

Cuyahoga County Board of Control
August 11, 2014 11:00 A.M.
County Headquarters
2079 East 9th Street, 4th Floor
Committee Room B

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-198	Department of Public Works	Submitting a revenue generating agreement with City of Cleveland Heights in the amount of \$380,000.00 for maintenance of storm and sanitary sewerage systems located in County Sewer District No. 17 for the period 6/16/2014 - 12/31/2014. Funding Source: Revenue Generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-199	Department of Health and Human Services/ Community Initiatives Division/ Office of Reentry	Submitting an amendment to Contract No. CE1300001-01 with Oriana House, Inc. for operation of the North Star Neighborhood Reentry Resource Center for the period 1/1/2013 - 12/31/2015 for additional funds in the amount of \$160,000.00. Funding Source: General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

Item	Requestor	Description	Board Action
BC2014-200	Department of Health and Human Services/ Division of Children and Family Services	Recommending an alternative procurement process on RQ31503, which will result in award recommendations to various providers in the total amount not-to-exceed \$450,000.00 for adoption services for the period 1/1/2015 - 12/31/2016: 1) Applewood Centers Inc. in the amount of \$8,000.00. 2) Beech Brook in the amount \$20,000.00. 3) Bellefaire JCB in the amount of \$30,000.00. 4) Building Blocks Adoption Service in the amount of \$20,000.00. 5) The Bair Foundation Inc. in the amount of \$20,000.00. 6) Caring For Kids Inc. in the amount of \$65,000.00	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

	<p>7) CASI Foundation For Children in the amount of \$2,500.00</p> <p>8) Catholic Charities Services Corporation in the amount of \$10,000.00</p> <p>9) Catholic Social Services of the UP in the amount of \$5,000.00</p> <p>10) Children’s Bureau Inc. in the amount of \$2,500.00</p> <p>11) Christian Children’s Home of Ohio Inc. in the amount of \$20,000.00</p> <p>12) Families First for Children’s Sake in the amount of \$7,000.00</p> <p>13) Ohio Guidestone in the amount of \$35,000.00</p> <p>14) House of New Hope in the amount of \$10,000.00</p> <p>15) Maryhurst, Inc. in the amount of \$2,500.00</p> <p>16) National Youth Advocate Program Inc (aka YAP) in the amount of \$20,000.00</p> <p>17) Options For Families & Youth in the amount of \$40,000.00</p> <p>18) Pathway Caring For Children in the amount of \$20,000.00.</p> <p>19) Specialized Alternatives For Families & Youth of Ohio Inc. in the amount of \$32,500.00</p> <p>20) The Twelve of Ohio Inc. in the amount of \$20,000.00</p> <p>21) The Village Network in the amount of \$10,000.00</p> <p>Funding Source: State Child Protective Allocation Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Division of Children and Family Services (DCFS) is required by state law (per OAC 5101:2-48.) to act as a coordinating/supervising agent in the public agency adoption process (OAC 5101:2-48 addresses adoption. OAC 5101:2-48-19 specifically addresses the transfer and sharing of adoptive home studies. However, other pieces of 5101:2-48 are applicable as well.). Per state law, biological parents have the right to choose the adoption provider that will handle the adoption; therefore making it impossible to allow competitive bidding for this service. The services to be provided include completion of adoptive home studies; supervision of adoptive placements; and representation of approved adoptive families in the matching process.</p> <p>DCFS acts as the fiscal agent or pass-through agent in this</p>	
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	<p>process. To accomplish this task, DCFS is asking for permission to do the following: to utilize current contracted providers (see question 2) for the next two years; to select future providers identified by families that will provide adoption services; and for permission to execute two-year termed contracts (for the time period of 01/01/2015 to 12/31/2016) for providers included in this justification as well as adoption services providers identified in the future.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Please see the attachment.</p> <p>Total amount: not-to-exceed \$450,000.00 for the time period of 01/01/15 to 12/31/16 (\$200,000 per year) See list above for Current Providers 2015-2016</p> <p>Index code CF134023 Subobject code 0585-"Contract-Purchase Service" User code H05480</p> <p>The funding source is 100% State-State Child Protective Allocation.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date).</p> <p>In accordance with state and federal rules governing adoption, individuals/families are allowed to select an adoption agency of their choice to facilitate their adoption and a significant portion of the documentation/paperwork needed to complete an adoption cannot be exchanged between agencies. The majority of finalizations are the result of foster caregiver adoptions, in which the child is adopted by their current foster parent(s). DCFS already has board and care contracts in place with the majority of vendors the agency is seeking to contract with for adoption services.</p> <p>Additionally, in accordance with state and federal rules governing adoption DCFS is required to consider any family who can best meet the needs of the child who is available for adoption regardless of the family's geographic location. Therefore, DCFS is required to</p>	
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		<p>contract with vendors outside of the county and state.</p> <p>The vendors DCFS is seeking to contract with currently have permanent custody children placed within their foster care network in which the foster family has expressed an interest in adopting or the family has an approved adoptive home study with the vendor and has been identified as a match with a specific “waiting” child.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Adoption services are very child and family specific. The reason no other vendors were evaluated is based upon the following:</p> <p>** The identified vendors currently have permanent custody (PC) children placed within their network in which the foster family has expressed an interest in adopting and DCFS has determined the adoption of the child by the specific family to be in the child’s best interest.</p> <p>** The vendor has an approved adoptive family that has been identified as a potential match with a specific “waiting” child and/or sibling group.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>DCFS has identified waiting children on track to be adopted and identified the vendor to fall into one of the following two categories:</p> <p>a. The vendor currently has a PC child(ren) placed within their network and the foster family has expressed an interest in adopting the specific child.</p> <p>b. The vendor has an approved adoptive family that has been identified as a potential match with a specific “waiting” child and/or sibling group.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>The process would delay permanency to children who are available for adoption. Timeliness to adoption is one of</p>	
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		<p>the state and federal measures upon which DCFS is evaluated.</p> <p>Additionally, there could be a disruption to the continuity of services for approved adoptive families.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Options are limited due to the child specific nature of the service. Therefore, this justification, when approved, will serve as our strategy for contracting with future providers.</p>	
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7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
 August 4, 2014 11:00 A.M.
 2079 East 9th Street, 4th Floor
 Committee Room B
 Cleveland, Ohio 44115

1. Call to Order

County Executive Ed FitzGerald called the meeting to order at 11:08 a.m.

Attending:

Councilman Michael Gallagher

Councilman Pernel Jones

Dale Miller (Alternate for Councilman Dave Greenspan)

Director of the Office of Procurement & Diversity Lenora Lockett

Fiscal Officer Mark A. Parks, Jr.

Director of Department of Public Works Bonnie Teeuwen

2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the July 28, 2014 Board of Control meeting, as written. Michael Gallagher seconded the motion. The minutes were unanimously approved.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2014-194 Department of Information Technology, recommending an award on RQ30362 and enter into a contract with SHI International in the amount not-to-exceed \$409,879.38 for support and maintenance on Oracle software products for the period 6/1/2014 - 5/31/2015. Funding Source: General funds

Jeff Mowry, Chief Information Officer presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-194 was unanimously approved.

BC2014-195 Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1300387-01 with US Together, Inc. for language interpretation and translation services for the period 9/1/2013 - 8/31/2014 to extend the time period to 8/31/2015, to change the scope of services, effective 9/1/2014 and for additional funds in the amount of \$200,000.00. Funding Source: Public Assistance Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Dale Miller asked if the same provider was used on last year's contract and how many extensions are allowed before this item has to be formally re-bid. Rick replied the same provider is being utilized, as this is an amendment to extend with current provider. This is the first of two 1-year options to extend the contract. Ed FitzGerald motioned to approve the item. Mark Parks seconded the motion. Item BC2014-195 was unanimously approved.

BC2014-196 Department of Health and Human Services/Division of Senior & Adult Services, Recommending an award on RQ28526 and enter into a contract with PeerPlace Networks, LLC in the amount not-to-exceed \$472,559.00 for a cloud-based comprehensive case management system for the period 8/4/2014 - 7/31/2015. Funding Source: Health & Human Services Levy Funds

Mary Beth Vaughn, Division of Senior & Adult Services, presented. Pernel Jones asked if this software improves the connection State's programming System. Mary Beth replied no, this software does not connect with the State programming System. Each County program is connected to a stand alone system, none of which communicate with each other. This new software will the Division's various systems to communicate internally. The Western Reserve Area Agency on Aging has a system called SAMS which enables DSAS to interface with community partners to increase efficiency. Ed FitzGerald motioned to approve the item. Mark Parks seconded the motion. Item BC2014-196 was unanimously approved.

BC2014-197 Office of Procurement and Diversity, recommending an alternate procurement process, which will result in a permanent exemption for use of a Reverse Auction process. Authorized by Ohio Revised Code Section (9.314). Funding Source: N/A

Lenora Lockett, presented. Mike Gallagher asked if it was better to use the "soft close" versus the hard close so bidders cannot respond at the last minute. Lenora Lockett responded that the Department will work to refine the process with use, in an effort to attract a competitive pool of bidders. Dale Miller asked if the County had any immediate purchases or contracts which they planned to put through the process. Lenora replied that there not currently any specific items to be procured through reverse auction, but would like to have it approved and in place for future use. Ed FitzGerald asked Dale Miller if he would like to sunset the item before it becomes permanent. Dale did not feel application of a

sunset clause on this item was necessary, but asked that the Board receive a report on the results of this process at some point in the future. Ed FitzGerald asked the Office of Procurement & Diversity to report out to the Board in 6-months on the results of the process, and asked the Clerk of the Board to follow up with the Department. Bonnie Teeuwen asked if the vendors need to be pre-registered with the Inspector General's Office if they win the bid. Lenora replied the existing County Code requires Ethics registration completion at the time of the award. As an option OPD can outline this requirement as part of the specifications, if there is a time sensitive item to be procured.

Ed FitzGerald motioned to approve the item. Bonnie Teuween seconded the motion. Item BC2014-197 was unanimously approved.

6. Other Business

There was no other business presented.

7. Public Comment

There was no public comment.

9. Adjourn

Ed FitzGerald motioned to adjourn; Michael Gallagher seconded. The motion to adjourn was unanimously approved at 11:24 a.m.

5. New Items for Review

BC2014-198

A. Scope Of Work Summary

1. Department of Public Works requesting the approval of an agreement with the City of Cleveland Heights for Storm and Sanitary Sewer Maintenance. This is a revenue generating agreement. There is no cost associated with this specific contract. The agreement is effective immediately upon approval with the anticipated date of August 1, 2014. The initial term of this agreement ends on 12/31/2014.
2. The primary goal of this Agreement is to set forth the responsibilities of the respective parties under the Agreement as well as establish a rate which the County will charge the City of Cleveland Heights for services.
3. Under the provision of the Ohio Revised Code Section 6117.02, this County may levy an assessment to pay the cost and expense of the maintenance and operation of such sewerage improvements.

B. Procurement

1. N/A
2. N/A
3. N/A

C. Contractor and Project Information

- 1a. The address for contact is:
City of Cleveland Heights
40 Severance Circle

Cleveland Heights, OH 44118

2. The owner is the City of Cleveland Heights.

3a. N/A

3b. The City of Cleveland Heights is located in Council District 10.

D. Project Status And Planning

1. N/A

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. As noted, this is a revenue generating contract with the City of Cleveland Heights. The total amount paid to the County shall not exceed \$380,000.00 during the initial term.

2. N/A

3. N/A

BC2014-199

A. Scope of Work Summary

Submitting an amendment to a contract with Oriana House for family reunification programming at North Star Reentry Resource Center for the period August 1, 2014 through December 31, 2015 for additional funds in the amount of \$160,000.00.

The primary goals of the project are to operate a neighborhood reentry resource center that assists those involved in the criminal justice system and their families in navigating the challenges involved with reentry, resulting in lower recidivism rates, crime rates and victimization rates. Family Programming consists of a family reunification program that emphasizes parenting, fatherhood and substance abuse family coping skills for children and families of formerly incarcerated North Star members. The North Star Neighborhood Reentry Resource Center is designed to provide information, a range of direct services, and convenient access to other community resources in a welcoming, supportive setting.

B. Procurement – This is an amendment to an existing contract.

C. Contractor and Project Information

The address of the vendor is:

Oriana House, Inc.

885 East Buchtel Avenue

PO Box 1501

Akron, OH 44309-1501

Oriana House, Inc. is a non-profit organization. Their President and CEO is James Lawrence.

The address of the project is:

North Star Neighborhood Reentry Resource Center

1834 East 55th Street

Cleveland, OH 44103

District 7

E. Funding - The project is funded 100% by the general fund. HHS levy. The schedule of payments is monthly by invoice.

6. Other Business

[see details for BC2014-200 in Section 6., above]