

**Cuyahoga County Board of Control**  
**January 12, 2015 11:00 A.M.**  
**County Headquarters**  
**2079 East Ninth Street, 4<sup>th</sup> Floor**  
**Committee Room B**

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2015-01	Department of Public Works	Submitting an amendment to Contract No. CE1200111-01 with GPD Group for general architectural engineering services, to change the terms, effective 3/19/2015 and for additional funds in the amount not-to-exceed \$104,518.00.  Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-02	Department of Public Works	Submitting an amendment to Contract No. CE1300358 with R.E. Warner & Associates, Inc. for general architectural/engineering services, to change scope of services and the terms, effective 1/12/2015 and for additional funds in the amount not-to-exceed \$27,200.00.  Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-03	Department of Public Works	Submitting an amendment to Contract No. CE1300290-01 with Air-Rite Service for HVAC filters for various County buildings for the period 5/1/2013 - 4/30/2015, to extend the time period to 4/16/2016 and for additional funds in the amount of \$67,500.00.  Funding Source: Internal Service Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-04	Department of Public Works	Recommending an award on RQ31504 and enter into a contract with Mark Haynes Construction Inc. (11-6) in the amount not-to-exceed \$341,213.00 for Storm and Driveway Modifications to the Echo Hills Pump Station, Brecksville.  Funding Source: Sewer District Cash Balances (User Fees)	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-05	Department of Information Technology	Submitting an amendment to Contract No. CE1000769-01 with Sprint Solutions, Inc. for wireless communication services for various County departments for the period 9/1/2010 - 4/30/2014 to extend the time period to	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		6/30/2014 and for additional funds in the amount of \$104,144.47.  Funding Source: General Fund	
BC2015-06	Department of Information Technology	Recommending an award on RQ32507 and enter into a contract with Government Marketing and Procurement, LLC in the amount not-to-exceed \$114,000.00 for Sonian archiving services for County E-mail for the period 7/6/2014 - 7/5/2015.  Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-07	Department of Public Safety and Justice Services/ Witness/ Victim	Submitting an amendment to Contract No. CE1200481-01 with Catholic Charities Corporation for Defending Childhood Treatment services for the period 7/18/2012 - 9/30/2014 to extend the time period to 6/30/2015 and for additional funds in the amount of \$40,000.00.  Funding Source: U.S. Department of Justice, Collaborative Agreement for the Defending Childhood Initiative	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-08	Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services	Recommending an award on RQ32703 and enter into a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$313,248.00 for administration of the FY2013 Shelter Plus Care Sponsor-based Rental Assistance Program in connection with the HEARTH Act Homeless Assistance Grant Cuyahoga County Continuum of Care Program for the period 12/1/2014 - 11/30/2015.  Funding Source: FY 2013, U.S. Department of Housing & Urban Development, HEARTH Act, Homeless Assistance Grant	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-09	Department of Health and Human Services/ Division of Children and Family Services	Submitting amendments to contracts with various providers for emergency assistance services for the period 9/1/2012 - 12/31/2014 to extend the time period 4/30/2015 and for additional funds:  a) Contract No. CE1200402-01 with A-Z Furniture Co. Inc. in the amount not-to-exceed of \$37,333.00.  b) Contract No. CE1200560-02 Burlington Coat Factory Warehouse Corporation in the amount not-to-exceed \$95,667.00.  b) Contract No. CE1200403-01 Dave's Supermarket in the amount not-to-exceed \$14,000.00.  c) Contract No. CE1200405-01 West 25th Furnishings and Appliances, Inc. in the amount not-to-exceed	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		\$86,333.00.  Funding Source: 79% Federal IV-B; 21% Health and Human Services Levy	
BC2015-10	Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood	Recommending an award on RQ32874 and enter into a contract with The Literacy Cooperative of Greater Cleveland in the amount not-to-exceed \$300,000.00 for the Supporting Partnerships to Assure Ready Kids Program for the period 9/1/2014 - 8/31/2015.  Funding Source: United Way	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-11	Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services	Recommending an award on RQ32738 and enter into a sole source contract with Emerald Development and Economic Network, Inc. in the amount of \$226,715.00 for property management services of the Norma Herr Community Women's Shelter located at 2227 Payne Avenue for the period 1/1/2015 - 12/31/2015.  Funding Source: General Fund and Health & Human Services Levy Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-12	Department of Health and Human Services/ Cuyahoga Job and Family Services	Submitting an amendment to Contract No. CE1400045-01 with Catholic Charities Corporation for sanction compliance programming and support services for Ohio Works First Families losing cash assistance for the period 3/1/2014 - 2/28/2015 to extend the time period to 2/29/2016 and for additional funds in the amount not-to-exceed \$462,715.00.  Funding Source: Federal TANF Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-13	Department of Health and Human Services/ Cuyahoga Job and Family Services	Submitting an amendment to Contract No. CE1400005-01 with The Centers for Families and Children for computer-based employment readiness and job skills training for the period 2/1/2014 - 1/31/2015 to extend the time period to 1/31/2016 and for additional funds in the amount of \$213,000.00.  Funding Source: Federal TANF Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-14	Department of Health and Human Services/ Cuyahoga Job and Family Services	Submitting an amendment to Contract No. CE1400046-01 with Cleveland Housing Network, Inc. for utility assistance and financial counseling services for TANF eligible residents for the period 4/1/2014 - 3/31/2015 to extend the time period to 3/31/2016 and for additional funds in the amount of \$290,000.00.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		Funding Source: Federal TANF Fund	
BC2015-15	Department of Health and Human Services/ Division of Children and Family Services	Recommending an award on RQ30688 and enter into a contract with Applewood Centers, Inc. (37-3) in the amount not-to-exceed \$250,000.00 for Day Reporting Program services for the period 1/1/2015 - 12/31/2015.  Funding Sources: Federal 21% / Health and Human Services Levy 79%.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

**6. Other Business**

**7. Public Comment**

**8. Adjourn**

**Minutes**

Cuyahoga County Board of Control  
December 29, 2014 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4th Floor  
Committee Room B

1. Call to Order

The meeting was called to order at 11:06 a.m.

Attending:

County Executive Ed FitzGerald  
Council President C. Ellen Connally (alternate for Pernel Jones)  
Councilman Mike Gallagher  
Lenora Lockett, Director, Office of Procurement and Diversity  
Councilman Dale Miller (alternate for Dave Greenspan)  
Bonnie Teeuwen, Director of Public Works

2. Review Minutes

Ed FitzGerald motioned to approved the minutes from the December 22, 2014 Board of Control Meeting, as written. Dale Miller seconded the motion. The minutes were unanimously approved.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2014-318 Department of Public Works submitting an amendment (Subsidiary No. 1) to Contract No. CE1300541 with Regency Construction Services, Inc. for construction of the Cuyahoga County Crime Lab for use by the Medical Examiner for additional funds in the amount not-to-exceed \$58,305.51. Funding Source: Capital Improvements

Bonnie Teeuwen presented. Ed FitzGerald motioned to approve the item; Ellen Connally seconded. Item BC2014-318 was unanimously approved.

BC2014-319 Court of Common Pleas Submitting an amendment to Contract No. CE1300459-01 with Sadler NeCamp Financial Services, Inc. dba Proware for maintenance and support services for the Criminal and Civil Justice Information System for the period 4/1/2013 - 1/31/2016 to change the scope of services, effective 12/29/2014 and for additional funds in the amount of \$78,600.00. Funding Source: Computerization Fund

Tom Arnaut, Court of Appeals, presented. Ed FitzGerald motioned to approve the item; Dale Miller seconded the motion. Item BC2014-319 was unanimously approved.

BC2014-320 Court of Appeals submitting an amendment to Contract No. CE1300277-01 with InfoPro Computer Solutions for consultant services on the Buckeye Case Management and Computer Network Systems for the period 2/1/2013 - 3/31/2016 for additional funds in the amount not-to-exceed \$180,000.00. Funding Source: General Fund

Ute Vilfroy, Administrator of the Court of Appeals, presented. Dale Miller asked for clarification on the requested \$80,000 for the 2015-16 period, and this portion of the funding relates to the \$80,000 requested during the budget process. Michael Gallagher asked for feedback from the Court's perspective on the contracting and purchasing process. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded. Item BC2014-320 was unanimously approved.

BC2014-321 Department of Health and Human Services recommending an award on RQ32750 and enter into an agreement with the Cuyahoga County Board of Health in the amount not-to-exceed \$125,000.00 for administration of the Cuyahoga County Child Fatality Review for the period 1/1/2015 - 12/31/2015. Funding Source: Health and Human Services Levy Fund

Rick Werner, Director of Human Services presented. Ed FitzGerald motioned to approve; Dale Miller seconded. Item BC2014-321 was unanimously approved.

BC2014-322 Department of Health and Human Services/Community Initiatives Division/ Office of Early Childhood submitting an amendment to Contract No. CE1300564-01 with Case Western Reserve University – Center on Urban Poverty and Community Development for evaluation of Invest in Children programs and the development of a web based portal, to change the time period from 7/1/2013 - 6/30/2015 to 7/1/2013 - 2/28/2015, to change the scope of services, effective 10/15/2014 and for additional funds in the amount of \$28,000.00. Funding Source: Health and Human Services Levy Fund

Rick Werner, Director of Human Services presented. Ellen Connally asked for a description of the evaluation process. Ed FitzGerald motioned to approve; Ellen Connally seconded. Item BC2014-322 was unanimously approved.

BC2014-323 Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services recommending to amend Board of Control Approval No. BC2014-203, which made awards on RQ31196 to various providers for temporary shelter and services to homeless persons in connection with the FY2014 Emergency Shelter Grant Program for the period 9/1/2014 - 8/31/2015:

- a) with Cleveland Mediation Center by changing the award amount from \$18,774.00 to \$18,474.00.
- b) with West Side Catholic Center by changing the award amount from \$44,162.00 to \$44,462.00.

Funding Source: U.S. Department of Housing and Urban Development - Emergency Shelter Grant Program

Rick Werner, Director of Human Services presented. Ed FitzGerald motioned to approve; Dale Miller seconded. Item BC2014-323 was unanimously approved.

BC2014-324 Department of Health and Human Services/Division of Children and Family Services Recommending an award on RQ32588 and enter into a contract with Adoption Assistance, Inc. in the amount not-to-exceed \$7,000.00 for adoption services for the period 1/1/2015 - 12/31/2016.  
Funding Source: State-State Child Protective Allocation Fund

Rick Werner, Director of Human Services presented. Ed FitzGerald motioned to approve; Dale Miller seconded. Item BC2014-324 was unanimously approved.

BC2014-325 Department of Health and Human Services/Division of Children and Family Services Submitting an amendment to Contract No. CE1200585-01 with Outcome Referrals, Inc., 10/1/2012 - 12/31/2014, for child welfare assessment, referral and related services for children in the County's child welfare programs, to extend the time period to 3/31/2015, and for additional funds in the amount \$50,000.00. Funding Source: 33% Federal; 67% HHS Levy

Rick Werner, Director of Human Services presented. Ed FitzGerald motioned to approve; Dale Miller seconded. Item BC2014-325 was unanimously approved.

BC2014-326 Executive Office Submitting an amendment to Contract No. CE1300166, 1/1/2014 – 12/31/14, with Public Policy Advocates for state advocacy services, to extend the time period to 3/31/2015 and for additional funds in the amount not-to-exceed \$25,500. Funding Source: General Fund

Ed FitzGerald presented the item. Dale Miller expressed support for approval, to ensure that the Executive Elect has access to the services during the transition period. Ed FitzGerald motioned to approve; Dale Miller seconded. Item BC2014-326 was unanimously approved. Ellen Connally abstained.

## 6. Other Business

No other business was presented.

## 7. Public Comment

There was no further public comment.

8. Adjourn

Ed FitzGerald motioned to adjourn; Ellen Connally seconded the motion. The motion to adjourn was unanimously approved at 11:27 a.m.

**4. Tabled Items**

**5. Scheduled Items for Review**

**BC2015-01**

A. Scope of Work Summary

1. Department of Public Works requesting approval of a amendment with GPD Group for a not to exceed cost of \$104,518.00.
2. The primary goal of this general architectural-engineering services contract is to provide additional architectural-engineering services that was not anticipated for the Cuyahoga County Sheriff's Shooting Range project.  
The purpose of this amendment is to provide additional architecture-engineering support services not anticipated during the execution of the original Agreement.
- 3.N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$200,000.00.
2. The RFQ was closed on December 19, 2011. There is a 30% SBE on this RFQ.
3. There were 11 proposals submitted for review, 2 proposals approved (two separate contracts at @ \$200,00.00 each, which were submitted under separate items).

C. Contractor and Project Information

1. The address of the vendor is:  
GPD Group  
520 South Main street  
Akron, OH 44311  
Council District: various
2. A. The Principal Owner Form for GPD Group is included as an attachment.
3. a. The location of the project is the Cuyahoga County Sheriff's Shooting Range.

D. Project Status and Planning

1. The project is a new project to the County.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by County General Fund.
2. The Schedule of payments is by invoice.
3. This is an amendment to a contract. This amendment changes the value and is the first amendment of the contract.

#### **BC2015-02**

##### A. Scope of Work Summary

1. Department of Public Works requesting approval of a amendment with R.E. Warner & Associates, Inc. for a not to exceed cost of \$27,200.00.
2. The primary goal of this general architectural-engineering services contract is to provide additional architectural-engineering services that was not anticipated for the Cuyahoga County Men's Shelter roof upgrade from partial ti full steel deck replacement and the Cuyahoga County Airport Roof Replacement rebid. The purpose of this amendment is to provide additional architecture-engineering support services not anticipated during the execution of the original Agreement.
- 3.N/A

##### B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$150,000.00.
2. The RFQ was closed on December 19, 2011. There is a 30% SBE on this RFQ.
3. There were 11 proposals submitted for review, 2 proposals approved (two separate contracts one at @ \$250,00.00 and one at \$150,000.00, which were submitted under separate items).

##### C. Contractor and Project Information

1. The address of the vendor is:  
R.E. Warner & Associates, Inc.  
LA Office Plaza @ LA Center  
25777 Detroit Road, Suite 200  
Westlake, OH 44145  
Council District: various
2. A. The Principal Owner Form for R.E. Warner & Associates, Inc. is included as an attachment.
3. a. The location of the project is the Cuyahoga County Mens Shelter and The County Airport.

##### D. Project Status and Planning

1. The project is a new project to the County.
2. N/A
3. N/A
4. N/A
5. N/A

##### E. Funding

1. The project is funded 100% by County General Fund.
2. The Schedule of payments is by invoice.
3. This is an amendment to a contract. This amendment changes the value and is the first amendment of the contract.

#### **BC2015-03**

*TITLE: PUBLIC WORKS 2015 AUTHORITY TO SUBMIT/AWARD AMENDMENT CE1300290 AIR-RITE RQ26205*



#### A. Scope of Work Summary

Cuyahoga County Department of Public Works is requesting authority to submit/award amendment Contract No. CE1300290 with Air-Rite, Inc., RQ26205 for various HVAC filters, utilizing the approved option year, extending the time period from 5/1/13 – 4/30/15 thru 4/30/16 with \$67,500.00 additional funds at Year 2 pricing. The original contract amount is \$135,000.00 (not to exceed). The primary goals of this project is 1) Furnish various HVAC filters for various County buildings, 2) changing filters reduces the amount of energy these buildings consumes, 3) be environmentally responsible thus 4) reducing energy bills. Justification approved by OPD 12/10/14 (attached)

#### B. Procurement

The procurement method for this project was a formal RFB with a 15% SBE goal. The total value of the RFB was not to exceed \$135,000.00 with a close date of 3-19-13. 19 RFB packets were sent through BuySpeed with 1 submitting bids for review, Air-Rite, Inc. being the lowest, best bidder and only bidder.

#### C. Contractor and Project Information

Air-Rite, Inc.

1290 West 117th Street

Cleveland, Ohio 44107

216-228-8200

Owner/Contact: David Harris

Voting District: N/A

#### D. Project Status and Planning

The project is an extension of an existing project.

#### E. Funding

The project is funded through the Department's Internal Service Fund. The schedule of payments is by invoice. History: No amendments.

### **BC2015-04**

#### A. Scope of Work Summary

1. Department of Public Works is recommending an award on RQ31504 to Mark Haynes Construction, Inc. in the amount not-to-exceed \$341,213.00 for Echo Hills Pump Station Storm and Driveway Modifications.

2. and enter into a contract with Mark Haynes Construction, Inc.. They were determined to be the lowest qualified bidder and submitted all necessary documentation per the bid specifications.

#### B. Procurement

1) Competitive Bid process.

2) The Office of Procurement & Diversity (OPD) assessed a thirty (30%) percent SBE Goal. OPD found Mark Haynes Construction, Inc. to be SBE compliant on December 14, 2014.

3) The engineer's estimate was \$405,000.00. The bid opening was on December 12, 2014.

There were eleven (11) proposals were pulled from OPD and six (6) bid proposals were submitted for review and an award recommendation is being made to the lowest qualified bidder.

3) N/A.

C. Contractor and Project Information

Mark Haynes Construction, Inc.

3130 State Rpite 19E

Norwalk, Ohio 44857

Council District - N/A

Principal Owner: Mark Haynes, President

419-663-2457

3. Construction is in the City of Brecksville (Council District 6).

D. Project Status and Planning

1. Work includes construction of 12" storm sewer, new driveway, parking area and bioretention area at the existing Echo Hills Pump Station in the City of Brecksville. Construction will take approximately nine months (February 1, 2015 and be substantially complete by October 31, 2015).

E. Funding

1. Sewer District Cash Balances (User Fees)

**BC2015-05**

A. The Department of Information Technology, submitting an amendment to Contract No. CE1000769 with Sprint Solutions, Inc. for County wide Cellular Service for the period 9/1/10 - 4/30/14, to extend the time period to 6/30/14 and for additional funds in the amount of 270,000.00.

B. The vendor is a State of Ohio Vendor BSG1111-0297.

C. Sprint Solutions, Inc.

6500 Sprint Parkway

MS:HL-5AFTX

Overland Park, KS 66251

Zach Shields

Owner: Public

D. The project is a extension of an existing project.

E. The project is funded 100% by the General Fund.

**BC2015-06**

A. Department of Information Technology submitting a contract with Government Marketing & Procurement, LLC in the amount not-to-exceed \$114,000.00 for email defense and archiving solutions for the period 7/6/2014 - 7/5/2015.

B. The procurement method for this contract will be under GSA pricing #GS-35F-0858N. The total value is \$114,000.00

C. Government Marketing & Procurement, LLC

1818 Library Street

Suite 500  
Reston, VA 20190

D. The project reoccurs annually.

E. The project is funded 100% by the General Fund.

IT601096 Engineering Services  
0263  
01A General Fund.

**BC2015-07**

A. Scope of Work and Summary

1. Requesting authority to amend Contract CE1200481-01 on RQ # JA-12-231154 with Catholic Charities to change the contract time period from 7/18/12-9/30/14 to 7/18/12-6/30/15 and to add funds in the amount of \$40,000.00.
2. The primary goal of the project is to provide specialized services to children experiencing trauma as a result of their exposure to violence; utilize evidence based, trauma-informed treatment.
3. N/A

B. Procurement

1. Justification for other than full and open competition approved 9/3/14
2. N/A
3. N/A

C. Contractor and Project Information

1. Catholic Charities Service Corporation  
6753 State Road  
Parma, Ohio 44134
2. Maureen Dee, Executive Director
- 3a. N/A
- 3b. Services are available to any family living in Cuyahoga County.

D. Project Status and Planning

1. The project is an extension of an existing project, funded 100% by the U.S. Department of Justice.

E. Funding

1. The project is funded 100% by the U.S. Department of Justice, Collaborative Agreement for the Defending Childhood Initiative.
2. The schedule of payments is monthly, upon invoice.
3. The project is an amendment to a contract. This amendment changes the value and the term of the contract and is the second amendment of the contract.

**BC2015-08**

A. Scope of Work Summary

1. The Office of Homeless Services is requesting approval of a contract with Emerald Development & Economic Network, Inc. (EDEN) in the amount of \$313,248.00 for the term of 12/01/2014 through 11/30/2015.
2. The provider will a) administer the S+C SRA grant which provides rent subsidies on over 42 rental units

per month; b) verify client eligibility; c) perform Housing Quality Standards inspections on every property initially and then annually at the time of recertification; d) pay landlords on a monthly basis; e) and respond to landlord, neighbor, and jurisdictional concerns related to client stability.

3. N/A

#### B. Procurement

1. N/A

2. N/A

3. (3) A Request for RFP Exemption was submitted for the 12/01/14 CPB meeting, and approved by OPD to move forward to that Agenda.

#### C. Contractor and Project Information

1. Emerald Development & Economic Network, Inc.

7812 Madison Ave.

Cleveland, OH 44102

County Council District #4

2. The Executive Director is Irene Collins. (216) 961-9690.

3. The rent subsidies are targeted to chronically homeless individuals residing in Housing First Initiative, permanent supportive housing projects.

#### D. Project Status and Planning

1. The services provided through this contract are funded by an annual grant from the U.S. Department of Housing & Urban Development.

2. N/A

3. The Contract is on a critical path due to delays related to the HUD Grant Award process. The contract start date was 12/01/14 however, the County did not receive the Grant Agreement until early November.

4. The appropriation request, RFP exemption request and contract have been submitted as quickly as possible to minimize reimbursement issues for the provider.

5. N/A

#### E. Funding

1. The Contract is funded 100% by the FY 2013, U.S. Department of Housing & Urban Development, HEARTH Act, Homeless Assistance Grant.

2. The provider is reimbursed for rent assistance for clients on a monthly basis.

3. N/A

#### **BC2015-09**

1. The Division of Children and Family Services (DCFS) is requesting authorization to amend four (4) contracts – R2012-0143 -for additional funding with various vendors providing Clothing, Food and Furniture Services. DCFS released one RFP #22547 requesting proposals for Emergency Assistance (Food, Clothing and Furniture items) purchases required to mitigate risk of abuse/neglect and/or to facilitate placement of children outside their own homes and to extend the end date from 12/31/14 to 04/30/15, to allow for a new RFP producing a Master Contract for these services, as the previous RFP#31908 did not produce a Master Contract, as only two providers responded.

#### Current contract amounts

CE1200560-02 – Burlington Coat Factory Warehouse Corporation - \$715,000

CE1200403-01 – Dave’s Supermarket - \$104,000  
CE1200402-01 – A - Z Furniture Co., Inc. - \$275,500  
CE1200405-01 –West 25th Furnishings and Appliances, Inc. - \$644,000

New 2012/14 contract amounts

CE1200560-02 – Burlington Coat Factory Warehouse Corporation - \$810,667 – Amendment # 3 - Add \$95,667 – Change End Date to 04/30/15  
CE1200403-01 – Dave’s Supermarket - \$118,000 - Amendment # 3 - Add \$14,000 – Change End Date to 04/30/15  
CE1200402-01 – A - Z Furniture Co., Inc. - \$312,833 - Amendment # 5 - Add \$37,333 – Change End Date to 04/30/15  
CE1200405-01 –West 25th Furnishings and Appliances, Inc. - \$730,333- Amendment # 5 - Add \$86,333 – Change End Date to 04/30/15

Total Amended Amount - \$233,333.00

Funding Percentage Breakdown: 79% Federal IV-B; 21% Health and Human Services Levy

2. This RFP is for Emergency Assistance (Food, Clothing, and Household/Children Furniture items) services that are required to mitigate risk of abuse/neglect and/or to facilitate placement of children outside their own homes. Releasing the RFP will allow for competitive bidding thus maximizing available dollars.

B. Procurement

1. The procurement method for this project is RFP - 22547. The total value of the RFP is \$1,400,000.00.  
2. RFP - RQ22547 was closed on 3/13/2012. There is no SBE goal. 3. There were seven proposals submitted for this RFP. All seven of the proposals were reviewed, and five proposals were awarded.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors:

A-Z Furniture Co. Inc.

1872 E. 55

Cleveland, OH 44103 Council District - 7

CEO: Rena Golan

West 25th Furnishings and Appliances Inc.

2104 West 25th Street

Cleveland, OH 44113

Council District - 3 CEO: Alex Feuerman

Burlington Coat Factory Warehouse Corporation

1830 Route 130

North Burlington, NJ 08016

Council District - Out of District CEO: Susan Kenny

Dave's Supermarket

5300 Richmond Road

Bedford Heights, OH 44146

Council District - 9 CEO: Tom Thiry

D. Project Status and Planning

1. The project reoccurs bi-annually.
2. NA
3. NA E. Funding

E. Funding Source

1. The project is funded 79% Federal IV-B; 21% Health and Human Services Levy. The schedule of payments will be by invoice.

**BC2015-10**

A. Scope of Work Summary

1. Office of Early Childhood/Invest in Children is requesting approval of a contract with The Literacy Cooperative of Greater Cleveland for the anticipated cost of \$300,000.00. The anticipated start-completion dates are September 1, 2014 to August 31, 2015.
2. The primary goals of the project are: a) Improve school-readiness levels among SPARK children entering kindergarten in targeted communities, b) Increase SPARK participant scores on the 3rd grade Ohio Achievement Tests (OAT) in reading and math , c) Improve school attendance rates.
3. N/A

B. Procurement

1. The procurement method for this project was grant agreement. The Literacy Cooperative was identified by the funder (United Way) as the lead agency to implement the program. The total value of the grant agreement is \$300,000.00. The grant award was accepted on 10/6/14 (CPB2014-783). The Justification form is on the CPB agenda for 12/22/14.
- 2.NA
- 3.The proposed contract received an RFP exemption on December 22, 2014.

C. Contractor and Project Information

1. The Literacy Cooperative of Greater Cleveland 1331 Euclid Avenue Cleveland, OH 44115 Council District ( 3 )
2. The Executive Director for the vendor is Robert Paponetti.
- 3.a SPARK is being offered in the Cleveland Municipal School District-George Washington Carver school and the Cleveland Heights/University Heights and the Maple Heights School Districts
- 3.b.The project is located in Council Districts (8,10,11)

D. Project Status and Planning

1. The project reoccurs annually. This is the fifth year of the project.
2. N/A
3. N/A
4. The project's term has already begun. The reason there was a delay in this request is we received the grant award from United Way in late August. There was an issue with the original grant award and we received a revised grant award on September 4th. We are required to submit the item for grant acceptance which occurred on October 6th. We submitted the contract for law review via Matrix Civil on October 28th. It was reviewed and final version was received on December 1st. We are now submitting for contract approval.

E. Funding

1. The project is funded 100% by United Way.
2. The schedule of payments is invoice.
3. N/A

**BC2015-11**

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with Emerald Development & Economic Network, Inc. in the amount of \$226,715. The Contract term is 1/01/2015 - 12/31/2015.
2. The primary objectives of the contract are to:  
(a) maintain the interior and exterior of the Norma Herr Women's Center, 2227 Payne Avenue, in a clean and fully operational manner at all times; (b) assure ongoing utility service; (c) arrange for needed repairs and/or other services as requested by MHS, Inc. or the County, in a timely manner.
3. N/A

B. Procurement

1. N/A
2. N/A
3. (2). This is a Sole Source contract per CPB 2014- 999, approved On 12/22/14.

C. Contractor and Project Information

1. Emerald Development & Economic Network, Inc.  
7812 Madison Avenue  
Cleveland, OH 44102  
Council District # 3
2. Irene Collins is the Executive Director. The agency is a non profit organization.
3. The Norma Herr Center is located at:  
2227 Payne Avenue  
Cleveland, OH 44114  
Council District # 7

D. Project Status

1. Managing the Emergency Women's Shelter, the Norma Herr Women's Center, is an annual contract.
2. N/A
3. N/A
4. The contract start date is 1/01/2015. The contract was delayed in being submitted pending approval by the TAC Board (12/10/14 and the Sole Source exemption (12/22/14). The contract was submitted as soon as these approvals were secured.

E. Funding

1. The contract is funded 100% by the General Fund, Health & Human Services Levy.
2. The provider is reimbursed on a monthly basis.
3. N/A

**BC2015-12**

*Title: CJFS 2015 Contract Amendment RQ28967 Catholic Charities Corporation*

A. Scope of Work Summary

1. Cuyahoga Job and Family Services is requesting approval of an amendment to the Catholic Charities Corporation contract for the cost of \$462,715.00. The amendment extends the contract period from March 1, 2015– February 29, 2016.

2. This amendment changes the value and is the first (1st) amendment of the contract. The history of the amendments is:

Contract 2014:	\$ 554,240.00
Proposed Amend#1 2015:	<u>\$ 462,715.00</u>
Total:	\$1,016,955.00

B. Procurement

1. The original procurement method for this program was RFP. The total value of the RFP was \$800,000.00.

2. The procurement method was closed on November 22, 2013.

3. The amendment received OPD's approval to process on 12/3/2014. NOVUS document attached for review.

C. Contractor and Project Information

1. The address of vendor is:

Catholic Charities Corp  
7911 Detroit Ave  
Cleveland, OH 44102  
Council District (07)

2. The CEO for the vendor is Patrick Gareau.

3. a. The address of the project is:

Catholic Charities Corp  
3135 Euclid Ave, Suite 202  
Cleveland, OH 44115

3. b. The project is located in Council District (07)

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by Federal TANF funds.

2. The schedule of payments is by monthly invoice.

**BC2015-13**

*Title: CJFS 2015 Contract Amendment RQ28692*

A. Scope of Work Summary

1. Cuyahoga Job and Family Services is requesting approval of an amendment to The Centers for Families & Children for the cost of \$213,000.00. The amendment extends the contract period from February 1, 2015 – January 31, 2016.

2. This amendment changes the value and is the first (1st) amendment of the contract. The history of the amendments is:

Contract 2014:	\$287,944.00
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Proposed Amend#1 2015: \$213,000.00  
Total: \$500,944.00

B. Procurement

1. The original procurement method for this program was an RFP. The total value of the RFP was \$500,000.00.
2. The procurement method was closed on November 11, 2013.
3. The proposed amendment received OPD's approval to process on 11/26/2014. NOVUS document attached for review.

C. Contractor and Project Information

1. The address of vendor is:  
The Centers for Families and Children  
4500 Euclid Ave  
Cleveland, OH 44103  
Council District (07)
2. The Chairman, Board of Directors for the vendor is Patrick Dugan.
3. a. The address of the project is:  
Cuyahoga Job and Family Services  
1701 12<sup>th</sup> St., Lower Level  
Cleveland, OH 44114
3. b. The project is located in Council District (07)

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by Federal TANF funds.
2. The schedule of payments is by monthly invoice.

**BC2015-14**

*Title: CJFS 2015 Contract Amendment RQ28853*

A. Scope of Work Summary

1. Cuyahoga Job and Family Services is requesting approval of an amendment to the Cleveland Housing Network, Inc contract for the cost of \$290,000.00. The amendment provides additional funding for the current period and extends the contract period from April 1, 2015– March 31, 2016.
2. This amendment changes the value and is the first (1st) amendment of the contract. The history of the amendments is:

Contract 2014: \$ 198,965.00  
Proposed Amend#1 2015: \$ 290,000.00  
Total: \$ 488,995.00

B. Procurement

1. The original procurement method for this program was RFP. The total value of the RFP was \$250,000.00.
2. The procurement method was closed on November 22, 2013.

3. Contract Amendment was approved for processing by OPD on 12/17/14. NOVUS document attached for review.

C. Contractor and Project Information

1. The address of vendor is:

Cleveland Housing Network, Inc  
2999 Payne Ave, Suite 306  
Cleveland, OH 44114  
Council District (07)

2. The Executive Director for the vendor is Robert S. Curry.

3. a. The locations of the project are:

a) Cleveland Housing Network  
2999 Payne Avenue, 3<sup>rd</sup> Floor  
Cleveland, OH 44117  
Council District (07)

b) Detroit Shoreway  
3167 Fulton Rd., Suite 303  
Cleveland, OH 44109  
Council District (07)

c) Famicos Foundation  
1325 Ansel Road  
Cleveland, OH 44106  
Council District (07)

d) Fairfax Renaissance  
8111 Quincy Ave.  
Cleveland, OH 44104  
Council District (07)

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by Federal TANF funds.

2. The schedule of payments is by monthly invoice.

**BC2015-15**

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authority to submit an award recommendation and contract approval for RFP 30688 for Therapeutic Day Reporting Program. The total cost of this award is \$250,000.00 for the following vendor: Applewood Centers, Inc. for the period of January 1, 2015 to December 31, 2015.

2. The primary goal of the project and scope of the project is:

Is to provide general care for referred youth. Services will consist of pick-up from home, organized school time, recreational activities, individual and group activities, educational and vocational support, and return transportation home. All individualized, group and recreational activities for youth while at the Therapeutic Day Program must follow best practice cognitive-behavioral programming formats.

\* The delivery of services will be through a Staff Secure program. This should mirror the style of a day treatment program in which staff are consistently present with the youth for whom they are providing education, treatment, and transportation.

\* Funding for these services will be available on a per diem basis (contingent upon the availability of funding and the effectiveness of the program). The per diem offered will be \$175.00 per day (Medicaid rate) and \$260.00 per day (non-Medicaid).

\* The program must maintain approximately 20 youth, with no guarantees from DCFS of the number of youth referrals at any time. Please keep in mind that absent youth are not reimbursable.

### 3. NA

#### B. Procurement

1. The procurement method for this project was RFP # 30688. The total value of this RFP is \$250,000.00.
2. The RFP bid close date was August 15, 2014. The SBE goal is 0%
3. There were three (3) proposals submitted for RFP # 30688. The proposals were reviewed, and one proposal was awarded.

#### C. Contractor and Project Information

1. The address of the vendor:

Applewood Centers Inc.

3955 Euclid Avenue

Cleveland, Ohio 44115

Melanie K. Falls: Executive Director and/or

Adam G. Jacobs: President

Council District: (07)

#### D. Project Status and Planning

1. The project reoccurs annually.
2. NA

#### E. Funding

1. The project is funded by Federal 21% / Health and Human Services Levy 79%.
2. The schedule of payments will be by invoice
3. NA