

**Cuyahoga County Board of Control**  
**July 21, 2014 11:00 A.M.**  
**Lakeside Place - Council Offices - Board Room**  
**323 W. Lakeside Avenue, 4<sup>th</sup> Floor**

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items
  
5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-181	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Information Technology</u></p> <p>a) on RQ30643 to Hewlett-Packard Company (1-1) in the amount of \$454,018.40 for the purchase of desktops, monitors and accessories.</p> <p>Funding Source: General Fund/Capital Projects Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2014-182	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>County Sheriff</u></p> <p>a) on RQ29518 and enter into a contract with Standard Law Enforcement Supply Co. (9-3) in the amount not-to-exceed \$225,000.00 for correction officer uniforms for the period 6/1/2014 - 5/31/2017.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2014-183	Court of Common Pleas / Corrections Planning Board	<p>Recommending an award on RQ30253 and enter into a contract with Passages Connecting Fathers and Sons, Inc. (12-1) in the amount not-to-exceed \$135,750.00 for Specialized Programming for Non-Support Offenders for the period 7/1/2014 - 6/30/2017.</p> <p>Funding Source: Ohio Department of Rehabilitation and Correction Community Correction Grant Funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

**6. Other Business**

Item	Requestor	Description	Board Action
BC2014-184	Medical Examiner	<p>Submitting an alternative procurement process on RQ31544, which will result in an award recommendation to Team Fabrication, Inc. in the amount not-to-exceed \$57,371.00 for the purchase of a Bullet Recovery System (Water Tank Style).</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Funding Source: Capital improvement funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Bullet Recovery System Model BRS-101-48A</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The dollar value is \$57,371.00. Funded by Capital improvement funds, CC797241</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>This item was sent out to bid twice, however, the awarded vendor (both times) focused on the required bid bond and lost sight of the County's insurance requirements, thereby, causing delays in the processing of this award.</p> <p>It was decided to purchase a tank that was not as long as initially quoted, the shorter tank still met our needs. Another reason for the smaller tank was that it was built and ready to go which allowed us to meet our construction deadline for the new Ballistic Room.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>There are no other options. If this was to be put out to bid again, the result would be the same, however, we would run into cost overruns and time delays for the construction that has been in process over the past several months.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>This vendor had the best and lowest price. The second vendor that bid was non compliant with the County bid requirements.</p>	
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		<p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The Medical Examiner's Office would run into additional construction cost should this purchase be delayed.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p>	
BC2014-185	Office of Procurement & Diversity	<p>Recommending an award:</p> <p>Medical Examiner</p> <p>a) on RQ31544, which will result in an award recommendation to Team Fabrication, Inc. in the amount not-to-exceed \$57,371.00 for the purchase of a Bullet Recovery System (Water Tank Style).</p> <p>Funding Source: Capital improvement funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

**7. Public Comment**

**8. Adjourn**

**Minutes**

Cuyahoga County Board of Control  
 July 14, 2014 11:00 A.M.  
 Lakeside Place - Council Offices - Board Room  
 323 W. Lakeside Avenue, 4th Floor

1. Call to Order

County Executive Ed FitzGerald called the meeting to order at 11:04 a.m.

Attending:

- Councilman Michael Gallagher
- Councilwoman C. Ellen Connally (Alternate for Pernel Jones)
- Councilman Dale Miller (Alternate for Dave Greenspan)
- Director of the Office of Procurement & Diversity Lenora Lockett
- Fiscal Officer Mark A. Parks, Jr.
- Director of Department of Public Works Bonnie Teeuwen

2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the July 7, 2014 Board of Control meeting, as written. Mark Parks seconded the motion. The minutes were unanimously approved

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2014-177

Department of Public Works, submitting an amendment to Contract No. CE1300140-01 with HNTB Corporation for general engineering services for the period 2/4/2012 -12/31/2015 to change the scope of services, effective 7/14/2014 and for additional funds in the amount not-to-exceed \$50,000.00. Funding Source: 100% County Road and Bridge Fund

Bonnie Teeuwen presented. Ed FitzGerald asked about the inclusion of Auto CAD training in the contract. HNTB staff has expertise in Auto CAD, and including training in the scope of work of the proposed agreement was more cost-effective than contracting with a separate vendor.

Ed FitzGerald motioned to approve the item; C. Ellen Connally seconded the motion. Item BC2014-177 was unanimously approved.

BC2014-178 Medical Examiner, Submitting an amendment to Contract No. CE1300401-01 with Esposito Mortuary Services, Inc. for body transportation services for the period 8/1/2013 - 7/31/2014 to extend the time period to 7/31/2015 and for additional funds in the amount not-to-exceed \$375,000.00. Funding Source: 100% General Funds

Hugh Shannon, Medical Examiner's Office, presented. Ed FitzGerald motioned to approve; Dale Miller seconded. Item BC2014-178 was unanimously approved.

BC2014-179 Court of Common Pleas/ Corrections Planning Board, recommending an award on RQ30801 and enter into a contract with Cleveland Municipal Court in the amount not-to-exceed \$218,360.00 for the Domestic Intervention, Education and Training Program for the period 7/1/2014 - 6/30/2015. Funding Source: Ohio Department of Rehabilitation and Correction's Community Correction Act Grant FY2015

Marty Murphy, Corrections Planning Board, presented. Ed FitzGerald motioned to approve the item. C. Ellen Connally seconded the motion. Item BC2014-179 was unanimously approved.

BC2014-180 Department of Public Safety and Justice Services, recommending to amend Board of Control Item No. BC2013-323 dated 12/29/2013, which authorized an agreement with Northeast Ohio Regional Fusion Center for reimbursement of eligible expenses in connection with the FY2011 Urban Area Security Initiative by changing the time period from 8/1/2011 - 7/31/2014 to 8/1/2011 - 8/15/2014 and by changing the amount not-to-exceed from \$200,000.00 to \$107,179.75. Funding Source: Department of Homeland Security funding.

Felecia Harrison, Department of Public Safety and Justice Services, presented. Dale Miller asked for description of other projects that will potentially receive the reallocated funds. Projects include salary costs for the City of Cleveland, as well as contracts for some Intel Info Sharing Systems.

Ed FitzGerald motioned to approve; Bonnie Teeuwen seconded. Item BC2014-180 was unanimously approved.

6. Other Business

There was no other business.

7. Public Comment

There was no public comment.

9. Adjourn

Ed FitzGerald motioned to adjourn; Michael Gallagher seconded. The motion to adjourn was unanimously approved at 11:11 a.m.

## 5. New Items for Review

### BC2014-181

Title: OPD 2014 Award Recommendation Hewlett-Packard Company for DoIT RQ30643

#### A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting an Award Recommendation to Hewlett-Packard Company for \$454,018.40 for Desktops, Monitors and Accessories for the Department of Information Technology.
2. The primary goal of this purchase will be to replenish stock of HP equipment that has been used to replace outdated and failing equipment.

#### B. Procurement

1. The procurement method for this purchase was Alternative Procurement to use a Memorandum of Understanding (time period: 5/1/14-4/30/16), approved under CPB2014-418 and executed on 6/19/2014.

#### C. Contractor and Project Information

1. The address of the vendor is:

Hewlett-Packard Company  
3000 Hanover Street  
Palo Alto, California 94043

There is no Council representation as the company is located out-of-state.

2. The President & CEO of the vendor is Meg Whitman.
  3. The equipment will be housed at DoIT, 1255 Euclid Avenue, Cleveland, Ohio 44115.
- 3b. Council District 7

#### D. Project Status and Planning

1. This is an extension of the existing project for DoIT to have available equipment when departments request.

E. Funding

1. The project is funded 100% under the General Fund / Capital Projects Funds.
2. Payment will be Net 30 per Invoice.

**BC2014-182**

A. Scope of Work Summary

1. The Office of Procurement & Diversity is Recommending an Award and Submission of Contract on RQ29518 to Standard Law Enforcement Supply Co. for Correction Officer Uniforms for the Sheriff's Office in the amount not-to-exceed \$225,000.00 for the period June 1, 2014 through May 31, 2017.
2. The contractor will supply, fit, and alter uniforms for the current Correction Officers (528 on active roster) plus new hires for the three year contract period. Purchases will consist of shirts and trousers, and miscellaneous clothing and equipment listed in the bid specifications.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The total value of the RFB was in the amount not-to-exceed \$225,000.00 for three (3) years.
2. Three (3) addenda were issued. The bid closed on May 2, 2014.
3. Nine (9) bids were pulled from OPD and three (3) bids were submitted. The lowest and best bidder Standard Law Enforcement is being recommended for the award.
4. There is a 5% SBE goal participation.

C. Contractor and Project Information

1. Standard Law Enforcement Supply Co.  
4920 East 345th Street  
Willoughby, OH 44094
2. The President is John A. DeChellis (440) 942-2800

D. Project Status and Planning

1. The prior contract CE1200031 (RQ20920) with Schwarz Uniform expired on 10/31/2013.
2. The CO Uniforms are needed per union requirements and ordered by employees using clothing voucher.
3. A Performance Bond in the amount of \$19,000.00 and required contract documents were required by successful vendor.

E. Funding

1. The contract is funded 100% by General Fund (SH350470).
2. Schedule of payments will be paid for by releases against the contract in accordance with the terms of the contract.

**BC2014-183**

*Title: Common Pleas Court Corrections Planning Board 2014 Passages Connecting Fathers and Sons Inc., Contract Specialized Services for Non Support Offenders*

A. Scope of Work Summary

1. Common Pleas Court Corrections Planning Board requesting approval of a contract, with Passages Connecting Fathers and Sons Inc., for the anticipated cost not-to-exceed \$135,750.00. The anticipated start-completion dates are 07/01/2014- 06/30/2017.
2. The primary goals of the project are (list 2 to 3 goals).
  - a) Implement programming designed to empower parents so they can successfully remove barriers to the payment of child support
  - b) Promote ways to rehabilitate non-support offenders without the cost of incarceration
  - c) Reduce recidivism and commitments to the State prison system

#### B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$135,750.00.
2. The above procurement method was closed on April 15, 2014.
3. There was 1 bid pulled from OPD, 1 bid submitted for review, 1 bid approved.

#### C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:  
Passages Connecting Fathers and Sons Inc.,  
3631 Perkins Avenue, Suite 4HE  
Cleveland, Ohio 44114  
Council District 07
2. The executive director, for the contractor/vendor is Rev. Dr. Brian A. Moore

#### D. Project Status and Planning

1. The project reoccurs annually.
4. The project's term has already begun. The reason there was a delay in this request is there was a delay in receiving the necessary insurance and contracting documents.

#### E. Funding

1. The project is funded 100% by the Ohio Department of Rehabilitation and Correction Community Correction Grant Funds.
2. The schedule of payments is monthly, by invoice.

### 6. Other Business

#### **BC2014-184**

(See item detail in Section 6 above)

#### **BC2014-185**

*Title: OPD 2014 Award Recommendation Team Fabrication for Bullet Recovery System for Medical Examiner RQ31544*

#### A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an Award Recommendation to Team Fabrication, Inc. in the amount of \$57,371.00 for a Bullet Recovery System (Water Tank Style) for the Cuyahoga County Medical Examiner. This will result in a Purchase Order.
2. The primary goal of this equipment purchase is to outfit the Firearms and Toolmarks laboratory to

perform bullet and fired cartridge casing examinations and comparisons. The system allows for the safe discharge of live firearms for the purpose of recovering non-deformed exemplary bullets for comparison of unknown bullets recovered at autopsy or submitted as evidence associated to a fatality. The undamaged test bullet is used to compare features with a questioned bullet. Associated benefits of the system is that fired cartridge casings can be captured without worry of damage from striking the floor or some other object with the room and that firearms can be discharged into the tank remotely so as not to cause injury to a scientist from a faulty or damaged firearm.

#### B. Procurement

1. The procurement method for this project Alternative Procurement Exemption, scheduled to be on the Board of Control Agenda for 7/21/2014.
2. This item can only move forward if the BOC has approved the procurement process of Alternative Procurement, per County Code 501.12(B)15.

#### C. Contractor and Project Information

1. The address of the vendor is:

Team Fabrication, Inc.

1055 Davis Road, P.O. Box 32

West Falls, New York 14170

There is no Council representation as the vendor is located out-of-state.

2. The Vice President is Robert Neil Hopkins.

3. The location of the project is:

Cuyahoga County Medical Examiner's Office

11001 Cedar Avenue

Cleveland, Ohio 44106

- 3b. The project is located in Council District 9.

#### D. Project Status and Planning

1. This is a new purchase for the County.
2. The project has (3) phases. Upon award approval, the vendor must provide Workers' Compensation and a Certificate of Insurance. Once provided, a purchase order will be completed and issued to the vendor. The vendor will then delivery, assemble and install the system at the Medical Examiner's Office.

#### E. Funding

1. The project is funded 100% by Capital Project - Gruttadaria Fund.
2. The payment will be Net 30 Days.