

**Cuyahoga County Board of Control
September 8, 2014 11:00 A.M.
County Headquarters
2079 East 9th Street, 4th Floor
Committee Room B**

1. Call to Order
2. Review Minutes
3. Public Comment

4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-222	Department of Public Works	<p>a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1200700-01 with Perk Company, Inc. for the resurfacing of Rockside Road from Turney Road to Broadway Avenue in the Cities of Bedford, Garfield Heights and Maple Heights for additional funds in the amount not-to-exceed \$99,793.16 108,793.23.</p> <p>b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.</p> <p>Funding Source: 80% Federal Funds and 20% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2014-223	Department of Public Works	<p>Submitting an amendment (Subsidiary No. 3) to Contract No. CE0900019-01 with The Architects Incorporated for architectural services for the County Courthouse Americans with Disabilities Act Improvements Project to change the scope of services and terms, effective 6/1/2014 and for additional funds in the amount not-to-exceed \$29,500.00.</p> <p>Funding Source: Capital Project Fund - Future Debt Issue</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2014-224	Court of Common Pleas/Juvenile Court Division	<p>Submitting amendments to contracts with various providers for evidence-based anger management group therapy services for the period 12/1/2012 - 6/30/2013 to extend the time period to 6/30/2015 and for additional funds:</p> <p>a) Contract No. CE1200677-01 with Catholic Charities Services Corporation dba Parmadale Family Services,</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>Inc. in the amount not-to-exceed \$25,000.00.</p> <p>b) Contract No. CE1200678-01 with Ohio Guidestone in the amount not-to-exceed \$20,000.00 20,000.</p> <p>Funding Source: 100% funded by RECLAIM Ohio Grant Funds</p>	
BC2014-225	Board of Elections	<p>Recommending an award on RQ31278 and enter into a sole source contract with Election Systems & Software, LLC in the amount of \$470,000.00 for the purchase of five DS850 High Speed Ballot Scanners for the period 9/1/2014 - 9/30/2015.</p> <p>Funding Source: 100% by the Capital Projects Fund to be paid through future debt issuance.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

6. Other Business

7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
September 2, 2014 11:00 A.M.
2079 East 9th Street, 4th Floor
Committee Room B
Cleveland, Ohio 44115

1. Call to Order

County Executive Ed FitzGerald called the meeting to order at 11:04 a.m.

Attending:

Councilman Michael Gallagher

Councilman Pernel Jones

Councilman Dave Greenspan

Rich Opre, Purchasing Administrator, Office of Procurement & Diversity (Alternate for Lenora Lockett)

Stan Kosilesky, Planning/Finance Administrator, Department of Public Works (Alternate for Bonnie Teeuwen)

Bill Sheehan, Treasurer (Alternate for Mark A. Parks, Jr.)

2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the August 25, 2014 Board of Control meeting, as written. Pernel Jones seconded the motion. The minutes were unanimously approved.

3. Public Comment

There was no public comment.

4. Tabled Items - None

5. New Items for Review

BC2014-209 Department of Development, requesting approval of a North Coast Opportunities Technology Fund Loan with Full Circle Technologies, LLC in the amount not-to-exceed \$110,000.00 to advance asphalt modifier product to lab testing and commercialization stage; requesting authority for the Director to execute all documents required in connection with said loan. Funding Source: 100% by the Cuyahoga County Western Reserve Fund

Laura Clark, Department of Development, presented. Dave Greenspan asked whether loan is funded by the Western Reserve Economic Development Fund, and the number of jobs that will be created under the proposed project. Ed FitzGerald and Laura Clark clarified that while the recipient has indicated that jobs will eventually be created as a result of the project, that job creation is not a requirement of the loan terms.

Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-209 was unanimously approved.

BC2014-210 Department of Information Technology, submitting an amendment to Contract No. CE1300259-01 with OneLink Technical Services, LLC for OnBase Administration Enterprise Content Management Support Services for the period 4/1/2013 - 3/31/2015 to extend the time period to 3/31/2016 and for additional funds in the amount of \$95,000.00. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-210 was unanimously approved.

BC2014-211 Department of Information Technology, submitting an amendment to Contract No. CE1100719-01 with OneLink Technical Services, LLC for professional design services in connection with the implementation of the Public Notification Initiative for the period 11/1/2011 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount not-to-exceed \$98,000.00. Funding Source: General Fund. Jeff Mowry, Chief Information Officer, presented.

Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-211 was unanimously approved.

BC2014-212 Office of Procurement & Diversity, Recommending an award: Department of Public Works a) on RQ31000 to Bob Gillingham Ford, Inc. (10-2) in the amount of \$106,696.00 for Four (4) - 2015 Ford Explorer Interceptor Sport Utility Vehicles Police Special -Model K8A. Funding Source: Capital Outlay Funds.

Rich Opre presented. Ed FitzGerald motioned to approve the item; Stan Kosilesky seconded the motion. Item BC2014-212 was unanimously approved.

BC2014-213 Office of Procurement & Diversity, Recommending an award:

Department of Public Works a) on RQ30989 to Bob Gillingham Ford, Inc. (11-2) in the amount of \$171,374.00 for Seven (7) - 2015 Ford Interceptor Sedan Police Special vehicles, Model #P2M. Funding

Source: Capital Outlay Funds

Rich Opre presented. Dave Greenspan asked whether the purchase included outfitting the vehicle with necessary equipment. Rich clarified that the purchase was for the vehicles only.

Ed FitzGerald motioned to approve the item; Stan Kosilesky seconded the motion. Item BC2014-213 was unanimously approved.

BC2014-214 Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1200346-01 with Applewood Centers, Inc. for the Staff Secure Shelter Program and Placement Planning Day Report services for the period 6/1/2012 - 6/30/2014 to extend the time period to 6/30/2015 and for additional funds in the amount not-to-exceed \$450,682.20. Funding Source: RECLAIM Ohio Grant Funds.

Karen Lippman presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-214 was unanimously approved.

BC2014-215 Court of Common Pleas/Juvenile Court Division, submitting amendments to contracts with various providers for sex offender assessment and community-based treatment services for the period 2/1/2013 - 6/30/2015 for additional funds:

- a) Contract No. CE1300075-01 with Applewood Centers, Inc. in the amount not-to-exceed \$170,000.00 and to change the scope of services, effective 7/1/2014.
 - b) Contract No. CE1300076-01 with Ohio Guidestone in the amount not-to-exceed \$35,000.00.
 - c) Contract No. CE1300077-01 with The Mokita Center, Inc. in the amount not-to-exceed \$140,040.00.
 - d) Contract No. CE1300078-01 with The Village Network in the amount not-to-exceed \$12,500.00.
- Funding Source: RECLAIM funds and by Title IV-E Funds

Karen Lippman presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-215 was unanimously approved.

BC2014-216 Court of Common Pleas/Juvenile Court Division, submitting amendments to contracts with various providers for substance abuse assessment and treatment services and dual diagnosis assessment services for the period 2/1/2013 - 6/30/2015 and for additional funds:

- a) Contract No. CE1300080-01 with Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$35,000.00.
- b) Contract No. CE1300081-01 with Catholic Charities Corporation in the amount not-to-exceed \$140,000.00.
- c) Contract No. CE1300082-01 with Ohio Guidestone in the amount not-to-exceed \$30,000.00.

Funding Source: RECLAIM Ohio Grant Funds, Health and Human Services Levy Funds, and Title IV-E Funds.

Karen Lippman presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-216 was unanimously approved.

BC2014-217 Court of Common Pleas/Juvenile Court Division, submitting amendments to contracts with various providers for Functional Family Therapy services for the period 1/1/2013 - 6/30/2014 to extend the time period to 6/30/2015 and for additional funds:

- a) Contract No. CE1300025-01 with Catholic Charities Services Corporation dba Parmadale in the amount not-to-exceed \$75,000.00.
- b) Contract No. CE1300026-01 with Ohio Guidestone in the amount not-to-exceed \$65,000.00.

Funding Source: RECLAIM Ohio Grant Funds

Karen Lippman presented. Pernel asked if the funding source on this item is connected to the State Target Reclaim funds. Karen Lippman responded that while the Targeted funds have a different set of program requirements, that the Target funds are fiscally bundled with the RECLAIM Ohio funds.

Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-217 was unanimously approved.

BC2014-218 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award on RQ31561 and enter into a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$189,910.33 for fiscal agent services in connection with staffing for Mental Health System Coordinator, Resource and Training Coordinator and Mental Health/Child Welfare Therapist for the period 8/1/2014 - 6/30/2015.
Funding Source: Health and Human Services Levy

Rick Werner, Director of Health and Human Services, presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-218 was unanimously approved.

BC2014-219 Department of Health and Human Services/Cuyahoga Job and Family Services, Submitting an amendment to Contract No. CE1200109-01 with Americab Transportation, Inc. for transportation services for the period 9/1/2012 - 8/31/2014 for additional funds in the amount not-to-exceed \$400,000.00. Funding Source: Federal Medicaid Funds.

Rick Werner, Director of Health and Human Services, presented. Ed FitzGerald asked for clarification on the transportation needs fulfilled by the service. Rick responded that the funding supports services that transport Medicaid clients to and from medical appointments.

Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-219 was unanimously approved.

BC2014-220 Law Department, recommending an award on RQ29428 and enter into a contract with Reed Elsevier Inc. dba LexisNexis, a division of Reed Elsevier Inc., in the amount not-to-exceed \$476,206.80 for print and online legal research services for the period 10/1/2014 - 12/31/2017.
Funding Source: General Fund

Majeed Makhoulf, Law Director, presented. Ed FitzGerald commended the Law Department on successfully negotiating the consolidation of various County departments under a single agreement for

these services. Mr. Makhoul noted that without the participation of the Courts, the Prosecutor's Office, and various departments, that the economy of scale could not have been achieved.

Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-220 was unanimously approved.

6. Other Business

BC2014-221 Department of Health and Human Services/Division of Children and Family Services, Recommending an alternative procurement process on RQ31768, which will result in an award recommendation to Time Warner Cable Enterprises, LLC in the amount of \$1,932.83 for basic cable services for the period 10/1/2014 - 9/30/2017. Funding Source: 32% Federal and 68% Health and Human Services Levy funds

Rick Werner, Director of Health and Human Services, presented. Ed FitzGerald questioned the need for cable service for the Division, given the availability of news coverage on the internet.

Item BC2014-221 was withdrawn from consideration.

7. Public Comment

There was no public comment.

9. Adjourn

Ed FitzGerald motioned to adjourn; Stan Kosilesky seconded. The motion to adjourn was unanimously approved at 11:32 a.m.

4. Tabled Items – None

5. New Items for Review

BC2014-222

Department of Public Works

A. Scope Of Work Summary

(a) submitting an amendment (Subsidiary No. 1) to Contract No. CE1200700-01 with Perk Company, Inc. for the resurfacing of Rockside Road from Turney Road to Broadway Avenue in the Cities of Bedford, Garfield Heights and Maple Heights for additional funds in the amount not-to-exceed \$99,793.16.

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

The project is staffed with the following DOPW employees:

Darwin Merdes, P.E., Area Construction Engineer

Ramzi Halasah, Project Supervisor

Bill Nugent, Project Inspector

The engineer's estimate was \$4,675,040.10.

Original Contract Amount: \$3,814,000.00
Amendment No. 1: \$99,793.16 (Pending)
Revised Contract Amount: \$3,913,793.16

- 2) The primary goals are to complete all project close out documents and accept construction as complete per plans and specifications.
- 3) N/A.

B. Procurement
Competitive Bid process (Original Contract).

C. Contractor and Project Information
Perk Company, Inc.
Joseph Cifani, President and Anthony Cifani, Secretary/Treasurer (Primary Owners)
8100 Grand Avenue, Suite 100
Cleveland, Ohio 44104
(Council District 7)

The project is located in Council District 8.

D. Project Status and Planning
1. There was a final inspection and a punch list was prepared. All work has been completed as per specifications.

E. Funding
1. 80% Federal Funds and 20% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund.

BC2014-223

A. Summary of Scope
1. Department of Public Works is submitting an amended agreement (Subsidiary No. 3) to Contract CE0900019 with The Architects, Inc. for additional architectural and engineering services for the re-bid of the Cuyahoga County Courthouse ADA Improvements for an amount not-to-exceed \$29,500.00.

Original Contract Amount: \$291,500.00
Amendment No. 1: \$0.00
Amendment No. 2: Time Extension Only
Amendment No. 3: \$29,500.00 (Pending)
Rev. Contract Amount: \$321,000.00

The primary goal is to complete construction drawings and specifications as per original plan intent.

B. Procurement
1. The "Justification for Other than Full and Open Competition" was submitted and approved on

8/6/14.

C. Contractor and Project Information

1. Contractor: The Architects, Inc., 2570 Superior Avenue, #6A, Cleveland, Ohio 44114(Council District 7). Project Location: City of Cleveland (Council District 7).

D. Project Status and Planning

1. Architectural and Engineering services are being provided as required per contract.

E. Funding

1. Capital Project Fund - Future Debt Issue

BC2014-224

A. Scope of Work Summary

1. Juvenile Court is requesting the approval of contract amendments for the Evidenced-Based Anger Management Group Therapy contracts with Catholic Charities Corporation fka Catholic Charities Services dba CCSC/Parmadale Family Services, Inc. and Guidestone to extend the time period of the contracts through June 30, 2015 and to increase the not-to-exceed amounts as listed below:

- a. CE1200677 Catholic Charities Corporation fka Catholic Charities Services dba CCSC/Parmadale Family Services, Inc. for an increase in the amount of \$25,000.00, which changes the not-to-exceed amount of the contract from \$118,125.00 to \$143,125.00
- b. CE1200678 Guidestone for an increase in the amount of \$20,000.00, which changes the not-to-exceed amount of the contract from \$39,375.00 to \$59,375.00

2. The primary goal of the project is to provide community based, evidenced based anger management services to at-risk juveniles, who are currently on Community Control through the Court.

3. N/A.

B. Procurement

1. The procurement method for this project was a RFP (#24070). The total value of the RFP was \$78,750.00.
2. The RFP was closed on July 31, 2012. There was no SBE goal.
3. There were three (3) proposals submitted to OPD and all three (3) proposals were reviewed by the Court. Out of the three (3) proposals reviewed, it was recommended that the Court contract with two (2) vendors for this service.

C. Contractor and Project Information

1. The address (es) of all vendors and/or contractors is:

(a) Catholic Charities Corporation fka Catholic Charities Services dba CCSC/Parmadale Family Services, Inc.

6753 State Road
Parma, Ohio 44137
Council District: 4

(b) Guidestone
202 East Bagley Road
Berea, Ohio 44017

Council District: 5

2. Catholic Charities Corporation fka Catholic Charities Services dba CCSC/Parmadale Family Services, Inc. is a corporation not-for-profit and their Executive Director is Maureen Dee. Guidestone is a corporation not-for-profit and their President and CEO is Richard Frank.

3.a. The address or location of the project will be in various Community Control Satellite Offices or various community based locations throughout the County.

3.b. The project is located in various Council Districts.

D. Project Status and Planning

1. This project is an annual project for the Court.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is 100% funded by RECLAIM Ohio Grant Funds.

2. The schedule of payments is monthly, by invoice.

3. This project is an amendment to contracts. This is the second amendment to these contracts. The first amendment to these contracts extended the time period through June 30, 2014 and increased the funds for both vendors.

BC2014-225

A. Scope of Work Summary

1. Board of Elections requesting approval of a contract with Election Systems & Software, LLC, in the amount of \$470,000.00 for five (5) DS850 High Speed Ballot Scanners for the period of 9/1/2014 through 9/30/2015.

2. The primary goal of the project is to scan absentee ballots in a more efficient manner that will result in long-term savings in personnel, maintenance, and support costs.

B. Procurement

1. The procurement method for this project was sole source purchase. The total value of the sole source purchase is \$470,000.00.

2. The sole source purchase was closed on July 8, 2014.

3. The proposed contract is an OPD approved sole source item with materials attached.

C. Contractor and Project Information

1. The address of all vendors and/or contractors is:

Election Systems & Software, LLC

11208 John Galt Blvd

Omaha, NE 68137

2. The owner for the contractor/vendor is Mike McCarthy.

D. Project Status and Planning

1. The project is an occasional product and service.

E. Funding

1. The project is funded 100% by the Capital Projects Fund to be paid through future debt issuance.
2. The schedule of payments is by invoice.