Cuyahoga County Board of Control September 22, 2014 11:00 A.M. County Headquarters 2079 East 9th Street, 4th Floor Committee Room B

- 1. Call to Order
- 2. Review Minutes
- 3. Public Comment
- 4. Tabled Items
- 5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-	Department of	Submitting a revenue generating agreement with	Approve
233	Public Safety	Olmsted Township in the amount not-to-exceed	Disapprove
	and Justice	\$225,000.00 for the transfer of responsibility for	Hold
	Services/	emergency dispatch from Olmsted Township to the	
	Office of	Cuyahoga Emergency Communications System for the	
	Emergency Management	period 10/31/2014 - 10/31/2017.	
		Funding Source: Revenue Generating	
BC2014-	Department of	Submitting an amendment to Contract No. CE1200445-01	Approve
234	Health and	with Project Learn, Inc. for adult basic educational	Disapprove
	Human	services for inmates at the County Corrections Center for	Hold
	Services/	the period 5/1/2012 - 4/30/2015 to extend the time	
	Office of Re-	period to 12/31/2015 and for additional funds in the	
	entry	amount of \$241,000.00.	
		Funding Source: Health and Human Services Levy Funds	
BC2014-	Department of	Submitting an amendment to Contract No. CE1400125-01	Approve
235	Health and	with Recovery Resources for Reentry Redirection for	Disapprove
	Human	the Jail Diversion Program for the period 5/1/2014 -	Hold
	Services/	10/31/2015 to extend the time period to 12/31/2015, to	
	Office of Re-	change the scope of services, effective 10/1/2014 and for	
	entry	additional funds in the amount not-to-exceed	
		\$42,000.00.	
		Funding Source: Health and Human Services Levy Funds	
BC2014-	Department of	Submitting an amendment to Contract No. CE1400127-01	Approve
236	Health and	with Towards Employment, Incorporated for the re-entry	Disapprove
	Human	employment and training program for the period	Hold
	Services/	1/1/2014 - 12/31/2014 to extend the time period to	
	Office of	12/31/2015, to change the scope of services, effective	
	Re-entry/	10/1/2014 and for additional funds in the amount of	
	Worforce	\$407,000.00.	
	Development		

		Funding Source: Health and Human Services Levy Funds	
BC2014- 237	Department of Law	Submitting an amendment to Contract No. CE1300554-01 with Giffen & Kaminski LLC for provision of legal services for the period beginning 9/10/13, for additional funds in the amount of \$200,000. Funding Source: General Fund	Approve Disapprove Hold

6. Other Business

BC2014-	Department of	Recommending an alternate procurement process on	Approve
238	Health and	various Requisitions, which will result in award	Disapprove
	Human	recommendations to various vendors in the total	Hold
	Services/	amount not to-exceed \$189,497.00 for administration of	
	Community	the FY2016 Family Centered Services and Supports	
	Initiatives	community-based wraparound program for the period	
	Division/	7/1/2014 - 6/30/2016.	
	Family and	//1/2011 0/00/2010.	
	Children First	Funding Source: Ohio Department of Mental Health and	
	Council	Addiction Services on behalf of Ohio Family and Children	
	counten	First	
		1. Description of Supplies or Services (If contract	
		amendment, please identify contract time period and/or	
		scope change)	
		The Family and Children First Council office is seeking an	
		exemption to the procurement process to implement the	
		Family Centered Services and Supports (FCSS)	
		wraparound program. The funding is used to administer	
		a family-driven wraparound process that helps maintain	
		young people in community-based settings.	
		FCSS and community-based wraparound are designed to	
		meet the unique needs of children and families on an	
		individualized family service coordination plan (IFSCP)	
		developed through the service coordination process as	
		described in the county's Service Coordination	
		Mechanism.	
		2. Estimated Dollar Value and Funding Source(s)	
		including percentage breakdown (If amendment, please	
		enter original contracted amount and additional amount,	
		if any)	
		The total allocation is \$407,897.00.	
		FCFC is seeking an exemption to expend \$189,497.00.	
		Families seeking funding/services through the FCFC	

	funding will not have an open case with ADAMHS, but	
	will have open cases with the Division of Children and	
	Family Services (DCFS), Juvenile Court (JC), Help Me Grow	
	(HMG), and Developmental Disabilities (DD). If FCFC does	
	receive a request from an ADAMHS family, we will accept	
	the application if ADAMHS has exhausted their funds.	
	Special consideration is given to dually diagnosed youth	
	who are open with the Board of Developmental	
	Disabilities and ADAMHS. If at the end of the funding	
	-	
	cycle, one organization has unspent funds, the other	
	organization will assist to avoid returning funds to the	
	state and to ensure services are delivered to youth and	
	families that need help.	
	3. Rationale Supporting the Use of the Selected	
	Procurement Method (include state contract # or GSA	
	contract # and expiration date)	
	Families seek services for short-team assistance. Families	
	can select local and accessible providers, which are often	
	used one time. Example: adaptation for a DD child to	
	leave the home could include a ramp or a car seat not	
	covered by insurance. FCSS funds must be flexible for the	
	following reasons:	
	-	
	These state dollars support non-Medicaid billable	
	services.	
	FCSS focuses on maintaining children and youth in their own homeo (communication by providing non-	
	in their own homes/communities by providing non-	
	clinical family-centered services and supports. FCSS is	
	built on the foundation that family involvement in service	
	planning and implementation:	
	a. is critical to successful treatment outcomes	
	b. strengthens the existing capacity of families to	
	improve family	
	functioning	
	c. ensures the safety and well-being of each family	
	member	
	• The target population for FCSS is children birth to	
	21, with multi-systemic needs, who are receiving service	
	coordination through the local FCFC partners.	
	Single agencies or programs providing service	
	coordination (outside of the Service Coordination	
	Mechanism) that may not be able to meet the needs or	
	youth/families, can make a referral to FCFC service	
	coordination for cross-system team planning.	
	If these families meet the local criteria for FCFC	
	service coordination and a FCFC IFSCP is developed, that	
	family identifies as FCSS eligible and FCSS funds may be	
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		used for the purpose(s) identified in the IFSCP.	
		In order to prevent duplication of plans or	
		conflicting expectations of the family, the	
		agency/program plan should be integrated into or linked	
		to and coordinated with the FCFC IFSCP.	
		4. What other available options and/or vendors were	
		evaluated? If none, include the reasons why.	
		No other vendors were evaluated. The State guidance	
		specifies how the funding may be used. State rules for	
		the program require flexibility with an emphasis on	
		family voice and choice. To meet this requirement, the	
		direct service vendors (ex. Respite providers) vary from	
		case to case.	
		5. What ultimately led you to this product or service?	
		Why was the recommended vendor selected?	
		Service Coordination is mandated in ORC §121.37. The	
		Ohio Family and Children First developed this funding	
		stream in conjunction with the Ohio Department Mental	
		Health & Addiction Services (OhioMHAS) to offer flexible	
		wraparound services to families at the local level and	
		reduce the number of children/youth in congregate care.	
		6. Provide an explanation of unacceptable delays in	
		fulfilling the County's need that would be incurred if	
		award was made through a competitive bid.	
		The funding stream is specifically designed to meet the	
		need, and is required to meet state guidelines. The	
		funding supports immediate, non-traditional community-	
		based supportive services that maintain children in the	
		community and out of congregate care.	
		7. Describe what future plans, if any, the County can take	
		to permit competition before any subsequent purchases	
		of the required supplies or services.	
		Based on state requirements, there are no future plans.	
		A state guidance document is provided each year. That	
		document determines how the funds are spent.	
BC2014-	Dopartment of	Person monding on alternate producer art process or	Approvo
239	Department of Public Works	Recommending an alternate procurement process on RQ32017, which will result in award recommendations to	Approve Disapprove
233		various vendors in the total amount not to-exceed	Hold
		\$475,000.00 for installation of carpet in various County	
		buildings for the period 12/1/2014 - 11/30/2015:	
		a) King Business Interiors, Inc.,	

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	b) River City Furniture, LLC	
	c) Shaw Industries, Inc.	
	Funding Source: Captial Project Fund	
	1. Description of Supplies or Services (If contract	
	amendment, please identify contract time period and/or	
	scope change)	
	Seeking an approval of an exemption from aggregation	
	for the installation (including reclaim, disposal/recycle,	
	repair and replace) of Shaw carpet for various County	
	locations.	
	2. Estimated Dollar Value and Funding Source(s)	
	including percentage breakdown (If amendment, please enter original contracted amount and additional amount,	
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	if any)	
	Not to exceed \$475,000.00 Capital Project CC768119	
	0278	
	3. Rationale Supporting the Use of the Selected	
	Procurement Method (include state contract # or GSA	
	contract # and expiration date)	
	The type of carpet requested limits the procedure to a	
	certain group of vendors registered as State Term	
	Contractors only (3 Vendors). This would therefore	
	require this exemption so individual State Term	
	contractors could Bid formally/Informally within this	
	limited but registered group in contrast to the traditional	
	method of an Open Market Bid (open to any contractor,	
	quality of carpet/supplies not recognized). If an	
	Exemption is granted, the Bid Process will be	
	competitively quoted by the State Term contractors that	
	supply this type of high quality carpet/supplies, high-	
	quality workmanship and superior customer service	
	avoiding customer dissatisfaction and avoiding disruption	
	of service due to product failure. The Bid Process will be	
	conducted in the BuySpeed Online System in cooperation	
	with the Office of Procurement to insure a positive result	
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	for the County and its buildings.	
	4. What other evolutions and for wards are ward	
	4. What other available options and/or vendors were	
	evaluated? If none, include the reasons why.	
	All State Contract vendors will be notified (3). The	

		 Department of Public Works will evaluate all bids and will award to 1-3 contractors in order to complete the entire job in a timely fashion. 5. What ultimately led you to this product or service? Why was the recommended vendor selected? Many different carpets have been used throughout the County facilities. Other carpet products (such as Lee's) used in the past have failed and the manufacturer has had to replace the carpet. Additionally, the recently replaced carpet had to be replaced again due to adhesives leaking through seams. Shaw carpet that has been used in other applications such as the Courthouse Square has performed to manufacturer specifications without failure. The carpets manufactured by Shaw Industries have been proven to exceed the standards that the Department previously expected and to prevent premature wear and additional expenditures over the future time frame, The Department would prefer to use the Shaw brand carpets and its' dealer network singularly and the Bid Process will be competitively quoted by the State Term Contractors. 6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Competitive bid will be conducted with all State Contract Vendors and on BuySpeed for 10 days with State Term pricing. The Department would like to purchase the carpet manufactured by Shaw which has been proven to be cost effective over time. 7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. All carpet purchased for the County facilities will be uniform in reference to the style, construction, fiber, thickness, density, protective treatments, glue, etc. 	
BC2014- 240	Department of Public Works	a) Requesting approval of an alternative procurement process on RQ32063, which will result in an award recommendation to Industrial First, Inc. in the amount of \$198,000.00 for roof repair at the Courthouse, 1 Lakeside Avenue, for the period 9/22/14 – 12/1/14; and	Approve Disapprove Hold

 b) Recommending an award on RQ32063 and enter into a contract with Industrial First, Inc. in the amount of \$198,000.00 for roof repair at the Courthouse, 1 Lakeside Avenue, for the period 9/22/14 – 12/1/14.
Funding Source: 100% Building Service Fund
 Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)
Cuyahoga County Department of Public Works, submitting a request for Justification for an Alternative Procurement Process Approval, Authority to Submit, award and enter into a contract. A Contractor is needed to provide the necessary work force required to perform the following work; all labor, materials and equipment necessary to repair the 20 years old roof replacing the perimeter. This should relieve most of the chronic leaks located at the Courthouse 1 Lakeside Avenue, Cleveland, Ohio 44113. This is a turnkey project. Estimate completion time is ten (10) weeks (allow for weather delays) This replacement is necessary due to the severe leaking into the County Courthouse causing significant damage to the Courthouse walls, carpet, equipment, furniture, etc.
The lowest, best and only vendor was Industrial First, Inc. meeting all departments' requirements.
2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)
The estimate cost is \$198,000.00 CT577411 0278 S01008 Project 40113
3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)
Time constraint due to the severity of the leakage.
4. What other available options and/or vendors were evaluated? If none, include the reasons why.
The Department posted on BuySpeed Friday, September

5, 2014 with the Bid Closing on September 12, 2014 to 32 vendors and faxed to an additional 10 vendors with a mandatory walk thru no later than 9/10/14 @ noon.
5. What ultimately led you to this product or service? Why was the recommended vendor selected?
Industrial First, Inc. was lowest, best and only vendor meeting all departments' requirements.
6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.
Award was made through competitive bid.
7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.
In the future, all roofs maintained by Cuyahoga County will need to be assessed determining roof replacements.

7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control September 15, 2014 11:00 A.M. 2079 East 9th Street, 4th Floor Committee Room B Cleveland, Ohio 44115

In Ed FitzGerald's absence, Dale Miller motioned to appoint Bonnie Teeuwen to serve as Chair of the meeting. Michael Gallagher seconded the motion. The motion was unanimously approved.

1. Call to Order

Public Works Director Bonnie Teeuwen called the meeting to order at 11:04 a.m. Attending: Councilman Dale Miller (Alternate for Michael Gallagher) Councilman Pernel Jones Councilman Dave Greenspan Lenora Lockett, Director, Office of Procurement & Diversity Bill Sheehan, Interim Treasurer (Alternate for Mark A. Parks, Jr., Fiscal Officer)

2. Review Minutes

Dale Miller motioned to approve the minutes from the September 8, 2014 Board of Control meeting, as written. Bonnie Teewuen seconded the motion. The minutes were unanimously approved.

3. Public Comment There was no public comment.

4. Tabled Items - None

5. New Items for Review

BC2014-226 Department of Information Technology, recommending an award on RQ31410 and enter into a contract with Endicott Microfilm, Inc. in the amount not-to-exceed \$361,738.00 for maintenance on various Kodak scanners for various County departments for the period 7/1/2014 - 6/30/2016. Funding Source: General Fund

Item BC2014-226 was held at the request of the Office of Procurement and Diversity, pending submission of an RFP exemption.

BC2014-227 Office of Procurement and Diversity, Recommending an award:

Medical Examiner

a) on RQ31311 to Lodox NA, LLC (1-1) in the amount of \$405,500.00 for the purchase of a Lodox Statscan Critical Imaging System Model VE1. Funding Source: Medical Examiner's Lab Fund

Hugh Shannon, Medical Examiner's Office presented. Bonnie Teeuwen motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-227 was unanimously approved.

BC2014-228 Department of Public Safety and Justice Services, Submitting an amendment to Contract No. CE1300291-01 with Emergency CallWorks, Inc. for vendor hosted Next Generation 9-1-1 services for the period 8/1/2013 - 1/31/2025 for additional funds in the amount not-to-exceed \$40,794.60. Funding Source: 9-1-1 Wireless Assistance Fund

Felicia Harrison, Deparment of Public Safety and Justice Services, presented. Dale Miller asked for clarification on the total amount of the contract, and the need for the additional funds. Dave Greenspan asked about the relationship of this project to the PSAP project.

Bonnie Teeuwen motioned to approve the item; Dale Miller seconded the motion. Item BC2014-228 was unanimously approved.

BC2014-229 Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1400173-01 with Case Western Reserve University Begun Center for Violence Prevention Research & Education for evaluation of the Re-entry Redirection Program for the period 6/1/2014 - 12/31/2015 to change the scope of services, effective 10/1/2014 and for additional funds in the amount of \$50,000.00. Funding Source: Health and Human Services Levy Funds

Rick Werner, Director of Health and Human Services, presented. Dale Miller commented that this project was included in the 2014-15 budget. Pernel Jones inquired about the total budget and use of data collected. Dale Miller motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-229 was unanimously approved.

BC2014-230 Department of Health and Human Services/Office of Re-entry, submitting amendments to contracts with various providers for comprehensive case management, direct and referral services for the FY2012 Second Chance Act Adult Offender Reentry Program for the period 10/1/2012 - 9/30/2014:

a) Contract No. CE1300230-01 with The Centers for Families and Children for a decrease in the amount of (\$38,693.30).

b) Contract No. CE1300232-01 with Community Re-entry, Inc. for additional funds in the amount of \$56,511.37. Funding Source: FY2012 U.S. Dept. of Justice grant funds

Item BC2014-230 was held at the request of the Office of Procurement and Diversity, pending submission of an RFP exemption.

BC2014-231 Department of Health and Human Services/Division of Children and Family Services, Submitting an amendment to Contract No. CE1200585 with Outcome Referrals, Inc. for core referral and child welfare assessment services for the period 10/1/2012 - 9/30/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$50,000.00. Funding Source: 33% Federal and 67% Health and Human Services Levy

Rick Werner, Director of Health and Human Services, presented. Dave Greenspan asked for clarification on the source of the federal funds on the project., Bonnie Teeuwen asked for explanation on the need for the time extension and additional funds. Dale Miller motioned to approve the item; Dave Greenspan seconded the motion. Item BC2014-231 was unanimously approved.

BC2014-232 Department of Health and Human Services/Division of Children and Family Services, Submitting an amendment to Contract No. CE1200686 with Adoption Network Cleveland for permanency supportive services for the period 12/1/2012 - 11/30/2014, to extend the time period to 12/31/2014 and for additional funds in the amount of \$41,000.00. Funding Source: Health and Human Service Levy funds

Rick Werner, Director of Health and Human Services, presented. Dale Miller motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-232 was unanimously approved.

6. Other Business

7. Public Comment

There was no public comment.

9. Adjourn

Dale Miller motioned to adjourn; Pernel Jones seconded. The motion to adjourn was unanimously approved at 11:16 a.m.

4. Tabled Items – None

5. New Items for Review

BC2014-233

Title: Dept. of Public Safety & Justices Services 2014: Agreement between Olmsted Township and Cuyahoga County, Ohio for the transfer of responsibility for emergency dispatch from Olmsted Township to the Cuyahoga Emergency Communications System (CECOMS)

A. Scope of Work Summary

1. Dept. of Public Safety & Justices Services requesting approval of an Agreement between Olmsted Township and Cuyahoga County, Ohio for the transfer of responsibility for emergency dispatch from Olmsted Township to the Cuyahoga Emergency Communications System (CECOMS) for no cost. Revenue generated in an amount not-to-exceed \$225,000.00. The Agreement's initial term shall commence October 31, 2014 continuing for three (3) years thru October 31, 2017. Parties shall have the option to renew for an additional five (5) years thereafter.

2. The primary goals of the project are (list 2 to 3 goals)

Upon completion of the Transition Period, CECOMS shall assume sole responsibility for:

1. Answering all incoming 9-1-1 calls, seven digit, wireless and landline, and dispatching the appropriate public safety agency; providing a radio channel and designated dispatchers to monitor that channel.

2. Hiring and training all call-takers and dispatchers; training of dispatchers will include Public Safety Telecommunicate Training and Emergency Medical Dispatching.

3. Inputting warrant information and missing persons information into LEADS.

B. Procurement- NA

C. Contractor and Project Information-NA

D. Project Status and Planning

1. The project (is new to the County).

2. The project has two (2) phases. The next steps: are 1) System Implementation Phase 2) System Operations Phase.

E. Funding

There is no cost to the County for this Agreement. Funds generated will support the system operation and implementation phase as described in Article II and III of the Agreement.

BC2014-234

A. Submitting an amendment to a contract with Project Learn for adult basic education, GED classes and GED testing for the period August 1, 2014 - December 31, 2015 for additional funds in the amount of \$241,000. The primary goals of the project are to provide the Education First (EF) Program to inmates within the Cuyahoga County Corrections Center (County Jail). Inmates in the LIP program Reentry

Redirection will be given priority. Education First will offer these specific activities: •Educational Assessment (orientation and testing prior to placement); •Instruction (basic skills and GED classes) •Educational Guidance (supportive services upon release) •Educational Materials (workbooks, tests, pens, paper, supplies) •GED Exam (administration of Official GED Test) •Reporting (billing, evaluation and performance outcomes)

B. Procurement - The procurement method for this project was RFP. The total value of the RFP was \$201,000.00. The RFP was closed on April 24, 2012. There is a 0% SBE and a 0% DBE participation goal. The contract was increased by \$20,000.00 on 7/1/13 to partially meet the needs of the LIP program at the Jail and allowed for an additional half-time instructor to increase PL's capacity to serve more inmates. There was 1 proposal pulled from OPD, submitted for review and approved.

C. Contractor and Project Information
The address of the vendor is:
Project:LEARN, Inc.
2728 Euclid Avenue #400
Cleveland, OH 44115
Council District 7 Porject is also in District 7

Executive Director: Richard Peterson

D. Project Status and Planning This is an existing project.

E. Funding: 100% General Fund (HHS Levy)

BC2014-235

A. Summary Scope of Work

Submitting an amendment to a contract with Recovery Resources for services provided for the Reentry Redirection at the Cuyahoga County Jail to extend the time period through December 31, 2015 and for additional funds in the amount of \$42,000.00

The primary goals of the project are to offer an intensive intervention, treatment and support team to individuals Local Incarceration Program inmates in the Cuyahoga County Jail who are identitfied as medium to high-risk and who will return to Cuyahoga County communities within a six-month time period. The vendor will leverage a full continuum of screenig, assessment, treatmetn and suportive services so program participants can set and acheive goals for successful reentry and develop plans to prevent them from reoffending.

B. Procurement

The procurement method for this project was RFP and the total value is \$230,000.00. The above procurement was closed on November 15, 2013. There were 3 proposals pulled from OPD, three proposals submitted for review and one proposal approved.

C. Contractor and Project Information The address of the vendor is Recovery Resources 3950 Chester Avenue Cleveland, OH 44114 Council District 7

The President and CEO for the vendor is Debora Rodriguez.

D. Project Status and Planning The project is new to the Courty.

E. Funding Source: This amendment is funded 100% by The General Fund HHS Levy The schedule of payments is by invoice.

BC2014-236

A. Summary Scope of Work

Submitting an amendment to a contract with Towards Employment for operation of a reentry employment program to extend the time period through December 31, 2015 and for additional funds in the amount of \$407,000.00 (\$65,000 from 2014 allocation and \$342,000 from 2015 allocation).

The vendor will operate an employment and training program for formerly incarcerated people returning to Cuyahoga County. The program includes job readines, financial literacy training, work experience, literacy enhancement, job search, job placement and retention services through 180 days of unsubsidized employment. The expanded scope consists of operating an in-jail work readiness and expereince program, coordinating the work experience with jail staff and case managers and continuing the service for clients following their release from jail.

B. Procurement – this is an amendment to an existing contract

C. Contractor and Project Information

Jill Rizika, Executive Director - Towards Employment, Incorporporated is a non-profit organization. Addressof Vendor: 1275 Euclid Ave. 3rd fl Cleveland, OH 44115 Address of project: Cuyahoga County Jail 1215 W. 3rd St Cleveland, OH 44113

E. Funding Source: Health and Human Services Levy Funds

payment monthly by invoice

BC2014-237

A. Law Department, submitting an amendment to Contract No. CE1300554-01 with Giffen & Kaminski LLC for provision of legal services for the period beginning 9/10/13, for additional funds in the amount of \$200,000.

B. This contract was originally procured through an RFP exemption, approved by the Contracts and Purchasing Board in September of 2013.

C. Contractor Giffen & Kaminski LLC 1300 East Ninth Street, Suite 1600 Cleveland, Ohio 44114

D. Project Planning and Status This is an amendment to an existing contract

E. Funding Source 100% General Fund

6. Other Business

[see item details for BC2014-238 - BC2014-240 in Section 6., above]