

**Cuyahoga County Board of Control
December 29, 2014 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-318	Department of Public Works	Submitting an amendment (Subsidiary No. 1) to Contract No. CE1300541 with Regency Construction Services, Inc. for construction of the Cuyahoga County Crime Lab for use by the Medical Examiner for additional funds in the amount not-to-exceed \$58,305.51. Funding Source: Capital Improvements	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-319	Court of Common Pleas	Submitting an amendment to Contract No. CE1300459-01 with Sadler NeCamp Financial Services, Inc. dba Proware for maintenance and support services for the Criminal and Civil Justice Information System for the period 4/1/2013 - 1/31/2016 to change the scope of services, effective 12/29/2014 and for additional funds in the amount of \$78,600.00. Funding Source: Computerization Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-320	Court of Appeals	Submitting an amendment to Contract No. CE1300277-01 with InfoPro Computer Solutions for consultant services on the Buckeye Case Management and Computer Network Systems for the period 2/1/2013 - 3/31/2016 for additional funds in the amount not-to-exceed \$180,000.00. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-321	Department of Health and Human Services	Recommending an award on RQ32750 and enter into an agreement with the Cuyahoga County Board of Health in the amount not-to-exceed \$125,000.00 for administration of the Cuyahoga County Child Fatality Review for the period 1/1/2015 - 12/31/2015. Funding Source: Health and Human Services Levy Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-322	Department of Health and	Submitting an amendment to Contract No. CE1300564-01 with Case Western Reserve University – Center on Urban	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove

	Human Services/ Community Initiatives Division/ Office of Early Childhood	Poverty and Community Development for evaluation of Invest in Children programs and the development of a web based portal, to change the time period from 7/1/2013 - 6/30/2015 to 7/1/2013 - 2/28/2015, to change the scope of services, effective 10/15/2014 and for additional funds in the amount of \$28,000.00. Funding Source: Health and Human Services Levy Fund	<input type="checkbox"/> Hold
BC2014-323	Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services	Recommending to amend Board of Control Approval No. BC2014-203, which made awards on RQ31196 to various providers for temporary shelter and services to homeless persons in connection with the FY2014 Emergency Shelter Grant Program for the period 9/1/2014 - 8/31/2015: a) with Cleveland Mediation Center by changing the award amount from \$18,774.00 to \$18,474.00. b) with West Side Catholic Center by changing the award amount from \$44,162.00 to \$44,462.00. Funding Source: U.S. Department of Housing and Urban Development - Emergency Shelter Grant Program	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-324	Department of Health and Human Services/ Division of Children and Family Services	Recommending an award on RQ32588 and enter into a contract with Adoption Assistance, Inc. in the amount not-to-exceed \$7,000.00 for adoption services for the period 1/1/2015 - 12/31/2016. Funding Source: State-State Child Protective Allocation Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-325	Department of Health and Human Services/ Division of Children and Family Services	Submitting an amendment to Contract No. CE1200585-01 with Outcome Referrals, Inc., 10/1/2012 - 12/31/2014, for child welfare assessment, referral and related services for children in the County's child welfare programs, to extend the time period to 3/31/2015, and for additional funds in the amount \$50,000.00. Funding Source: 33% Federal; 67% HHS Levy	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-326	Executive Office	Submitting an amendment to Contract No. CE1300166, 1/1/2014 – 12/31/14, with Public Policy Advocates for state advocacy services, to extend the time period to 3/31/2015 and for additional funds in the amount not-to-exceed \$25,500. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. **Other Business**
7. **Public Comment**
8. **Adjourn**

Minutes

Cuyahoga County Board of Control
December 22, 2014 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

1. Call to Order

The meeting was called to order at 11:09 a.m.

Attending:

County Executive Ed FitzGerald
Councilwoman C. Ellen Connally (alternate for Pernel Jones)
Councilman Michael Gallagher
Councilman Dave Greenspan
Lenora Lockett, Director of Procurement & Diversity
Mark Parks, Fiscal Officer
Bonnie Teeuwen, Director of Public Works

2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the December 15th Board of Control meeting, as written. Michael Gallagher seconded the motion. The minutes were unanimously approved. Ellen Connally abstained.

3. Public Comment

There was no public comment.

4. Tabled Items

BC2014-244 Department of Public Works recommending to amend Board of Control Approval No. BC2013-162, which made an award on RQ24426 and approved a contract with The Superlative Group, Inc. for consultant services for naming rights and corporate sponsorship marketing program in connection with the Medical Mart/Convention Center project for the period 6/1/2013 - 5/31/2015 by changing the amount not-to-exceed from \$260,000.00 to \$500,000.00. Funding Source: 50% County Convention Center Fund; 50% City of Cleveland.

Item BC2014-244 was held by the Executive.

5. New Items for Review

BC2014-313 Department of Health and Human Services recommending an award on RQ32540 and enter into a contract with Children's Hospital Medical Center in the amount of \$128,700.00 for operational support of a Drug and Poison Information Center for the period 1/1/2015 - 12/31/2015. Funding Source: Health and Human Services Levy Fund

Mary Louise Madigan, Department of Human Services, presented. Dave Greenspan asked about the number of calls received. Ed FitzGerald provided comment on the service and need for the change in provider. Ed FitzGerald motioned to approve the item; Dave Greenspan seconded. Item BC2014-313 was unanimously approved.

BC2014-314 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300098 with MHS, Inc. for emergency shelter services for homeless women and families located at 2227 Payne Avenue, Cleveland for the period 1/1/2013 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount \$40,000.00. Funding Source: Health and Human Services Levy Fund

Mary Louise Madigan, Department of Human Services, presented. Ed FitzGerald motioned to approve the item; Ellen Connally seconded the motion. Item BC2014-314 was unanimously approved.

BC2014-315 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300127-01, 02, 03 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for coordinated assessment and intake services for the Emergency Solutions Grant Program for the period 10/1/2012 -9/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount not-to-exceed \$232,559.00. Funding Source: Ohio Development Services Agency, Emergency Solutions Grant

Mary Louise Madigan, Department of Human Services, presented. Ellen Connally asked about the status of service provision since the contract's expiration on September 30th. Mary Louise provided explanation for the late submittal of the extension. Ed FitzGerald motioned to approve the item; Ellen Connally seconded the motion. Item BC2014-315 was unanimously approved.

6. Other Business

BC2014-316 Department of Development Requesting approval of an alternate procurement process, which will result in an award recommendation to Cuyahoga County Land Reutilization Corporation (Land Bank) in the amount not-to-exceed \$9,000,000 to demolish vacant, abandoned, nuisance or blighted structures owned by the Land Bank for the period 1/1/2015 - 12/31/2019. Funding Source: Bond proceeds and other general revenue to be appropriated as needed

Paul Herdeg, Department of Development, presented. He referred to the legislation approving the program, which directed that all related contracts would come forward to Board of Control for approval. Ed FitzGerald queried attending Councilmembers regarding the need to review future contracts related to items 316 and 317, and those in attendance agreed that Council approval would not be required. Ed FitzGerald motioned to approve the item; Ellen Connally seconded the motion. Item BC2014-316 was unanimously approved.

BC2014-317 Department of Development Requesting approval of an alternate procurement process, to receive non-competitive applications from cities, villages and townships in Cuyahoga County for

Demolition Program funding, which will result in funding agreements in the total amount not-to-exceed ~~\$50,000,000~~ \$41,000,000 for eligible costs incurred for demolition of vacant, abandoned, nuisance or blighted structures for various time periods between 1/1/2015 - 12/31/2019. Funding Source: Bond sale proceeds or other County revenues to be appropriated by OBM as needed for each agreement

The dollar amount was amended at the table to \$41,000,000. Paul Herdeg, Department of Development, presented. Dave Greenspan asked for clarification on the sources of funding for the program. Ed FitzGerald motioned to approve the item; Bonnie Teeuwen seconded the motion. Item BC2014-317 was unanimously approved.

7. Public Comment

There was no further public comment.

8. Adjourn

Ed FitzGerald motioned to adjourn. Ellen Connally seconded the motion. The motion to adjourn was unanimously approved at 11:22 a.m.

4. Tabled Items

5. Scheduled Items for Review

BC2014-318

A. Scope of Work Summary

1. Public Works submitting an amendment (Subsidiary No. 1) to Contract No. CE1300451 with Regency Construction Services, Inc. for for construction of the Cuyahoga County Crime Lab in the amount not-to-exceed \$58,305.51.

2. The primary goals are to change the scope of services and fee to provide additional construction services to the proposed Perimeter Heating Modification for the Crime Laboratory and complete construction per specifications.

The architect's estimate was \$2,490,550.00

Original Contract Amount: \$2,467,000.00

Amendment No. 1: \$58,305.51 (Pending)

Revised Contract Amount: \$2,525,305.51

B. Procurement

1) "Justification for other than Full and Competition" has been submitted for approval.

2) A 30% SBE was assessed on the original contract.

C. Contractor and Project Information

Regency Construction Services, Inc., 14600 Detroit Avenue, #1495, Lakewood, Ohio, 44107 (Council District 2).

Primary Owner is Tari S. Rivera, President.

Crime Lab is located in Council District 7

D. Project Status and Planning

1. Construction as per the original contract is in the final stages.
2. The proposed amendment allows for the creation of four, (4), separate perimeter Hot Water zones on the Third Floor of the Medical Examiner's building where the Crime Lab and University Hospital are tenants. This work will permit the building engineer electronic control the perimeter heat thru the direct digital control valves(DDV) that will be tied into the existing Siemen's Building Automated System (BAS). This rework of controls will allow a more even distribution of perimeter heat to the occupants of the third floor. Currently there are two thermostats that control the North and South side of the building perimeter heat. The Crime lab occupies the East side of the building and University Hospital on the Westside. The current location of controls manages half of the Crime Lab and half of the office space for UH producing uneven distribution of heat to different environments.

E. Funding

1. General Fund - Capital Improvements

BC2014-319

A. Scope of Work Summary

1. Common Pleas Court requesting approval of a Contract Amendment with Sadler- NeCamp Financial Service, Inc. for cost not to exceed \$78,600.00. The anticipated start-completion dates are 1/15/2015 - 12/31/2015.
2. The primary goals of the project are to modify the system to create, accept, convert, and display documents as Searchable PDF format instead of TIFF format.
3. The project is not mandated by the ORC statute or Cuyahoga County Charter.

B. Procurement

1. The procurement method for this project was Contract Amendment. The total value of the Contract Amendment is \$78,600.00.
2. The above procurement method was closed on August 8, 2014.
3. The proposed Contract Amendment is an OPD approved sole source item with materials attached.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):
Sadler-NeCamp Financial Services Inc.
7621 East Kemper Road
Cincinnati, Ohio 45249
Council District N/A)
2. The CEO for the contractor/vendor is Randal R. Sadler
- 3.a N/A
- 3.b. N/A

D. Project Status and Planning

1. The project is a modification to an existing computer application.
2. The project has (5) phases. The next steps, dates, and anticipated cost of these are: Project Startup, Design, Modifications, Implementation, and Support. This is estimated to be a 5.5 month project.
3. The project is on a critical action path because present the reason for the delay in the request or mitigating circumstances requiring expedited action.
4. N/A
5. The contract or agreement needs a signature in ink by January 15, 2015.

E. Funding

1. The project is funded 100% Funded by Court and Clerk Computerization Fund – 0% General Fund.
2. The schedule of payments is after completion and acceptance of each deliverable.
3. The project is an amendment to a contract. This amendment changes scope and is the first amendment of the contract. The history of the amendments is: N/A.

BC2014-320

Submitting an amendment to CE1300277 with InfoPro Computer Solutions for \$100,000.00 additional funds for the current year of the contract thru 3/31/15 and 80,000.00 for additional funds for the final year of the contract thru 3/31/16.

BC2014-321

A. Scope of Work Summary

1. The Office of Health & Human Services requesting approval of an agreement with the Cuyahoga County Board of Health for the anticipated cost of \$125,000.00.
2. The primary goal of the work is to prevent child fatalities; the OHHS works with the BOH in the collection and analysis of causes and contributing causes of child fatalities throughout the county. The BOH conducts medical and other relevant data review for all child death cases; maintains a database with all the above information and provides appropriate analysis and reports as reasonably requested throughout the year; develops recommendations for action based on case review findings and works with the committee to identify opportunities for immediate action.
3. The project is mandated by ORC 307.621- 629.

B. Procurement

1. The proposed agreement received a RFP exemption on 10/24/12.

C. Contractor and Project Information

1. The address of the contractor is:
Cuyahoga County Board of Health
5550 Venture Drive
Parma, OH 44130
District 4
2. The Health Commissioner is Terry Allan.
3. The project will be conducted throughout the county.

D. Project Status and Planning

1. The project occurs annually.
2. The project works throughout the year but regular meetings are conducted. Medical Examiner's Committee meets monthly and Medical Review meets 3 times a year.

E. Funding

1. The project is funded with levy dollars.
2. The Board of Health is paid once a year at the end of the calendar.

BC2014-322

NOVUS Title: Office of Early Childhood/Invest in Children 2014 Case Western Reserve University Contract Amendment # 2 for Evaluation Services CE1300564 RQ# 29211

A. Scope of Work Summary

1. Office of Early Childhood/Invest in Children, submitting an amendment to Contract No. CE1300564 with Case Western Reserve University for Evaluation Services for the period July 1, 2013 to June 30, 2015 to decrease the time period to February 28, 2015, to change the scope of services effective October 15, 2014, and for additional funds in the amount of \$28,000.00.
2. The primary goals of the project are:
 - a. Add new data sets to the CHILD System by cleaning and matching the data;
 - b. Prepare a Pre-Kindergarten assessment on the Shaker Heights School District;
 - c. Conduct an analysis of 324 Cleveland Metropolitan School District 3rd graders who were held back due to the 3rd Grade Reading Guarantee;
 - d. Prepare a presentation for the National Training Institute offered by Zero-to-Three in Fort Lauderdale, Florida, on December 10 – 12, 2014;
 - e. Prepare a presentation for the Annual Conference of the Association of Maternal Child Health Programs to be held in Washington, D.C., on January 24 – 27, 2015;
 - f. Travel to the Zero-to-Three Training Institute and the Association of Maternal Child Health Programs Annual Conference.

B. Procurement

1. The procurement method for this project was Contract Amendment. A Justification for Other Than Fair and Open Competition has been approved by OPD on 12/3/14.
2. N/A
3. N/A

C. Contractor and Project Information

1. The address of all vendors and/or contractors is:
Case Western Reserve University
Center on Urban Poverty & Community Development
10900 Euclid Ave.
Cleveland, OH 44106
Council District 7
2. The President of CWRU is:
Barbara R. Snyder, University President
Office of the President
Case Western Reserve University
10900 Euclid Ave.
Cleveland, OH 44106
- 3.a The address or location of the project is county wide.

D. Project Status and Planning

1. The project is an extension of an existing project. The Poverty Center has been providing evaluation services to Invest in Children since 1999.
2. N/A
3. N/A
4. The project's term has already begun.
5. N/A

E. Funding

1. This amendment is funded 100% by HHS Levy funds.
2. The schedule of payments is by invoice.
3. The project is an amendments to the contract. This amendment changes the value and is the second amendment of the contract. The history of the amendments is:
Original Contract Amount: \$195,000.00
Amendment I Amount: \$5,000.00
Amendment II Amount: \$28,000.00

BC2014-323

A. Scope of Work Summary

1. The Scope of Work Summary remains the same with the correction to two award amounts:
 - i) Cleveland Mediation Center award amended to the amount of \$18,474.00; and
 - ii) West Side Catholic Center award amended to the amount of \$44,462.00.The overall Award Total remains as \$165,061.00.

The amended amounts are noted in **BOLD** below.

All other Resolution information is correct as submitted previously.

Office of Homeless Services requesting approval of RFP 31196 award recommendations and authority to enter into contracts with the following providers:

<u>Agency</u>	<u>Amount</u>	<u>Term</u>
Care Alliance	\$15,000	9/01/2014 - 8/31/2015
Cleveland Mediation Center	\$18,474	9/01/2014 - 8/31/2015
Family Promise	\$57,125	9/01/2014 - 8/31/2015
Volunteers of America of Greater Ohio	\$15,000	9/01/2014 - 8/31/2015
West Side Catholic Center	\$44,462	9/01/2014 - 8/31/2015
YMCA of Greater Cleveland	<u>\$15,000</u>	9/01/2014 - 8/31/2015
TOTAL	\$165,061	

2. The primary goals of the Emergency Shelter Grant Program are to **a)** provide basic shelter to homeless individuals and families; **b)** provide essential services to assist individuals and families to end their homelessness; and **c)** link individuals and families to appropriate community resources.

B. Procurement

1. The procurement method was an RFP; the total value of the RFP was \$165,061.00.
2. The RFP was closed on July 17, 2014. The RFP was exempt from SBE goals.
3. There were 14 proposals submitted through the RFP process. All bids were reviewed. Six (6) providers are being recommended for funding through the County Emergency Shelter Grant allocation. The remaining eight (8) proposals are being recommended to the City of Cleveland for funding through the City's ESG and CDBG allocations.

C. Contractor and Project Information

1. Care Alliance
1530 St. Clair Avenue

Cleveland, OH 44114

District # 7

2. Francis Aframgyening is the Executive Director of this non-profit organization.

3. N/A; 4. N/A

1. Cleveland Mediation Center

2012 W. 25th St.

Cleveland, Ohio 44113

District #7

2. Kathleen Jackson, Executive Director

3. N/A; 4. N/A

1. Family Promise of Greater Cleveland

3470 E. 152nd St.

Cleveland, Ohio 44120

District 8

2. Joan Maser, Executive Director

3. N/A; 4. N/A

1. Volunteers of America of Greater Ohio

8225 Brecksville Road 206

Brecksville, Ohio 44141

District #6

2. Dennis Kresak, Executive Director

3. N/A; 4. N/A

1. West Side Catholic Center

3135 Lorain Avenue

Cleveland, OH 44113

District 7

2. Anita Cook, Executive Director

3. N/A; 4. N/A

1. YMCA of Greater Cleveland (Y-Haven Program)

2200 Prospect Avenue, 9th Floor

Cleveland, Ohio 44115

District 7

2. Glenn Haley

3. N/A; 4. N/A

D. Project Status and Planning

1. The Emergency Shelter Grant (ESG) program has been a federal entitlement to Cuyahoga County and the City of Cleveland since 1989. The amount of the award has fluctuated depending on Congressional budget authorization to the U.S. Department of Housing & Urban Development (HUD). The ESG funds have enabled communities to provide a basic safety net of shelter and services for homeless individuals and families.

2. N/A

3. & 4. The award and contracting process are on a critical path so that shelter services may continue

without interruption to clients.

E. Funding

1. 100% of the Award Recommendations are funded with Emergency Shelter Grant Program dollars. ESG is Federal funding through the U.S. Department of Housing & Urban Development, FY 2013 entitlement award to Cuyahoga County

BC2014-324

Title: DCFS 2015-2016 Adoption Contracts for Adoption Services

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authorization to contract with Adoption Assistance Inc. for the period of 01/01/2015 to 12/31/2016 for adoption services total amount not-to-exceed \$450,000.00. DCFS is required by state law (per OAC 5101:2-48.) to act as a coordinating/supervising agent in the public agency adoption process (OAC 5101:2-48 addresses adoption. OAC 5101:2-48-19 specifically addresses the transfer and sharing of adoptive home studies. However, other pieces of 5101:2-48 are applicable as well.) Per state law, biological parents have the right to choose the adoption provider that will handle the adoption; therefore making it impossible to allow competitive bidding for this service. The services to be provided include completion of adoptive home studies; supervision of adoptive placements; and representation of approved adoptive families in the matching process.

DCFS acts as the fiscal agent or pass-through agent in this process. To accomplish this task, DCFS is asking for permission to do the following: to utilize current contracted providers (see question 2) for the next two years; to select future providers identified by families that will provide adoption services; and for permission to execute two-year termed contracts (for the time period of 01/01/2015 to 12/31/2016) for providers included in this justification as well as adoption services providers identified in the future.

Total amount not-to-exceed: \$450,000.00 for the period of 01/01/2015 to 12/31/2016. (\$200,000 per year - initially allocated)

B. Procurement

1. The procurement method for this project Alternative Procurement to result in various contracts, NTE \$450,000 (BC2014-200)

2. N/A

3. N/A

C. Contract information and amount:

Adoption Assistance Inc. - \$7,000.00

308 Evergreen Road Suite #105

Louisville, KY

Council District (NA-Outside of Cuyahoga County)

Executive Director: Julie Erwin

D. Project Status and Planning

1. The project reoccurs bi-annually.

2. NA

3. NA

E. Funding

1. The project is funded by 100% - State Child Protective Allocation.

BC2014-325

Title: DCFS 2015 RFP Exemption for Outcome Management Services Contract Amendment – Outcome Referrals - (CE1200585-01), RQ 24639

A. Scope of Work Summary

1. The Division of Children and Family Services plans to amend a contract with Outcome Referrals, Inc. to extend the contract from December 31, 2014 to March 31, 2015 and add \$50,000 for outcome management services.
2. The primary goals of the project are building on 20 years of research and accumulated data, Outcome Referrals has a systematic, reliable and scalable approach to helping assess the outcomes of children, juveniles, and adults in various clinical or placement settings. The system, Child Welfare Services (“Child Welfare Services”), is centered around Outcome Referrals’ 15-year-proven assessment tool (the Treatment Outcome Package or “TOP”) and its proprietary database of more than one million patients to provide a variety of outcomes management services, benchmarking tools, and analytics. A longer-term aim for DCFS is the collection of enough data to properly match new cases with the type of care setting that most successfully matches the child to the setting, with the goal of improving outcomes for the DCFS population.
3. N/A

B. Procurement

1. The procurement method for this project was Sole Source. The total value will be \$550,000.00 after this amendment is processed.
2. The Sole Source was closed on 10/01/2012.
3. The contract received sole source exemption approval by the CPB on 8/13/12.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):
Outcome Referrals, Inc.
293 Boston Post Road West
Suite 330
Marlborough, MA 01752
2. The president for the contractor/vendor is Dara Menashi

D. Project Status and Planning

1. The project is on a critical action path because the data sharing process is continuous and there was a delay in processing the new contract.

E. Funding

1. The project is funded 100% by the Health and Human Service Levy.
2. The schedule of payments is by invoice.
3. The project is an amendment to a contract. This amendment changes to extend the contract from December 31, 2014 to March 31, 2015 and add \$50,000 for outcome management services and is the 2nd amendment of the contract. The history of the amendments is: 09/15/14 - BC2014-231 - Amend # 1

- Change End Date from 09/30/14 to 12/31/14, add \$50,000 to allow completion of current tasks and allow time for name change.

BC2014-326

A. Scope of Work Summary

1. Executive's Office requesting approval of a 3-month contract extension with Public Policy Advocates, LLC for the anticipated cost of \$25,500. The anticipated start-completion dates are January 1, 2015 through March 31, 2015.
2. The primary goal of the project is to have the county's interests represented before the State government. The actions of the State government have significant impact on Cuyahoga County and the operations of the county government. The decisions of the Governor, Ohio Legislature, Departments and regulatory agencies impact: social service programs; transportation and infrastructure improvements; economic development opportunities; energy initiatives; and statutory and administrative regulations that either provide flexibility or restrict the county in the performance of its function.

B. Procurement

1. The procurement method for this project was originally an RFP in 2011.
2. The original RFP closed on April 4, 2011.

C. Contractor and Project Information

1. The addresses of the contractor is:
Public Policy Advocates
200 Public Square, Suite 2300
Cleveland, Ohio 44114
2. The principal for the contractor is Robert Zimmerman.

D. Project Status and Planning

1. The project is an extension of the existing State lobbying services contract with Public Policy Advocates.
3. The project is on a critical action path because the current contract expires on December 31, 2014.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is monthly (\$8,500 / month)
3. The project is an amendment to a contract. The rate for services and scope of work remains unchanged from the 2013 contract period.