

Cuyahoga County Board of Control
August 4, 2014 11:00 A.M.
County Headquarters
2079 East 9th Street, 4th Floor
Committee Room B

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-194	Department of Information Technology	Recommending an award on RQ30362 and enter into a contract with SHI International in the amount not-to-exceed \$409,879.38 for support and maintenance on Oracle software products for the period 6/1/2014 - 5/31/2015. Funding Source: General funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-195	Department of Health and Human Services/ Cuyahoga Job and Family Services	Submitting an amendment to Contract No. CE1300387-01 with US Together, Inc. for language interpretation and translation services for the period 9/1/2013 - 8/31/2014 to extend the time period to 8/31/2015, to change the scope of services, effective 9/1/2014 and for additional funds in the amount of \$200,000.00. Funding Source: Public Assistance Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-196	Department of Health and Human Services/ Division of Senior & Adult Services	Recommending an award on RQ28526 and enter into a contract with PeerPlace Networks, LLC in the amount not-to-exceed \$472,559.00 for a cloud-based comprehensive case management system for the period 8/4/2014 - 7/31/2015. Funding Source: Health & Human Services Levy Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

Item	Requestor	Description	Board Action
BC2014-197	Office of Procurement and Diversity	Recommending an alternate procurement process, which will result in a permanent exemption for use of a Reverse Auction process. Authorized by Ohio Revised Code Section (9.314). Funding Source: N/A 1. Description of Supplies or Services (If contract	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>amendment, please identify contract time period and/or scope change)</p> <p>The Office of Procurement and Diversity is requesting authorization for a permanent exemption for use of a “Reverse Auction” process. A Reverse Auction is a type of auction in which sellers bid for the prices at which they are willing to sell their goods and services. In a regular auction, a seller puts up an item and buyers place bids until the close of the auction, at which time the item goes to the highest bidder. In a reverse auction, the buyer puts up a request for a required good or service. Sellers then place bids for the amount they are willing to be paid for the good or service, and at the end of the auction the seller with the lowest amount wins.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>Request for use of a procurement process: Reverse Auction.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Extension of the existing bid functionality...it is another bid type. Easy to set up, train, execute.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>This process will complement existing processes used by Cuyahoga County purchasing – Bidding, Request for proposals, and requests for qualifications. It is important to note that reverse auction does not work for every good or service. Goods and services that can be provided by only a few sellers cannot be acquired by reverse auction. In other words, reverse auction works only when there are many sellers who offer similar goods and services. The initial estimate for the goods to be purchased needs to be fair and accurate. If the estimate is too high or too low, it will throw off the entire auction process.</p> <p>5. What ultimately led you to this product or service?</p>	
--	--	---	--

		<p>Why was the recommended vendor selected?</p> <p>There has been interest in implementing this process for specific purchases for some time. This process is available within the existing functionality of the Cuyahoga County BuySpeed purchasing system. The process has been tested in a test environment and has operated successfully. It is not expected that this process will be used in great volume. The intention is to provide it as a complement to our existing purchasing tools and to evaluate it as a method to make purchases while using Cuyahoga County funds as efficiently as possible.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>This is a competitive method – it offers vendors the opportunity to compete to sell goods or services to Cuyahoga County. The reverse aspect come into play as vendors start at a County estimate and bid the price down to the lowest desired point. This provides that good/service at the lowest price point for the Cuyahoga County purchase.</p>	
--	--	---	--

7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
 July 28, 2014 11:00 A.M.
 Lakeside Place - Council Offices - Board Room
 323 W. Lakeside Avenue, 4th Floor

1. Call to Order

County Executive Ed FitzGerald called the meeting to order at 11:07 a.m.
 Attending:
 Councilman Michael Gallagher
 Council President C. Ellen Connally (Alternate for Pernel Jones)

Councilman Dave Greenspan
Director of the Office of Procurement & Diversity Lenora Lockett
Fiscal Officer Mark A. Parks, Jr.
Director of Department of Public Works Bonnie Teeuwen

2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the July 21, 2014 Board of Control meeting, as written. Michael Gallagher seconded the motion. The minutes were approved. C. Ellen Connally abstained.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2014-186 Department of Public Works, submitting an amendment to Contract No. CE1100254-01 for design engineering services for Highland Road Bridges Nos. 156, 157, 158 and 226 over Euclid Creek in the City of Euclid, to change the name of the provider from PB Americas, Inc. to Parsons Brinckerhoff, Inc., to change the scope of services, effective 7/28/2014, and for additional funds in the amount not-to-exceed \$271,731.00. Funding Source: Road and Bridge Funds

Bonnie Teeuwen, presented. Ed FitzGerald motioned to approve the item; C. Ellen Connally seconded the motion. Item BC2014-186 was unanimously approved.

BC2014-187 Department of Public Works, recommending an award on RQ29820 and enter into a contract with Carl Walker, Inc. in the amount not-to-exceed \$251,350.00 for consultant services for the Justice Center Courts Tower Sealant Replacement and Wall Panel Sealer Project for the period 8/1/2014 - 11/30/2016. Funding Source: General Fund

Item BC2014-187 was held at the request of the Department pending confirmation of Ethics Registration.

BC2014-188 Department of Information Technology, submitting an amendment to Contract No. CE1200571-01 with iData Consulting Services, Inc., for maintenance and support services on the Synapse Publisher Web Content Management System for the period of 8/20/2012 - 8/19/2014 to extend the time period to 8/19/2016 and for additional funds in the amount of \$169,919.00. Funding Source: General Fund

Debbie Davtovich, Department of Information Technology presented. Ed FitzGerald motioned to approve the item. Michael Gallagher seconded the motion. Item BC2014-188 was unanimously approved.

BC2014-189 Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1200204-01 with B.I. Incorporated for electronic monitoring services for the period 1/1/2012 - 3/31/2014 for additional funds in the amount of \$27,303.40. Funding Source: General Funds

Karen Lippman, Juvenile Court Division, presented. Ed FitzGerald asked for explanation of the need for additional funds for the contract. Discussion ensued regarding the future potential for Juvenile Court to collaborate with the General Division and the Sheriff's Department in bidding and contracting for electronic monitoring services, in order to achieve cost savings. Ed FitzGerald stated that he would raise the issue at the Criminal Justice Services Governing Board meeting, scheduled for the following day.

Ed FitzGerald motioned to approve the item. Michael Gallagher seconded the motion. Item BC2014-189 was unanimously approved.

BC2014-190 Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1200567 with Case Western Reserve University, on behalf of Begun Center for Violence Prevention, Mandel School of Applied Social Sciences for technical services for the Multi-Systemic Therapy Training and Consultation program for the period 7/1/2012 - 6/30/2014 to extend the time period to 6/30/2015 and for additional funds in the amount of \$79,000.00. Funding Source: Ohio RECLAIM Grant Funds

Karen Lippman, Juvenile Court Division, presented. Ed FitzGerald motioned to approve the item. Bonnie Teeuwen seconded the motion. Item BC2014-190 was unanimously approved.

BC2014-191 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1200657-01 with Stella Maris, Inc. for shelter, alcohol and drug treatment services for homeless men for the period 11/1/2012 - 6/30/2014 to extend the time period to 6/30/2015 and for additional funds in the amount of \$195,000.00. Funding Source: Health & Human Services Levy Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Ed FitzGerald motioned to approve the item. Michael Gallagher seconded the motion. Item BC2014-191 was unanimously approved.

BC2014-192 Department of Health and Human Services/Cuyahoga Job and Family Services, Recommending an award on RQ31047 and enter into a state contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$330,900.00 for maintenance and support on Electronic Document Management and Imaging application for the period 7/1/2014 - 6/30/2015. Funding Source: Public Assistance Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Ed FitzGerald motioned to approve the item. Michael Gallagher seconded the motion. Item BC2014-192 was unanimously approved.

BC2014-193 Department of Health and Human Services/ Division of Children and Family Services, submitting amendments to contracts with various providers for emergency assistance services for the period 9/1/2012 - 8/31/2014 to extend the time period to 12/31/2014:

for additional funds:

- a) Contract No. CE1200402-01 with A-Z Furniture Co., Inc. in the amount of \$71,500.00.
- b) Contract No. CE1200403-01 with Dave's Supermarket, Inc. in the amount of \$24,000.00.

- c) Contract No. CE1200405-01 with West 25th Furnishings and Appliances, Inc. in the amount of \$168,000.00.
- d) Contract No. CE1200560-02 with Burlington Coat Factory Warehouse Corporation in the amount of \$171,000.00.

for decrease:

- e) Contract No. CE1200404-01 with Silverman Brothers, Inc. in the amount of (\$50,000.00).

Funding Source: 79% Federal IV-B; 21% Health and Human Services Levy

Rick Werner, Director of the Department of Health and Human Services, presented. Ed FitzGerald motioned to approve the item. C. Ellen Connally seconded the motion. Item BC2014-193 was unanimously approved.

6. Other Business

Melinda Burt announced that beginning August 4th, the Board of Control meeting location will change to the County Headquarters building.

7. Public Comment

There was no public comment.

9. Adjourn

Ed FitzGerald motioned to adjourn; Michael Gallagher seconded. The motion to adjourn was unanimously approved at 11:29 a.m.

5. New Items for Review

BC2014-194

The Department of Information Technology 2014 - Contract with SHI International Corp for maintenance of scanners Countywide

A. Scope: The Department of Information Technology submitting a contract with SHI International for maintenance support of Oracle Data Base Software, for the time period of 6/1/14 - 5/31/15, at a cost not to exceed \$409,879.38.

B. Procurement: 100% general fund

C. Contractor: SHI International Corp., 290 Davidson Avenue, Somerset, NJ 08873
Owner- Thai Lee

E. Funding: Split - IT 601112 - \$314,446.45 and IT470591 - \$95,432.93

BC2014-195

*Title: Cuyahoga Job and Family Services 2014 Contract Amendment RQ#26911 US Together, Inc.
Contract: CE1300387-01; Health & Human Services Language Interpreter and Translation Services*

A. Scope of Work Summary

1. CJFS is requesting approval of an amendment with US Together, Inc. for the amount of \$200,000.00. The amended period is from September 1, 2014 to August 31, 2015.
2. The project is an amendment to a contract. This amendment changes the total value to \$400,000 and is the 1st amendment of the contract. The history of the amendments is:
 - a. Original Contract; 2013-2014: \$ 200,000.00
 - b. Proposed Amendment #1; 2014-2015: \$ 200,000.00Total: \$400,000.00

3. The project is mandated by OAC section 5101 requiring, "...county operated program or activity is accessible to persons with limited English proficiency including providing interpreters at no charge to beneficiaries.."

B. Procurement

1. The original procurement method for this project was RFP. The total value of the RFP RQ #26911 was \$150,000.00.
2. The RFP was closed on April 19, 2013.
3. Procurement request for an amendment was approved by OPD on July 2, 2014. NOVUS document is attached for review.

C. Contractor and Project Information

1. The address of vendor:
US Together, Inc
2021 E. Dublin Granville Road #190
Columbus, OH 43229
Council District NA
2. The executive directors for the nonprofit vendor are:
Nadia Kasvin, Co-Director and Tatyana Mindlina, Co-Director
3. a. Services are provided throughout Cuyahoga County for HHS agencies.

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by PA (Public Assistance) Funds.
2. The schedule of payments is monthly by invoice.

BC2014-196

A. Submitting a contract with PeerPlace Networks, LLC in the amount not-to-exceed \$472,559.00 for a comprehensive case management system for the Division of Senior & Adult Services (RFP 28526) for the period 8/4/2014 - 7/31/2015.

Currently, each program/service area in DSAS is supported by stand alone systems having virtually no interface with any of the other DSAS systems. This has created limitations in data collection processes and identifying emerging trends. The PeerPlace system will resolve these issues. In addition, being a

web-based system, DSAS staff and contracted providers will be able to access the system from the field which will eliminate duplicate entry of information and result in more efficient service delivery to clients.

B. Procurement - DSAS issued RFP 285 for an off-the-shelf, cloud based comprehensive case management system for the Division of Senior & Adult Services. DSAS received 8 responses to this RFP. After reviewing the proposals, viewing demos by & interviewing the top rated proposals, DSAS determined the solution proposed by PeerPlace will best meet our needs.

C. Contractor Information

Principal Owners:

Albert Baitsholts, Chairman/Senior Partner, 300 Main Street, Suite 4-214; East Rochester NY 14445

Eric Frey, President, 300 Main Street, Suite 4-214; East Rochester NY 14445

PeerPlace Ventures, LLC 50 Fountain Plaza, Suite 1350, Buffalo NY 14202-1796

D. Project Status and Planning

This is a new project.

E. Funding

100% Health & Human Services Levy Funds

6. Other Business

[see details for BC2014-197 in Section 6., above]