

## Minutes

Cuyahoga County Board of Control meeting

June 8, 2015 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4<sup>th</sup> Floor

Committee Room B

REVISED Agenda

### I. CALL TO ORDER

The meeting was called to order at 11:06 a.m.

#### Attending:

Armond Budish, County Executive

Dan Brady, President, County Council

Councilman Dave Greenspan

Dennis Kennedy, Fiscal Officer

Stan Kosilesky, Deputy Chief Engineer (Alternate for Michael Dever)

Lenora Lockett, Director, Office of Procurement & Diversity

Councilman Dale Miller

### II. REVIEW MINUTES

Armond Budish motioned to approved the minutes from the June 1, 2015 Board of Control meeting, as written; Dan Brady seconded. The minutes were unanimously approved.

### III. PUBLIC COMMENT

There was no public comment related to the agenda.

### IV. CONTRACTS AND AWARDS

#### A. Tabled Items

BC2015-195 Department of Public Works Submitting an amendment to Contract No. CE1400216 with Wiss, Janney, Elstner Associates, Inc. for professional design/engineering and consultant services for repairs on the Huntington Park Garage for the period 7/22/2014 - 5/31/2016, to change the scope of services, effective 6/1/2015 and for additional funds in the amount not-to-exceed \$305,509.00. Funding Source: 100% Enterprise Fund

Stan Kosilesky presented. Dale Miller asked if this item would increase the original cost estimate provided on the project, and for timeframe on construction. Stan responded that the original estimate stands, and that construction is expected to start in early 2016 and will require approximately 18 months of construction time. This time period does not include a brief pause in work during the Republican National Convention. Armond Budish motioned to approve the item, Dale Miller seconded. Item BC2015-195 was unanimously approved.

#### B. New Items for review

BC2015-221 Department of Development requesting approval of a HOME loan with Emerald Development and Economic Network, Inc. in an amount not to exceed \$345,000.00 for the Warner Road supportive housing project, located at 4618 Warner Road, Garfield Heights; authorizing the Interim Director or Director of Development to execute all loan documents, amendments, subordination agreements and other instruments, with such parties that may be required or appropriate to effectuate the loan. Funding Source: 100% Federal HOME program

Paul Herdeg, Department of Development, presented. Dale Miller asked for the terms on the loan. Armond Budish motioned to approve the item, Dale Miller seconded. Item BC2015-221 was unanimously approved.

BC2015-222 Department of Information Technology Submitting an agreement with Ohio Department of Administrative Services in the amount not-to-exceed \$350,000.00 for data center co-location services for the period 9/1/2015 - 12/31/2016. Funding Source: Capital Project Fund

Jeff Mowry, Chief Information Officer, presented. Dave Greenspan noted that this item relates to appropriation of bond proceeds legislation scheduled for second reading at Council on June 9, 2015. He asked that the agreement be fully executed prior to the 3<sup>rd</sup> reading for this legislation, tentatively scheduled for June 23, 2015. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-222 was unanimously approved.

BC2015-223 Office of Procurement & Diversity Recommending an award: Division of Children and Family Services On RQ34060 with TEC Communications, Inc. in the amount of \$81,050.00 for the purchase of a Nimble SAN Storage Array Expansion Shelf and associated components. Funding Source: 100% Public Assistance Fund

Lenora Lockett presented. Dave Greenspan asked for confirmation that Public Assistance funds are appropriate for items 223 & 224. Lenora Lockett provided confirmation. Armond Budish motioned to approve the item. Dan Brady seconded. Item BC2015-223 was unanimously approved.

BC2015-224 Office of Procurement & Diversity Recommending an award: Division of Children and Family Services On RQ34065 to MNJ Technologies Direct, Inc. in the amount of \$62,541.00 for the purchase of 1 HP Blade System and associated components. Funding Source: 100% Public Assistance Fund

Lenora Lockett presented. Armond Budish motioned to approve the item. Dan Brady seconded. Item BC2015-224 was unanimously approved.

BC2015-225 Office of Procurement & Diversity Recommending an award: Department of Information Technology on RQ33071 to Insight Public Sector, Inc. (1-1) in the amount of \$48,358.00 for the purchase of 2-Barracuda Spam and Virus Firewall V600 appliances. Funding Source: General Fund

Lenora Lockett presented. Armond Budish motioned to approve the item. Dan Brady seconded. Item BC2015-225 was unanimously approved.

BC2015-226 Department of Public Safety and Justice Services Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2013 State Homeland Security Grant Program:

- a) City of Avon in the amount not-to-exceed \$907.68 for the period 9/24/2014 - 4/15/2015.
- b) City of Cleveland in the amount not-to-exceed \$4,580.67 for the period 5/22/2014 - 4/15/2015.
- c) City of Broadview Heights in the amount not-to-exceed \$121.38 for the period 8/7/2014 - 4/15/2015.
- d) City of Brunswick in the amount not-to-exceed \$706.60 for the period 5/22/2014 - 4/15/2015.
- e) City of North Olmsted in the amount not-to-exceed \$807.34 for the period 8/7/2014 - 4/15/2015.
- f) City of Mentor in the amount not-to-exceed \$3,339.16 for the period 5/22/2014 - 4/15/2015.
- g) City of Wickliffe in the amount not-to-exceed \$2,423.05 for the period 5/22/2014 - 4/15/2015.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

George Taylor, Director of Public Safety and Justice Services, presented. Armond Budish motioned to approve the item. Dan Brady seconded. Item BC2015-226 was unanimously approved.

BC2015-227 Department of Public Safety and Justice Services submitting agreements with Cuyahoga County Fire Chiefs Association for reimbursement of eligible training expenses in connection with the FY2013 State Homeland Security Grant Program:

- a) in the amount not-to-exceed \$6,840.00 for the period 5/26/2015 - 6/15/2015.
- b) in the amount not-to-exceed \$5,130.00 for the period 6/1/2015 - 6/15/2015.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

George Taylor, Director of Public Safety and Justice Services, presented. Armond Budish motioned to approve the item. Dan Brady seconded. Item BC2015-227 was unanimously approved.

BC2015-228 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services a) Submitting an RFP exemption on RQ34335, which will result in an award recommendation to West Side Catholic Center in the amount not-to-exceed \$25,000.00 for fiscal agent services in connection with the Identification Documentation Collaborative for the period 6/15/2015 - 12/31/2015. b) Recommending an award on RQ34335 and enter into a contract with West Side Catholic Center in the amount not-to-exceed \$25,000.00 for Fiscal agent services in connection with the Identification Documentation Collaborative for the period 6/15/2015 - 12/31/2015. Funding Source: Health and Human Services Levy Fund

Ruth Gillett, Office of Homeless Services, presented. Dave Greenspan asked why Levy funds were being used to support the project, as opposed to Public Assistance Funds. Ruth Gillett and Dale Miller responded that \$200,000 was set aside for 2015 to undertake comprehensive HHS planning. Given the transition that has occurred this year, the Administration has pushed back the development of a

comprehensive plan, as it completes its own orientation process. As a result, there are excess funds in this 2015 allocation, a portion of which are to be used to support the proposed item.

Armond Budish motioned to approve the item. Dale Miller seconded. Item BC2015-228 was unanimously approved.

BC2015-229 Department of Health and Human Services/Job and Family Services Submitting an amendment to Contract No. CE1500153-01 with Youth Opportunities Unlimited for the Temporary Assistance to Needy Families Summer Youth Employment Program for the period 5/1/2015 - 10/31/2015 for additional funds in the amount of \$913,688.00. Funding Source: 100% TANF

David Merriman, Director of Job and Family Services, presented. Dan Brady stated his support for the item. Dale Miller asked if there was still a need for the \$100,000 already allocated by Council toward this service, given the additional funds coming from the State. David Merriman responded that the \$100,000 is still needed to meet demand, and would be utilized. Carole Rivchun, Director of Youth Opportunities Unlimited, described the program and its impact on the community. Armond Budish motioned to approve the item. Dan Brady seconded. Item BC2015-229 was unanimously approved.

#### C. Exemption Requests

BC2015-230 Department of Health and Human Services/Cuyahoga Job and Family Services Submitting an RFP exemption on RQ34175, which will result in an award recommendation to The Centers for Families and Children in the amount of \$450.00 for rental of space and related services for an Employee Workshop being held on August 25, 2015. Funding Sources: Federal Financial Participation reimbursement (FFP) at 66% - \$297.00; State and Federal Incentives at 29% - \$130.50; and Levy Funding 5% - \$22.50.

David Merriman, Director of Job and Family Services, presented. Armond Budish motioned to approve the item. Dale Miller seconded. Item BC2015-230 was unanimously approved.

BC2015-231 Department of Health and Human Services/Division of Senior and Adult Services Submitting an RFP exemption on RQ34329, which will result in an award recommendation to Senior Impact Publications, LLC, in the amount not-to-exceed \$1,350.00 for advertisement of Senior services in the 16th Annual Greater Cleveland edition of the Older Adult Resources Guide distributed by Western Reserve Area Agency on Aging. Funding Source: Health and Human Services Levy Fund

Daurin Elliott, Senior and Adult Services, presented. Armond Budish motioned to approve the item. Dale Miller seconded. Item BC2015-231 was unanimously approved.

#### D. Consent Agenda

Armond Budish turned the Board's attention to the Consent Agenda. Nathan Kelly, Director of Department of Economic Development provided explanation of item BC2015-233. He described the Film Commission and Sports Commissions' economic impact on the Cleveland area. Councilman Miller asked Nate to discuss the Film Commission's efforts to promote racial diversity among its Board members. Nate reported that in response to encouragement from County Council, the Film Commission has increased diversity among its Board members, and that he would forward the details.

Armond Budish motioned to approve Consent Agenda items BC2015-232 through 236; Dan Brady seconded. The Consent Agenda items were unanimously approved.

BC2015-232 Department of Public Works submitting an agreement of cooperation with Village of Valley View for the resurfacing of Canal Road Ramps from Canal Road to Alexander Road. Funding Source: 100% County Road and Bridge Funds

Item BC2015-232 was unanimously approved.

BC2015-233 Department of Development recommending payments to various organizations for operational support for various events for the period 1/1/2015 - 12/31/2015: a) Greater Cleveland Film Commission in the amount of \$210,000.00. b) Greater Cleveland Sports Commission in the amount of \$200,000.00. Funding Source: General Fund

Item BC2015-233 was unanimously approved.

BC2015-234 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item BC2015-234 was unanimously approved.

BC2015-235 Common Pleas Court/Corrections Planning Board Recommending to terminate Agreement No. AG1400088-01 with Cuyahoga County Sheriff's Office for Homemaker services for offender apprehension services for the Intensive Special Probation Felony Diversion Program in connection with the FY2015 Community Corrections Act Grant Program for the period 7/1/2014 - 6/30/2015, effective 12/31/2014. Funding Source: Ohio Department of Rehabilitation and Correction's Community Correction Act Grant FY2014

Item BC2015-235 was unanimously approved.

BC2015-236 Office of Procurement & Diversity Presenting voucher payments for the week of 6/8/2015

Item BC2015-236 was unanimously approved.

#### V. Other Business

Mike Chambers, Department of Public Works, presented two time-sensitive/mission-critical items. On June 1, 2015, the Board of Control gave time-sensitive/mission-critical approval on the printing of a 200,000-piece change-of-address mailer. The two items presented by public works related to additional costs incurred for a 40,000-piece increase in the mailer quantity.

BC2015-237 – RQ34453 in the amount of \$658.40

BC2015-238 – RQ34452 in the amount of \$1,920.00

Armond Budish motioned to amend the agenda and consider the items; Dan Brady seconded. The motion was unanimously approved. There were no questions on the items. Armond Budish motioned to

approve both items; Dan Brady seconded. The items were unanimously approved. Armond Budish motioned to restore the Department's time-sensitive/mission critical budget; Dale Miller seconded. The motion was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjourn

Armond Budish motioned to adjourn; Dan Brady seconded the motion. The motion to adjourn was unanimously approved at 11:44 a.m.