

**Cuyahoga County Board of Control**  
**March 9, 2015 11:00 A.M.**  
**County Headquarters**  
**2079 East Ninth Street, 4<sup>th</sup> Floor**  
**Committee Room B**

1. Call to Order
2. Review Minutes
3. Public Comment

4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2015-46	Department of Public Works	Submitting a revenue generating utility agreement with City of Cleveland Heights in the amount of \$380,000.00 for maintenance of storm and sanitary sewerage systems located in County Sewer District No. 17 for the period 3/9/2015 - 12/31/2015.  Funding Source: Revenue Generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-47	Department of Development	Submitting a contract with North Coast Community Homes, Inc. in the amount not-to-exceed \$200,000.00 for HOME funded Acquisition and Renovation of Housing for Disabled Adults for the period 03/01/2015 - 12/31/2016.  Funding Source: Federally funded HOME Program	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-48	Department of Development	Requesting approval of an Economic Development Loan to USA Insulation in the amount not-to-exceed \$380,000 for assistance in the purchase of equipment and a 23,200 square foot facility located at 17770 St. Clair Avenue, Cleveland.  Funding Source: Cuyahoga County Western Reserve Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-49	Court of Common Pleas/ Juvenile Court Division	Submitting an amendment to Contract No. CE1200346-01 with Applewood Centers, Inc. for the Staff Secure Shelter Program and Placement Planning Day Report services for the period 6/1/2012 - 6/30/2015 to change the scope of services, effective 3/9/2015 and for additional funds in the amount of \$400,036.00.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		Funding Source: Targeted RECLAIM Grant Funds	
BC2015-50	Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services	<p>Requesting approval to apply for and accept grant funds from Ohio Housing Finance Agency in the amount of \$1,600,000.00 for health and safety repairs at the Emergency Shelter for Homeless Men located at 2100 Lakeside Avenue in connection with The Capital Funding to End Homelessness in Ohio Initiative for the period 4/1/2015 - 3/31/2017.</p> <p>Funding Source: Ohio Housing Finance Agency. The funding amount is related to the match available from the County, which could go up to \$1,900,000.00</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2015-51	Department of Health and Human Services/ Division of Children and Family Services	<p>Submitting an amendment to Contract No. CE1200686-02 with Adoption Network Cleveland for permanency supportive services for the period 12/1/2012 - 12/31/2014 to extend the time period to 3/31/2015 and for additional funds in the amount of \$93,625.00.</p> <p>Funding Source: Health and Human Service Levy Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2015-52	Department of Health and Human Services/ Division of Children and Family Services	<p>Recommending to rescind Board of Control Approval No. BC2014-324 dated 12/29/2014, which authorized an award on RQ32588 and enter into a contract with Adoption Assistance, Inc. in the amount not-to-exceed \$7,000.00 for adoption services for the period 1/1/2015 - 12/31/2016.</p> <p>Funding Source: (Original Contract) Health and Humans Services Levy Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

- 6. Other Business
- 7. Public Comment
- 8. Adjourn

## Minutes

Cuyahoga County Board of Control  
March 2, 2015 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4th Floor  
Committee Room B

### 1. Call to Order

The meeting was called to order at 11:01 a.m.

#### Attending:

County Executive Armond Budish  
Council President Dan Brady  
Michael Chambers, Fiscal Officer, Department of Public Works (alternate for Director)  
Amy Himmelein, Interim Fiscal Officer  
Lenora Lockett, Director, Office of Procurement and Diversity  
Councilman Dale Miller

### 2. Review Minutes

Armond Budish motioned to approve the minutes from the February 23, 2015 Board of Control Meeting, as written. Dan Brady seconded the motion. The minutes were unanimously approved.

### 3. Public Comment

There was no public comment.

### 4. Tabled Items

BC2015-36 Office of Procurement & Diversity, Recommending an award,

#### Department of Information Technology

a) on RQ32787 and enter into a contract with MNJ Technologies Direct, Inc. (1-1) in the amount \$120,048.00 for the purchase of HP Blades, enclosure parts and accessories (State Contract No. 534486).  
Funding Source: General Fund

Armond Budish motioned to approve the item; Dan Brady seconded. Item No. BC2015-36 was unanimously approved.

### 5. New Items for Review

BC2015-40 Department of Public Works, recommending an award on RQ32812 and enter into a contract with AskReply, Inc. dba B2Gnow in the amount not to- exceed \$385,950.00 for the purchase, installation and support of Diversity Management and Labor Compliance Software for use by the Department of Development and the Office of Procurement & Diversity for the period of 3/1/2015 - 2/29/2020.

Funding Source: Road & Bridge Fund \$163,670.00;  
Department of Development – General Fund  
\$111,140.00;  
Office of Procurement & Diversity - General Fund \$111,140.00

Michael Chambers, Department of Public Works, presented. Dale Miller asked if the Diversity Management and Labor Compliance Software is adequate to serve other diversity and inclusion programs currently under consideration. Lenora Lockett replied that the program has the capability to allow Departments to monitor and track multiple programs and is also currently being utilized by the City of Cleveland.

Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-40 was unanimously approved.

BC2015-41 Department of Development, recommending an award on RQ31783 and enter into a contract with Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$409,808.00 for administration of the Cuyahoga County Down Payment Assistance Program in the Cuyahoga Urban County communities and the City of Parma for the period 3/1/2015 - 2/28/2016.  
Funding Source: FY2014 Federal HOME Fund

Paul Herdeg, Department of Development, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-41 was unanimously approved.

BC2015-42 Department of Workforce Development, submitting an amendment to Contract No. CE1300581 with OhioGuidestone for implementation of a Customized Training Program for the period 11/1/2013 - 11/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$120,000.00. Funding Source: Workforce Investment Act Fund

Jayanti Bhattacharya, Department of Workforce Development, presented. Dale Miller asked about the training provided and the ratio of applicants hired for employment. Jayanti replied the participants are existing Cleveland Clinic employees. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-42 was unanimously approved.

BC2015-43 Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1400252-01 with Terminix International, Inc. for bed bug extermination services for the period 8/1/2014 - 7/31/2016 for additional funds in the amount of \$50,000.00. Funding Source: Health and Human Services Levy Fund

Rick Werner, Director of Health and Human Services, presented. Dan Brady asked if the program was having a sufficient impact given the modest amount of funding proposed. He recommended that the County analyze program strategy, within the context of demand for service and available resources. Rick stated he would provide Councilman Brady with a complete analysis of the program. Dale Miller asked if the County's program could serve Cleveland residents if the City's funds are exhausted. Rick replied that the County's eligibility guidelines are probably flexible enough to consider serving Cleveland residents.

Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-43 was unanimously approved.

BC2015-44 Department of Health and Human Services/Community Initiatives Division/ Office of Homeless Services, recommending an award on RQ32924 and enter into a contract with The Salvation Army in the amount not-to-exceed \$209,810.00 for supportive services for homeless men in the PASS Transitional Housing Program for the period 8/1/2014 - 7/31/2015. Funding Source: U.S. Department of Housing & Urban Development, FY 2013 HEARTH Act Homeless Assistance Grant Award.

Rick Werner, Director of Health and Human Services, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-44 was unanimously approved.

BC2015-45 Department of Health and Human Services/Division of Children and Family Services, Recommending an award on RQ31403 and enter into a contract with OhioGuidestone (13-1) in the amount not-to-exceed \$150,000.00 for the Nurturing Parents Program for the period 2/1/2015 - 1/31/2016. Funding Source: Federal TANF Fund

Rick Werner, Director of Health and Human Services, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-45 was unanimously approved.

6. Other Business

There was no other business.

7. Public Comment

There was no further public comment.

8. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded the motion. The motion to adjourn was unanimously approved at 11:19 a.m.

**5. Scheduled Items for Review**

**BC2015-46**

A. Scope Of Work Summary

1. Department of Public Works requesting the approval of an agreement with the City of Cleveland Heights for Storm and Sanitary Sewer Maintenance. This is a revenue generating agreement. There is no cost associated with this specific contract. The agreement is effective immediately upon approval with the anticipated date of March 1, 2015. The initial term of this agreement ends on 12/31/2015.
2. The primary goal of this Agreement is to set forth the responsibilities of the respective parties under the Agreement as well as establish a rate which the County will charge the City of Cleveland Heights for services.
3. Under the provision of the Ohio Revised Code Section 6117.02, this County may levy an assessment

to pay the cost and expense of the maintenance and operation of such sewerage improvements.

B. Procurement

1. N/A
2. N/A
3. N/A

C. Contractor And Project Information

1a. The address for contact is:

City of Cleveland Heights

40 Severance Circle

Cleveland Heights, OH 44118

2. The owner is the City of Cleveland Heights.

3a. N/A

3b. The City of Cleveland Heights is located in Council District 10.

D. Project Status And Planning

1. The 2015 Agreement is the same as the 2014 Agreement that has expired.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. As noted, this is a revenue generating contract with the City of Cleveland Heights. The total amount paid to the County shall not exceed \$380,000.00 during the term.

2. N/A

3. N/A

**BC2015-47**

A. Scope of Work Summary

1. Department of Development requesting approval of an agreement with North Coast CHDO Homes for HOME funded Acquisition and Renovation of Housing for Disabled Adults in the amount not-to-exceed \$200,000.00.

Anticipated start - completion dates are 03/01/2015 - 12/31/2016.

2. The primary goals of the project are to acquire and renovate existing properties in various Cuyahoga Urban County Communities. After renovation is completed for the special needs of the disabled tenants, each home will be rented to 3 or 4 disabled adults.

B. Procurement

1. This allocation of HOME funds was approved by the Cuyahoga Housing Consortium Review Board on Wednesday, July 9, 2014, pursuant to an RFP process carried out by the Cuyahoga Housing Consortium.

The Board of Control approved an exemption from aggregation of contracts for allocation of HOME funds by the Cuyahoga Housing Consortium Review Board on July 9, 2014.

The total value of this agreement is \$200,000.00

C. Contractor and Project Information

1. The address of the contractor is:

North Coast CHDO Homes  
14221 Broadway Avenue  
Cleveland, Ohio 44125  
Council District 7

2. The locations of the specific houses to be renovated are not yet determined.

D. Project Status and Planning

1. The project reoccurs annually as funds are available.

E. Funding

1. This project is 100% federally funded (HOME Program)

2. The schedule of payments is monthly upon submission of reimbursement requests.

**BC2015-48**

Department of Development/2015/USA Insulation/Economic Development Loan/17770 St. Clair Avenue/Cleveland

A. Scope of Work Summary:

1. Department of Development requesting approval of an Economic Development Loan to USA Insulation in the amount not-to-exceed \$380,000 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

2. The primary goal of the project is to assist USA Insulation in the purchase of equipment and a 23,200 square foot facility located at 17770 St. Clair Avenue, Cleveland, Ohio 44110. The project will create 20 new jobs to Cuyahoga County within the three years of project approval. The total cost of the project is \$1,108,750; the County's participation is an Economic Development Loan for \$380,000 with a term of 15 years at an interest rate of 2.5%.

B. Procurement

1.) Loan

2.) The loan project will be subject to the following, without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein, if applicable.

Economic Development Loan reviewed and recommended by the Cuyahoga County Community Improvement Corporation at its February 11, 2015 meeting.

C. Contractor and Project Information:

1. USA Insulation

1351 East 357th Street  
Eastlake, Ohio 44095

2. Principal Owners Patrick J. Pitrone 50% and Jessica Pitrone-Jais 50%

3. The location of the project is:

17770 St. Clair Avenue

Cleveland, Ohio 44110

Council District 10 Anthony T. Hairston

#### D. Project Status and Planning

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities that benefit the residents of the Cuyahoga County.

#### E. Funding

1. Cuyahoga County Western Reserve Fund

2. The loan funds will be disbursed at the completion of acquisition

3. The loan payments will be fully amortized over 15 years at interest rate of 2.50%

### **BC2015-49**

#### A. Scope of Work Summary

1. Juvenile Court is requesting approval of a contract amendment for the Placement Planning Day Report Contract with Applewood Centers, Inc for the period of June 1, 2012 to June 30, 2015, to increase the funds in the amount of \$400,036.00 for a new not-to-exceed amount of \$2,482,173.40 and to include a Girls Day Treatment Program.

2. The primary goal of the project is to provide a day report center for Court-involved youth as an alternative to secure Detention.

3. N/A

#### B. Procurement

1. The procurement method for this project was an RFP process (RFP #22544). The total value of the RFP was \$2,173,852.00.

2. The procurement method was closed on February 28, 2012. There was no SBE goal.

3. Three (3) vendors submitted responses to this RFP: one (1) for Shelter Care services only, one (1) for both Shelter Care and Placement Planning Day Report, and one (1) for Placement Planning Day Report only. All submitted proposals were considered and reviewed, and all three (3) vendors were awarded services. Two (2) vendors were awarded Shelter Care Services contracts.

#### C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Applewood Centers, Inc.

10427 Detroit Avenue

Cleveland, Ohio 44102

Council District: 3

2. Executive Director of Applewood Centers, Inc. is Melanie Falls

3.a The address or location of the project is:

Applewood Centers, Inc.

10427 Detroit Avenue

Cleveland, Ohio 44102



3.b. The project is located in Council District 3

D. Project Status and Planning

1. The project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The original contract funding was 100% RECLAIM funded (\$100,000.00). The funding for the second amendment amount was funded 100% by Title IV-E Revenue Funds (\$800,000.00). The last request was 100% funded by RECLAIM Ohio Grant Funds. The current request is being funded by Targeted RECLAIM Funds.
2. The schedule of payments is monthly by invoice.
3. This is the fourth amendment to the contract. This amendment will increase the funds in the amount of \$400,036.00 and will now include a Girls Day Treatment Program. The first amendment to this contract occurred in 2012 and it increased the funds in the amount of \$800,000.00 and decreased the time frame of the contract from May 31, 2014 to June 30, 2013. The second amendment to the contract occurred in 2013 and extended the time period through June 30, 2014 and increased the funds in the amount of \$731,455.20. The third amendment to this contract increased the funds in the amount of \$450,682.20 and extended the time period through June 30, 2015.

**BC2015-50**

A. Scope of Work Summary

1. Office of Homeless Services and the Department of Public Works requesting approval to submit a grant application for an amount not to exceed \$1,600,000.00. The anticipated start-completion dates are 4/01/2015 - 3/31/2017.
2. The grant application requires that the County provide a \$1 for \$1 match to the grant amount requested. The matching funds are already committed by Public Works with capital funds for the repair of the roof of the 2100 Lakeside Avenue building. This project has been on the PW agenda for over a year. Bids were awarded during FY 2014. The work will be completed during FY 2015. This expenditure, which the County had already planned for, is permitted as the match for the OHFA grant in an amount not to exceed \$1,600,000.00. The additional repair work at 2100 Lakeside Avenue, will be managed by PW with existing County employees, or if necessary, through the normal contracting procedures of the Public Works Department in compliance with OPD.

B. Procurement N/A

C. N/A

D. Project Status and Planning

1. This is a new opportunity to the County provided by the Ohio Housing Finance Agency (OHFA). OHFA committed \$32 million statewide for a Capital Funding to End Homelessness Initiative (CFEHI). Funds were allocated by region with Cuyahoga County being earmarked for \$5 million. Agencies providing shelter, transitional housing, or permanent supportive housing are able to apply to the CFEHI. A dollar for dollar match is required. Support of the local Continuum of Care is also a requirement. There were many needed repairs at 2100 Lakeside. Since the County had already committed to the roof repair,

applying for the OHFA CFEHI money is a great opportunity to leverage the county's already committed capital improvements.

2. The goal is to apply to OHFA by March 31st, 2015. Approval should be forthcoming within 2 to 3 weeks. Public Works will then coordinate the repairs at 2100 Lakeside in terms of the timing and the trades.

3. N/A

4. N/A

5. The application requires a signature in ink.

#### E. Funding

1. The Capital Funding to End Homelessness Initiative (CFEHI) is funded by the Ohio Housing Finance Agency. The funding amount is related to the match available from the County, which could go up to \$1,900,000.00.

2. N/A

### **BC2015-51**

#### A. Scope of Work Summary

1. The Cuyahoga County Division of Children and Family Services (DCFS) is requesting permission to amend the contract with Adoption Network Cleveland for Permanency Supportive Services (CE1200686-02) to add \$93,625 to the contract and also extending the end date to be 03-31-2015. This will be the third amendment with this provider.

Original contract amount: \$712,000.00

Additional contract amount: \$93,625.00

New Contract Amount: \$805,625.00

100% by the Health and Human Service Levy

2. Allowing this amendment we will be able to provide services to properly place children that have been removed from their homes. Allowing this contract to continue assures that the children of Cuyahoga County will be placed in a more proper placement.

#### B. Procurement

1. The procurement method for this project is through a competitive bidding process - RFP #24693.

#### C. Contractor and Project Information

#### D. Project Status and Planning

1. The project is a competitive bid contract.

2. NA

3. NA

#### E. Funding

1. The project is funded by 100% by the Health and Human Service Levy.

2. The schedule of payments is by invoice.

**BC2015-52**

The Division of Children and Family Services (DCFS) is requesting to rescind the award RQ32588 with Adoption Assistance, Inc. for an adoption services contract for 2015-2016.

DCFS attempted to contract with Adoption Assistance Inc. regarding adoption services. However, the vendor refused multiple requests to submit required documents to complete their portion of the contracting process.