

**Cuyahoga County Board of Control
February 23, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

- 1. Call to Order
- 2. Review Minutes
- 3. Public Comment

- 4. Tabled Items

Item	Requestor	Description	Board Action
BC2015-34	Department of Development	<p>Recommending an alternate procurement process to solicit proposals from nonprofit and private developers seeking loans of federal Home Investments Partnerships Program (HOME) funds to develop rental housing projects serving low-income households. Each loan will not exceed \$450,000.</p> <p>Funding Source: HOME program funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) The Department of Development will solicit proposals from nonprofit and private developers seeking loans of federal Home Investments Partnerships Program (HOME) funds to develop rental housing projects serving low-income households. Each loan will not exceed \$450,000 with the exact amount and terms of the loan determined by underwriting each project according to HOME program regulations issued by the United States Department of Housing and Urban Development (HUD). Each proposed loan will be reviewed by the Cuyahoga Housing Consortium Review Board, the seven-member board responsible for administering HOME program funding on behalf of Cuyahoga County. Each recommended HOME loan will then be submitted to the Cuyahoga County Board of Control for final approval.</p> <p>To meet a federal statutory deadline to have available HOME program funds committed by July 31, 2015, loan applications for projects that County staff determine will be ready to have their Cuyahoga County HOME funds placed under a written loan agreement by May 31, 2015, will be preferred for funding.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

	<p>Projects located in the City of Cleveland may be considered for HOME program funding, under federal HOME program rules, provided they will serve low-income residents of the suburban Cuyahoga Housing Consortium service area.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) Each loan will be 100% federally funded using HOME program funds. The exact amount and terms of each loan will be determined by underwriting each proposal.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Cuyahoga County has used an annual solicitation of federal HOME program loan applications from nonprofit and private developers, with underwriting by County staff and review by the Cuyahoga Housing Consortium Review Board, to select rental projects for loans of HOME program funds, each year since 2010.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Because loans of HOME program funds to develop rental housing are not direct purchases of goods and services by Cuyahoga County, the usual Cuyahoga County Request for Proposals process is not suitable to evaluate loan applications.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The rules of the federal HOME program define what type of rental housing may be developed with HOME funds. The solicitation and review of loan applications authorized by this Alternative Procurement Process will ensure that only eligible projects, ready for funding within the deadline set by federal law, are selected.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Because loans of HOME program funds to develop rental housing are not direct purchases of goods and services by Cuyahoga County, the usual Request for Proposals</p>	
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		<p>process would not be suitable to evaluate loan applications.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The same process for solicitation and review of HOME program loan applications will be used in the future.</p>	
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5. New Items for Review

Item	Requestor	Description	Board Action
BC2015-35	Department of Human Resources	<p>Recommending an award on RQ30687 and enter into a contract with Moore Counseling and Mediation Services, Inc. (17-2) for an Employee Assistance Program for County employees and their eligible dependents and retirees in the amount not-to-exceed \$415,893.49 for the period 3/1/2015 - 12/31/2017.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2015-36	Office of Procurement & Diversity	<p>Recommending an award,</p> <p><u>Department of Information Technology</u></p> <p>a) on RQ32787 and enter into a contract with MNJ Technologies Direct, Inc. (1-1) in the amount \$120,048.00 for the purchase of HP Blades, enclosure parts and accessories (State Contract No. 534486).</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2015-37	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Public Works</u></p> <p>a) on RQ31290 to Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland (3-2) in the amount of \$216,543.48 for the purchase of one new boom truck.</p> <p>Funding Source: Sanitary Sewer Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2015-38	Court of Common Pleas/ Juvenile Court Division	<p>Submitting an amendment to Contract No. CE0600275-01 with Kronos Incorporated for development and maintenance of a Comprehensive Human Resources Management System for the period 1/1/2006 -3/31/2015 to extend the time period to 3/31/2016 and for additional funds in the amount not-to-exceed \$38,871.22.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2015-	Department of	Submitting an amendment to Contract No. CE1200593-01	<input type="checkbox"/> Approve

39	Public Safety and Justice Services/ Witness/ Victim	with Domestic Violence & Child Advocacy Center for Direct services for the Ujima Project for the period 10/1/2012 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$125,000.00. Funding Source: U.S. Department of Justice, Grants to Encourage Arrest and Enforcement of Protection Orders	___ Disapprove ___ Hold
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- 6. Other Business
- 7. Public Comment
- 8. Adjourn

Minutes

Cuyahoga County Board of Control
February 17, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

1. Call to Order

The meeting was called to order at 11:02 a.m.

Attending:

County Executive Armond Budish
Council President Dan Brady
Councilman Dave Greenspan
Stan Kosilesky, Administrator, Department of Public Works (Alternate for Bonnie Teeuwen)
Lenora Lockett, Director, Office of Procurement and Diversity
Councilman Dale Miller

2. Review Minutes

Armond Budish motioned to approve the minutes from the February 9, 2015 Board of Control Meeting, as written. Dan Brady seconded the motion. The minutes were unanimously approved.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2015-26 Department of Public Works, submitting an amendment to Contract No. CE1100593-01 with TranSystems Corporation of Ohio for consultant engineering services for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland to change the scope of services, effective 2/17/2015 and for additional funds in the amount of \$302,174.00. Funding Source: 80% Federal Funds, 10% County Road and Bridge and 10% City of Cleveland

Stan Kosilesky presented. Dale Miller asked for further explanation of the contractor claims that are part of the amendment request. Stan replied that the claims associated with this item are for additional work needed due to unanticipated route and safety design issues. Dave Greenspan asked if the 10% funding portion required by the County totals \$302,174.00. Stan replied that the County and City pay \$300,000.00 each, with Federal funding in the amount of \$240,000.00 covering the remaining 80%. Dave Greenspan asked if the Bridge is owned by the City, and whether the County charges an administrative fee to manage the project. Stan replied that the City owns the Columbus Road Lift Bridge. The County does not charge administrative fees.

Armond Budish motioned to approve the item; Dale Miller seconded. Item No. BC2015-26 was unanimously approved.

BC2015-27 Department of Public Works, recommending an award on RQ31625 and enter into a contract with Chagrin Valley Engineering, Ltd in the amount not-to-exceed \$200,000.00 for general sanitary engineering services for the period 3/1/2015 - 2/28/2018. Funding Source: Sanitary Sewer Funds

Stan Kosilesky presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-27 was unanimously approved.

BC2015-28 Department of Public Works, recommending an award on RQ31625 and enter into a contract with CTI Engineers, Inc. in the amount not-to-exceed \$200,000.00 for general sanitary engineering services for the period 3/1/2015 - 2/28/2018. Funding Source: Sanitary Sewer Funds

Stan Kosilesky presented. Armond Budish asked for clarification on how the vendor bills the County. Stan replied that invoicing is based on a task order authorization for services, as needed.

Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-28 was unanimously approved.

BC2015-29 Department of Information Technology, submitting an amendment to Contract No. CE1100414-01 with Toshiba Business Solutions, (USA), Inc. for Countywide enterprise digital and print management services using "green" friendly technology for the Department of Public Works for the period 7/1/2011 - 6/30/2016 to change the scope of services, effective 12/1/2014 and for additional funds in the amount of \$29,260.94. Funding Source: Public Works: \$5,479.93 Special Revenue Fund and Fiscal Dept: \$23,781.01 General Fund

Kathy Geopfert, Fiscal Office presented. Dan Brady asked for further explanation on the meaning of "green technology." Jeff Mowry, Chief Information Officer, replied that Green Technology is determined by the type of ink utilized to reproduce, transmit or disseminate data.

Armond Budish motioned to approve the item; Dan Brady seconded. Item No. BC2015-29 was unanimously approved.

BC2015-30 Department of Information Technology, Submitting an amendment to Contract No. CE1200424-01 with Avantia, Inc. for IT consultant services for use by various County departments for the period 7/2/2012 - 7/1/2015 to extend the time period to 12/31/2015, to change the scope of services, effective 2/17/2015 and for additional funds in the amount of \$450,640.00. Funding Source: 100% General Fund

- \$70,000.00 Invest in Children
- \$90,000.00 Board of Revisions BR420067
- \$92,000.00 Children & Family Services CF135491
- \$98,640.00 DoIT IT601054
- \$100,000.00 DoIT ERP IT768333

Jeff Mowry, Chief Information Officer presented. Dave Greenspan asked for confirmation that funding used for this project is 100% general fund dollars. Jeff stated that Bond proceeds will be utilized for the ERP portion, Real Estate Assessment funds will be utilized on the Board of Revision portion, and Health and Human Services Levy funds will be used for the Division of Children and Family Services. Jeff stated he will confirm the remainder of the funding sources and provide the Board with the information.

Armond Budish motioned to approve the item; Dale Miller seconded. Item No. BC2015-30 was unanimously approved.

BC2015-31 Office of Procurement and Diversity, Recommending an award:

Department of Public Works

a) on RQ32253 and enter into a contract with Fowler Electric Co. dba The Fowler Company (6-3) in the amount not-to-exceed \$192,500.00 for maintenance of decorative lighting for the Veterans Memorial Bridge No. 84 for the period 4/1/2015 - 3/31/2017. Funding Source: Public Works Capital Outlay Fund

Lenora Lockett presented. Dave Greenspan asked if the Veterans Memorial Bridge is owned by the County. Stan Kosilesky, Department of Public Works replied the Bridge is owned by the City of Cleveland but the County is responsible for maintenance of electrical and decorative lighting.

Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-31 was unanimously approved.

BC2015-32 Office of Procurement and Diversity, Recommending an award:

Department of Public Works

a) on RQ32170 and enter into a contract with Cummins Bridgeway, LLC (10-2) in the amount not-to-exceed \$150,000.00 for generator maintenance services for the period 3/1/2015 - 2/28/2018. Funding Source: General Fund

Lenora Lockett presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-32 was unanimously approved.

BC2015-33 Department of Health and Human Services/Division of Children and Family Services, Recommending an award on RQ31503 and enter into a contract with Building Blocks Adoption Service, Inc. in the amount of \$20,000.00 for adoption services for the period 1/1/2015 - 12/31/2016. Funding Source: State Child Protective Allocation Fund

Daphne Kelker, Division of Children and Family Services, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-33 was unanimously approved.

6. Other Business

BC2015-34 Department of Development, recommending an alternate procurement process to solicit proposals from nonprofit and private developers seeking loans of federal Home Investments Partnerships Program (HOME) funds to develop rental housing projects serving low-income households. Each loan will not exceed \$450,000. Funding Source: HOME program funds

Paul Herdeg, Department of Development, presented. Item BC2015-34 was held at the request of Dan Brady in order to receive a briefing on the Program.

In response to questions from Councilman Miller, Paul explained that the HOME funds are targeted toward suburban communities that comprise the Urban County consortium. Once demand is fulfilled among Urban County municipalities, if funding remains the County will then provide HOME program support to projects located in the City of Cleveland. He added that Cleveland receives its own, much larger HOME program fund allocation directly from HUD. Dale asked for the location of projects previously funded under the program.

7. Public Comment

There was no further public comment.

8. Adjourn

Armond Budish motioned to adjourn; Dan Brady seconded the motion. The motion to adjourn was unanimously approved at 11:29 a.m.

5. Scheduled Items for Review

BC2015-35

A. Scope of Work Summary

1. Department of Human Resources requesting approval of an agreement with Moore Counseling and Mediation Services, Inc. ~~February 17, 2015~~ – March 1/2015 - December 31, 2017 in the amount not-to-exceed ~~\$443,095.20.~~ \$415,893.49.
2. The primary goal of the project is to provide an Employee Assistance Program for County employees, their eligible family members and retirees.

B. Procurement

1. The procurement method for this project was an RFP #30687.

C. Contractor and Project Information

1. The address of the vendor is:

Moore Counseling and Mediation Services, Inc.

22639 Euclid Avenue

Euclid OH 44119

County Council District 11

2. The President and CEO of Moore Counseling and Mediation Services, Inc. is Martina Moore.

D. Project Status and Planning

1. The project is ongoing.

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is monthly.

BC2015-36

Novus Title: OPD 2015 Award Recommendation MNJ Technologies Direct, Inc RQ32787

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an Award Recommendation to MNJ Technologies Direct, Inc in the amount of \$120,048.00 for purchase of (2) HP Blades and Enclosure Parts & Accessories for the Department of Information Technology.

2. The primary goal of this purchase is to replace aging hardware scheduled to be decommissioned.

B. Procurement

1. The procurement method for this purchase was State Contract/RFP Exemption, approved CPB2015-09, 1/12/2015 County Code 501.12(B) (19). State Contract #534486, expiration 7-2-2018.

C. Contractor and Project Information

1. The address of the vendor is

MNJ Technologies Direct, Inc

1025 Busch Parkway

Buffalo Grove, Illinois 60089

There is no Council representation as the vendor is located out-of-state.

2. The President is Susan Kozak.

3a. The equipment will be used by the Department of Information Technology.

1255 Euclid Avenue

Cleveland, OH 44115

3b. County Council District 7

D. Project Status and Planning

1. This is a replacement purchase for the County for use by the Department of Information Technology.

E. Funding

1. Per OBM, the project is funded by ~~Blade Server Refresh/Capital Projects Fund~~ General Fund. This was

- a planned purchase as part of a specific planned budget item approved by OBM.
2. Payment will be per invoice.

BC2015-37

A. Scope of Work Summary

1. The Office of Procurement & Diversity is recommending an award to Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland on RQ 31290 for the purchase of new Cab/Chassis for the Department of Public Works in the amount of \$216,543.48.
2. The vendor will provide a 2015 6x4 Cab/Chassis with 264.00 Wheelbase, 196.90 CA, and 93.00 Axle to Frame including TLC Heavy Duty Flatbed, a Hydraulic Loader with a radio remote control system. Delivery included.
3. The primary goal is to purchase in accordance with the specifications from Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland a new never titled Cab/Chassis with a 264.00 Wheelbase, 196.90 Axle to Frame including Heavy Duty Flatbed, a Hydraulic Loader with a radio remote control system.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The estimated dollar amount of the RFB was \$214,500.00.
2. The bid closed on 12-10-2014.
3. Three bids were pulled from OPD and 2 bids were submitted. The lowest bidder was Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland.
4. There was a 0% SBE goal participation.

C. Contractor and Project Information

1. Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland
13960 Brookpark Rd
Cleveland, OH 44135
2. W. M. Rusty Rush is the President & CEO of Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland a public company traded on NASDAQ. (216) 267-2272

D. Project Status and Planning

1. This is a new vehicle being purchased by the Department of Public Works for use by the Sanitary Sewer Division in providing services to a larger customer base.
2. The purchase will be completed within 90-120 days after receipt of purchase order.
3. Schedule of payments will be by invoice upon delivery and acceptance of the merchandise by the County under the terms of the purchase order.

E. Funding

1. The contract is funded 100% Sanitary Sewer Funds (ST540286).

BC2015-38

A. Scope of Work Summary

1. Juvenile Court, requesting approval of a contract amendment with Kronos Incorporated for the time period January 1, 2006 - March 31, 2015, to extend the time until March 31, 2016, and to increase the funds in the amount of \$38,871.22.
2. The primary goal of the project is to upgrade and maintain the existing human resources management system and to provide software and equipment support services.

3. N/A.

B. Procurement

1. The procurement method for this project was an RFP. The total value of this amendment is \$38,871.22.
2. The RFP process was closed on March 18, 2005. There was no SBE or DBE participation/goal.
3. There were six vendors that were sent the information required for the services needed, two vendors responded, and one vendor was approved, based on submitting the lowest cost.

C. Contractor and Project Information

1. Kronos Incorporated
297 Billerica Road
Chelmsford, MA 01824
Council District: N/A.
2. The contact person at the Kronos Incorporated is Ed Wegryn at (216) 533-7315.
- 3.a. The location of the services is county-wide.
- 3.b. N/A

D. Project Status and Planning

1. The project reoccurs annually and is an extension of an existing project.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by General Fund.
2. The schedule of payments is a one time payment, by invoice.
3. The project is an amendment to a contract. This amendment extends the time until March 31, 2015, and increases the funds in the amount of \$37,058.86. This is the 8th amendment of the contract. The histories of the amendments are as follows:
 - a. 2006: Extended the time period until December 31, 2007 and increased the funds in the amount of \$0.00.
 - b. 2009: Extended the time period until March 31, 2009 and increased the funds in the amount of \$56,999.10.
 - c. 2009: Extended the time period until March 31, 2010 and increased the funds in the amount of \$45,681.56.
 - d. 2010: Extended the time period until March 31, 2011 and increased the funds in the amount of \$30,436.30.
 - e. 2011: Extended the time period until March 31, 2012 and increased the funds in the amount of \$33,421.19.
 - f. 2012: Extended the time period until March 31, 2013 and increased the funds in the amount of \$34,781.86.
 - g. 2013: Extended the time period until March 31, 2014 and increased the funds in the amount of \$70,340.60.
 - h. 2014: Extended the time period until March 31, 2015 and increased the funds in the amount of \$37,058.86.

BC2015-39**A. Scope of Work Summary**

1. PSJS/Witness Victim Service Center submitting an amendment to contract CE1200593-01 to extend time period from 10/1/12-12/31/14 to 10/1/12-12/31/15 and to add additional funds in the amount of \$125,000.00.
2. The primary goal of the project is to provide services and counseling to African American, female victims of domestic violence. A sub goal is to provide same services to women with domestic violence in their backgrounds, who are re-entering the community after incarceration or drug/mental health inpatient treatment.
3. This program is not mandated but is required through a grant agreement with the U.S. Department of Justice.

B. Procurement

1. Other than Full and Open approved on 11.26.14.
2. N/A
3. N/A

C. Contractor and Project Information

1. Domestic Violence & Child Advocacy Center
P.O. Box 5466
Cleveland, Ohio 44101
2. Linda Dooley Johaneck, CEO
3. The project is county wide.

D. Project Status and Planning

1. The project is an extension of an existing project, funded by the U.S. Department of Justice.
2. N/A
3. N/A
4. The extended term will have already begun by the time this amendment is reviewed. The reason for the delay was the time it took to receive an amendment from the U.S. Department of Justice, as this project is a part of an existing federal grant, followed by law department and vendor review of agreement.

E. Funding

1. The project is funded 100% by the U.S. Department of Justice, Grants to Encourage Arrest and Enforcement of Protection Orders.
2. The schedule of payments is monthly upon invoice.
3. The project is an amendment to a contract. This amendment changes the value and term and is the third amendment of the contract.