

Cuyahoga County Board of Control
April 6, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

1. Call to Order
2. Review Minutes
3. Public Comment

4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2015-73	Department of Public Works	Recommending an award on RQ32898 and enter into a contract with HNTB Ohio, Inc. (7-2) in the amount not-to-exceed \$300,000.00 for general engineering services for the period 4/6/2015 - 4/5/2018. Funding Source: County Road and Bridge \$7.50 Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2015-74	Department of Public Works	Recommending an award on RQ32898 and enter into a contract with MS Consultants, Inc.(7-2) in the amount not-to-exceed \$300,000.00 for general engineering services for the period 4/6/2015 - 4/5/2018. Funding Source: County Road and Bridge \$7.50 Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2015-75	Department of Health and Human Services/ Community Initiatives Division/ Family and Children First Council	Submitting an agreement with The Ohio State University (19-3) in the amount not-to-exceed \$125,000.00 for coordinator and facilitator services for the Youth Advocacy and Leadership Coalition of Cuyahoga County for the period 5/1/2015 - 4/30/2016. Funding Source: Health and Human Services Levy Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2015-76	Court of Common Pleas/ Juvenile Court Division	Submitting an amendment to Contract No. CE1400073-01 with Accuscripts Pharmacy LLC for pharmacy services and medical supplies for the Juvenile Court Detention Center for the period 4/1/2014 - 3/31/2016 for additional funds in the amount not-to-exceed \$138,000.00. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

6. **Other Business**
7. **Public Comment**
8. **Adjourn**

Minutes

Cuyahoga County Board of Control
March 30, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

1. Call to Order

The meeting was called to order at 11:05 a.m.

Attending:

County Executive Armond Budish
Council President Dan Brady
Michael W. Dever, Director, Department of Public Works
Dennis G. Kennedy, Fiscal Officer
Lenora Lockett, Director, Office of Procurement and Diversity
Councilman Dale Miller

2. Review Minutes

Armond Budish motioned to approve the minutes from the March 23, 2015 Board of Control Meeting, as written. Dan Brady seconded the motion. The minutes were unanimously approved.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2015-65 Department of Public Works, submitting an amendment to Contract No. CE0900629-01 with Greater Shaker Square Development Corporation for lease of office space located at 11811 Shaker Boulevard, Cleveland, for use by Common Pleas Court/ Juvenile Court Division for the period 1/1/2010 - 12/31/2014 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$497,940.00. Funding Source: HHS Levy Funds

Stan Kosilesky, Department of Public Works, presented. Dan Brady asked what services are being provided by Greater Shaker Square Development Corporation. Stan explained that the vendor serves as a Regional Probation Office utilized by Juvenile Court to provide outreach services.

Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-65 was unanimously approved.

BC2015-66 Department of Development, recommending awards on RQ32518 and enter into contracts with various providers for fair housing services in the total amount of \$150,000.00 for the period 4/1/2015 - 3/31/2016:

- a) Cleveland Tenants Organization in the amount not-to-exceed \$30,000.00 to provide landlord/tenant counseling.
- b) Heights Community Congress in the amount not-to-exceed \$19,200.00 to address housing disparities in Cuyahoga County by conducting rental and home buying audits.
- c) Housing Research & Advocacy Center in the amount not-to-exceed \$100,800.00 to provide complaints investigation, training and technical assistance to local Governments and fair housing education and outreach.

Funding Source: Community Development Block Grant Fund

Sara Parks-Jackson, Department of Development, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-66 was unanimously approved.

BC2015-67 Department of Information Technology, recommending an award on RQ33026 and enter into a contract with AT&T Corp. in the amount not to exceed \$165,000.00 for network security monitoring and mitigation services for the period 11/25/2014 - 11/24/2017.

Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-67 was unanimously approved.

BC2015-68 Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1300348-01 with CDI-Infrastructure, LLC dba L. R. Kimball for the implementation and upgrade to the Next Generation 9-1-1 Public Safety Answering System for the period 6/1/2013 - 5/31/2015 to extend the time period to 12/31/2015; to change the scope of services, effective 3/30/2015 and for additional funds in the amount of \$145,352.00. Funding Source: 9-1-1 Wireless Government Assistance Fund

Felicia Harrison, Public Safety and Justice Services, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-68 was unanimously approved.

BC2015-69 Department of Health and Human Services/Division of Children and Family Services, submitting amendments to contracts with various providers for community wraparound care coordination and family/youth advocacy services for the period 4/1/2012 - 3/31/2015 to extend the time period to 6/30/2015 and:

1) for additional funds:

a) Contract No. CE1200169-01 with University Settlement, Incorporated in the amount of \$12,429.90.

b) Contract No. CE1200172-01 with Beech Brook in the amount of \$233,696.51.

c) Contract No. CE1200173-01 with Catholic Charities Services Corporation dba Parmadale in the amount of \$86,306.27.

2) for a decrease:

d) Contract No. CE1200171-01 with Applewood Centers, Inc. in the amount of (\$43,888.77).

e) Contract No. CE1200343 with The Cleveland Christian Home Incorporated in the amount of (\$43,888.77).

3) no additional funds required:

f) Contract No. CE1200167-01 with Catholic Charities Community Services Corporation dba St. Martin de Porres Family.

g) Contract No. CE1200168-01 with The East End Neighborhood House Association.

h) Contract No. CE1200170-01 with West Side Community House.

Funding Source: Health and Human Services Levy Fund

Daphne Kelker, Division of Children and Family Services, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-69 was unanimously approved.

BC2015-70 Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ32594 and enter into a contract with CASI Foundation for Children, Inc. in the amount not-to-exceed \$2,500.00 for adoption services for the period 1/1/2015 - 12/31/2016. Funding Source: State Child Protective Allocation Fund

Daphne Kelker, Division of Children and Family Services, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-70 was unanimously approved.

BC2015-71 Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ33474 and enter into a contract with CHRIS Kids Inc. in the amount not-to-exceed \$5,500.00 for adoption services for the period 1/1/2015 - 12/31/2016. Funding Source: State Child Protective Allocation Fund

Daphne Kelker, Division of Children and Family Services, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-71 was unanimously approved.

BC2015-72 Department of Sustainability, requesting authority to apply for and accept grant funds from Northeast Ohio Areawide Coordinating Agency in the amount not-to-exceed \$750,000.00 for implementation of a Bike Sharing Program with BIKECleveland for the period 6/2015 - 6/2016.
Funding Source: 100% Federal Highway Administration Transportation Alternatives Program Funding

Mike Foley, Director, Department of Sustainability, presented. Dale Miller asked if the grant funds will sustain the program Bike Sharing program beyond the performance period. Mike replied funding replied that the proposed grant funds will cover start-up costs for purchase of facilities, equipment and some amount of administrative costs. Beyond that, the program is expected to be largely self-sustaining. The Department anticipates that additional funding will be generated through advertising and rental fees. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-72 was unanimously approved.

6. Other Business

No other business was presented.

7. Public Comment

There was no further public comment.

8. Adjourn

Armond Budish motioned to adjourn; Dale Miller seconded the motion. The motion to adjourn was unanimously approved at 11:17 a.m.

5. Scheduled Items for Review

BC2015-73

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with HNTB Ohio, Inc. for the not-to-exceed cost of \$300,000.00. The anticipated start completion dates are April 6, 2015-April 5, 2018.

2. The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address "peaks" in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these "peaks" in staffing needs, this office has instituted the use of a consulting engineering firm to provide general engineering services.

3. N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is 2 separate contracts not to exceed \$300,000.00 each.

2. The RFQ was closed on January 15, 2015. There is 30% SBE on this RFQ.
3. There were 7 proposals submitted for review, 2 proposals approved (one contract with HNTB Ohio, Inc. and one with ms consultants inc., which is being submitted under another submission).

C. Contractor and Project Information

1. The address of the vendor is:

HNTB Ohio, Inc.

1100 Superior Avenue, Suite 1701

Cleveland, Ohio 44114

2. The principal owner form is included as an attachment.
3. a. The address of the project could be throughout Cuyahoga County depending on the task assigned.
3. b. The project could be located in all Council Districts depending on the assigned.

D. Project Status and Planning

1. The Project reoccurs each year, with a new RFQ and consultant selection process
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by County Road and Bridge \$7.50 Fund.
2. The Schedule of payments is by invoice.
3. N/A

BC2015-74

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with ms consultants, Inc. for the not-to-exceed cost of \$300,000.00. The anticipated start completion dates are April 6, 2015-April 5, 2018.
2. The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address "peaks" in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these "peaks" in staffing needs, this office has instituted the use of a consulting engineering firm to provide general engineering services.
3. N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is 2 separate contracts not to exceed \$300,000.00 each.
2. The RFQ was closed on January 15, 2015. There is 30% SBE on this RFQ.
3. There were 7 proposals submitted for review, 2 proposals approved (one contract with ms consultants Inc. and one with HNTB Ohio, Inc., which is being submitted under another submission).

C. Contractor and Project Information

1. The address of the vendor is:

ms consultants, inc.

One Cascade Plaza, Suite 140

Akron, Ohio 44308-1136

2. The principal owner form is included as an attachment.

3. a. The address of the project could be throughout Cuyahoga County depending on the task assigned.

3. b. The project could be located in all Council Districts depending on the assigned.

D. Project Status and Planning

1. The Project reoccurs each year, with a new RFQ and consultant selection process

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by County Road and Bridge \$7.50 Fund.

2. The Schedule of payments is by invoice.

3. N/A

BC2015-75

Novus Title: HHS/Family and Children First Council. 2015. The Ohio State University. Interagency Agreement. Youth Advocacy and Leadership Coalition Cuyahoga County. RQ 32748.

A. Scope of Work Summary

1. HHS/Family and Children First Council requesting approval of an interagency agreement with The Ohio State University for the anticipated cost of \$125, 000.00. The anticipated start-completion dates are 05/01/2015 - 04/30/2016.

2. Primary goals of the project are: Promote positive youth development, offer a connection to effective education opportunities and to serve as youth representatives on community and civic issues.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$125,000.00.

2. The RFP was closed on 01/15/2015. There is no SBE participation/goal.

3. There were 3 bids/proposals/applications pulled from OPD, 3 bids/proposals/applications pulled from OPD, 3 bids/proposals/applications submitted for review, 1 bid/proposal/application was approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

The Ohio State University

1960 Kenny Road

Columbus, Ohio 43210-1063

2. The associate director for the contractor/vendor is Kim C. Carter.

3.a The address or location of the project is:(provide the full address or list the municipality(ies) impacted by the project in the following format):

Ohio State University Extension

5320 Standard Ave

Cleveland, Ohio 44103

3.b The project is located in all Council Districts

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by the Health and Human Services Levy.

2. The schedule of payments is monthly by invoice.

BC2015-76

A. Scope of Work Summary

1. Juvenile Court is requesting approval of a contract amendment for Pharmacy Services and Medical Supplies with Accuscripts Pharmacy LLC for the time period of April 1, 2014 to March 31, 2016, with the not-to-exceed amount of \$138,000.00, to increase the funds in the amount of \$138,000.00, for a new not-to-exceed amount of \$276,000.00.

2. The primary goal of the project is to provide pharmacological services and products for youth in the Juvenile Detention Center.

3. N/A.

B. Procurement

1. The procurement method for this project was an RFP (#28782). The total value of the RFP is \$276,000.00.

2. The above RFP closed on November 13, 2013. There was no SBE goal.

3. There were two (2) proposals submitted to OPD. The Court reviewed both proposals and chose the selected vendor to provide services.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Accuscripts Pharmacy LLC

24340 Sperry Drive

Westlake, Ohio 44145

Council District: 1

2. The Executive Vice President of Accuscripts Pharmacy LLC is Denis R. Holmes.

3.a. The location of the project is 9300 Quincy Avenue, Cleveland, Ohio 44106.

3.b. The project is located in Council District 8.

D. Project Status and Planning

1. This project reoccurs annually.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is monthly, by invoice.

3. This is the first amendment to this project.