

**Cuyahoga County Board of Control  
 March 16, 2015 11:00 A.M.  
 County Headquarters  
 2079 East Ninth Street, 4<sup>th</sup> Floor  
 Committee Room B**

1. Call to Order
2. Review Minutes
3. Public Comment

4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2015-53	Department of Information Technology	Submitting an amendment to Contract No. CE1300357 with Endicott Microfilm, Inc. for maintenance on Kodak scanners for various County departments for the period 7/1/2013 - 6/30/2014 to extend the time period to 1/31/2015 and for additional funds in the amount of \$114,653.58.  Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-54	Common Pleas Court/ Corrections Planning Board	Submitting an amendment to Agreement No AG1400106-01 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County, for treatment and ancillary "soft" services in connection with the Ohio Department of Rehabilitation and Correction grant program for the period 7/1/2014 - 6/30/2015, to extend the time period to 6/30/2016, for additional funds in the amount not-to-exceed \$165,000.00, and to change the name of the grant program from Smart Supervision to Smart Ohio Model Pilot Program.  Funding Source: Ohio Department of Rehabilitation and Correction Community Based Corrections grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

BC2015-55	Department of Public Safety and Justice Services	Requesting approval of an alternative procurement process on RQ32574, which will result in an award recommendation in the amount not-to-exceed \$27,000.00 for the purchase of personal protective equipment for the Ohio Region 2 Water Rescue Team.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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		<p>Funding Source: FY13 State Homeland Security Program – Water Rescue Sustainment grant Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Public Safety &amp; Justice Services is seeking to purchase Personal Protective Equipment (PPE) for the Ohio Region2 Water Rescue Team. This equipment will consist of brand-specific items (dry suits, gloves, work boots, helmet, gear bag, rescue knife, floatation vest, whistle) which must be consistent with gear already in use by the team.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>Up to \$27,000.00 Funding source: FY13 State Homeland Security Program – Water Rescue Sustainment</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Procurement has indicated the need for this Justification because of the request to purchase of brand-specific items. All items are available from a vast number of retail vendors. Ideally all equipment will be purchased from a single source, so the manufacturer of any one item is unlikely to be selected as a vendor.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>It is vital that the specialty response teams covering NEO</p>	
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		<p>have equipment that can be supplied and supported by other teams. The water rescue teams throughout NEO comprise the Type 1 OHR2 SWR Team. Having the same equipment on which to train, and to exchange when equipment breaks, is essential to these teams being at ready-state.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>All equipment was requested by the POC/team leaders of the OHR2 SWR team. The funds and purchase were approved by Ohio EMA.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>The grant funding this purchase closes 4.30.15. Continued delay will prevent the purchase from occurring since the total cost requires a formal bid, which can take three months to process.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The county will continue to seek DHS/FEMA grant funding to support first responder teams throughout the region. Future purchases may require brand or vendor specific purchases depending on the needs of the specialty team to be disaster-response ready.</p>	
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**7. Public Comment**

**8. Adjourn**

## **Minutes**

Cuyahoga County Board of Control  
March 9, 2015 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4th Floor  
Committee Room B

### 1. Call to Order

The meeting was called to order at 11:02 a.m.

#### Attending:

County Executive Armond Budish  
Council President Dan Brady  
Stan Kosilesky, Administrator, Department of Public Works (alternate for Director)  
Councilman Dale Miller  
Richard Opre, Purchasing Administrator, Office of Procurement and Diversity (alternate for Lenora Lockett)  
William Sheehan, Interim Treasurer (Alternate for Fiscal Officer)

### 2. Review Minutes

Armond Budish motioned to approve the minutes from the March 2, 2015 Board of Control Meeting, as written. Dan Brady seconded the motion. The minutes were unanimously approved. Dave Greenspan abstained.

### 3. Public Comment

There was no public comment.

### 4. Tabled Items

There were no tabled items.

### 5. New Items for Review

BC2015-46 Department of Public Works, submitting a revenue generating utility agreement with City of Cleveland Heights in the amount of \$380,000.00 for maintenance of storm and sanitary sewerage systems located in County Sewer District No. 17 for the period 3/9/2015 - 12/31/2015.  
Funding Source: Revenue Generating

Stan Kosilesky, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-46 was unanimously approved.

BC2015-47 Department of Development, Submitting a contract with North Coast Community Homes, Inc. in the amount not-to-exceed \$200,000.00 for HOME funded Acquisition and Renovation of Housing for Disabled Adults for the period 03/01/2015 - 12/31/2016.  
Funding Source: Federally funded HOME Program

Paul Herdeg, Department of Development, presented. Dave Greenspan asked if North Coast Community Homes (NCCH) collaborates with the Land Bank on the process of housing acquisition and renovation. Paul replied he is not aware of a collaboration between the two as NCCH operates their own multifaceted Real Estate operation. Paul stated he will reach out to both organizations to explore the potential of a possible collaboration. Dale Miller asked if NCCH serves as the landlord after property is acquired, and how many homes are currently owned by the organization. Paul replied that the organization serves as landlord and individual leases are held by each tenant. Paul estimated that NCCH has about 30 homes in their inventory, and that he would follow up with an accurate count.

Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-47 was unanimously approved.

BC2015-48 Department of Development, requesting approval of an Economic Development Loan to USA Insulation in the amount not-to-exceed \$380,000 for assistance in the purchase of equipment and a 23,200 square foot facility located at 17770 St. Clair Avenue, Cleveland. Funding Source: Cuyahoga County Western Reserve Fund

Arnold Lockett, Department of Development, presented. Dave Greenspan asked if a loan was previously issued to USA Insulation. Arnold replied the vendor was approved for a loan but did not move forward with the project. Dave asked who holds first position on the loan, and for a description of the collateral on the project. Arnold replied First Federal of Lakewood is in 1<sup>st</sup> position, and the building, valued at \$950,000.00, will be used as collateral.

Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-48 was unanimously approved.

BC2015-49 Court of Common Pleas/Juvenile Court Division, Submitting an amendment to Contract No. CE1200346-01 with Applewood Centers, Inc. for the Staff Secure Shelter Program and Placement Planning Day Report services for the period 6/1/2012 - 6/30/2015 to change the scope of services, effective 3/9/2015 and for additional funds in the amount of \$400,036.00. Funding Source: Targeted RECLAIM Grant Funds

Karen Lippman, Juvenile Court Division, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-49 was unanimously approved.

BC2015-50 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services, Requesting approval to apply for and accept grant funds from Ohio Housing Finance Agency in the amount of \$1,600,000.00 for health and safety repairs at the Emergency Shelter for Homeless Men located at 2100 Lakeside Avenue in connection with The Capital Funding to End Homelessness in Ohio Initiative for the period 4/1/2015 - 3/31/2017. Funding Source: Ohio Housing Finance Agency. The funding amount is related to the match available from the County, which could go up to \$1,900,000.00

Rick Werner, Director of Health and Human Services, presented. Dale Miller asked for clarification of the funding amount as it relates to the match being provided by the County. Rick replied that allocated funds are available in the amount of \$1,900,000.00. The County will utilize \$1,600,000.00 of funding

for earmarked projects. If needed, the County can seek authority from the Board to access the remaining \$300,000.00. Dave Greenspan asked for the budget year on the funding allocation. Stan Kosilesky replied that the County will receive \$1,600,000.00 in grant funds, which will be leveraged. No additional apportionment of County funds will be required, as \$1,900,000.00 was appropriated in 2014.

Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-50 was unanimously approved.

BC2015-51 Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1200686-02 with Adoption Network Cleveland for permanency supportive services for the period 12/1/2012 - 12/31/2014 to extend the time period to 3/31/2015 and for additional funds in the amount of \$93,625.00. Funding Source: Health and Human Service Levy Fund

Rick Werner, Director of Health and Human Services, presented. Dale Miller asked if funding was included in the bi-annual budget for the extension and for continued services going forward. Rick replied that funding was allocated in the fiscal year 2015 budget for this amendment and for new programming covered under the current RFP. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-51 was unanimously approved.

BC2015-52 Department of Health and Human Services/Division of Children and Family Services, recommending to rescind Board of Control Approval No. BC2014-324 dated 12/29/2014, which authorized an award on RQ32588 and enter into a contract with Adoption Assistance, Inc. in the amount not-to-exceed \$7,000.00 for adoption services for the period 1/1/2015 - 12/31/2016. Funding Source: (Original Contract) Health and Humans Services Levy Fund

Rick Werner, Director of Health and Human Services, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-52 was unanimously approved.

6. Other Business

There was no other business.

7. Public Comment

There was no further public comment.

8. Adjourn

Armond Budish motioned to adjourn; Dan Brady seconded the motion. The motion to adjourn was unanimously approved at 11:20 a.m.

## 5. Scheduled Items for Review

### BC2015-53

A. Department of Information Technology, is submitting an amendment to Contract No. CE1300357-01 with Endicott Microfilm Inc. for maintenance of County scanners for the period July 1, 2014 - January 31, 2015 and for additional funds in the amount not-to-exceed \$114,653.58.

B. The proposed contract is an OPD approved RFP Exemption item with materials attached.

C. Endicott Microfilm, Inc.

Zandy Hood  
642 High Street  
Hamilton, OH 45011

D. The project is on a critical action path because if the County scanners are not maintained it will slow process. The County procurement process was not followed when obtaining bids. We need to make this vendor whole while we follow County procedures for state contract pricing for a one year contract. We are currently following County procedures for state contract pricing for a new one-year contract. We are correcting an error that was made.

E. The contract is in the 2015 budget. The project is funded by the General Fund. The schedule of payments is monthly. The project is an amendment to CE1300357. This amendment changes the term and value, extending the contract from July 1, 2014 - January 31, 2015 and for additional funds in the amount not-to-exceed \$114,653.58.

### BC2015-54

A. Scope of Work Summary

1. Common Pleas Court Corrections Planning Board is requesting approval of an amendment to AG1400106 with the Alcohol Drug Addiction and Mental Health Services Board of Cuyahoga County for additional funds not-to-exceed \$165,000.00 and to extend the time period to June 30, 2016.

2. The primary goals of the project are (list 2 to 3 goals).

a. Assist clients with gaining an understanding of the addictive nature of mood altering chemicals, the addiction process, and to gain insight into the consequences of drug abuse.

b. Assist clients in becoming involved in a twelve step program and encourage the development of social supports to achieve and maintain sobriety and to resist renewed criminal activity which will lead to a socially productive lifestyle.

B. Procurement

1. The procurement method for this project is government purchase. The total value of the agreement will be \$240,000.00.

2. N/A

3. The original agreement, received OPD approval on April 23, 2014 to be processed as a government purchase.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):  
Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County  
2012 West 25<sup>th</sup> Street, 6<sup>th</sup> Floor

Cleveland, Ohio 44113

Council District (xx)

2. The Chief Operating Officer for the contractor/vendor is William M. Denihan.

D. Project Status and Planning

1. The project is an extension of an existing County project.

E. Funding

1. The project is funded 100% by Ohio Department of Rehabilitation and Correction Community Based Corrections grant funds.

2. The schedule of payments are monthly by invoice

3. The project is an amendment to an agreement. This amendment adds additional funds and extends the time period of the agreement. This is the First amendment to the agreement.

**BC2015-55**

See item details in section 6, "other business," above.