

## **Minutes**

Cuyahoga County Board of Control  
October 14, 2014 11:00 A.M.  
2079 East Ninth<sup>th</sup> Street, 4<sup>th</sup> Floor  
Committee Room B  
Cleveland, Ohio 44115

### 1. Call to Order

County Executive Ed FitzGerald called the meeting to order at 11:02 a.m.

#### Attending:

Councilman Michael Gallagher  
Councilman Dave Greenspan  
Councilman Pernel Jones  
Mark A. Parks, Jr., Fiscal Officer  
Rich Opre, Purchasing Administrator, Office of Procurement & Diversity (Alternate for Lenora Lockett)  
Michael Chambers, Fiscal Officer, Department of Public Works (Alternate for Bonnie Teeuwen)

### 2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the October 6, 2014 meeting. Michael Gallagher seconded the motion. The minutes were unanimously approved.

### 3. Public Comment

There was no public comment.

### 4. Tabled Items - None

BC2014-247 Department of Development, requesting approval of a Business Growth Loan to Mar Systems, Inc. in the amount not-to-exceed \$180,000.00 for the purchase of equipment; authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan. Funding Source: Cuyahoga County Western Reserve Fund

Bob Flauto, Department of Development, presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-247 was unanimously approved.

### 5. New Items for Review

BC2014-253 Department of Public Works, recommending an award on RQ29532 and enter into a contract with MBS Concepts, Inc. in the amount not-to-exceed \$150,000.00 for diversity outreach coordination services for the Convention Center Hotel for the period 1/1/2014 – 12/31/2015. Funding source: 100% Bond Trustee.

Mike Chambers, Department of Public Works presented. Pernel Jones asked if the vendor is providing regular reports on activity, and for a list of the other companies that submitted bids. Dave Greenspan

asked for clarification on the funding source. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-253 was unanimously approved.

BC2014-254 Office of Procurement & Diversity, Recommending an award:

Fiscal Office/Department of the Treasurer

a) on RQ31676 to Mid-West Presort Mailing Services, Inc. (13-5) in the amount of \$277,987.00 for printing and mailing first and last half 2014 real property and delinquent collection tax bills.

Funding Source: General Fund

Bill Sheehan, Treasurer, presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-254 was unanimously approved.

BC2014-255 County Prosecutor, submitting an amendment to Contract No. CE1100488-01 with Millennium Investor Group V, LLC fka Hollo Properties, LTD for lease of space for use by County Prosecutor for the Internet Crimes Against Children Task Force for the period 8/1/2011 - 7/31/2014 to extend the time period to 7/31/2016 and for additional funds in the amount of \$45,808.00. Funding Source: USDOJ Grant - Ohio Internet Crimes Against Children Task Force

Greg Huth, Prosecutor's Office, presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-255 was unanimously approved.

BC2014-256 Department of Law, Recommending an award on RQ28747 to Matrix Pointe Software, LLC in the amount of \$225,261.00 for an Electronic Document and Records Management System for the period 3/1/2014 - 2/28/2019. Funding Source: General Fund

Majeed Makhoulf, Law Director, presented. Michael Gallagher asked if the same type of contract could also be negotiated for the Courts. Dave Greenspan asked about the system's potential for integration with the OnBase procurement system, and the length of the commitment. Ed FitzGerald motioned to approve the item; Dave Greenspan seconded the motion. Item BC2014-256 was unanimously approved.

## 6. Other Business

BC2014-257 Department of Development, recommending an alternate procurement process, which will allow the department to conduct an informal RFP process for the FY2015 Community Development Block Grant (CDBG) Municipal Grant program. Only those 51 communities that are members of the Cuyahoga Urban County are eligible to participate. Funding Source: Federal HUD Community Development Block Grant funds.

Paul Herdeg, Department of Development, presented. Michael Gallagher commented that many of the businesses in his District find it difficult to comply with the Davis-Bacon requirements of the CDBG funds, and that the County should reevaluate use of these funds for certain programs. Dave Greenspan noted that he is working on legislation to address this issue. Pernel Jones asked that Council members receive notification of the County's CDBG municipal grant process. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded the motion. Item BC2014-257 was unanimously approved.

## 7. Public Comment

8. Adjourn

Ed FitzGerald motioned to adjourn; Michael Gallagher seconded. The motion to adjourn was unanimously approved at 11:22 a.m.