwen presented. Bonnie answered questions posed by Michael Gallagher, Dale Miller and Dave Greenspan related to the scoring committee; the second highest scorer; pricing consideration vs. qualifications, and the allocation of General Funds and Road & Bridge funds for this project. Mark Parks motioned to approve the item; Lenora Lockett seconded the motion. Item BC2014-146 was approved.

BC2014-147 Office of Procurement & Diversity, Recommending an award:

## Department of Information Technology

a) on RQ30832 to Great Northern Consulting, LLC (1-1) in the amount of \$243,997.26 for 3 Oracle T4-2 Servers with support and 2 Oracle T4-4 Servers with support. Funding Source: 100% by Capital Project Funds

Michael Young, Department of Information Technology, presented. Mike answered questions posed by Dave Greenspan related to Oracle being the sole responsive bidder. Mark Parks motioned to approve the item. Bonnie Teeuwen seconded the motion. Item BC2014-147 was unanimously approved.

BC2014-148 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, Submitting an amendment to Agreement No. AG1200212-01 with The Ohio State University for Youth Advisory Committee services for the period 5/1/2012 - 4/30/2014 to extend the time period to 4/30/2015 and for additional funds in the amount of \$125,000.00.

Funding Source: Health and Human Services Levy funds

Robin Martin, Family and Children First Council, presented. Robin answered questions posed by Mike Gallagher related to the anticipated timeframe of Case Western Reserve's findings. Mark Parks motioned to approve the item. Michael Gallagher seconded the motion. Item BC2014-148 was unanimously approved.

### 6. Other Business

There was no other business.

### 7. Public Comment

There was no additional public comment.

### 9. Adjourn

Mark Parks motioned to adjourn; Bonnie Teeuwen seconded. The motion to adjourn was unanimously approved at 11:15 a.m.

### 5. New Items for Review

### BC2014-149

### A. Scope Of Work Summary

- 1. Recommending an award on RQ30711 to Northern Ohio Roofing and Sheet Metal, Inc. in the amount not-to-exceed \$419,000.00 for the Cuyahoga County Euclid Jail Roof and HVAC Unit Replacement.
- 2. and enter into a contract with Northern Ohio Roofing and Sheet Metal, Inc. They were determined to be the lowest qualified bidder and submitted all necessary documentation per the bid specifications.
- 3. N/A.

### **B.** Procurement

- 1) Competitive Bid process.
- 2) The Office of Procurement & Diversity (OPD) assessed a 30% SBE Goal. The goal was met and approved.
- 3) The engineer's estimate was \$420,000.00. The bids were open on May 27, 2014. There were seven (7) proposals were pulled from OPD and four (4) bid proposals were submitted for review and an award recommendation is being made to the lowest qualified bidder.
  3) N/A.

## C. Contractor And Project Information

Northern Ohio Roofing and Sheet Metal, Inc. 880 Infirmary Road Elyria, Ohio 44035 Council District - N/A

Principal Owner: David G. Phiel, President

440-322-8262

- 3. City of Euclid Jail, 545 East 222nd Street, Euclid, Ohio 44113 (Council District 11)
- D. Project Status And Planning
- 1. As per specifications construction should be substantially complete within forty-six days after Notice to Proceed.
- E. Funding
- 1. Capital Project Future Debt Issue.

### BC2014-150

- A. Scope of Work Summary
- 1. Department of Public Works requesting approval of a contract with Brandstetter/Carroll-Zofcin, Inc. for the not-to-exceed cost of \$494,050.00. The anticipated start-completion dates are June 16, 2014 December 31, 2016.
- 2. The primary goal of this contract is to serve as the criteria architect/owner's representative for the design and construction of the Emergency Operations Center.
- 3. N/A
- B. Procurement
- 1. The procurement method was by RFQ exemption. However, the City of Broadview Heights used an RFQ process to select the firm for this project. The total value of the RFQ is \$494,050.00.
- 2. N/A
- 3. N/A
- C. Contractor and Project Information
- 1. The address of the vendor is:

Brandstetter/Carroll-Zofcin, Inc.

1220 West 6th Street, Suite 300

Cleveland, OH 44113

Council District 7

- 2. Lawrence W. Brandstetter is the President/Owner of the firm.
- 3. a. The location of the project is the Emergency Operations Center in Broadview Heights.
- 3. b. The project is located in Council District 6.
- D. Project Status and Planning
- 1. The contract is new to the County.
- 2. N/A
- 3. N/A
- 4. N/A
- 5. N/A
- E. Funding
- 1. The project is funded through Justice Services Grants and General Fund
- 2. The schedule of payments is by invoice.
- 3. N/A

### BC2014-151

- A. Scope of Work Summary
- 1. Department of Public Works requesting approval of an amendment with TranSystems Corporation for the anticipated cost of \$330,358.00.
- 2. This contract is for TranSystems Corporation to perform professional services as the Designer of Record of the Lift Bridge. TranSystems completed the design for the bridge in 2011. Since federal funds are being utilized, the contract amendment must be in the format of the Ohio Department of Transportation (ODOT) similar to the original contract. The amendment is for work related to additional RFI's or Requests for Information from the prime contractor and various subcontractors, increase in submittal review time, additional or unanticipated work, coordination and additional meetings and

extension of construction time.

3. N/A

#### B. Procurement

- 1. The procurement method for the design of the project was by RFQ. The total value of the RFQ is \$1,668,776.00.
- 2. The RFQ closed on August 1, 2007. There is no SBE participation goal because federal funds are being utilized.
- 3. There were 6 proposals submitted for review, 1 approved.
- C. Contractor and Project Information
- 1. The address of the vendor is:

TranSystems Corporation

55 Public Square, Suite 1900

Cleveland, OH 44113

Council District - 7

- 2. Brian Larson, CEO
- 3. a. The location of the project is Columbus Road Lift Bridge, Cleveland
- 3. b. The project is located in Council District 7.
- D. Project Status and Planning
- 1. The project is an extension of the existing project.
- 2. N/A
- 3. N/A
- 4. N/A
- 5. This contract needs a signature in ink asap to avoid project delays.
- E. Funding
- 1. This contract is funded 80% Federal Funds, 10% County Road and Bridge and 10% City of Cleveland
- 2. The schedule of payments is by invoice
- 3. The project is an amendment to a contract. This amendment changes scope and value and is the second amendment of the contract.

### BC2014-152

- A. Scope of Work Summary
- 1. The Office of Procurement & Diversity is Recommending an Award and Submission of Contract on RQ29235 to Interstate Safety & Service, Inc. for Washed Limestone for the Department of Public Works Sanitary Engineering Division in the amount not-to-exceed \$240,000.00 for the period July 1, 2014 through June 30, 2016.
- 2. The contractor will furnish and deliver Washed Limestone to be used by the Cuyahoga County Sanitary Engineering Division on an as needed basis for the two (2) year contract period.
- B. Procurement
- 1. The procurement method for this purchase was a formal competitive bid. The total value of the RFB was in the amount not-to-exceed Two Hundred Forty Thousand Dollars, (\$240,000.00) for the two (2) years.

- 2. The bid closed on April 29, 2014.
- 3. Seven (7) bids were pulled from OPD and two (2) bids were submitted. The lowest and best bidder Interstate Safety & Service, Inc. is being recommended for the award.
- 4. There is a 20% SBE goal participation.
- C. Contractor and Project Information
- Interstate Safety & Service, Inc.
   3566 East 55th Street
   Cleveland, OH 44105
- 2. The CEO is Victor A. Allen (216) 641-6776
- D. Project Status and Planning
- 1. The prior contract CE1200196 (RQ21443) with Interstate Safety & Service Inc. expired on 3/31/2014. The contract is being extended to 5/31/2014 to allow time to bid. The contract was for a two-year period from (1/1/2012-12/31/2013) in the amount of \$180,750.00. The amendment extended the contract through 3/31/2014 and increased the contract total to \$225,750.00.
- 2. The Washed Limestone is needed by Sanitary Engineering to utilize as needed for various driveway and street repair projects.
- 3. The resulting contract will be for the period of July 1, 2014 through June 30, 2017.
- 4. A Performance Bond in the amount of \$60,000.00 and required contract documents are due 21 days after the recommendation of award.
- 5. This is a bid utilizing the pilot project with contract being submitted at time of bid closing.

### E. Funding

- 1. The contract is funded 100% by Sanitary Sewer (ST540252).
- 2. Schedule of payments will be paid for by releases against the contract in accordance with the terms of the contract.

### BC2014-153

Title: Development/2014/ Western Reserve Fund/ City of Cleveland-Cuyahoga County SBA Small Business Growth Program

## A. Scope of Work Summary:

1. Department of Development requesting approval to enter into an Agreement with the City of Cleveland in the amount not to exceed \$500,000.

The anticipated Start-completion dates are: July 1st 2014 to June 30th 2016.

- 2. The primary goals of the project are:
- a. To combine municipal and county funding resources towards fostering and acceleration small business startups and expansions in specific Cuyahoga County municipalities desiring new entrepreneurship and high growth.
- b. To close finance gap created when entrepreneurial businesses lack sufficient cash resources to qualify for conventional financing.
- c. To assist these entrepreneurs with both technical assistance and a performance grant in order to achieve an SBA guarantee bank loan.

- d. To enable participation municipalities lend funding and conduct the programmatic operations of this initiative assisting the small businesses in the above-stated capital financing and negotiation for the entrepreneurs critical pathway needed to succeed.
- 3. The project will be coordinated by the City of Cleveland in cooperation with the Cleveland district office of the U.S. Small Business Administration (SBA). Project activities include: identification of lender participation in the Initiative, assisting borrowers in obtaining SBA bank approvals and tracking job creation and job retention outcomes.

### B. Procurement:

1. The funding for this agreement is provided through the Cuyahoga County Economic Development Fund established through Cuyahoga County Council, Ordinance No. 02011—0049, also known as the Western Reserve Fund

C. Contractor and Project Information:

1. City of Cleveland, Ohio

Mayor Frank G. Jackson

601 Lakeside Avenue

Cleveland, Ohio 44114

2. The project will be available within the City of Cleveland Encompassing County Council Districts: 2, 3, 7, 8, & 9

### D. Project Status and Planning:

The structure of this Small Business Growth Project is:

- 1.To foster and accelerate small business entrepreneurship through startups and expansions within the City of Cleveland thus promoting the growth of these businesses and creating new jobs for the community.
- 2. To close the financing gap created when small businesses lack sufficient cash resources to qualify for conventional bank financing, by providing these entrepreneurs with a credit enhancement performance grant/forgivable loan (i.e. Performance Grant), as well as providing technical assistance from a program-dedicated, SBA-certified Small Business Development Center (SBDC).
- 3. To achieve an SBA-guaranteed bank loan for the small business utilizing a technical assistance from the SBDC coupled with these Cleveland-Cuyahoga Credit Enhancement Funds.
- E. Time Period: The term will be for 2 years: from July 1st 2014 to June 30th 2016.

### BC2014-154

Title: Development/2014/Western Reserve Fund SBA Small Business Growth Fund/City of Shaker Heights-Cuyahoga County Small Business Growth Program

A. Scope of Work Summary:

1. Department of Development requesting approval to enter into an Agreement with the City of Shaker Heights in the amount not to exceed \$250,000.

The anticipated Start-completion dates are: July 1st 2014 to June 30th 2016.

- 2. The primary goals of the project are:
- a. To combine municipal and county funding resources toward fostering and acceleration of small business startups and expansions in specific Cuyahoga County municipalities desiring new entrepreneurship and high growth.
- b. To close finance gap created when entrepreneurial businesses lack sufficient cash resources to qualify for conventional financing.

- c. To assist these entrepreneurs with both technical assistance and a performance grant in order to achieve an SBA-guaranteed bank loan.
- d. To enable participating municipalities to lend funding and conduct programmatic operations of this initiative to assist small businesses in the above-stated capital financing need.
- 3. The project will be coordinated by the City of Shaker Heights in cooperation with the Cleveland district office of the U.S. Small Business Administration (SBA). Project activities include: identification of lender participation in the Initiative, assisting borrowers in obtaining SBA bank approvals and tracking job creation and job retention outcomes.

### B. Procurement:

1. The funding for this agreement is provided through the Cuyahoga County Economic Development Fund established through Cuyahoga County Council, Ordinance No. 02011—0049, also known as the Western Reserve Fund.

### C. Contractor and Project Information:

- City of Shaker Heights, Ohio Mayor Earl M.Leiken 3400 Lee Road Shaker Heights, Ohio 44120
- 2. The project is located in County Council District 8

## D. Project Status and Planning:

The structure of this Small Business Growth Project is:

- 1.To foster and accelerate small business entrepreneurship through startups and expansions within the City of Shaker Heights thus promoting the growth of these businesses and creating new jobs for the community.
- 2. To close the financing gap created when small businesses lack sufficient cash resources to qualify for conventional bank financing, by providing these entrepreneurs with a credit enhancement performance grant/forgivable loan (i.e. Performance Grant), as well as providing technical assistance from a program-dedicated, SBA-certified Small Business Development Center (SBDC).
- 3. To achieve an SBA-guaranteed bank loan for the small business utilizing a technical assistance from the SBDC coupled with a performance grant/forgivable loan from the Shaker Heights-Cuyahoga Credit Enhancement Funds.

### E. Time Period:

The term will be for 2 years from July 1st 2014 to June 30th 2016.

### BC2014-155

A. Scope of Work Summary

- 1. Department of Development is requesting approval to amend five agreements with nonprofit foreclosure prevention counseling agencies to extend the time of performance of each agreement from January 1, 2013 December 31, 2013, to January 1, 2013 April 30, 2014, and to increase or reduce the amount of each contract so each agency will have \$20,000 available for the time period January 1, 2014 April 30, 2014.
- 2. The primary goal of the project is to prevent home mortgage foreclosures in Cuyahoga County by providing federal Community Development Block Grant funds to nonprofit counseling agencies.

### B. Procurement

The five nonprofit agencies whose agreements will be amended were originally selected to receive federal Community Development Block Grant funds for 2013 counseling work through an RFP process. The requested exemption will authorize extending the contract of each agency by four months until a new RFP process can be carried out using 2014 federal Community Development Block Grant funds, delayed by late Congressional action on the 2014 budget.

### C. Contractor and Project Information

1. The five nonprofit agencies whose agreements are being amended are:

CE1300331 - Original agreement \$20,600, and add \$20,000, new total \$40,600 Cleveland Housing Network, Inc.
Robert Curry, Executive Director
2999 Payne Avenue, 3rd Floor
Cleveland, Ohio 44114
Council District 7

CE1300051 - Original Agreement \$61,100, and add \$3,750, new total \$64,850 Community Housing Solutions
Andris Nikiforovs, Executive Director
12114 Larch mere Boulevard
Cleveland, Ohio 44120
Council District 7

CE1300052 - Original agreement \$60,000, add \$12,500, new total \$72,500 East Side Organizing Project, Inc.
Roslyn Quarto, Executive Director
7000 Euclid Avenue, Suite 203
Cleveland, Ohio 44103
Council District 7

CE1300053 - Original agreement \$27,000, add \$2,100, new total \$29,100 Home Repair Resource Center Kathryn Lad, Executive Director 2520 Noble Road Cleveland Heights, Ohio 44121 Council District 10

CE1300054- Original agreement \$81,200, reduce by \$40,120, new total \$41,080 Neighborhood Housing Services of Greater Cleveland, Inc.
Louis Tisler, Executive Director
5700 Broadway Avenue
Cleveland, Ohio 44127
Council District 8

Services are provided to income eligible homeowners in the 51 suburbs making up the Cuyahoga Urban County. This includes every city, village, and township in Cuyahoga County. except for Brecksville, Cleveland, Cleveland Heights, Euclid, Hunting Valley, Lakewood and Parma. The Council District including

these 51 suburbs are 1,2,4,5,6,8,9,10,and 11.

## D. Project Status and Planning

This is a continuation of Cuyahoga County's ongoing foreclosure prevention program.

### E. Funding

The proposed agreement extensions and increases/reductions in funding will not require any additional funding. Federal Community Development Block Grant funds support this work.

### BC2014-156

A. The Department of Information Technology, submitting an amendment to Contract No. CE0900084 with Time Warner NY Cable LLC for maintenance service for County fiber optic network and internet connectivity for the period 9/15/08-9/14/13 to extend the time period to 9/30/14 and additional funds of \$64,000.00.

- B. The Vendor was an approved Sole Source Vendor.
- C. Time Warner NY Cable LLC 530 South Main Street Suite 1751 Akron, Ohio 44311 William DeLong IG # 12-2786
- D. The project is a continuing project.
- E. The project is funded 100% by the General Fund.

### BC2014-157

### A. Scope of Work Summary

1. Department of Public Safety and Justice Services, an agreement with the City of Cleveland (Law Department) in the amount of \$108,292.84 in connection with the FY2013 Violence Against Women Act grant (FY13 VAWA).

The time frame for the agreement is 1/1/2014 through 12/31/2014.

The 25% required match will be paid by the City of Cleveland.

2. The primary goal of the project is to provide coordinated and comprehensive direct service to victims of domestic partner violence in Cuyahoga County.

Reason for Late Submittal: Waiting on the contract to be returned from the City of Cleveland. This contract had to be submitted through Cleveland City Council prior to signature.

### **B.** Procurement

- 1. The VAWA grant is subject to a grant allocation process. An alternative procurement process for the 2013 VAWA was approved by the Board of Control on 10/27/2013-BC2013-282.
- C. Contractor and Project Information

1. The address of vendor and/or contractor is: The City of Cleveland (Law Department) Mayor Frank Jackson 601 Lakeside Avenue Cleveland, Ohio 44114

## D. Project Status and Planning

1. The VAWA grant occurs annually. Grant award histories for each agency are attached.

## E. Funding

1. 100% of funding is from the Department of Justice, Office of Violence Against Women through the Ohio State Office of Criminal Justice Services.

A 25% match is assumed by the awarded project agencies.