

Cuyahoga County Board of Control
March 2, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

1. Call to Order
2. Review Minutes
3. Public Comment

4. Tabled Items

Item	Requestor	Description	Board Action
BC2015-36	Office of Procurement & Diversity	<p>Recommending an award,</p> <p><u>Department of Information Technology</u></p> <p>a) on RQ32787 and enter into a contract with MNJ Technologies Direct, Inc. (1-1) in the amount \$120,048.00 for the purchase of HP Blades, enclosure parts and accessories (State Contract No. 534486).</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

5. New Items for Review

Item	Requestor	Description	Board Action
BC2015-40	Department of Public Works	<p>Recommending an award on RQ32812 and enter into a contract with AskReply, Inc. dba B2Gnow in the amount not to- exceed \$385,950.00 for the purchase, installation and support of Diversity Management and Labor Compliance Software for use by the Department of Development and the Office of Procurement & Diversity for the period of 3/1/2015 -2/29/2020.</p> <p>Funding Source: Road & Bridge Fund \$163,670.00; Department of Development – General Fund \$111,140.00; Office of Procurement & Diversity - General Fund \$111,140.00</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2015-41	Department of Development	<p>Recommending an award on RQ31783 and enter into a contract with Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$409,808.00 for administration of the Cuyahoga County Down Payment Assistance Program in the Cuyahoga Urban County communities and the City of Parma for the period 3/1/2015 - 2/28/2016.</p> <p>Funding Source: FY2014 Federal HOME Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

BC2015-42	Department of Workforce Development	Submitting an amendment to Contract No. CE1300581 with OhioGuidestone for implementation of a Customized Training Program for the period 11/1/2013 - 11/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$120,000.00. Funding Source: Workforce Investment Act Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2015-43	Department of Health and Human Services/ Division of Senior and Adult Services	Submitting an amendment to Contract No. CE1400252-01 with Terminix International, Inc. for bed bug extermination services for the period 8/1/2014 - 7/31/2016 for additional funds in the amount of \$50,000.00. Funding Source: Health and Human Services Levy Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2015-44	Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services	Recommending an award on RQ32924 and enter into a contract with The Salvation Army in the amount not-to-exceed \$209,810.00 for supportive services for homeless men in the PASS Transitional Housing Program for the period 8/1/2014 - 7/31/2015. Funding Source: U.S. Department of Housing & Urban Development, FY 2013 HEARTH Act Homeless Assistance Grant Award.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2015-45	Department of Health and Human Services/ Division of Children and Family Services	Recommending an award on RQ31403 and enter into a contract with OhioGuidestone (13-1) in the amount not-to-exceed \$150,000.00 for the Nurturing Parents Program for the period 2/1/2015 - 1/31/2016. Funding Source: Federal TANF Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

- 6. Other Business
- 7. Public Comment
- 8. Adjournment

Minutes

Cuyahoga County Board of Control
February 23, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

1. Call to Order

The meeting was called to order at 11:01 a.m.

Attending:

County Executive Armond Budish
Councilman Michael Gallagher (alternate for Council President Dan Brady)
Councilman Dave Greenspan
Amy Himmelein, Interim Fiscal Officer
Lenora Lockett, Director, Office of Procurement and Diversity
Councilman Dale Miller
Bonnie Teeuwen, Director, Department of Public Works

2. Review Minutes

Armond Budish motioned to approve the minutes from the February 17, 2015 Board of Control Meeting, as written. Dale Miller seconded the motion. The minutes were unanimously approved. Bonnie Teeuwen abstained.

3. Public Comment

There was no public comment.

4. Tabled Items

BC2015-34 Department of Development, recommending an alternate procurement process to solicit proposals from nonprofit and private developers seeking loans of federal Home Investments Partnerships Program (HOME) funds to develop rental housing projects serving low-income households. Each loan will not exceed \$450,000. Funding Source: HOME program funds

Paul Herdeg, Department of Development, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item No. BC2015-34 was unanimously approved.

5. New Items for Review

BC2015-35 Department of Human Resources, recommending an award on RQ30687 and enter into a contract with Moore Counseling and Mediation Services, Inc. (17-2) for an Employee Assistance Program for County employees and their eligible dependents and retirees in the amount not-to-exceed \$415,893.49 for the period 3/1/2015 - 12/31/2017.

Funding Source: General Fund

Lisa Durkin, Department of Human Resources, presented. Armond Budish asked if there were other funding sources being utilized for this project in addition to the General fund. Lisa replied that Hospitalization Self Insurance funds are utilized to cover just over 70% of the contract, which is the County Executive's portion. This covers the majority of County employees. The remaining portion of the contract is covered by the Courts, the Prosecutor, and various other County entities.

Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-35 was unanimously approved.

BC2015-36 Office of Procurement & Diversity, Recommending an award,

Department of Information Technology

a) on RQ32787 and enter into a contract with MNJ Technologies Direct, Inc. (1-1) in the amount \$120,048.00 for the purchase of HP Blades, enclosure parts and accessories (State Contract No. 534486).
Funding Source: General Fund

Lenora Lockett presented.

Item BC2015-36 was held at the request of Dave Greenspan for clarification on the change in funding source from Capital Projects funds to the General fund.

BC2015-37 Office of Procurement & Diversity, recommending an award:

Department of Public Works

a) on RQ31290 to Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland (3-2) in the amount of \$216,543.48 for the purchase of one new boom truck. Funding Source: Sanitary Sewer Funds

Lenora Lockett presented. Dale Miller asked if there was an estimated cost on the purchase. Lenora replied the cost estimate was \$214,000.00 and the bid submitted by the vendor was in the amount of \$216, 543.00.

Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-37 was unanimously approved.

BC2015-38 Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE0600275-01 with Kronos Incorporated for development and maintenance of a Comprehensive Human Resources Management System for the period 1/1/2006 -3/31/2015 to extend the time period to 3/31/2016 and for additional funds in the amount not-to-exceed \$38,871.22.
Funding Source: General Fund

Karen Lippman, Juvenile Court Division, presented. Armond Budish motioned to approve the item; Michael Gallagher seconded. Item BC2015-38 was unanimously approved.

BC2015-39 Department of Public Safety and Justice Services/Witness/Victim, Submitting an amendment to Contract No. CE1200593-01 with Domestic Violence & Child Advocacy Center for Direct services for the Ujima Project for the period 10/1/2012 - 12/31/2014 to extend the time period to

12/31/2015 and for additional funds in the amount of \$125,000.00. Funding Source: U.S. Department of Justice, Grants to Encourage Arrest and Enforcement of Protection Orders

Felicia Harrison, Department of Public Safety and Justice Services, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-39 was unanimously approved.

6. Other Business

There was no other business.

7. Public Comment

There was no further public comment.

8. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded the motion. The motion to adjourn was unanimously approved at 11:12 a.m.

4. Tabled items

BC2015-36

Novus Title: OPD 2015 Award Recommendation MNJ Technologies Direct, Inc RQ32787

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an Award Recommendation to MNJ Technologies Direct, Inc in the amount of \$120,048.00 for purchase of (2) HP Blades and Enclosure Parts & Accessories for the Department of Information Technology.
2. The primary goal of this purchase is to replace aging hardware scheduled to be decommissioned.

B. Procurement

1. The procurement method for this purchase was State Contract/RFP Exemption, approved CPB2015-09, 1/12/2015 County Code 501.12(B) (19). State Contract #534486, expiration 7-2-2018.

C. Contractor and Project Information

1. The address of the vendor is
MNJ Technologies Direct, Inc
1025 Busch Parkway
Buffalo Grove, Illinois 60089
There is no Council representation as the vendor is located out-of-state.
2. The President is Susan Kozak.
- 3a. The equipment will be used by the
Department of Information Technology.
1255 Euclid Avenue
Cleveland, OH 44115

3b. County Council District 7

D. Project Status and Planning

1. This is a replacement purchase for the County for use by the Department of Information Technology.

E. Funding

1. Per OBM, the project is funded by ~~Blade Server Refresh/Capital Projects Fund~~ General Fund. This was a planned purchase as part of a specific planned budget item approved by OBM.
2. Payment will be per invoice.

5. Scheduled Items for Review

BC2015-40

Department of Public Works

A. Summary of Scope - Department of Public Works is asking approval of an award of a Contract in the amount of \$385,950.00 with AskReply Inc. dba B2Gnow for a Software and Support Contract for a Labor Compliance and Diversity Management Software with contract dates of January 1, 2015 through December 31, 2019.

B. Procurement - RFP Exemption - Approved December 8, 2014 CPB 2014-958

C. Contractor - AskReply, Inc dba B2Gnow.
Frank Begalke- CEO

D. Funding - Public Works - Road & Bridge Fund \$ 163,670.00, OPD - General Fund \$ 111,140.00, Department of Development - Development Fund \$ 111,140.00.

F. Purpose/Outcome - Automate the County's various Diversity programs including DBE, MBE, SBE, in addition to Labor Compliance law's such as Davis Bacon Act for federal projects and prevailing wages for other County projects.

Approval of this Contract supports a procurement methods to maintain regional Diversity and Labor Compliance within the County. The Contract will automate the data collection of information pertaining to various diversity programs including Small Business Enterprises, Disadvantaged Business Enterprises and other disparity/diversity programs. The Contract will validate data and will enable the County to run reports on diversity goals and labor compliance goals.

BC2015-41

A. Scope of Work Summary:

1. Department of Development recommending an award on RQ31783 and submitting a contract with Neighborhood Housing Services of Greater Cleveland, Inc. for Down Payment Assistance in the Cuyahoga Urban County and the City of Parma, for an amount not-to-exceed \$409,808 (FY2014 \$300,000 for Urban County communities and FY2014 \$109,808 for the City of Parma.

The start and completion dates are March 1, 2015- February 28, 2016.

2. The primary goal of the project is to make federally funded down payment assistance loans to eligible home buyers from March 1, 2015 - February 28, 2016.

B. Procurement:

1. The procurement method for this project was by RFP under RQ31783.
2. The RFP was closed on September 26, 2014. The SBE goal was set at 0% by OPD.
3. There was one (1) proposal pulled from OPD, one (1) proposal submitted for review and one (1) proposal approved.

C. Contractor and Project Information:

Neighborhood Housing Services of Greater Cleveland, Inc.
5700 Broadway Avenue
Cleveland, Ohio 44127
County Council District 7

Homebuyers may be assisted in 52 suburbs, in Council Districts 1,2,3,4,5,6,8,9,10, and 11.

D. Project Status and Planning:

The project recurs annually as federal HOME funds are allocated.

E. Funding:

1. The project is funded 100% with federal HOME funds.
2. The schedule of payments is reimbursement as expenses are submitted.

BC2015-42

A. Scope of Work Summary

1. To extend the contract with OhioGuidestone from 11/30/2014 to 12/31/2015, with additional funds in the amount not to exceed \$120,000. The amendment is necessary to continue the successful pilot program of its Customized Training in which 300 trainees were provided workforce readiness training in conjunction with the Cleveland Clinic's Patient Care Assistant Training Program. Training participants were Patient Care Nursing Assistant (PCNA) who were recruited and employed by the Cleveland Clinic. Training sessions were provided by OhioGuidestone.
2. The primary goal of the project is to provide workforce readiness training through PCNA Customized Training Program in conjunction with the employer Cleveland Clinic. The organization will be reimbursed on a cost reimbursement basis.
3. The project is federally funded by WIA funds.

B. Procurement

1. This project was a pilot project with OhioGuidestone and the Cleveland Clinic through a Customized Training Program grant that was conducted for the period 11/1/2013 to 11/30/2014. The amended contract will extend the project to 12/31/2015.

C. Contractor and Project Information

OhioGuidestone 202 East Bagley Road, Berea, OH 44017
Council District # all council districts are served

OhioGuidestone - CEO and President si Richard R. Frank, Ph.D.

D. Project Status and Planning

1. This contract amendment is with a provider performing well under its current contract. The Justification to amend contract has been approved.
2. Services are contracted through 12/30/15. The amendment will allow for the continued provision of workforce services.

E. Funding

1. The project is funded 100% by WIA funds.
2. The schedule of payments is by monthly invoice received from the organization on a cost reimbursement monthly basis.

BC2015-43

A. Scope of Work Summary

1. The Division of Senior and Adult Services is requesting approval of the amendment with Terminix International, Inc. for Bed Bug Extermination services in the amount of \$50,0000.00 for the period 08/01/2014 - 07/31/2016 with no change in the time period.
2. The primary goal of the Bed Bug Extermination program is to help Cuyahoga County seniors and adults with disabilities with the extermination of bed bugs in their home, so they can remain safe and comfortable in the community.
3. The Bed Bug Extermination program is a non-mandated service offered to Cuyahoga County residents.

B. Procurement

1. The procurement method for this project was RFP 30345. The total value of this contract is \$100,000.00.
2. The RFP closed on 6/24/2014
3. The proposed amendment was approved by OPD for the Justification for Full and Open competition exemption on 1/14/15.

C. Contractor and Project Information

1. Terminix International, Inc.
17515 Engle Lake Drive – Suite A, Middleburg Heights, Ohio 44130
2. The (owners, executive director [specify]) for the vendor is: Terry Hughes, General Manager
3. Awarded services are delivered to residents throughout the entire county and in all Council Districts.

D. Project Status and Planning

1. This project is new to the County.
2. Not applicable
3. To avoid an interruption of client services, it is important this contract amendment keeps moving forward.
4. Not applicable.
5. Not applicable.

E. Funding

1. The Bed Bug Extermination program is funded by the County Health & Human Services levy.
2. The schedule of payments to vendors is by invoice.
3. The project is an amendment to a contract. This contract amendment changes the value of the original contract and is the 2nd amendment of the contract.

BC2015-44

A. Scope of Work Summary

1. Office of Homeless Services is requesting approval of a contract with the Salvation Army for supportive services for men participating in the PASS Transitional Housing Program in the amount of \$209,810.00; for the term 8/01/2014 -7/31/2015.
2. This contract provides operating support for the PASS Program, a Transitional Housing Program for homeless men. The goals of the PASS program are to: a) provide temporary housing; b) assist clients in finding permanent housing; c) assist clients in attaining employment.
3. N/A

B. Procurement

1. The project was submitted for an RFP Exemption.
2. N/A
3. (3) A request for Exemption was approved on 12/29/14, CPB 2014-1030.

C. Contract and Project Information

1. Salvation Army
1710 Prospect Avenue
Cleveland, OH 44115
Council District #7
2. The Executive Director for the PASS Program is Beau Hill; (216) 619-4676.
3. The PASS Program is located at
1710 Prospect Avenue
Cleveland, OH 44115
Council District #7

D. Project Status & Planning

1. The PASS Program is renewed through the HUD HEARTH Act, Homeless Assistance Grant Application process on annual basis. In 2000, the PASS Transitional Housing Program was approved for a three year grant. Since FY 2004, it has been renewed annually.
2. N/A
3. The project is on a critical path because the contract renewal date was August 1, 2014. The provider has been providing services without the benefit of access to the Grant funds.
4. The contract submission is late primarily because HUD did not issue the Grant Award letter and Agreement until mid September. Once the Agreement is approved, the county processes unfold: appropriation, RFP exemption, and Contract submission. Each activity must be done sequentially with several weeks between approvals based on the NOVUS scheduling.
5. N/A

E. Funding

1. The project is funded 100% by the U.S. Department of Housing & Urban Development, FY 2013 HEARTH Act, Homeless Assistance Grant. The funds have been appropriated by OBM and a specific Index Code has been established in the amount of the Grant Award.
2. The provider is reimbursed on a monthly basis.
3. N/A

BC2015-45

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authority to submit an award recommendation and contract approval for RFP 31403 for Nurturing Parenting Program. The total cost of this award is \$150,000.00 for OhioGuidestone for the period of February 1, 2015 to January 31, 2016.
2. The primary goal of the project is that the Nurturing Parenting Programs are recognized internationally as valid and reliable programs offered in different home-based, group-based and a combination home/group-based models. Based on the number of sessions (dosage), Nurturing Parenting Programs are designed for Primary Prevention (education); Secondary Prevention (intervention); and Tertiary Prevention (treatment).

The Nurturing Parenting Programs are a family-centered initiative designed to build nurturing parenting skills as an alternative to abusive and neglecting parenting and child-rearing practices. The long-term goals are to prevent recidivism in families receiving social services, lower the rate of multiparent teenage pregnancies, reduce the rate of juvenile delinquency and alcohol abuse, and stop the intergenerational cycle of child abuse by teaching positive parenting behaviors.

The Nurturing Programs target all families at risk for abuse and neglect with children birth to 18 years. The programs have been adapted for special populations, including Hmong families, military families, Hispanic families, African-American families, teen parents, foster and adoptive families, families in alcohol treatment and recovery, parents with special learning needs, and families with children with health challenges.

The programs feature activities to foster positive parenting skills and self-nurturing, home practice exercises, family nurturing time, and activities to promote positive brain development in children birth to 18 years. Lessons can be delivered in a home-based setting, group-based setting, or combination of home and group settings.

CCDCFS is looking to assist parents and/or caregivers who have entered or are at-risk of entering the child welfare system. These individuals are frequently ordered by the court system or as part of a case plan, to complete parent education services designed to specifically address child abuse and/or neglect.

A brief issue authored by Child Welfare Information Gateway states, "Successful parent education programs help parents acquire and internalize parenting and problem-solving skills necessary to build a healthy family. Research has shown that effective parent training and family interventions promote protective factors and lead to positive outcomes for both parents and children (Lundahl & Harris, 2006). Protective factors include nurturing and attachment, knowledge of parenting and of child and youth development, parental resilience, social connections, and concrete supports for parents (Child Welfare Gateway, U.S. Department of Health and Human Services, & FRIENDS National Resource Center For Community-Based Child Abuse Prevention, 2008). Research shows that the following characteristics have been found to be strong predictors of program effectiveness:

- Strength-based focus. A large body of research supports the emphasis on family interventions and education programs that focus on family strengths and resilience instead of family weaknesses. This approach reinforces existing protective factors to prevent the reoccurrence of child abuse and neglect (Center for the Study of Social Policy, 2003).

- Family-centered practice. Family-centered parent training programs include family skills training and family activities to help children and parents communicate effectively and take advantage of concrete social supports. Family-centered programs also seek to develop training strategies that are culturally appropriate and consistent with the beliefs and principles of families and their communities (Colosi & Dunifon, 2003).
- Individual and group approaches. Evidence suggests that a combination of individual and group parent training is the most effective approach when building skills that emphasize social connections and parents' ability to access social supports. However, the individual approach was found to be more effective when serving families in need of specific or tailored services (Lundahl, Nimver & Parsons, 2006).
- Qualified staff. Program success is in large part dependent on qualified staff. Program staff should have a sound theoretical grounding as well as hands-on experience in the classroom or working with families and groups in different settings. Staff also should be able to provide culturally competent services consistent with the values of the family and the community.
- Targeted service groups. Learning is enhanced when the participants of each program include a clearly defined group of people with common needs or identifying characteristics (Colosi & Dunifon, 2003). Group characteristics, such as high risk families or working versus nonworking parents, also can help determine the appropriate program duration and intensity. (Brown, 2005).
- Clear program goals and continuous evaluation. Successful programs maintain individualized and group plans developed in partnership with participants. Progress toward program goals is routinely and effectively evaluated by aggregate analyses using both quantitative and qualitative research methods consistent with the services offered. In addition, these programs have an effective process for gathering consumer feedback and use this information, along with outcome-based evaluation efforts, for continuous quality improvement."

3. NA

B. Procurement

1. The procurement method for this project was RFP #31403. The total value of this RFP is \$150,000.00.
2. The RFP bid close date was September 24, 2014. The SBE goal was 0%
3. There was only (1) proposal submitted for RFP # 31403. The proposal was reviewed and the one proposal was awarded.

C. Contractor and Project Information

1. The address (es) of all vendors and/or contractors:

OhioGuidestone
 202 East Bagley Road
 Berea, Ohio 44017
 Richard R. Frank: President and CEO
 Council District (5)

D. Project Status and Planning

1. The project reoccurs annually.

2. NA

E. Funding

1. The project is funded 100% Federal (TANF). The schedule of payments will be by invoice.

2. The schedule of payments will be monthly.

3. NA