

**Cuyahoga County Board of Control**  
**January 20, 2015 11:00 A.M.**  
**County Headquarters**  
**2079 East Ninth Street, 4<sup>th</sup> Floor**  
**Committee Room B**

1. Call to Order
2. Review Minutes
3. Public Comment

4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2015-16	Department of Public Works	Submitting an agreement with the Northeast Ohio Regional Sewer District in the amount not-to-exceed \$300,000.00 for processing and disposal of wastewater treatment plant grit for the period 1/1/2015 - 5/31/2016.  Funding Source: Sanitary Sewer District Fund	___ Approve ___ Disapprove ___ Hold
BC2015-17	Department of Information Technology	Recommending an award on RQ32893 and enter into a contract with Integrated Precision Systems, Inc. in the amount not-to-exceed \$458,998.53 for maintenance and support on the Photo Identification, Access Control and Closed Circuit Television Systems located in various County buildings for the period 8/31/2013 - 6/30/2016.  Funding Source: General Fund	___ Approve ___ Disapprove ___ Hold
BC2015-18	Department of Public Safety and Justice Services	Submitting an amendment to Contract No. CE1400219 with Vasu Communications, Inc. for assessment and maintenance of the National Public Safety Planning Advisory Committee Radio System and Highland Hills Tower site for the period 7/1/2014 - 6/30/2017 to change the scope of services, effective 1/20/2015 for additional funds in the amount of \$29,160.48.  Funding Source: General Fund	___ Approve ___ Disapprove ___ Hold

6. Other Business
7. Public Comment
8. Adjourn

## Minutes

Cuyahoga County Board of Control  
January 12, 2014 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4th Floor  
Committee Room B

### 1. Call to Order

The meeting was called to order at 11:06 a.m.

Attending:

County Executive Armond Budish  
Councilman Mike Gallagher  
Councilman Pernel Jones  
Lenora Lockett, Director, Office of Procurement and Diversity  
Councilman Dale Miller (alternate for Dave Greenspan)  
Mark A. Parks, Jr. Fiscal Officer  
Bonnie Teeuwen, Director of Public Works

### 2. Review Minutes

Armond Budish motioned to approve the minutes from the December 29, 2014 Board of Control Meeting, as written. Michael Gallagher seconded the motion. The minutes were unanimously approved.

### 3. Public Comment

There was no public comment.

### 4. Tabled Items

There were no tabled items.

### 5. New Items for Review

BC2015-01 Department of Public Works, submitting an amendment to Contract No. CE1200111-01 with GPD Group for general architectural engineering services, to change the terms, effective 3/19/2015 and for additional funds in the amount not-to-exceed \$104,518.00. Funding Source: General Fund

Item BC2015-01 was held.

BC2015-02 Department of Public Works, submitting an amendment to Contract No. CE1300358 with R.E. Warner & Associates, Inc. for general architectural/engineering services, to change scope of services and the terms, effective 1/12/2015 and for additional funds in the amount not-to-exceed \$27,200.00. Funding Source: General Fund

Bonnie Teeuwen presented. Armond Budish motioned to approve the item; Pernel Jones seconded. Item BC2015-02 was unanimously approved.

BC2015-03 Department of Public Works, Submitting an amendment to Contract No. CE1300290-01 with Air-Rite Service for HVAC filters for various County buildings for the period 5/1/2013 - 4/30/2015, to extend the time period to 4/16/2016 and for additional funds in the amount of \$67,500.00. Funding Source: Internal Service Fund

Bonnie Teeuwen presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-03 was unanimously approved.

BC2015-04 Department of Public Works, recommending an award on RQ31504 and enter into a contract with Mark Haynes Construction Inc. (11-6) in the amount not-to-exceed \$341,213.00 for Storm and Driveway Modifications to the Echo Hills Pump Station, Brecksville. Funding Source: Sewer District Cash Balances (User Fees)

Bonnie Teeuwen presented. Pernel Jones asked if the vendor is a Small Business Enterprise (SBE). Lenora Lockett replied that the firm is not an SBE vendor, however it met the 30% SBE goal and was SBE compliant by submitting 18.6% in SBE participation, and documented good faith effort to meet the remaining percent. Armond Budish motioned to approve the item; Pernel Jones seconded. Item BC2015-04 was unanimously approved.

BC2015-05 Department of Information Technology, submitting an amendment to Contract No. CE1000769-01 with Sprint Solutions, Inc. for wireless communication services for various County departments for the period 9/1/2010 - 4/30/2014 to extend the time period to 6/30/2014 and for additional funds in the amount of \$104,144.47. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Armond Budish motioned to approve the item; Michael Gallagher seconded. Item BC2015-05 was unanimously approved.

BC2015-06 Department of Information Technology, recommending an award on RQ32507 and enter into a contract with Government Marketing and Procurement, LLC in the amount not-to-exceed \$114,000.00 for Sonian archiving services for County E-mail for the period 7/6/2014 - 7/5/2015. Funding Source: General Fund

Jeff Mowry, Chief Information Officer presented. Pernel Jones asked why the contract has come forward for approval so late after the start date, who provided the services in the past, whether the contract amount is a competitive price, and if there were any other bidders. Jeff Mowry replied that at the outset of the procurement process, incorrect quotes were submitted by a vendor salesman who is no longer employed by the business. The preparation of revised quotes caused a delay. The County has been utilizing the same vendor for email archiving services since before 2000, as the software tools that the vendor provides to retrieve archived GroupWise emails are unique and complex. Armond Budish asked if a cost savings could be achieved by reducing the number of the e-mails stored in the archives. Mr. Mowry estimated a 50 - 70% cost savings.

Armond Budish motioned to approve the item; Bonnie Teeuwen seconded. Item BC2015-06 was unanimously approved.

BC2015-07 Department of Public Safety and Justice Services/Witness/Victim, submitting an amendment to Contract No. CE1200481-01 with Catholic Charities Corporation for Defending Childhood

Treatment services for the period 7/18/2012 - 9/30/2014 to extend the time period to 6/30/2015 and for additional funds in the amount of \$40,000.00. Funding Source: U.S. Department of Justice, Collaborative Agreement for the Defending Childhood Initiative

Felicia Harrison, Department of Public Safety and Justice Services, presented. Armond Budish motioned to approve the item; Michael Gallagher seconded. Item BC2015-07 was unanimously approved.

BC2015-08 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, Recommending an award on RQ32703 and enter into a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$313,248.00 for administration of the FY2013 Shelter Plus Care Sponsor-based Rental Assistance Program in connection with the HEARTH Act Homeless Assistance Grant Cuyahoga County Continuum of Care Program for the period 12/1/2014 - 11/30/2015.

Funding Source: FY 2013, U.S. Department of Housing & Urban Development, HEARTH Act, Homeless Assistance Grant

Ruth Gillett, Office of Homeless Services presented. Bonnie Teeuwen asked how many applicants are served/rejected and whether the County subsidizes 100% of the rent for housing applicants. Ruth described the process by which clients are prioritized. She further explained that the County's program strives to cover any gap in rent for clients that is not covered by other benefit programs. This enables the County to leverage its dollars across more recipients. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-08 was unanimously approved.

BC2015-09 Department of Health and Human Services/Division of Children and Family Services, Submitting amendments to contracts with various providers for emergency assistance services for the period 9/1/2012 - 12/31/2014 to extend the time period 4/30/2015 and for additional funds:

- a) Contract No. CE1200402-01 with A-Z Furniture Co. Inc. in the amount not-to-exceed of \$37,333.00.
- b) Contract No. CE1200560-02 Burlington Coat Factory Warehouse Corporation in the amount not-to-exceed \$95,667.00.
- c) Contract No. CE1200403-01 Dave's Supermarket in the amount not-to-exceed \$14,000.00.
- d) Contract No. CE1200405-01 West 25th Furnishings and Appliances, Inc. in the amount not-to-exceed \$86,333.00.

Funding Source: 79% Federal IV-B; 21% Health and Human Services Levy

Daphne Kelker, Division of Children and Family Services presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-09 was unanimously approved.

BC2014-10 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, Recommending an award on RQ32874 and enter into a contract with The Literacy Cooperative of Greater Cleveland in the amount not-to-exceed \$300,000.00 for the Supporting Partnerships to Assure Ready Kids Program for the period 9/1/2014 - 8/31/2015. Funding Source: United Way

Rebekah Dorman, Director of the Office of Early Childhood presented. Armond Budish motioned to approve the item; Mark Parks seconded. Item BC2015-10 was unanimously approved.

BC2014-11 Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, Recommending an award on RQ32738 and enter into a sole source contract with Emerald Development and Economic Network, Inc. in the amount of \$226,715.00 for property management services of the Norma Herr Community Women's Shelter located at 2227 Payne Avenue for the period 1/1/2015 - 12/31/2015. Funding Source: General Fund and Health & Human Services Levy Fund

Ruth Gillett, Office of Homeless Services presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-11 was unanimously approved.

BC2014-12 Department of Health and Human Services/Cuyahoga Job and Family Services, Submitting an amendment to Contract No. CE1400045-01 with Catholic Charities Corporation for sanction compliance programming and support services for Ohio Works First Families losing cash assistance for the period 3/1/2014 - 2/28/2015 to extend the time period to 2/29/2016 and for additional funds in the amount not-to-exceed \$462,715.00. Funding Source: Federal TANF Fund

David Merriman, Administrator of Cuyahoga Job and Family Services, and Bob Math presented. Pernel Jones asked questions related to whether the program provides support services to clients declared as self-employed. Bob Math responded that if individuals are self employed and provide verification they are running their own business, that this situation would meet the requirement to maintain benefits.

Armond Budish motioned to approve the item; Pernel Jones seconded. Item BC2015-12 was unanimously approved.

BC2014-13 Department of Health and Human Services/Cuyahoga Job and Family Services, Submitting an amendment to Contract No. CE1400005-01 with The Centers for Families and Children for computer-based employment readiness and job skills training for the period 2/1/2014 - 1/31/2015 to extend the time period to 1/31/2016 and for additional funds in the amount of \$213,000.00. Funding Source: Federal TANF Fund

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-13 was unanimously approved.

BC2014-14 Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1400046-01 with Cleveland Housing Network, Inc. for utility assistance and financial counseling services for TANF eligible residents for the period 4/1/2014 - 3/31/2015 to extend the time period to 3/31/2016 and for additional funds in the amount of \$290,000.00. Funding Source: Federal TANF Fund

David Merriman, Administrator of Cuyahoga Job and Family Services, and Bob Math presented. Pernel Jones asked if Cleveland Housing Network, Inc. (CHN) contract grown over the last year. Bob Math replied that the value of the contract has not grown significantly, as it is based upon a unit of service. However, the number served has grown from approximately 2,000 to over 3,000 applicants. CHN is paid a unit cost for every hour of counseling they provide, and in 3 years the unit cost has increased \$3.00

per session. The County covers the cost of utility payments. Pernel Jones asked how CHN assists applicants holistically, and for the number of service locations. David Merriman offered to schedule a meeting with Council Jones to further discuss his questions. Armond Budish asked that a member of his Executive Staff be invited to the meeting. Dale Miller asked whether the utility companies write off any portion of the amount in arrears, and the approximate amount forgiven. Bob Math replied that the companies do write off a significant amount of money, but could not provide an exact amount. Dale Miller asked that Mr. Math follow up with that information.

Pernel Jones requested that the item be held until he is able to meet with JFS staff. Dale Miller asked if the contract has reached the maximum number of amendment extensions. Bob Math replied the request for proposal was originally for 1 year with a 2 year extension option based on funding availability, agency performance and departmental needs.

Item BC2015-14 was held.

BC2014-15 Department of Health and Human Services/Division of Children and Family Services, Recommending an award on RQ30688 and enter into a contract with Applewood Centers, Inc. (37-3) in the amount not-to-exceed \$250,000.00 for Day Reporting Program services for the period 1/1/2015 - 12/31/2015. Funding Sources: Federal 21% / Health and Human Services Levy 79%.

Item BC2015-15 was held.

#### 6. Other Business

Councilman Miller commented that Council President Dan Brady has initiated preliminary discussions around the possibility of combining the Board of Control and the Contracts and Purchasing Board into a single Board.

#### 7. Public Comment

There was no further public comment.

#### 8. Adjourn

Armond Budish motioned to adjourn; Michael Gallagher seconded the motion. The motion to adjourn was unanimously approved at 11:42 a.m.

#### 4. Tabled Items

#### 5. Scheduled Items for Review

##### **BC2015-16**

A. Scope of Work - The Department of Public Works requesting approval of a contract with Northeast Ohio Regional Sewer District for the anticipated cost not-to-exceed \$300,000.00. The primary goals of the project are to dispose of the County's wastewater treatment plant grit at the District's Southerly Wastewater Treatment Plant.

B. Term of Contract - The anticipated start-completion dates are 01/01/2015 through 05/31/2016.

C. Contractor - Northeast Ohio Regional Sewer District

3900 Euclid Avenue

Cleveland, Ohio 44115

Council District 07

Board of Trustees:

Darnell Brown, President

Ronald Sulik, Vice President

Sheila J. Kelly, Secretary

Walter O'Malley, Member

Mayor Jack Bacci, Member

Gary W. Starr, Member

Timothy DeGeeter, Member

The procurement method for this project was a purchase from a Government Entity.

D. Project Status - The project reoccurs every two (2) years.

E. Funding - The project is funded 100% by the Sanitary Sewer District Fund. The schedule of payments is by invoice.

**BC2015-17**

A. Fiscal/DoIT is submitting a contract with Integrated Precision Systems, Inc. in the amount not-to-exceed \$458,998.53 for maintenance and support for the major enterprise, networked security systems in the county for the period 8/31/13 - 6/30/16.

B. RFP Exemption approved 9/24/14

C. Integrated Precision Systems, Inc.

9321 Ravenna Road

Suite C

Twinsburg, Ohio 44087

James Butkovic - President

D. This project reoccurs semi-annually as the terms of the contract expire

E. 100% General Fund to be paid according to the terms of the contract. The first payment is due upon execution of the contract and the second payment to be made on July 1, 2015.

**BC2015-18**

A. Scope of Work Summary

1. Department of Public Safety & Justice Services is requesting approval to amend an existing contract CE1400219. / RFP # 29167. We are seeking to amend the contract with VASU Communications, Inc. , to add to the Scope of Services and to increase the contract amount by \$ 29,160.48. This amount includes: Parts, labor and maintenance to replace the current RTNA equipment to Ethernet lines for our CECOMS Department. The replacement of the RTNA lines will be a huge cost savings on CECOMS monthly connectivity costs. No other changes are associated with this amendment.

2. The primary goals of the project are:

- To allow VASU Communications Inc., to successfully replace the RTNA lines
- To see a cost savings on CECOMS monthly connectivity costs with the new Ethernet lines.

#### B. Procurement

1. The procurement method for this project was through a justification of the existing project. The Justification for Other than Full and Open Competition had an internal approval on 12-17-14 by the Office of Procurement and Diversity (OPD) due to the fact that it was an increase only.
2. The total value of the additional services is \$29,160.48

#### C. Contractor and Project Information

1. The address of all vendors and/or contractors is:

Vasu Communications, Inc.

2432 Ridgeland Drive

P.O Box 236

Avon, Ohio 44011

2. The Contact is Donna Vasu

3. The address or location of the project is:

The project is located in Council District (7)

#### D. Project Status and Planning

1. The project is a one-time project.

#### E. Funding

1. The project is funded as follows: CECOMS General Fund/ JA100354/ 0278