

Minutes

Cuyahoga County Board of Control
June 1, 2015 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. CALL TO ORDER

The meeting was called to order at 11:00 a.m.

II. REVIEW MINUTES

Attending:

County Executive Armond Budish
Councilman Dan Brady
Kathy Goepfert, Fiscal Office (Alternate for Dennis Kennedy)
Councilman Dave Greenspan
Stan Kosilesky, Deputy Chief Engineer (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity
Trevor McAleer, Legislative Budget Advisor, (Alternate for Dale Miller)

III. PUBLIC COMMENT

There was no public comment.

IV. CONTRACTS AND AWARDS

A. Tabled Items

BC2015-165 Department of Health and Human Services/Cuyahoga Job and Family Services
Recommending an award on RQ33806 and enter into a contract with Opex Corporation in the amount of \$12,315.00 for licensing, support and maintenance on Model 72 AS7200i Scanner for the period 4/6/2015 - 4/5/2016. Funding Source: Public Assistance Fund

David Merriman, Director of JFS, presented. Dave Greenspan asked for explanation on the use of Public Assistance Funds to support the proposed item. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-165 was unanimously approved.

B. New Items for review

BC2015-195 Department of Public Works Submitting an amendment to Contract No. CE1400216 with Wiss, Janney, Elstner Associates, Inc. for professional design/engineering and consultant services for repairs on the Huntington Park Garage for the period 7/22/2014 - 5/31/2016, to change the scope of services, effective 6/1/2015 and for additional funds in the amount not-to-exceed \$305,509.00. Funding Source: 100% Enterprise Fund

Item BC2015-195 was held at the request of Councilman Greenspan.

BC2015-196 Department of Public Works Submitting an amendment (Subsidiary No. 1) to Contract No. CE1400018-01 with Karvo Paving, Co. for reconfiguration of the Warrensville Center Road/Van Aken Boulevard/Chagrin Boulevard/Northfield Road Intersection in the City of Shaker Heights and Village of Highland Hills for additional funds in the amount not-to-exceed \$254,954.10. Funding Sources: 60% Federal Funds; 27% Ohio Public Works Commission (Issue 1); 9% City of Shaker Heights and Village of Highland Hills; and 5% Cuyahoga County - \$5.00 Vehicle License Tax Fund.

Stan Kosilesky presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-196 was unanimously approved.

BC2015-197 Department of Public Works Submitting an amendment to Contract No. CE1400069 with City Architecture Inc. for general architectural engineering services for the period 3/25/2014 - 3/24/2017 for additional funds in the amount not-to-exceed \$150,000.00. Funding Source: 100% Ohio Housing Finance Agency grant

Stan Kosilesky presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-197 was unanimously approved.

BC2015-198 Department of Public Works a) Submitting the 2015 Annual Fee Assessment Statement/Statement of Financial Responsibility to the Petroleum Underground Storage Tank Release Compensation Board. b) Recommending a payment in the amount of \$3,200.00 to State of Ohio UST Fund for coverage of 8 underground storage tanks for the period 7/1/2015 - 6/30/2016. Funding Source: 25% Airport Development Fund; 25% Sanitary Sewer Fund; 50% Road & Bridge Fund

Stan Kosilesky presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-198 was unanimously approved.

BC2015-199 Department of Workforce Development Submitting a contract with Greater Cleveland Habitat for Humanity, Inc. in the amount not-to-exceed \$14,200.00 for the On-the-Job Training Program for the period 2/2/2015 - 9/2/2015. Funding Source: 65% Western Reserve Funds; 35% Opportunity Corridor Funds.

Jay Bhattacharya, Workforce Development, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-199 was unanimously approved.

BC2015-200 Office of Procurement & Diversity, Recommending an award: Department of Public Works On RQ32919 and enter into a contract with Joshen Paper & Packaging Co. (18-1) in the amount not-to-exceed \$360,000.00 for chemical supplies for various County Buildings for the period 6/1/2015 - 5/31/2018. Funding Source: 17% Sanitary Sewer Fund; 83% Internal Service Fund

Lenora Lockett presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-200 was unanimously approved.

BC2015-201 Office of Procurement & Diversity submitting an amendment to Contract No. CE1200053-01 with Novusolutions for maintenance on NovusAgenda software for the Automated Agenda Management System for the period 12/4/2011 - 6/4/2015 to extend the time period to

12/4/2015 and for additional funds in the amount not-to-exceed \$1,900.00. Funding Source: 100% General Fund

Lenora Lockett presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-201 was unanimously approved.

BC2015-202 Office of Procurement & Diversity Submitting an amendment to Contract No. CE1200350 with Dunbar Armored, Inc. for Armed Guard and Armored Truck services for various County departments for the period 6/1/2012 - 5/31/2015 to extend the time period to 9/30/2015, to change the terms effective 6/1/2015 and for additional funds in the amount of \$13,808.00. Funding Source: General Fund

Richard Opre, OPD, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-202 was unanimously approved.

BC2015-203 Medical Examiner Recommending an award on RQ33640 and enter into a contract with Dr. James C. Schneider, D.D.S., Inc., in the amount not-to-exceed \$18,135.00 for forensic odontology services for the period 3/1/2015 - 2/28/2018. Funding Source: 100% General Fund

Hugh Shannon, from the Medical Examiner's Office, presented. Dave Green asked if the item is a new service. Hugh responded that it is not; it is the third contract for the service. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-203 was unanimously approved.

BC2015-204 Medical Examiner Recommending an award on RQ33053 and enter into a contract with Dr. Kent A. Caserta, D.D.S., Inc., in the amount not-to-exceed \$8,370.00 for Forensic Odontology services for the period 3/1/2015 - 2/28/2018. Funding Source: 100% General Fund

Hugh Shannon, from the Medical Examiner's Office, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-204 was unanimously approved.

BC2015-205 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Recommending awards on RQ33847 and enter into contracts with various providers in the total amount of \$487,896.00 for Rapid Re-Housing services for homeless families residing in community shelters for the period 6/1/2015 - 5/30/2016:

- a) Domestic Violence & Child Advocacy Center in the amount of \$158,227.00.
- b) Family Promise of Greater Cleveland in the amount of \$55,643.00.
- c) Salvation Army in the amount of \$174,731.00.
- d) West Side Catholic Center in the amount of \$99,295.00.

Funding Source: 100% U.S. Department of Housing & Urban Development

Ruth Gillet, Office of Homeless Services, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-205 was unanimously approved.

BC2015-206 Department of Health and Human Services/Division of Senior and Adult Services Requesting approval to apply for and accept grant funds from Ohio Department of Jobs and Family Services in the amount of \$35,000.00 for the Cuyahoga County Adult Protective Services Web-Portal Public Education and Reporting Initiative for the period 6/1/2015 - 12/31/2015.

Funding Source: State of Ohio Department of Jobs and Family Services

Mary Beth Vaughn, Division of Senior and Adult Services, presented. Trevor McAleer asked of the tip line is anonymous. Mary Beth responded that it is optional for the caller. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-206 was unanimously approved.

C. Exemption Requests

BC2015-207 Department of Information Technology Submitting an RFP exemption on RQ33928, which will result in an award recommendation in the amount of \$6,120.00 to Environmental Systems Research Institutue, Inc. (ESRI) for the purchase of 3 ESRI ArcGeographical Information System Spatial Analyst Extensions. Funding Source: Cuyahoga Regional Information System Fund

John Kable, Department of Information Technology, presented. Dave Greenspan asked if the aerial flyover was completed in the winter. John responded that it was completed in the Spring, and delivery is anticipated to occur in mid-July. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-207 was unanimously approved.

BC2015-208 Department of Public Safety and Justice Services Submitting an RFP exemption on RQ34147, which will result in an award recommendation to Association of Public Communications Officials International in the amount of \$4,558.20 for the purchase of additional Emergency Medical Dispatch training materials for the Cuyahoga County Emergency Communications Systems (CECOMS). Funding Source: General Fund

Felicia Harrison, Department of Public Safety, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-208 was unanimously approved.

BC2015-209 Department of Public Safety and Justice Services/Witness/Victim Submitting an RFP exemption on RQ34196, which will result in an award recommendation to Domestic Violence and Child Advocacy Center in the amount of \$325,000.00 for the Safe Havens: Supervised Visitation and Safe Exchange Program for the period 7/1/2015 - 9/30/2016. Funding Source: 100% FY2011 U.S. Department of Justice, Safe Havens: Supervised Visitation and Safe Exchange Grant Fund

Felicia Harrison, Department of Public Safety, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-209 was unanimously approved.

BC2015-210 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an RFP exemption on RQ34268, which will result in a purchase from The What To Expect Foundation in the amount of \$12,281.25 for 1,440 Baby Basics Books. Funding Source: private foundation grant

John Ladd, Office of Early Childhood, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-210 was unanimously approved.

BC2015-211 Department of Health and Human Services/Cuyahoga Job and Family Services Submitting an RFP exemption on RQ33999, which will result in an award recommendation to Biometric Information Management in the amount of \$800.00 for support and maintenance of the FG Mini V4

National WebCheck system for criminal background checks on Ohio Workforce Work Experience participants for the period 5/20/2015 - 5/20/2016. Funding Source: 100% Public Assistance Fund

David Merriman, Director of JFS, presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-211 was unanimously approved.

D. Consent Agenda

Armond Budish motioned to approve Consent Agenda items BC2015-212 through 219; Dan Brady seconded. The items were unanimously approved.

BC2015-212 Department of Public Works Submitting an agreement with the Village of Oakwood for the Countywide Preventative Maintenance Program. Funding Source: 100% \$7.50 Fund

Trevor McAleer asked for the number of cities enrolled in the program. Stan Kosilesky responded that nineteen communities are currently enrolled. Item BC2015-212 was unanimously approved.

BC2015-213 Sheriff's Department Submitting a grant award/agreement with City of Cleveland, Department of Public Safety in the amount not-to-exceed \$30,000.00 for the purchase of an undercover vehicle for the Northeast Ohio Law Enforcement Task Force Project in connection with the FY2013 Ohio Department of Public Safety/Ohio Office of Criminal Justice Services Grant for the period 2/1/2015 - 6/25/2015. Funding Source: 100% by the Ohio Office of Criminal Justice Services

Item BC2015-213 was unanimously approved.

BC2015-214 County Law Library Submitting a Memorandum of Understanding /Grant Agreement with Statewide Consortium of County Law Library Resources Board in the amount of \$150.00 for related expenses associated with the the Consortium planning meeting held on 5/8/2015. Funding Source: Statewide Consortium of County Law Library Resources Boards

Item BC2015-214 was unanimously approved.

BC2015-215 Department of Public Safety and Justice Services/ Witness/Victim Submitting an amendment to a grant award from U.S. Department of Justice/Office on Violence Against Women for the Safe Havens: Supervised Visitation and Safe Exchange Grant Program for the period 10/1/2011 - 9/30/2015 to extend the time period to 9/30/2016; no additional funds required. Funding Source: Original Grant Award: U.S. Department of Justice, Office on Violence Against Women

Item BC2015-215 was unanimously approved.

BC2015-216 Department of Health and Human Services/ Division of Senior and Adult Services Submitting linkage agreements with various providers for system of care referrals for early intervention for Home and Community - Based Health and Home Health Care Services in connection with the FY2015 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority Aids Initiative:

- a) with AIDS Taskforce of Greater Cleveland for the period 3/1/2015 - 2/28/2016.
- b) Nueva Luz Urban Resource Center for the period 5/1/2015 - 4/30/2016.
- c) Recovery Resources for the period 3/1/2015 - 2/28/2016

d) The MetroHealth System for the period 3/1/2015 - 2/28/2016.
Funding Source: N/A

Item BC2015-216 was unanimously approved.

BC2015-217 Common Pleas Court/ Corrections Planning Board Submitting an amendment to a grant agreement with Ohio Department of Rehabilitation and Correction for the Smart Ohio Model Pilot Grant Program for the period 3/1/2014 - 6/30/2015 for additional funds in the amount of \$889,785.00.
Funding Source: Ohio Department of Rehabilitation and Correction

Item BC2015-217 was unanimously approved.

BC2015-218 Office of Procurement & Diversity Presenting voucher payments for the week of 6/1/2015

Item BC2015-218 was unanimously approved.

BC2015-219 Department of Development Homeowner Rehabilitation Loan for the week of 6/1/2015

Item BC2015-219 was unanimously approved.

V. Other Business

BC2015-220 Mike Chambers, Department of Public Works, presented a time-sensitive/mission critical item – printing of 200,000 mailers for the Board of Elections; RQ34401 in the amount of \$3,292 with the Envelope Printery of Ohio, Inc. Armond Budish motioned to amend the agenda to consider the item; Dan Brady seconded. The motion to amend was unanimously approved. Armond Budish motioned to approve the item; Dan Brady Seconded. The motion to approve item BC2015-220 was unanimously approved. Armond Budish motioned to restore the Department of Public Works' time-sensitive/mission critical budget to \$25,000; Dan Brady Seconded. The motion to restore the budget was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Dan Brady seconded. The motion to adjourn was unanimously approved at 11:26 a.m.