

**Cuyahoga County Board of Control
October 6, 2014 11:00 A.M.
County Headquarters
2079 East 9th Street, 4th Floor
Committee Room B**

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-244	Department of Public Works	<p>Recommending to amend Board of Control Approval No. BC2013-162, which made an award on RQ24426 and approved a contract with The Superlative Group, Inc. for consultant services for naming rights and corporate sponsorship marketing program in connection with the Medical Mart/Convention Center project for the period 6/1/2013 - 5/31/2015 by changing the amount not-to-exceed from \$260,000.00 to \$500,000.00.</p> <p>Funding Source: 50% County Convention Center Fund; 50% City of Cleveland.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2014-245	Department of Public Works	<p>Submitting an amendment to Contract No. CE1200163-01 with Johnson Controls, Inc. for maintenance on the Metasys and Pneumatic Heating, Ventilation and Air Conditioning Control Systems for various County buildings for the period 4/1/2012 - 9/30/2014 to extend the time period to 3/31/2015 and for additional funds in the amount of \$98,232.00.</p> <p>Funding Source: Internal Service Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2014-246	Department of Public Works	<p>Submitting an amendment (Subsidiary No. 2) to Contract No CE1300306-01 with Perk Company, Inc. for the reconstruction of Ridge Road from Interstate 480 to Memphis Avenue in the City of Brooklyn for additional funds in the amount not-to-exceed \$82,338.50.</p> <p>Funding Source: 80% Federal Funds; 20% Cuyahoga County - County Motor Vehicle \$5.00 License Tax Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2014-247	Department of Development	<p>Requesting approval of a Business Growth Loan to Mar Systems, Inc. in the amount not-to-exceed \$180,000.00 for the purchase of equipment; authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		that may be required or appropriate to effectuate the loan. Funding Source: Cuyahoga County Western Reserve Fund	
BC2014-248	Department of Information Technology	Recommending an award on RQ30349 and enter into a contract with Cogsdale Corporation in the amount not-to-exceed \$194,053.25 for Software Support and Maintenance of FAMIS Software for use by the Fiscal Office for the period 4/1/2014 - 3/31/2016. Funding Source: General Fund	___ Approve ___ Disapprove ___ Hold
BC2014-249	Department of Health and Human Services/ Community Initiatives Division/ Office of Re-entry	Submitting an amendment to Contract No. CE1300001-01 with Oriana House, Inc. for operation of the North Star Neighborhood Reentry Resource Center for the period 1/1/2013 - 12/31/2015 to change the scope of services, effective 10/1/2014 and for additional funds in the amount of \$205,000.00. Funding Source: Health and Human Services Levy fund	___ Approve ___ Disapprove ___ Hold
BC2014-250	Department of Health and Human Services/ Community Initiatives Division/ Family and Children First Council	Submitting an amendment to Contract No CE1300448-01 with Youth Opportunities Unlimited for youth employment/internship program management services for the period 9/1/2013 - 8/31/2014 to extend the time period to 8/31/2015, to change the scope of services, effective 9/1/2014 and for additional funds in the amount of \$200,000.00. Funding Source: Health and Human Services Levy fund	___ Approve ___ Disapprove ___ Hold
BC2014-251	County Sheriff	Recommending an award on RQ31289 and enter into a contract with BI Incorporated in the amount not to-exceed \$450,000.00 for GPS electronic monitoring equipment for the period 10/1/2014 - 9/30/2015. Funding Source: Home Detention Unit Fund	___ Approve ___ Disapprove ___ Hold

6. Other Business

Item	Requestor	Description	Board Action
BC2014-252	Department of Information Technology	a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300252 with OneCleveland dba OneCommunity for various Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 - 6/30/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of	___ Approve ___ Disapprove ___ Hold

		<p>\$480,000.00;</p> <p>and</p> <p>b) Submitting an amendment to Contract No. CE1300252 with OneCleveland dba OneCommunity for various Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 - 6/30/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$480,000.00.</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Maintain fiber circuits, fiber lease, internet connections and licenses for Wide Area Network Services for the County. Original contract with amendments 12/1/08 – 12/31/13. Amendment extended it to 6/30/14. Current amendment will extend to 12/31/14.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$14,205,576.80 original contract. Amendment added an additional \$480,000.00 to total \$14,685,576.80. Current amendment will add an additional \$480,000.00 to total \$15,165,576.80.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) This is a continuation of the existing contract. A new contract is being negotiated.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None, a new contract is being negotiated.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p>	
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		<p>One Community is currently our vendor under contract.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>One Community maintains the County wide WAN and the entire County would be affected if service was lost. We did go thru a RFP process but need additional time to complete the new contract process.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Currently contract negotiations are in process.</p>	
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7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
September 29, 2014 11:00 A.M.
2079 East 9th Street, 4th Floor
Committee Room B
Cleveland, Ohio 44115

1. Call to Order

County Executive Ed FitzGerald called the meeting to order at 11:03 a.m.

Attending:

Councilman Michael Gallagher
Councilman Pernel Jones
Councilman Dave Greenspan
Lenora Lockett, Director, Office of Procurement & Diversity
Bill Sheehan, Interim Treasurer (Alternate for Mark A. Parks, Jr.)
Bonnie Teeuwen, Director of Public Works

2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the September 15, 2014 meeting, with one correction. Lenora Lockett seconded the motion. The minutes from the September 15th meeting were unanimously approved.

Ed FitzGerald motioned to approve the minutes from the September 22, 2014 Board of Control meetings as written. Lenora Lockett seconded the motion. The minutes from the September 22nd meeting were unanimously approved.

3. Public Comment

There was no public comment.

4. Tabled Items - None

5. New Items for Review

BC2014-241 Common Pleas Court/Corrections Planning Board, submitting an amendment to Agreement No. AG1200034 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for residential substance abuse treatment services for the period 1/1/2012 - 12/31/2014 for additional funds in the amount of \$200,000.00. Funding Source: 89.9% General Fund; 10.1% Community Corrections Act Grant Funds

Martin Murphy, Administrator, Corrections Planning Board presented. Bonnie Teeuwen and Dave Greenspan asked for explanation of the amendment. Martin Murphy responded that the additional dollars were to be included in the original contract amount. Ed FitzGerald motioned to approve the item; Lenora Lockett seconded the motion. Item BC2014-241 was unanimously approved.

BC2014-242 Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ30214 and enter into a contract with Pomegranate Health Systems of Central Ohio, Inc. in the amount not-to-exceed \$148,428.00 for emergency placement services for the period 2/1/2014 - 1/31/2015. Funding Source: 29% Federal funding and 71%Health and Human Services Levy.

Rick Werner, Director of Department of Health and Human Services, presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-242 was unanimously approved.

6. Other Business

BC2014-243 Law Department,

a) Recommending an alternative procurement process which will result in an award and entry into an engagement letter with Calfee, Halter & Griswold LLP ("Calfee") for bond/debt legal counsel services for the Capital Improvement Plan and financing of Western Reserve Fund, and authorizing Director of Law to execute engagement letter, including any minimum payments for certain parts of the engagement, with Calfee for a total amount not to exceed \$150,000.00, to be determined depending on type of debt issued as follows:

For Sales Tax Bonds: \$.55 per \$1,000 up to \$100,000,000; \$.30 per \$1,000 for amounts in excess of \$100,000,000, inclusive of direct, out-of-pocket expenses. This includes assistance in preparation of the Official Statement.

For Sales Tax Bond Anticipation Notes: \$.25 per \$1,000 for the first \$100,000,000 with a minimum of \$15,000; \$.20 per \$1,000 for amounts in excess of \$100,000,000, inclusive of direct, out-of-pocket

expenses. Assistance in the preparation of Official Statement to be separately billed at a blended rate of \$275 per hour.

For Lines of Credit: \$.50 per \$1,000 for the first \$100,000,000; \$.30 per \$1,000 for amounts in excess of \$100,000,000;

and

b) Recommending an award and entry into an engagement letter with Calfee, Halter & Griswold LLP (“Calfee”) for bond/debt legal counsel services for the Capital Improvement Plan and financing of Western Reserve Fund, and authorizing Director of Law to execute engagement letter, including any minimum payments for certain parts of the engagement, with Calfee for a total amount not to exceed \$150,000.00, to be determined depending on type of debt issued as follows:

For Sales Tax Bonds: \$.55 per \$1,000 up to \$100,000,000; \$.30 per \$1,000 for amounts in excess of \$100,000,000, inclusive of direct, out-of-pocket expenses. This includes assistance in preparation of the Official Statement.

For Sales Tax Bond Anticipation Notes: \$.25 per \$1,000 for the first \$100,000,000 with a minimum of \$15,000; \$.20 per \$1,000 for amounts in excess of \$100,000,000, inclusive of direct, out-of-pocket expenses. Assistance in the preparation of Official Statement to be separately billed at a blended rate of \$275 per hour.

For Lines of Credit: \$.50 per \$1,000 for the first \$100,000,000; \$.30 per \$1,000 for amounts in excess of \$100,000,000. Funding Source: 100% bond/debt proceeds

Majheed Makhoulf, Law Director, presented. Dave Greenspan asked about the amount of the bonds. Majeed responded that calculation of the exact amounts is still in progress, but anticipates approximately \$180 - \$190 for Capital Improvement, and \$22 - \$23 million for the Western Reserve Fund. Bonnie Teeuwen asked about the timeframe on the sale. Majeed responded that they are working toward completing the sale prior to the end of the year. Ed FitzGerald motioned to approve the item; Bonnie Teeuwen seconded the motion. Item BC2014-243 was unanimously approved.

7. Public Comment

There was no public comment.

9. Adjourn

Ed FitzGerald motioned to adjourn; Michael Gallagher seconded. The motion to adjourn was unanimously approved at 11:14 a.m.

4. Tabled Items

5. New Items for Review

BC2014-244

A. Scope of Work Summary

1. Department of Public Works requesting amendment to the original approval, BC2013-162, of a contract with The Superlative Group, Inc. for the not-to-exceed cost of \$500,000.00 (\$20,000/month for 24 months plus \$20,000 in reimbursable expenses). The start-completion dates are June 1, 2013 - May 31, 2015. This was originally approved for only \$260,000.00 (\$10,000/month for 24 months plus \$20,000 in reimbursable expenses) in error. The contract language was correct, however the contract cover and approval item were incorrect.

2. The primary goal of the project is to assist in the development of revenue generating naming rights and a corporate sponsorship marketing program. The consultant will provide research, sales and marketing services to assist the County and the City in maximizing revenues from naming rights and sponsorships for: (a) the Medical Mart and Convention Center, (b) Malls B and C, and (c) other specific components of the Project as identified by the County, the City and the Commission.

The primary goal of this item is to correct legislation to the right amount and encumber funds for said amount.

3. N/A

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$500,000.00 plus commission.

2. The RFP was closed on September 13, 2012. There is 0% SBE on this RFP.

3. There were 2 Proposals submitted for review, 1 proposal approved.

C. Contractor and Project Information

1. The address of the vendor is:

The Superlative Group, Inc.

26600 Detroit Road, Suite 250

Westlake, OH 44145

Council District 1

2. Myles C. Gallagher is the President, CEO and sole owner of The Superlative Group.

3. a. The location of the project is (a) the Medical Mart and Convention Center, (b) Malls B and C, and (c) other specific components of the Project as identified by the County, the City and the Commission.

3. b. The project is located in Council District 7.

D. Project Status and Planning

1. The project is a current ongoing project to the County.

2. N/A

3. N/A

4. N/A

E. Funding

1. The project is funded 50% by County Convention Center Fund and 50% by the City of Cleveland.

2. The schedule of payments is monthly.

3. N/A

BC2014-245

TITLE: 2014 PUBLIC WORKS CE1200163 JOHNSON CONTROLS 2nd AMENDMENT/SUBMIT RQ21875

A. Scope of Work Summary

1) Cuyahoga County Department of Public Works, submitting an amendment to contract CE1200163 with Johnson Controls, Inc., for Environmental Controls/Life Safety Systems Preventative Maintenance Services for the Justice Center Complex including Jail I, and Jail II, for the period of April 1, 2012 to September 30, 2014 requesting an extension thru March 31, 2015, with additional funds of \$98,232.00 on RQ #21875. The original contract was in the amount of \$392,928.00 awarded by Board of Control No. BC2012-65 dated 3/12/12 County Executive Approval #CON2012-20 dated 5/3/12.

The primary goal of this amendment is to 1) continue to maintain the metasys, pneumatic controls systems plus fire/security system to the contract specifications, 2) to continue to maintain the system, perform repairs as necessary and 3) these buildings have Metasys DDC and Pneumatic Control devices that must be inspected and calibrated on a regular basis to achieve optimum energy savings and performance.

B. Procurement

The procurement method for this project was the RFP process. There was 1 RFP submitted and reviewed from OPD with Johnson Controls the lowest, best and only vendor.

C. Contractor and Project Information

Vendor:

Johnson Controls, Inc. (Federal ID 39-0380010)

5757 N. Green Bay Avenue

Milwaukee, WI 53209

Contact Person:

Chris Foisey

(216) 587-0100

IG#12-1617

Location of Project:

Justice Center

1200 Ontario

Cleveland, Ohio 44113

Jail I & Jail II

1215 W. 3rd Street

Cleveland, Ohio 44113

D. Project Status and Planning

This project is a service extension with the next step going out for a RFP for the Justice Center Complex including Jail I, Jail II and the Juvenile Justice Center with an anticipated start date of April 1, 2015 for a three (3) year contract term thru March 31, 2018 with an anticipated cost of \$392,000.00 (includes \$8,000. per year contingency)

E. Funding

The project is funded 100% by Public Works' Internal Service Fund. The Schedule of payments is by invoice, monthly. The Project is an amendment to contract CE1200163, changing the value and term - The original contract was in the amount of \$392,928.00. There is one prior amendment (BC2014-64) with additional funds of \$134,852.37 approved 3/17/14.

Schedule of Events

Advertise: October 8, 2014

Pre-Bid Meeting: No Meeting Required

Close: October 27, 2014

SBE/OPD Review: November 10, 2014

Dept. Reviews/makes Award Recommendation: November 17, 2014

Legal Review: December 8, 2014

Department prepares paperwork/Submits to Vendor: December 9, 2014

Vendor returns documents: December 29, 2014

Dept enters Award Recommendation: & contract submission for CPB/BOC: Feb 2, 2015

CC/BOC meeting date: March 23, 2015

Contract Execution: April 1, 2015

BC2014-246

A. Summary of Scope

1. Department of Public Works is submitting an amended agreement (Subsidiary No. 2) to Contract CE1300306 with Perk Company, Inc. for the reconstruction of Ridge Road from Interstate 480 to Memphis Avenue for an amount not-to-exceed \$82,338.50.

This project is staffed with following employees of the Department of Public Works:

Michael Tworzydlo, P.E., Area Construction Engineer

Todd Zima, Project Supervisor

The engineer's estimate was \$11,707,710.09.

Original Contract Amount: \$8,309,354.00

Amendment No. 1: \$79,745.27

Amendment No. 2: \$82,338.50 (Pending)

Rev. Contract Amount: \$8,471,437.77

The primary goal is to complete construction as per plans and specifications.

B. Procurement

1. Competitive Bid Process (original contract). Justification for Other than Full and Open Competition was approved 7/23/14.

C. Contractor and Project Information

1. Contractor: Perk Company, Inc., 8100 Grand Avenue, #300, Cleveland, Ohio 44104(Council District 7). Project Location: City of Brooklyn (Council District 3).

D. Project Status and Planning

1. Construction is progressing as per plan.

E. Funding

1. 80% Federal Funds and 20% Cuyahoga County using funds from the County Motor Vehicle \$5.00 License Tax Fund.

BC2014-247

A. Summary Scope of Work: Department of Development requesting approval of a Business Growth Loan to Mar Systems, Inc. in the amount not-to-exceed \$180,000 for the purchase of equipment; and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

Purpose of the loan is to assist Mar Systems, Inc. finance the cost associated with the purchase of equipment. The project will create six (6) new jobs. The total cost of the project is \$450,000. The County's loan for \$180,000 will be utilized to assist with the purchase of equipment. The County's assistance is 40% of the total project cost.

B. Procurement

The Cuyahoga County Improvement Corporation, Economic Development Loan Committee on September 10, 2014, reviewed the loan. The Committee recommends approval of the loan.

C. Contractor and Project Information**D. Project Status and Planning**

This contract is for a new Business Growth Loan

E. Funding Source

100% Western Reserve Loan fund

BC2014-248

Title: the Fiscal Office 2014 Contract with Cogsdale Corporation

A. The Fiscal Office submitting a contract with Cogsdale Corporation, in the amount not-to-exceed \$194,053.25, for maintenance of FAMIS System, for the two year period 4/1/14 - 3/31/16.

B. Procurement: RFP exemption approved by the Contracts and Purchasing Board on 6/9/14.

C. Contractor: Cogsdale Corporation, 1 Antares Drive, Suite 400, Ottawa, ON K2E8C4, Canada Owner: Kelley Dawson, COO

D. Project Status: NA

E. Funding: 100% General Fund FS109637

BC2014-249**A. Summary Scope of Work**

Submitting an amendment to a contract with Oriana House for an adult transition model pilot for the period October 1, 2014 through December 31, 2015 for additional funds in the amount of \$205,000.00. The primary goals of the project are to operate a neighborhood reentry resource center that assists those involved in the criminal justice system and their families in navigating the challenges involved with reentry, resulting in lower recidivism rates, crime rates and victimization rates. Family Programming consists of a family reunification program that emphasizes parenting, fatherhood and substance abuse family coping skills for children and families of formerly incarcerated North Star members. The Adult

Transitoin Model is a pilot pre and post release reentry planning and preparation program that will begin at the Grafton and NE Reintegration Centers. Videoconferencing will be used at other prisons at farther distances. North Star Transition Specialists will work directly with inmates before their release to engage supportive family early in the process, ensure that all reentry activities that can start while in prison can be completed, will develop a professional rapport with reentrants to encourage them to continue working the reentry plan at North Star. Research has shown that the first weeks right after release are the time of greatest recidivism risk. This program seeks to mitigate that risk and better prepare reentrants to reintegrate into Cuyahoga County, reducing crime and promoting economic development.

The North Star Neighborhood Reentry Resource Center is designed to provide information , a range of direct services, and convenient access to other community resources in a welcoming, supportive setting.

B. Procurement – this is an amendment to contract.

C. Contractor and Project Information

The address of the vendor is:

Oriana House, Inc.

885 East Buchtel Avenue

PO Box 1501

Akron, OH 44309-1501

Oriana House, Inc. is a non-profit organization. Their President and CEO is James Lawrence.

The address of the project is:

North Star Neighborhood Reentry Resource Center

1834 East 55th Street

Cleveland, OH 44103

District 7

D. Project Status and Planning – this is an amendment to a project.

E. Funding Source - The project is funded 100% by the general fund. HHS levy. The schedule of payments is monthly by invoice.

BC2014-250

Title: Office of Health and Human Services, Division of Community Initiatives, Family and Children First Council, 2014, Interagency Agreement Amendment, RQ27063

Contract Youth Employment/Internship Program RQ#27063

A. Scope of Work Summary

1. Family and Children First Council requesting approval of a contract amendment with Youth Opportunities Unlimited for an additional \$200,000.00 for an amount not-to-exceed \$415,000.00 and an extended time period from 9/1/2013 through 8/31/2014 to 9/1/2013 through 8/31/2015.

2. The primary goals of the project are 1) allow students the opportunity to consolidate and apply the lessons from school into a meaningful and relevant job experience; 2) provide students experience in

making decisions, working with others, and other skills needed to improve employability and opportunities in the workplace.

According to the Commission for Social Development young people represent around one fifth of the world's population, but half of the total unemployed global workforce. For every young person, a job offering decent work is an important step in completing the transition to adulthood. Youth internships allow students the opportunity to consolidate and apply the lessons from school into a meaningful and relevant job experience. Without this connection many young people may not know why basic skills are important and remain unemployed. Youth internships provide students experience in making decisions, working with others, and other skills needed to improve employability and opportunities in the workplace. Youth Opportunities Unlimited is helping the youth of Cuyahoga County gain employability skills following a promising practices model to reduce the number of obstacles faced in the labor market.

B. Procurement

1. The procurement method for this project was RFP 27063. The total value of the RFP is (\$215,000.00).
2. The RFP was closed on 5/2/2013.
3. There were 3 proposals pulled from OPD, 3 proposals submitted for review, 1 proposal approved.
4. An RFP exemption for this amendment was approved by the Contracts and Purchasing Board on 9/22/14.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):
Youth Opportunities Unlimited
1361 Euclid Avenue
Cleveland, Ohio 44115
Council District 7
2. The President for the contractor/vendor is Carol Rivchun
3. The project is located in various Council Districts.

D. Project Status and Planning

1. The project is ongoing.

E. Funding

1. The project is funded 100% by the Health and Human Services Levy.
2. The schedule of payments is monthly.

BC2014-251

A. Scope of Work Summary

1. The Sheriff's Department is requesting approval of a contract with BI, Inc. for the not-to-exceed amount of \$450,000.00. The anticipated start-completion dates are October 1, 2014 through September 30, 2015 with the option to extend for two additional years.
2. The primary goals of the project is to implement an alternate sentencing initiative for active GPS electronic monitoring services for court sentenced individuals. This initiative will safely reduce the overall jail population and allow low-level offenders the ability to continue working and supporting themselves and their families while carrying out their court imposed sentences.

B. Procurement

1. The procurement method for this project was an RFP Exemption. The total value of the RFP Exemption is \$450,000.00.
2. The RFP Exemption was approved on July 7, 2014, CPB2014-542.

C. Contractor and Project Information

1. BI Incorporated

6400 Lookout Road, Suite 101
Boulder, CO 80301

2. a. The Divisional Vice President for the Vendor is Ann Schlarb.
b. The vendor completed the required Vendor Registration on 12/29/2011, IG #12-0634.

D. Project Status and Planning

1. The project is a new contract that will reoccur as long as the initiative remains successful.

E. Funding

1. The project is funded by the Sheriff's Department Home Detention Unit Funding.
2. The schedule of payments will be monthly.

6. Other Business