

**Cuyahoga County Board of Control
 March 23, 2015 11:00 A.M.
 County Headquarters
 2079 East Ninth Street, 4th Floor
 Committee Room B**

1. Call to Order
2. Review Minutes
3. Public Comment

4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2015-56	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Medical Examiner</u></p> <p>a) on RQ33349 to Promega Corporation in the amount not-to-exceed \$198,919.30 for the purchase of consumables for 5- Maxwell 16 Instrument genetic analyzers for the period 4/1/2015 - 9/30/2016.</p> <p>Funding Source: 2014 DNA Backlog Grant Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2015-57	Sheriff's Department	<p>Requesting approval to apply for and accept grant funds from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$700,000.00 for the FY2015 Smart Policing Initiative Body Worn Camera Systems Grant Program for the period 10/1/2015 - 9/30/2018.</p> <p>Funding Source: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2015-58	Department of Health and Human Services/ Cuyahoga Job and Family Services	<p>Submitting an amendment to Contract No. CE1400336-01 with Cleveland Sight Center in for call center services for the Benefit Application Assistance Call Center for the period 1/1/2015 - 12/31/2015 for additional funds in the amount not-to-exceed \$136,563.00.</p> <p>Funding Source: Temporary Assistance to Needy Families Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2015-59	Department of Health and Human Services/ Division of	<p>Submitting an amendment to Contract No. CE1200585-01 with Outcome Referrals, Inc. for core referral and child welfare assessment services for the period 10/1/2012 - 3/31/2015 to extend the time period to 6/30/2015 and for additional funds in the amount of \$50,000.00.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p>

	Children and Family Services	Funding Source: Health and Human Service Levy Fund	<input type="checkbox"/> Hold
BC2015-60	Department of Health and Human Services/ Division of Children and Family Services	Recommending an award on RQ30688 and enter into a contract with Applewood Centers, Inc. (37-3) in the amount not-to-exceed \$250,000.00 for Day Reporting Program services for the period 1/1/2015 - 12/31/2015. Funding Source: State 9% / Health and Human Services Levy 91%.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2015-61	Department of Health and Human Services/ Division of Children and Family Services	Recommending an award on RQ32598 and enter into a contract with Children's Bureau Inc. in the amount of \$2,500.00 for adoption services for the period 1/1/2015 - 12/31/2016. Funding Source: State Child Protective Allocation Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2015-62	Department of Health and Human Services/ Division of Children and Family Services	Recommending an award on RQ33476 and enter into a contract with Adopt America Network in the amount not-to-exceed \$5,000.00 for adoption services for the period 1/1/2015 - 12/31/2016. Funding Source: State Child Protective Allocation	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2015-63	Department of Health and Human Services/ Division of Senior and Adult Services	Requesting approval to apply for and accept grant funds from Ohio Department of Jobs and Family Services in the amount of \$150,000.00 for the FY2015 Adult Protective Services Emergency Intervention Team Project Innovation Grant program for the period 4/1/2015 - 12/31/2015. Funding Source: State of Ohio Department of Jobs and Family Services	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

6. Other Business

BC2015-64	Department of Development	Recommending to amend Board of Control approval No. BC2013-95 dated 4/1/2013, which approved an alternate procurement process in the total amount not-to-exceed \$700,000.00 for the Storefront Renovation Rebate Program which provides partial funding for exterior repairs to remedy blighting conditions, as authorized by	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
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		<p>the U.S. Department of Housing and Urban Development for the period 8/1/2011 -12/31/2015 to extend the time period to 12/31/2016; no additional funds required.</p> <p>Funding Source: Community Development Block Grant Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Storefront Renovation Rebate Program assists property owners within the Urban County to make facade improvements, property upgrades or correct code violations. The improvements create revitalized commercial areas through eliminating blighted conditions. The program offers rebates up to 50% of the project cost to a maximum rebate of \$20,000, for qualified exterior improvements. The program is open to businesses in the 51 Urban County Communities. Requesting to amend BC2013-95 to change the program term from August 1, 2011 – December 31, 2015 to August 1, 2011 – December 31, 2016, effective immediately and; requesting the alternate method.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>Program Funding is currently at \$400,000 with no change requested. Program uses Community Development Block Grant Funds (CDBG).</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>All 51 Urban County communities are eligible to have their storefront owners apply to the program. Bidding</p>	
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		<p>the funds would eliminate the availability of the funding to all commercial property owners in all of the 51 eligible communities.</p> <p>Urban County Communities receive the Storefront applications from the Department of Development. These communities then market the program to property owners. Interested property owners complete the required application and submit all applicable documents to the Department through the city where the property is located. These applications are then evaluated, analyzed and reviewed. The department determines whether the application will be denied or recommended for approval consideration. The program is funded annually with Community Development Block Grant Funds, operates on an ongoing basis.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The program is organized to allow any commercial property owner located in one of the 51 eligible communities the opportunity to obtain funding as the need is determined.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>This service is prescribed by the U.S. Department of Housing and Urban Development as an eligible activity when using Community Development Block Grant funding.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The work performed on individual storefronts is currently bid by the owner to obtain bids particular to the work required for that individual structure.</p>	
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		<p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The Department of Development will continue to provide funding opportunities to the small commercial property owners in the 51 urban county communities.</p>	
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7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
 March 16, 2015 11:00 A.M.
 County Headquarters
 2079 East Ninth Street, 4th Floor
 Committee Room B

1. Call to Order

The meeting was called to order at 11:01 a.m.

Attending:

County Executive Armond Budish
 Councilman Dave Greenspan
 Amy Himmelein, Interim Fiscal Officer
 Stan Kosilesky, Administrator, Department of Public Works (alternate for Director)
 Lenora Lockett, Director, Office of Procurement and Diversity
 Councilman Dale Miller

2. Review Minutes

Armond Budish motioned to approve the minutes from the March 9, 2015 Board of Control Meeting, as written. Dale Miller seconded the motion. The minutes were unanimously approved.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2015-53 Department of Information Technology, Submitting an amendment to Contract No. CE1300357 with Endicott Microfilm, Inc. for maintenance on Kodak scanners for various County departments for the period 7/1/2013 - 6/30/2014 to extend the time period to 1/31/2015 and for additional funds in the amount of \$114,653.58. Funding Source: General Fund

Kathy Goepfert, Fiscal Office, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-53 was unanimously approved.

BC2015-54 Common Pleas Court/Corrections Planning Board, submitting an amendment to Agreement No AG1400106-01 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County, for treatment and ancillary "soft" services in connection with the Ohio Department of Rehabilitation and Correction grant program for the period 7/1/2014 - 6/30/2015, to extend the time period to 6/30/2016, for additional funds in the amount not-to-exceed \$165,000.00, and to change the name of the grant program from Smart Supervision to Smart Ohio Model Pilot Program. Funding Source: Ohio Department of Rehabilitation and Correction Community Based Corrections grant funds

Marty Murphy, Corrections Planning Board, presented. Dave Greenspan asked for clarification of the time period and the number of individuals to be served. Marty replied that the amendment is for 1 year and will enable the department to serve an additional 22 offenders. Dave asked about the success rate and the number of offenders enrolled in the program to date. Marty replied the program started off with 20 offenders. Monthly reports reflect the rate of success is higher for offenders receiving inpatient treatment, with a 50% success rate once the offender moves on to sober living. But they do not have complete outcome data at this point, given the program is only 6 months old.

Dale Miller asked if the participants are coming out of the correctional system or whether they are enrolled in diversion. Marty replied that participants may have been enrolled in an early intervention program but 100% of offenders are already in the system or on probation.

Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-54 was unanimously approved.

6. Other Business

BC2015-55 Department of Public Safety and Justice Services, requesting approval of an alternative procurement process on RQ32574, which will result in an award recommendation in the amount not-to-exceed \$27,000.00 for the purchase of personal protective equipment for the Ohio Region 2 Water Rescue Team. Funding Source: FY13 State Homeland Security Program – Water Rescue Sustainment grant Funds

Felicia Harrison, Public Safety and Justice Services, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-55 was unanimously approved.

7. Public Comment

There was no further public comment.

8. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded the motion. The motion to adjourn was unanimously approved at 11:09 a.m.

5. Scheduled Items for Review

BC2015-56

A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of an Award Recommendation for Promega Corporation in the amount Not-to-Exceed \$198,919.30 for consumables.
2. The primary goals of this purchase are to have a Blanket Purchase Order (in use for 4/1/15-9/30/16) for consumables for the Maxwell 16 Forensic Instruments and other genetic analyzers for the DNA laboratory at the Cuyahoga County Medical Examiner's Office. This purchase would cover various DNA kits for be used with forensic and parentage casework to develop DNA profiles, for extraction of DNA for the same and analyzation of amplified products for both areas.

B. Procurement

1. The procurement method for this purchase was RFP Exemption, approved CPB2015-115, 3/2/2015, as allowed per County Code 501.12(D).

C. Contractor and Project Information

1. The address of the vendor is:

Promega Corporation
2800 Woods Hollow Road
Madison, Wisconsin 53711-5399

There is County Council representation as the vendor is located out-of-state.

2. The Chairman and CEO is William A. Linton
 - 3a. The consumables will be delivered to the Medical Examiner's Office. 11001 Cedar Avenue, Cleveland, OH 44106.
 - 3b. County Council District 7

D. Project Status and Planning

1. This is part of on-going purchases for consumables for these analyzer machines. The ME's Office is requesting use of a Blanket Purchase Order with a NTE amount for the time period of 4/1/15-9/30/16.

E. Funding

1. The project is funded 100% by the 2014 DNA Backlog Grant.
2. Payment will be per invoice, upon delivery of the requested items.

BC2015-57

A. Scope of Work Summary

The Cuyahoga County Sheriff's Department is requesting approval to apply for funds from the U.S. Department of Justice, Bureau of Justice Assistance (BJA) in the amount of \$700,000.00 for the FY15

Smart Policing Initiative – Body Worn Camera Systems (BWCS) grant program for the period 10/01/2015 – 09/30/2018. The primary goals of the project are to develop, implement, and evaluate a plan for implementing the use a of Body Worn Camera System within the Sheriff’s Department.

B. Procurement

The grant allows for the purchase of equipment. If awarded, we will develop a procurement strategy at that time.

C. Contractor and Project Information

The grant requires a 3rd party evaluator and Cleveland State University will be written into the grant to perform the evaluation component. In addition, 20% of the budget has to go to the evaluator.

D. Project Status and Planning

The project is one time only grant.

E. Funding

The project is funded 100% by the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.

BC2015-58

A. Scope of Work Summary

1. CJFS is requesting approval of an amendment with Cleveland Sight Center for the amount of \$136,563.00. The contract period remains January 1, 2015 to December 31, 2015.
2. The primary goal of the program is:
 - To provide eligible families in Cuyahoga County easy and timely access to all CJFS benefit programs including Medicaid, Ohio Works First cash assistance, food assistance, and childcare assistance.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP RQ #31023 was \$350,000.00..
2. The RFP was closed on July 18, 2014.
3. The proposed contract amendment received OPD approval to process on 2/25/2015. NOVUS documents attached for review.

C. Contractor and Project Information

1. The address of vendor:
Cleveland Sight Center
1909 East 101st Street
Cleveland, OH 44106
Council District NA
2. The President/Executive Director for the vendor is: Dr. Steven M. Friedman
3. Services are provided at the address in C.1.

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The program is funded 100% by Federal TANF Funding.

2. The schedule of payments is by monthly invoice.

3. This is an amendment to a contract. This amendment changes the value and is the first (1st) amendment of the contract. The history of the amendments is:

a. Original Contract;	2015: \$23,437.50
b. Proposed Amend #1;	2015: <u>\$136,563.00</u>
	Total: \$160,000.50

BC2015-59

A. Scope of Work Summary 1. The Division of Children and Family Services plans to amend a contract with Outcome Referrals, Inc., to extend the contract from March 31, 2015 to June 30, 2015 and add \$50,000 for outcome management services.

Original contract amount: \$550,000.00

Additional contract amount: \$50,000.00

New Contract Amount: \$600,000.00

100% by the Health and Human Service Levy

2. This RFP is for adoption services that are required to mitigate risk of abuse/neglect and/or to facilitate placement of children outside their own homes. Releasing the RFP will allow these agencies to continue to provide necessary adoption services.

B. Procurement

1. The procurement method for this project is Sole Source justification.

2. N/A

3. N/A

C. Project Status and Planning

1. The project sole source contract.

2. NA

3. NA

D. Funding

1. The project is funded by 100% by the Health and Human Service Levy.

2. The schedule of payments is by invoice.

BC2015-60

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authority to submit an award from an

exemption recommendation and contract approval RQ 30688 for Therapeutic Day Reporting Program. The total cost of this award is \$250,000.00 for the following vendor: Applewood Centers, Inc. for the period of January 1, 2015 to December 31, 2015.

2. The primary goal of the project and scope of the project is:

Is to provide general care for referred youth. Services will consist of pick-up from home, organized school time, recreational activities, individual and group activities, educational and vocational support, and return transportation home. All individualized, group and recreational activities for youth while at the Therapeutic Day Program must follow best practice cognitive-behavioral programming formats.

* The delivery of services will be through a Staff Secure program. This should mirror the style of a day treatment program in which staff are consistently present with the youth for whom they are providing education, treatment, and transportation.

* Funding for these services will be available on a per diem basis (contingent upon the availability of funding and the effectiveness of the program). The per diem offered will be \$175.00 per day (Medicaid rate) and \$260.00 per day (non-Medicaid).

* The program must maintain approximately 20 youth, with no guarantees from DCFS of the number of youth referrals at any time. Please keep in mind that absent youth are not reimbursable.

3. NA

B. Procurement

1. The procurement method for this project was awarded from an exemption RQ # 30688. The total value of this award is \$250,000.00.

2. The bid close date was August 15, 2014. The SBE goal is 0%

3. There were three (3) proposals submitted for RQ # 30688. The proposals were reviewed, and one proposal was awarded.

C. Contractor and Project Information

1. The address of the vendor:

Applewood Centers Inc.
3955 Euclid Avenue
Cleveland, Ohio 44115
Melanie K. Falls: Executive Director and/or
Adam G. Jacobs: President
Council District: (07)

D. Project Status and Planning

1. The project reoccurs annually.

2. NA

E. Funding

1. The project is funded by State 9% / Health and Human Services Levy 91%.

2. The schedule of payments will be by invoice
3. NA

BC2015-61

A. Scope of Work Summary

Children's Bureau Inc. - \$2,500.00

1. The Division of Children and Family Services (DCFS) is requesting authorization to contract with Children's Bureau Inc. - \$2,500.00 for the period of 01/01/2015 to 12/31/2016 for adoption services . DCFS is required by state law (per OAC 5101:2-48.) to act as a coordinating/supervising agent in the public agency adoption process (OAC 5101:2-48 addresses adoption. OAC 5101:2-48-19 specifically addresses the transfer and sharing of adoptive home studies. However, other pieces of 5101:2-48 are applicable as well.) Per state law, biological parents have the right to choose the adoption provider that will handle the adoption; therefore making it impossible to allow competitive bidding for this service. The services to be provided include completion of adoptive home studies; supervision of adoptive placements; and representation of approved adoptive families in the matching process.

DCFS acts as the fiscal agent or pass-through agent in this process. To accomplish this task, DCFS is asking for permission to do the following: to utilize current contracted providers (see question 2) for the next two years; to select future providers identified by families that will provide adoption services; and for permission to execute two-year termed contracts (for the time period of 01/01/2015 to 12/31/2016) for providers included in this justification as well as adoption services providers identified in the future.

Total amount not-to-exceed: \$450,000.00 for the period of 01/01/2015 to 12/31/2016. (\$200,000 per year - initially allocated)

B. Procurement

1. The procurement method for this project Alternative Procurement to result in various contracts, NTE \$450,000 (BC2014-200)
2. N/A
3. N/A

C. Project Status and Planning

1. The project reoccurs bi-annually.
2. NA
3. NA

D. Contractor and Project Information

Children's Bureau Inc. - \$2,500.00
1575 Dr. Martin Luther King Jr. Street.
Indianapolis, IN 46202
Council District (NA-Outside of Cuyahoga County)
President/CEO: Tina Cloes

E. Funding

1. The project is funded by 100% - State Child Protective Allocation.

BC2015-62

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authorization to contract with Adopt America Network- \$5,000.00 for the period of 01/01/2015 to 12/31/2016 for adoption services total amount not-to-exceed \$450,000.00. DCFS is required by state law (per OAC 5101:2-48.) to act as a coordinating/supervising agent in the public agency adoption process (OAC 5101:2-48 addresses adoption. OAC 5101:2-48-19 specifically addresses the transfer and sharing of adoptive home studies. However, other pieces of 5101:2-48 are applicable as well.) Per state law, biological parents have the right to choose the adoption provider that will handle the adoption; therefore making it impossible to allow competitive bidding for this service. The services to be provided include completion of adoptive home studies; supervision of adoptive placements; and representation of approved adoptive families in the matching process.

DCFS acts as the fiscal agent or pass-through agent in this process. To accomplish this task, DCFS is asking for permission to do the following: to utilize current contracted providers (see question 2) for the next two years; to select future providers identified by families that will provide adoption services; and for permission to execute two-year termed contracts (for the time period of 01/01/2015 to 12/31/2016) for providers included in this justification as well as adoption services providers identified in the future.

Total amount not-to-exceed: \$450,000.00 for the period of 01/01/2015 to 12/31/2016. (\$200,000 per year - initially allocated)

B. Procurement

1. The procurement method for this project Alternative Procurement to result in various contracts, NTE \$450,000 (BC2014-200)
2. N/A
3. N/A

C. Project Status and Planning

1. The project reoccurs bi-annually.
2. NA
3. NA

D. Contractor and Project Information

Adopt America Network- \$5,000.00
3100 W. Central Ave. Suite #225
Toledo, OH 43606
Council District (NA-Outside of Cuyahoga County)

President: Wendy Spoerl

E. Funding

1. The project is funded by 100% - State Child Protective Allocation.

BC2015-63

A. Scope of Work Summary

1. The Division of Senior and Adult Services (DSAS) is requesting permission to apply for the grant with the Ohio Department of Jobs and Family Services in the amount of \$150,000.00. The anticipated start-completion dates are 04/01/2015-12/31/2015.
2. The primary goal of this grant is to fund the Cuyahoga County APS Emergency Intervention Team with will seek to stabilize and improve the safety and well-being of 225 imminent risk victims of maltreatment.
3. As stipulated on ORC 5101.6, DSAS is mandated to investigate all reports of abuse, neglect and exploitation of adults age 60 and older.

B. Procurement

N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

1. This is a one-time grant.
2. Not applicable.
3. This project is on a critical action path because if awarded, DSAS will have 9 months to enter into partner agreements, complete the work covered by the grant and evaluate the project's success. All monies must be expended in 2015.
4. Not applicable.
5. Not applicable.

E. Funding

1. The project will be funded the State of Ohio Department of Jobs and Family Services.
2. The schedule of payments has not been determined.
3. Not applicable.

BC2015-64

See item details in section 6, "other business," above.