

Cuyahoga County Board of Control
July 14, 2014 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-177	Department of Public Works	Submitting an amendment to Contract No. CE1300140-01 with HNTB Corporation for general engineering services for the period 2/4/2012 -12/31/2015 to change the scope of services, effective 7/14/2014 and for additional funds in the amount not-to-exceed \$50,000.00. Funding Source: 100% County Road and Bridge Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-178	Medical Examiner	Submitting an amendment to Contract No. CE1300401-01 with Esposito Mortuary Services, Inc. for body transportation services for the period 8/1/2013 - 7/31/2014 to extend the time period to 7/31/2015 and for additional funds in the amount not-to-exceed \$375,000.00. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-179	Court of Common Pleas/ Corrections Planning Board	Recommending an award on RQ30801 and enter into a contract with Cleveland Municipal Court in the amount not-to-exceed \$218,360.00 for the Domestic Intervention, Education and Training Program for the period 7/1/2014 - 6/30/2015. Funding Source: Ohio Department of Rehabilitation and Correction's Community Correction Act Grant FY2015	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-180	Department of Public Safety and Justice Services	Recommending to amend Board of Control Item No. BC2013-323 dated 12/29/2013, which authorized an agreement with Northeast Ohio Regional Fusion Center for reimbursement of eligible expenses in connection with the FY2011 Urban Area Security Initiative by changing the time period from 8/1/2011 - 7/31/2014 to 8/1/2011 - 8/15/2014 and by changing the amount not-to-exceed from \$200,000.00 to \$107,179.75. Funding Source: Department of Homeland Security funding	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business
7. Public Comment
8. Adjourn

Minutes

Cuyahoga County Board of Control
July 7, 2014 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order

County Executive Ed FitzGerald called the meeting to order at 11:10 a.m.

Attending:

Councilman Michael Gallagher

Councilman Pernel Jones

Councilman Dave Greenspan

Director of the Office of Procurement & Diversity Lenora Lockett

Fiscal Officer Mark A. Parks, Jr.

Director of Department of Public Works Bonnie Teeuwen

2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the June 30, 2014 Board of Control meeting, as written. Mark Parks seconded the motion. The minutes were unanimously approved

3. Public Comment

4. Tabled Items

BC2014-171 Law Department/ Department of Development, recommending an award on a request for qualifications and enter into an engagement letter with with Buckley King LPA and Lewis & Munday LPA in the amount as follows to serve as bond and tax counsel in connection with the demolition bond project

- a. Bond Counsel: \$30,000 flat fee + actual costs (not to exceed \$5,000)
- b. Project Counsel: Hourly compensation not to exceed \$175,000 at the following rates:
\$275/partner; \$190/associate; \$90/paralegal billed in 0.1 increments.

Funding Source: bond counsel – 100% bond proceeds; project counsel – 100% general fund with intent to be reimbursed by bond proceeds

Majeed Makhoulf, Law Director presented.

Ed FitzGerald commended the County and the Law Department for creating and implementing a competitive procurement process for retainment of outside counsel. Majeed Makhoulf explained the

need to retain counsel prior to approval of legislation for the Demolition Project, currently before County Council. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-171 was unanimously approved.

5. New Items for Review

BC2014-174 Recommending an award on RQ28833 and enter into a contract with Hill International, Inc. (8-2) in the amount not-to-exceed \$300,000.00 for construction management and support services for the period 7/22/2014 - 7/21/2017. Funding Source: 100% by the \$7.50 Fund (Road & Bridge Improvement-Permissive).

Bonnie Teeuwen presented. Pernel Jones asked if there was an SBE goal associated with this item. Lenora lockett responded no an SBE goal cannot be set as the Company may serve as construction and management support services for one of the ODOT/LPA projects.

Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-174 was unanimously approved.

BC2014-175 Department of Information Technology, Recommending an award on RQ30179 and enter into a contract with EIQ Networks, Inc. in the amount of \$150,000.00 for Security Intelligence and Event monitoring for the period 3/1/2014 - 2/28/2017. Funding Source: 100% General Fund.

Jeff Mowry, Chief Information Officer, presented. Ed FitzGerald motioned to approve; Bonnie Teeuwen seconded. Item BC2014-175 was unanimously approved.

BC2014-176 Department of Public Safety and Justice Services, Recommending an award on RQ29167 and enter into a contract with Vasu Communications, Inc. (3-2) in the amount not-to-exceed \$102,126.06 for assessment and maintenance of the National Public Safety Planning Advisory Committee Radio System and Highland Hills Tower site for the period 7/1/2014 - 6/30/2017. Funding 100% General Fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Ed FitzGerald motioned to approve the item. Michael Gallagher seconded the motion. Item BC2014-176 was unanimously approved.

6. Other Business

There was no other business.

7. Public Comment

There was no public comment.

9. Adjourn

Ed FitzGerald motioned to adjourn; Michael Gallagher seconded. The motion to adjourn was unanimously approved at 11:28 a.m.

5. New Items for Review

BC2014-177

A. Scope of Work Summary

1. Department of Public Works requesting approval of a amendment with HNTB Corporation for the not to exceed cost of \$50,000.00.
2. The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of its staff to design and implement projects. As a result of our effort to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address “peaks” in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these “peaks” in staffing needs, this office has instituted the use of a consulting engineering firm to provide general engineering services. The purpose of this amendment is to provide additional engineering services related to the Warrensville/Van Aken project and an additional phase of AUTOCAD training.
3. N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$250,000.00.
2. The RFQ was closed on October 24, 2012. There is 30% SBE on this RFQ.
3. There were 7 proposals submitted for review, 2 proposals approved (one contract with HNTB and one for DLZ Ohio, Inc., which was submitted under a previous submission).

C. Contractor and Project Information

1. The address of the vendor is:
HNTB Corporation
1100 Superior Avenue
Suite 1701
Cleveland, OH 44114
Council District 7
2. The board of directors for HNTB Corporation was included as an attachment to the original contract. The principal owner form is included as an attachment.
3. a. The address of the project could be throughout Cuyahoga County depending on the tasks assigned.
3. b. The project could be located in all Council Districts depending on the tasks assigned.

D. Project Status and Planning

1. The project reoccurs annually, with a new RFQ being issued each year.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by County Road and Bridge \$7.50 Fund.
2. The Schedule of payments is by invoice.

3. This is an amendment to a contract. This amendment changes scope and value and is the first amendment of the contract.

BC2014-178

A. Scope of Work Summary:

1. Medical Examiner's Office requesting approval to amend Contract No. CE1300401-01 with Esposito Mortuary Services for the period August 1st, 2013- July 31st, 2014 to extend this contract to August 1st, 2014- July 31st, 2015 and to increase the cost not-to-exceed from \$375,000 by \$375,000 for a new cost not-to-exceed \$750,000. The anticipated start-completion dates are 08/01/2014-07/31/2015. This contract increase will be funded by the Medical Examiner's General Fund.
2. The primary goal of the project is for the vendor to continue providing body transportation services for the Medical Examiner's.

B. Procurement:

1. The procurement method for this project was formal bidding process. The original total value was \$375,000.00. This amendment will add an additional \$375,000 for a new total of \$750,000.

C. Contractor and Project Information:

1. The address of the vendor is:
Esposito Mortuary Services, Inc.
1575 West 117th Street
Cleveland, Ohio 44107
Aaron Esposito, President

D. Project Status and Planning:

1. The service is ongoing and will be continued annually as permitted by the original contract, and will be funded from the Medical Examiner's General Fund.
2. The contract needs a signature in ink by 7/14/2014.

E. Funding:

1. The project is funded by the Medical Examiner's General Fund. The schedule of payment is upon invoice.

BC2014-179

Title: Common Pleas Court Corrections Planning Board/2014/Cleveland Municipal Court/FY2015 Contract/Domestic Intervention, Education and Training Program RQ30801

A. Scope of Work Summary

1. Common Pleas Court Corrections Planning Board requesting approval of a contract with Cleveland Municipal Court for the anticipated cost not-to-exceed \$218,360.00. The anticipated start-completion dates are 07/01/2014- 06/30/2015.
2. The primary goals of the project are (list 2 to 3 goals).
 - a.To reduce domestic violence
 - b.To ensure collaboration with the justice system, human service providers and shelters to end violence
 - c.To assure safety of the partners of participants in the program
 - d.To teach offenders alternatives to abuse behavior

B. Procurement

3. The proposed contract is with another political subdivision and in prior contracts periods was exempt from competitive bidding. The award to Cleveland Municipal Court is made pursuant to Ohio Revised Code 307.86 (C).

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Cleveland Municipal Court

1200 Ontario Street

Cleveland, Ohio 44113

Council District Downtown

2. The Hon. Ronald B. Adrine is the Presiding and Administrative Judge for the contractor.

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by the Ohio Department of Rehabilitation and Corrections FY2015 Community Correction Act grant funding.

2. The schedule of payments is monthly by invoice.

BC2014-180

Title: Department of Public Safety & Justice Services, 2014, Amend Approval Number BC2013-323 in order to amend Agreement AG1300210, Northeast Ohio Regional Fusion Center, FY11 UASI

A. Scope of Work Summary

1. Department of Public Safety & Justice Services recommending to amend BC2013-323 in order to amend AG1300210, which was for the reimbursement of eligible expenses in connection with the FY2011 Urban Area Security Initiative Grant (UASI). The agreement will be amended by changing the performance period of the agreement from 8/1/2011-7/31/2014 to 8/11/2011-8/15/2014 and by changing the amount not-to-exceed from \$200,000.00 to \$107,179.75. All other conditions of the original agreement remain the same.

2. The primary goals of the project are:

Acquire equipment to promote the early identification of threats and continue to develop secure local-, regional-, and state level intelligence and information sharing systems, with the goal of interconnecting and standardizing these systems so that they may ultimately join the national information sharing environment.

3. N/A

B. Procurement

1. The law department determined that amending the resolution number was the best method for amending the agreement and that a traditional Other Than Full and Open request for an agreement amendment was not needed.

2. N/A

3. The law department determined that amending the approval resolution was the best course to pursue.

C. Contractor and Project Information

1. The address of the Northeast Ohio Regional Fusion Center:

1300 Ontario Street

Cleveland, OH 44113

Council District: 7

2. Edward FitzGerald, County Executive

3. The address of the project is: same as above

Council District: 7

D. Project and Status Planning

1. The Urban Area Security Initiative Grant (UASI) is awarded on a yearly basis provided Congress allocates funding and the City of Cleveland is designated as a UASI that should be funded.

2. The project is underway and will be completed by August 15, 2014.

3. N/A

4. The project's term has already begun. This is an active agreement.

5. N/A

E. Funding

1. The project is 100% funded by the Department of Homeland Security through the Ohio Emergency Management Agency.

2. The project is a reimbursement grant so the Fusion Center can request reimbursement at any time while the performance period of the grant is active.

3. This project is a revision of the original approval number and agreement. The agreement will be amended by changing the performance period of the agreement from 8/1/2011-7/31/2014 to 8/11/2011-8/15/2014 and by changing the amount not-to-exceed from \$200,000.00 to \$107,179.75. All other conditions of the original agreement remain the same.