

**Cuyahoga County Board of Control  
 October 27, 2014 11:00 A.M.  
 County Headquarters  
 2079 East Ninth Street, 4<sup>th</sup> Floor  
 Committee Room B**

1. Call to Order
2. Review Minutes
3. Public Comment
  
4. Tabled Items
  
5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-262	Court of Common Pleas/ Juvenile Court Division	Submitting an amendment to Contract No. CE1300016-01 with CourtSmart Digital Systems Inc., for audio and visual recording system maintenance services for the period 1/1/2013 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$96,443.40.  Funding Source: General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-263	Department of Public Safety and Justice Services	Submitting a participation agreement with City of Cleveland in the amount not-to-exceed \$248,220.00 for use of the City of Cleveland's 800 MHz P25 Digital Trunked Radio System for the period 1/1/2014 - 12/31/2021.  Funding Source: General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-264	Department of Public Safety and Justice Services/ Public Safety Grants	Submitting an agreement with City of Bedford Heights in the amount not-to-exceed \$237,663.00 for reimbursement of eligible expenses in connection with the FY2012 Assistance to Firefighters Grant Program for the period 1/1/2014 - 10/31/2014.  Funding Source: General fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business
7. Public Comment
8. Adjourn

## Minutes

Cuyahoga County Board of Control  
October 20, 2014 11:00 A.M.  
2079 East Ninth<sup>th</sup> Street, 4<sup>th</sup> Floor  
Committee Room B  
Cleveland, Ohio 44115

### 1. Call to Order

County Fiscal Officer Mark Parks called the meeting to order at 11:00 a.m.

#### Attending:

Councilman Michael Gallagher  
Councilman Dave Greenspan  
Councilman Pernel Jones  
Lenora Lockett, Director of the Office of Procurement & Diversity  
Michael Chambers, Fiscal Officer, Department of Public Works (Alternate for Bonnie Teeuwen)

### 2. Review Minutes

Mark Parks motioned to approve the minutes from the October 14, 2014 meeting. Michael Gallagher seconded the motion. The minutes were unanimously approved.

### 3. Public Comment

There was no public comment.

### 4. Tabled Items - None

### 5. Scheduled Items for Review

BC2014-258 Department of Public Works, recommending an award on RQ30127 and enter into a contract with ARC Document Solutions, LLC (29-8) in the amount not-to-exceed \$100,995.00 for scanning and indexing services for the period 11/1/2014 - 8/1/2015. Funding Source: 100% Sewer District Revenue

Mike Chambers, Department of Public Works presented. Mark Parks asked if the Fiscal Office submitted a bid on the project. Mike replied that due to the complexity and the size of the plans, Public Works sought services from an outside vendor.

Mark Parks motioned to approve the item; Michael Chambers seconded the motion. Item BC2014-258 was unanimously approved.

BC2014-259 Office of Procurement & Diversity, recommending an award on RQ31394 to GovConnection, Inc. in the amount of \$151,346.00 for 200 I-Pads, accessories and support for use by Department of Health and Human Services/Division of Children and Family Services. Funding Source: Health and Human Services Levy Funds

Jeff Mowry, Chief Information Officer, presented. Mark Parks motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-259 was unanimously approved.

BC2014-260 Medical Examiner, submitting a revenue generating agreement with Cuyahoga Metropolitan Housing Authority in the amount of \$162,500.00 for crime lab testing services for the period 10/1/2014 - 12/31/2017. Funding Source: Revenue Generating

Hugh Shannon, Medical Examiner's Office, presented. Mark Parks motioned to approve the item; Michael Chambers seconded the motion. Item BC2014-260 was unanimously approved.

## 6. Other Business

BC2014-261 Department of Development,

a) Requesting authority to qualify the following vendors, pursuant to RQ31259, as providers of brownfield environmental consultant services for the Brownfield Redevelopment Fund and Community Assessment Initiative, and authorizing the Department of Development to negotiate with and utilize the identified vendors for specified services for the period 10/1/2014 - 9/30/2017:

- a) Partners Environmental Consulting, Inc.
- b) The Mannik & Smith Group, Inc.
- c) URS Corporation - Ohio
- d) HzW Environmental Consultants, LLC
- e) Pandey Environmental, LLC
- f) Hull & Associates, Inc.
- g) Burgess & Niple, Inc.

and;

b) Requesting approval of an exemption from aggregation on RQ31259, which will result in award recommendations to the following vendors for brownfield environmental consultant services for the Brownfield Redevelopment Fund and Community Assessment Initiative for the period 10/1/2014 - 9/30/2017.

- a) Partners Environmental Consulting, Inc.
- b) The Mannik & Smith Group, Inc.
- c) URS Corporation - Ohio
- d) HzW Environmental Consultants, LLC
- e) Pandey Environmental, LLC
- f) Hull & Associates, Inc.
- g) Burgess & Niple, Inc.

Funding Source: Economic Development Brownfield Revolving Loan Funds.

Janise Bayne, Department of Development, presented. Pernel Jones asked for clarification on the scope of services and funding source. Dave Greenspan asked for additional explanation of the funding structure for the program. Jan and Mark Parks explained that the requested amount will be funded out of general fund dollars. Dave Greenspan asked for an update on the balance in the general fund account

that supports brownfield assessments and remediation, and for identification on the funding sources as the individual project contracts come forward for approval in the future. Mark Parks motioned to approve the item; Michael Chambers seconded the motion. Item BC2014-261 was unanimously approved.

7. Public Comment – there was no further public comment

8. Adjourn

Mark Parks motioned to adjourn; Pernel Jones seconded. The motion to adjourn was unanimously approved at 11:14 a.m.

#### **4. Tabled Items**

#### **5. New Items for Review**

##### **BC2014-262**

###### A. Scope of Work Summary

1. Juvenile Court is requesting to amend a contract with CourtSmart Digital Systems Inc. for Audio and Visual Recording System Maintenance for the period of January 1, 2013 to December 31, 2014, to increase the funds in the amount of \$96,443.40 and to extend the time period of the contract through December 31, 2015.
2. The primary goal of the project is to provide maintenance to the Court's digital recording system.
3. N/A.

###### B. Procurement

1. The procurement method for this project was an RFP exemption. The total value of the project is \$192,886.79.
2. N/A

###### C. Contractor and Project Information

1. CourtSmart Digital Systems, Inc.  
51 Middlesex Street, Suite 128  
Chelmsford, MA 01863  
Council District: N/A
2. Andrew J. Treinis, President
- 3.a. The location of the service is:  
9300 Quincy Avenue  
Cleveland, Ohio 44106
- 3.b. The project is located in Council District 7

###### D. Project Status and Planning

1. This project reoccurs, as it is maintenance and support.
2. N/A
3. N/A
4. N/A
5. N/A

#### E. Funding

1. The project is 100% funded by General Funds.
2. The schedule of payments is by invoice.
3. This project is an amendment to a contract. This is the first amendment to the contract.

#### **BC2014-263**

*Novus Title: Department of Public Safety & Justice Services, 2014, Agreement, City of Cleveland, 800 MHZ P25 Digital Trunked Radio System Use*

#### A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of an agreement with the City of Cleveland. The performance period of the agreement is January 1, 2014-December 31, 2021. The amount of the agreement is in an amount not-to-exceed \$248,220.00

2. The primary goals of the project are to pay the user fees associated with Cuyahoga County agencies (Sheriff's, CECOMS, OEM) using the Cleveland 800 MHZ P25 Digital Trunked Radio System  
AND

to realize efficiencies and asset utilization that will broadly benefit taxpayers and residents including the elimination of duplicate efforts and expense in the creation of similar radio systems; reduction of costs associated with updates and improvements and warranty and maintenance requirements; and enhanced combined ability to provide effective public safety and disaster responses in Cleveland and the Northeast Ohio region.

3. N/A

#### B. Procurement

1. This is an agreement between 2 governmental entities and there was no procurement involved. The County needs to be able to access the Cleveland radio system in order to promote efficiency and for effective public safety and disaster responses.

2. N/A

3. No Other Than Full and Open was submitted because of a previous OPD decision that reimbursement grants between political subdivisions would not need an Other Than Full application/approval

#### C. Contractor and Project Information

1. The address of the City of Cleveland:

601 Lakeside Ave

Cleveland, OH 44114

Council District: The City of Cleveland encompasses several Council Districts

2. The Mayor of the City of Cleveland is Frank Jackson

3. The location of the project is Cuyahoga County Sheriff's Office

1215 West 3rd Street

Cleveland, OH 44113

Council District: All

#### D. Project Status and Planning

1. This agreement is for a seven year period. It is likely that the County will need to continue use of Cleveland's radio system so there may be a need to extend the agreement at a later date. This is the first such agreement between the County and Cleveland.

2. There are no phases to the project. The County will be billed per the terms of the agreement.
3. N/A
4. The project's term has already begun. The reason there was a delay in presenting this project was agreement negotiations between the County and the City.
5. N/A

#### E. Funding

1. The project is 100% funded by the agencies' general fund.
2. Agreement determines payment; no schedule of payments has been established.
3. N/A

### **BC2014-264**

*Novus Title: Public Safety & Justice Services, 2014, City of Bedford Heights, Agreement, FY2012 Assistance to Firefighters Grant Match*

#### A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of an agreement with the City of Bedford Heights for the anticipated cost of \$237,663.00. The anticipated start-completion dates are January 1, 2014 through December 31, 2015.
2. The primary goals of the project are to provide support for the consolidation of the Southeast Regional Dispatch Center and to enhance the level of service provided to the citizens requesting emergency services. The County funds will leverage \$950,652.00 in federal grant funds.
3. N/A

#### B. Procurement

1. The procurement method for this project was an agreement. Each year the County budgets funds to provide municipalities the matching funds when they receive federal grant funds. The match is only provided to municipalities at the discretion of the County if their project supports a countywide, regional, public safety initiative that is a priority of the County.
2. N/A
3. N/A

#### C. Contractor and Project Information

1. City of Bedford Heights  
5661 Perkins Road  
Bedford Heights, Ohio 44146
2. The Mayor of the City of Bedford Heights is Fletcher Berger
3. The address of the project is:  
University Hospitals-Bedford  
44 Blaine Avenue  
Bedford, Ohio 44146  
Council District: 9

#### D. Project Status and Planning

1. The project could reoccur depending on whether Bedford Heights secures future grant funding and still needs the support of the County for their consolidation efforts with respect to the Southeast Regional Dispatch Center.
2. N/A

3. The project is on a critical action path because the project must be completed by October 31, 2014, per FEMA.
4. The project's term has already begun. The reason for the delay in this request was the City of Bedford Heights submitting their request. All match costs will be incurred within the performance period of the agreement.
5. The agreement needs to be signed electronically by October 17, 2014.

E. Funding

1. The project is funded by General fund in order to leverage \$950,652.00 in federal grant funds.
2. The schedule of payments is as needed on a reimbursement basis.
3. N/A